BY-LAW CHARTER REVIEW COMMITTEE MINUTES

January 9, 2024 @ 5:00 p.m.

Small Hearing Room, Town Hall, 732 Main Street, Harwich, MA 02645

Committee members present: Linda Cebula, Noreen Donahue, Anita Doucette, Sandy Hall, Deborah Sementa.

1. Call to Order - Meeting called to order by Chair Cebula at 5:04 p.m. This meeting is being recorded. Meeting was originally posted as 2023 and the clerical error was submitted to reflect 2024.
2. Public Comments - None.
3. Approval of minutes for December 19, 2023. Motion to approve with minor change by Hall, seconded by Donahue. Accepted 5-0.
4. New Business

Chair Cebula led the discussion on planning and scheduling for the next Charter sections for review. It was agreed that the reviews be tabled until the Select Board has an opportunity to review the proposed amendments and provide feedback covering Chapters 1 through 4, TOWN INCORPORATION, FORM OF GOVERNMENT, AND POWERS; TOWN MEETING; BOARD OF SELECTMEN; and THE TOWN ADMINISTRATOR, respectively, and associated general bylaws.

5. Continuing Business

 Chair Cebula presented a draft report of the By-Law/Charter Review Committee (BLCR) charge.

This document outlines the responsibilities of the group’s understanding of the BLCR

Committee’s scope and purpose. Edits from discussion at the last meeting were incorporated into

this document. A couple of more edits were discussed and noted. Motion to present proposed

recommendations on the first several Chapter noted above made by Sandy Hall; seconded by

Anita Doucette. A second motion was made by Noreen Donahue to reconsider this vote. There

was no second to this motion, so motion does not pass. Original motion passed - accepted 5-0.

This document will be shared with the BLCR Committee’s liaison, Jeff Handler.

1. Other Business – None.

Motion to adjourn by Hall, second by Sementa. Meeting adjourned at 5:59 p.m. Next regularly scheduled meeting is Tuesday, February 13, 2024 @ 5:00 p.m.

Deborah Sementa, Recording Secretary