

**Harwich Voter Information Committee**  
**Wednesday, March 31, 2021 2:00 pm**  
**MINUTES**  
**Approved April 28, 2021**

- I. **CALL TO ORDER:** Roll Call- Chair Joyce called the meeting to order at 2:02 pm with a roll call. Pam Groswald- present, Emily Milan- present, Margaret Rose- present.
- II. **PUBLIC COMMENT:** There was no public comment.
- III. **NEW BUSINESS:** Approve February 24, 2021, minutes  

Ms. Groswald made a motion to approve the February minutes. Ms. Milan seconded and a roll call vote was taken. Ms. Groswald- yes, Ms. Milan- yes, Ms. Joyce- yes, Mr. Rose- abstained due to absence.
- IV. **OLD BUSINESS:** The Chair reported that the ethics training and documentation for the committee members had been submitted to the Town Clerk.
  - A. *Know Your Town update-* Ms. Milan reported that all 13 episodes of the podcast had been published to date and the final two would be published on Thursday, April 1st. Ms. Milan also reported that approximately 75% of all town departments participated resulting in nearly 7 hours of content. The podcast has been marketed on social media, Channel 18, in the library newsletter and Chronicle column as well as being shared with other departments for inclusion in their newsletter. Ms. Milan will be making a public announcement at the next Board of Selectmen meeting on Monday, April 5th.
  - B. *Review Status – Spring Programs.*
    1. *Financial State – 4/6-* The Chair indicated that there was a conflict with the previous date and the program has been rescheduled for April 8th. Ms. Groswald will moderate and thus far the confirmed guests include Finance Director Carol Coppolla, Town Administrator Joe Powers, Chair of the Selectboard Larry Ballantine, Finance Committee Chair Jon Choury. The Chair also indicated that Monomoy Superintendent Scott Carpenter had previously confirmed attendance for the April 6th date but she has yet to confirm his availability for the new date. Cape Cod Technical High School Superintendent Bob Sandborn is unable to attend.

2. *Warrant Review – 4/20-* Ms. Rose will moderate the review of the warrant articles. The Chair indicated that warrant articles are changing daily and the committee will need to review the final warrant via email to discuss the lineup for this program. Ms. Milan suggested inviting Library Director Virginia Hewitt to discuss the library appropriation article which not only impacts funding for Chase and Harwich Port libraries but also has implications on Brooks Free Library's state certification. Ms. Rose also indicated that she will need to recuse herself from the discussion of the CPC article related to the Brooks Academy Museum. The Chair stated that she will moderate that discussion instead.
  3. *Candidates Forum – 5/11-* The Chair indicated that there are two contested races this year, the race for Water Commissioner as well as the position on the BOard of Selectmen. She further indicated that LWVCC Moderator Florence Seldin is prepared to moderate the forums for both races both in a reduced time format. The Chair is currently coordinating with Ms. Seldin and is in the process of contacting all those who have filed papers for the election for both contested and uncontested races.
  4. *A Guide to Town Meeting – Brochure and Program-* The Chair indicated that there was no update on the Guide and chose to table the discussion for now.
- V. **OTHER:** Ms. Groswald inquired about current plans for Annual Town Meeting (ATM) and the Chair advised that ATM will again be outdoors at Monomoy Regional High School athletic field on May 8th and Ms. Rose indicated that the rain date is the 15th.
- VI. **ADJOURN:** There being no further business, Ms. Milan made a motion to adjourn. Ms. Groswald seconded. The Chair took a roll call vote. Ms. Rose- yes, Ms. Milan - yes, Ms. Groswald- yes, Ms. Joyce- yes. The Chair adjourned the meeting at 2:21 p.m.

Respectfully Submitted,



Emily Milan  
Clerk