

**Voter Information Committee
Virtual Meeting via Go to Meeting
2:00 pm, Wednesday, February 24, 2021**

**MINUTES
Approved March 31, 2021**

- I. **CALL TO ORDER:** Chair Joyce called the meeting to order at 2:04 pm with a roll call. Pam Groswald- present Emily Milan- present. Margaret Rose was absent.
- II. **PUBLIC COMMENT:** There was no public comment.
- III. **NEW BUSINESS - Approve January 27, 2021 minutes**
Ms. Groswald made a motion to approve the January minutes. Chair Joyce amended the motion to include a correction in section II paragraph c to replace the word "contented" with "contested". Ms. Groswald seconded and a roll call vote was taken. Ms. Groswald- yes, Ms. Milan- yes, Ms. Joyce- yes.
- IV. **OLD BUSINESS**
 1. ***Know Your Town update:***
Ms. Milan reported that she sent an email invitation over a week ago and has heard back from 6 department heads so far. Collection of community questions has also begun. Recordings will begin next week. She also reported having heard from Joy Jordan, Community Engagement Coordinator for the Monomoy Regional School District, expressing interest in involving the schools in the podcast series. Ms. Milan suggested including both Monomoy RSD and Cape Cod Technical School but eliminating the financial piece of the interview since that is covered in the Financial State of Harwich program. Ms. Groswald agreed as did the Chair. Ms. Milan will reach out to both school districts with an invitation.

Chair Joyce asked what further assistance Ms. Milan required from the committee. Ms. Milan requested that committee members share the marketing materials for the podcast series in an attempt to solicit additional community questions.
 2. ***Review Status – Spring Programs***
 - a. ***Financial State – 4/6-*** Typically the program consists of six panel members and the host, Ms. Groswald. Due to pandemic restrictions the format may need to be modified slightly. The Chair advised Ms. Groswald to coordinate with Jamie Goodwin, Channel 18 Manager to discuss and finalize the format. Once a decision is made invitations can be distributed.
 - b. ***Warrant Review – 4/20-*** Ms. Rose will host the Warrant review. The Chair indicated that her recent meeting with Town Administrator Joe

Powers was postponed so we are still awaiting information on the final warrant.

- c. **Candidates Forum – 5/11-** There are currently 9 elected vacancies on Town Boards and Committees, to date, these races are uncontested with the exception of the Board of Selectmen. The Chair reported that she had been in contact with the League of Women Voters representative Florence Seldin to discuss options for a virtual program. Ms. Seldin indicated that the League has hosted several virtual forums and is comfortable with moving forward. The Chair has a followup call with Ms. Seldin in the coming weeks.
- d. **A Guide to Town Meeting – Brochure and Program-** The Chair relayed that her meeting to review the document with Town Administrator Joe Powers was postponed. The Chair asked if the committee felt that Town Clerk Anita Doucette should review the document as well. Both Ms. Groswald and Ms. Milan agreed.
- e. **Possible program – Capital Outlay & CPC-** The committee briefly discussed the possibility to postpone this undertaking until the Fall. Additionally, the committee agreed that the proposed Town Meeting Guide program with Moderator Ford should also be postponed.

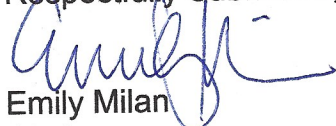
3. **VIC web page update**

- a. Ms. Milan will add the list of committee vacancies to our page and begin drafting flyers for other upcoming programs. programs

V. **OTHER:** The Chair reported a positive response to the library newsletter advertising the Know Your Town podcast. She indicated that she shared it widely among various contacts. Finance Committee Chair Jon Chorey responded with a request that the Voter Information Committee promote vacancies on town committees and assist with recruiting. Ms. Milan suggested a fall podcast series which would include an invitation to all committee chairs. This program would serve to provide basic info on the role of the committee as well as a recruitment effort.

VI. **ADJOURN** There being no further business, Ms. Milan made a motion to adjourn. Ms. Groswald seconded. The Chair took a roll call vote. Ms. Milan - yes, Ms. Groswald- yes, Ms. Joyce- yes. The Chair adjourned the meeting at 2:27 p.m.

Respectfully Submitted,


Emily Milan
Clerk
