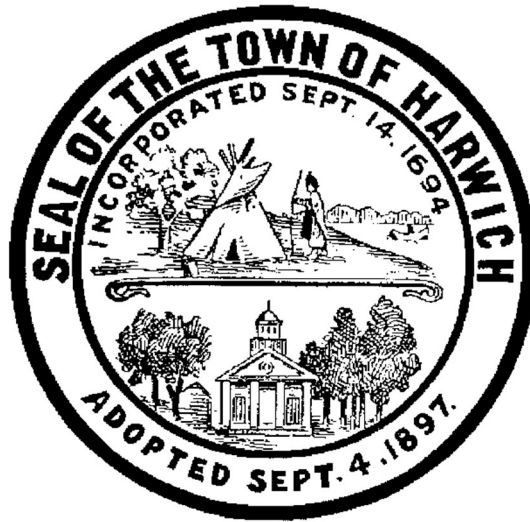


**ANNUAL TOWN MEETING
WARRANT
With
RECOMMENDATIONS**



**Saturday, September 26, 2020
10:00AM
Monomoy Regional High School
Stadium Field
75 Oak Street**

Face coverings - mandatory

Rain Date – Sunday, September 27, 2020 1:00PM

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September 26, 2020

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VOTING PROCEDURES

- I A quorum, 150 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.*
- II A two-thirds majority of the Town Meeting shall be required for inclusion of any Capital Outlay, unless it was included in the Capital Outlay Plan adopted at the preceding Town Meeting.
- III All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
- IV Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
- V Only registered voters shall occupy the meeting “floor”.
- VI No voter will be allowed to speak until he or she is recognized by the Moderator.
- VII Motion requiring more than a simple majority to pass:
 - A. To reconsider a vote on a motion – $\frac{3}{4}$ majority (this motion must be made prior to the next adjournment of the meeting).
 - B. To consider articles in an order other than as appears on the warrant – $\frac{3}{4}$ majority.
 - C. To pay unpaid bills – $\frac{4}{5}$ majority at the Annual Town Meeting, $\frac{9}{10}$ majority at a Special Town Meeting.
 - D. To move the previous question (terminate debate) – $\frac{3}{4}$ majority.
- VIII Quorum cannot be questioned after a motion has been made and seconded.

*** Quorum for the 2020 Annual Town Meeting has been set at 100 registered voters in accordance with the provisions of Section 7 of Chapter 92 of the Acts of 2020 as voted by the Board of Selectmen and agreed to by the Moderator on August 31, 2020.**

MOTION CHART Section 1-211
(Application of Rules is indicated by an X)

Motions	Debatable	Non Debatable	Amendable	Non Amendable	Second Required	Second Not Required	Majority Vote	2/3 Vote	¼ Vote	May Reconsider	Cannot Reconsider
Adjourn		X		X	X		X				X
Adjourn (in a time certain)	X		X		X		X			X	
Amendment	X		X		X		X			X	
Adopt a Resolution	X		X		X		X				X
Accept & Adopt	X		X		X		X ¹			X	
Postpone Indefinitely	X			X	X		X			X	
Previous Question Terminate Debate		X		X	X				X		X
Reconsider ²	X			X	X				X		X
Consider Articles Out of Order	X		X		X				X		X
Point of Order		X					X				
1. Unless a greater than simple majority required by General Laws of Town of Harwich bylaws.											
2. See section 1.207											

TAX RATE CHART

THE CHART BELOW SHOWS THE AMOUNT OF MONEY REQUIRED TO CHANGE THE
FY 2020 TAX RATE.

TAX RATE CHANGE IN \$/1,000	DOLLARS REQUIRED
\$ 0.01	\$59,732
\$ 0.05	\$298,658
\$ 0.10	\$597,317
\$ 0.15	\$895,975
\$ 0.20	\$1,194,634
\$ 0.25	\$1,493,292
\$ 0.30	\$1,791,951
\$ 0.35	\$2,090,609
\$ 0.40	\$2,389,268
\$ 0.45	\$2,687,926
\$ 0.50	\$2,986,585
\$ 0.55	\$3,285,243
\$ 0.60	\$3,583,901
\$ 0.65	\$3,882,560
\$ 0.70	\$4,181,218
\$ 0.75	\$4,479,877
\$ 0.80	\$4,778,535
\$ 0.85	\$5,077,194
\$ 0.90	\$5,375,852
\$ 0.95	\$5,674,511
\$ 1.00	\$5,973,169

MUNICIPAL FINANCE TERMS

APPROPRIATION: An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

AVAILABLE FUNDS: Balances in the various fund types that represent nonrecurring revenue sources. As a matter of sound practice, they are frequently appropriated for unforeseen expenses, capital expenditures, or other one-time costs. Examples of available funds include free cash, stabilization funds, overlay surplus, water surplus, and retained earnings.

CHERRY SHEET: Named for the cherry-colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns, and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services.

FREE CASH: Remaining, unrestricted funds from operations of the previous fiscal year, including unexpended free cash from the previous year, actual receipts in excess of revenue estimated on the tax recapitulation sheet, and unspent amounts in budget line items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash.

OVERLAY (Overlay Reserve, or Allowance for Abatements and Exemptions): An account that funds anticipated property tax abatements, exemptions, and uncollected taxes. Additions to the overlay reserve need not be funded by the normal appropriation process but instead raised on the tax rate recapitulation sheet.

RESERVE FUND: An amount (not to exceed 5 percent of the tax levy for the preceding year) set aside annually within a community's budget to provide a funding source for extraordinary or unforeseen expenditures. In a town, the finance committee can authorize transfers from this fund for "extraordinary or unforeseen" expenditures. Other uses of the fund require budgetary transfers by town meeting.

STABILIZATION FUND: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL c. 40 § 5B). Communities may establish one or more stabilization funds for different purposes and may appropriate any amounts into them. A two-thirds vote of town meeting is required to establish, amend the purpose of, or appropriate money from a stabilization fund. A majority vote of town meeting is required to appropriate money into a stabilization fund.

MUNICIPAL FINANCE TERMS RELATED TO CAPITAL IMPROVEMENTS

CAPITAL ASSETS: – Any tangible property used in the operation of government that is not easily converted into cash and that has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure, such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and minimum initial cost.

CAPITAL BUDGET: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method to finance each recommended expenditure (e.g., tax levy or rates) and identify those items that were not recommended.

CAPITAL IMPROVEMENTS PROGRAM: – A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital plan. It coordinates community planning, fiscal capacity, and physical development. While all the community's needs should be identified in the program, there is a set of criteria that prioritize the expenditures.

CAPITAL OUTLAY: The exchange of one asset (cash) for another (capital asset) with no ultimate effect on net assets. Also known as "pay as you go," it is the appropriation and use of available cash to fund a capital improvement, as opposed to incurring debt to cover the cost.

FIXED ASSETS: – Long-lived, tangible assets, such as buildings, equipment and land, obtained or controlled as a result of past transactions or circumstances.

MUNICIPAL FINANCE TERMS RELATED TO PROPOSITION 2 ½ TERMS

Chapter 59, Section 21C of the Massachusetts General Laws commonly referred to as Proposition 2 ½ (Prop. 2 ½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

CAPITAL OUTLAY EXPENDITURE EXCLUSION: A temporary increase in the tax levy to fund a capital project or to make a capital acquisition. Such an exclusion requires a two-thirds vote of the selectmen or city council (sometimes with the mayor's approval) and a majority vote in a communitywide referendum. The exclusion is added to the tax levy only during the year in which the project is being funded and may increase the tax levy above the levy ceiling.

CONTINGENT APPROPRIATION: An appropriation that authorizes spending for a particular purpose only if subsequently approved in a voter referendum. Under MGL c. 59 § 21C (m), towns may make appropriations from the tax levy, available funds, or borrowing contingent on the subsequent passage of a Proposition 2½ override or exclusion question for the same purpose. If initially approved at an annual town meeting, voter approval of the contingent appropriation must occur by September 15. Otherwise, the referendum vote must occur within 90 days after the town meeting dissolves. The question may be placed before the voters at more than one election, but if the appropriation is not approved by the applicable deadline, it is null and void. If contingent appropriations are funded through property taxes, DLS cannot approve the tax rate until the related override or exclusion question is resolved or the deadline passes, whichever occurs first.

DEBT EXCLUSION: An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy but outside of the limits under Proposition 2^{1/2}. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2^{1/2}, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

LEVY: The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is reestablished every year in accordance with Proposition 2^{1/2} provisions.

LEVY CEILING: – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL c. 59 § 21C (Proposition 2^{1/2}). It states that, in any year, the real and personal property taxes imposed may not exceed 2^{1/2} percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes a capital exclusion, debt exclusion, or special exclusion.

LEVY LIMIT: A levy limit is one of two types of levy (tax) restrictions imposed by MGL c. 59 § 21C (Proposition 2^{1/2}). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2^{1/2} percent of the prior year's levy

NEW GROWTH: The additional tax revenue generated by new construction, renovations and other increases in the property tax base during a calendar year. It does not include value increases caused by normal market forces or revaluations.

OVERRIDE: A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

OVERRIDE CAPACITY: The difference between a community's levy ceiling and its levy limit. It is the maximum amount by which a community may override its levy limit.

Note: The glossary definitions found on pages 4, 5 and 6 of this Warrant were derived from the *Municipal Glossary* published the Division of Local Services (January 2020). The entire glossary can be found at:

<https://www.mass.gov/info-details/municipal-governance-training-and-resources>

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
September 26, 2020**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, September 26, 2020 at 10:00 A.M., then and there to act on the following articles:

**ARTICLES
TOWN OFFICERS AND COMMITTEES**

ARTICLE 1: To choose various Town Officers and Committees.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2019.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

ELECTED OFFICIALS SALARIES

ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2020 and ending June 30, 2021 as follows and to act fully thereon. Estimated cost: \$126,503

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (3)	\$1,000 each

Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

THE FINANCE COMMITTEE RECOMMENDS THIS TRADITIONAL ARTICLE BE ACCEPTED AND ADOPTED TO SET THE SALARIES FOR ALL ELECTED OFFICIALS. THE ELECTED TOWN CLERK IS A FULL TIME DEPARTMENT HEAD AND IS SALARIED APPROPRIATELY FOR HER EDUCATION LEVEL AND YEARS OF EXPERIENCE.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

USE OF THE STABILIZATION FUND TO FUND ITEMS REMOVED FROM THE FY 2021 OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to transfer from available funds such sums of money needed to fund budget shortfalls caused by reduced estimated receipts caused by the COVID-19 enforced Government shutdown, reducing Town charges for Fiscal Year 2021, and to act fully thereon. By request of the Board of Selectmen. ESTMATED COST: \$574,171

Explanation: The FY 2020 which began in July 1st, 2019, presented many challenges to citizens of Harwich the likes of which the Town has not seen since the Civil War. On July 18th, 2019, a tractor trailer truck overturned in Harwich Port spilling thousands of gallons of gasoline, alarming the local citizens, and shutting down the area businesses. Soon after a weather “microburst” storm tore up trees and downed powerlines through parts of the Town, and just as that storm was being cleaned up a tornado that touched down first in Yarmouth went on to rip up major sections of Harwich in its’ 15 minute run through Town. Officials declared a Town emergency as the storm downed thousands of trees, powerlines and utility poles and causing the entire Town to go without power. Harwich Fire Chief Norman Clarke said crews had been stalled in clearing the massive mess, waiting on Eversource crews to secure power and deenergize the danger. “This is very bad, very bad,” Clarke said. The DPW Director Lincoln Hooper said, “Due to storm damage the fee from brush delivered to the towns Disposal Area is waived until 8-6,” and the employees and citizens of the Town went to work cleaning up. The cleanup continued right into the new year, and as the Town began to put the tornado behind us, a mild winter with little snow, the first signs of Spring brought new optimism to the Town.

On March 13th, 2020 the first case of the COVID-19 virus was reported in Barnstable County, to be followed on March 19th, 2020 with the first case in Harwich. Tuesday, March 24th, 2020 Governor Charlie Baker announced the shutdown of “non-essential” businesses throughout the Commonwealth. With one much needed exception, the rest of FY 2020 and into FY 2021 would be controlled by COVID-19. The exception came on June 6th, 2020 inspired by Monomoy High

School students, citizens of Harwich showed the entire world how to peacefully protest the senseless killing of George Floyd, without the destruction and violence that much of the nation as well as cities around the world was experiencing.

This unprecedented series of events has changed the physical, emotional, and financial face of the Town like never before. As the pandemic worsened around the world the Board of Selectmen continued to work with the Health Director, a new Administrator, first responders, departments, businesses, and citizens to keep the Town functioning as safely as possible. The usual May Annual Town Meeting was moved to June, and soon after moved to September which invoked a little know Municipal Finance Law that has never used in Harwich, the “1/12th budget”. As everyone in Harwich grew apprehensive about the “new normal” the Board realized that having the FY 2021 budget passed three months into the financial year was going to be anything but normal.

Prior to the impacts of COVID-19 the Board of Selectmen started the FY 2021 budget cycle with a strong budget message that kept budgets at or below the 2 ½% annual thresholds. With lower than expected revenues due to COVID-19 they turn again to departments to lower as much as possible but fear even this will not be enough. Raising taxes and fees is also not the way to go in this pandemic year. As the Federal Government continues to deficit spend in the trillions of dollars, State and local governments are not given that option. As the State prepares its own budget the legislators are looking to spend their entire 2-billion-dollar reserve to meet their needs. As the Board of Selectmen prepare the Annual Town Meeting warrant to meet the FY 2021 needs of the Town of Harwich, they too are looking at the reserves the Town has built over the years. This article proposes to use some funds from the Stabilization account to support specific items removed from the Town Operation Budget.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO BALANCE THE FY 2021 OPERATING BUDGET. THIS AMOUNT REPRESENTS THE FINAL AMOUNT NEEDED TO PRESENT TOWN MEETING WITH A BALANCED BUDGET AFTER ALL OTHER SOURCES HAD BEEN EXHAUSTED. WITHOUT THIS AMOUNT SERVICES PROVIDED TO THE RESIDENTS OF THE TOWN WOULD HAVE TO BE CUT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 5-0

BUDGETS
TOWN OPERATING BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2021, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – APPENDIX A). Estimated Cost: \$39,140,073.

Operating Budget	
Betterments	166,779
Cable Fund	210,107
CPA	341,750
FEMA	13,855
Free Cash	230,000
Golf Improvement	208,200
Overlay Surplus	200,000
State Aid	664,496
Water Enterprise	730,290
Waterways & Mooring	100,000
Town Clerk State Aid	12,000
County Dog Fund	2,144
Stabilization	574,171
Subtotal	3,453,792
Local Receipts	12,131,298
Taxes	23,554,983
Operating Budget	39,140,073

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND \$39,140,074.00 BE USED TO OPERATE THE TOWN. THIS AMOUNT INCLUDES \$23,554,983.00 TO BE RAISED AND APPROPRIATED, AND \$12,131,298.00 FROM LOCAL RECEIPTS AND \$3,453,792.00 FROM OTHER AVAILABLE FUNDS WHICH INCLUDES \$574,171 FROM THE STABILIZATION ACCOUNT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 5-0

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$26,960,046.

Monomoy Regional School District	
Operating Budget	24,495,819
Transportation	630,818
Capital	263,943
Debt	1,569,466
Total	26,960,046

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFIF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION.

VOTE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,737,789.

Cape Cod Regional Technical HS	
Operating Budget	1,148,308
Debt	589,481
Total	1,737,789

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANUAL OPERATION OF THE REGIONAL TECHNICAL HIGH SCHOOL AND THAT \$1,737,789.00 BE RAISED AND APPROPRIATED FOR

THIS PURPOSE. DUE TO A REDUCTION IN THE NUMBER OF HARWICH STUDENTS ATTENDING THIS AMOUNT IS ALMOST \$600,000.00 LESS THAN LAST YEAR.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

WATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2021, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$4,291,075.

Water Operating Budget	
Salaries	1,321,050
Expenses	1,468,390
Debt	721,345
Indirect Costs	730,290
OPEB	50,000
Total	4,291,075

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE WATER DEPARTMENT AND THAT \$4,291,075.00 FROM WATER RECEIPTS BE USED FOR THIS PURPOSE. THIS IS A REDUCED BUDGET FROM LAST YEAR.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 3-0

WASTEWATER / SEWER DEPARTMENT BUDGET

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater/Sewer Department Operating Budget for Fiscal Year 2021, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$272,932.

Sewer Operating Budget	
Salaries	80,489
Expenses	192,443
Total	272,932

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE FY 2021 WATER SEWER OPERATING BUDGET AND THAT \$272,932.00 BE USED FOR THIS PURPOSE WITH \$100,000.00 BEING RAISED AND APPROPRIATED, AND \$100,000.00 COMING FROM FREE CASH, AND \$72,932 COMING FROM RETAINED EARNINGS OF THE DEPARTMENT. FLOWS WILL BE GOING TO THE CHATHAM TREATMENT PLANT THIS YEAR AND THE COST OF TREATMENT FOR THE TOWN WILL BEGIN.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 5-0

**CAPITAL PLAN
ADOPT THE CAPITAL PLAN**

ARTICLE 10: To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2027 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

CAPITAL PLAN (APPENDIX B)

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO OUTLINE CAPITAL PROJECTS OVER THE NEXT 7 YEARS. THE BALLOT OF JUNE 30TH, 2020 CHANGED THE RULES UNDER WHICH THE CAPITAL PLAN SHOULD BE GOVERNED. THE FINANCE COMMITTEE HAS INCORPORATED THE NEW RULES IN TO THE PLAN. FUNDING RECOMMENDATIONS FOR ITEMS IN THE PLAN ARE MADE SEPARATELY.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 5-0

CAPITAL ITEMS FUNDED FROM FREE CASH – ITEMS UNDER \$50,000

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2021 Capital Plan, and to act fully thereon. By request of the Board of Selectmen.
Estimated cost: \$42,299.

Department	Description	Amount
Police	Taser Replacement Year 3 of 3	14,910
Fire	Air Pack - State Grant Portion	27,389
	Total - Less Grant Portion	42,299

Explanation:

The total cost of air packs is \$575,165.18. That amount is offset by a grant that the town earned in the amount of \$547,776.36. The town must demonstrate funding for training as well as amount funded by the town through our capital plan in order to meet the grant requirements. The training amount, \$7,389, is covered in the Fire Department's operating Budget and the remaining balance of \$20,000 is funded from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND OUR PORTION OF A GRANT THAT WILL PROVIDE AIR PACKS FOR THE FIRE DEPARTMENT, AND TO FUND NEW TASER REPLACEMENTS FOR THE POLICE DEPARTMENT.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 2-0-1

FACILITY MAINTENANCE AND REPAIR FUND

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to defray costs related to Facility and Grounds Maintenance and Repair included in the FY 2021 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$55,000.

Explanation:

This article has been reduced by deferring the roof repair projects for Brooks Library and the 5 Bells Neck building. The Cultural Center subsidy of \$125,000 will be funded via their revolving fund which had a balance of \$300,338 as of July 31, 2020. Article 40 of this warrant outlines that appropriation. Funding for the DPW Transfer Station scale decking repair is from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A NEW DECK TO THE SCALE AT THE TRANSFER STATION. THE OLD DECK HAS HOLES AND RUST AND WOULD NEED MAJOR WORK TO REPAIR. WEIGHING MATERIAL ON VEHICLES IS A CORE FUNCTION AT THE TRANSFER STATION OPERATION AND A LARGE REVENUE PRODUCER FOR THE TOWN.

VOTE: YES-4, NO-0, ABSTAIN-1

The Board of Selectmen Recommends: 3-0

FIRE DEPARTMENT
REPLACE FIRE DEPARTMENT AMBULANCE

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to purchase or lease, and equip one ambulance for the Fire Department, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$378,000

Explanation:

The Fire Chief has opted to defer the purchase of the Quint engine and focus on the purchase of an ambulance. Funding for the ambulance is from free cash.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A REPLACEMENT AMBULANCE IN THE ONGOING REPLACEMENT PROGRAM.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 3-0

ADMINISTRATION

LEASE PURCHASE AGREEMENTS

ARTICLE 14: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2021, said leases may be for a term not to exceed the useful life of the equipment as determined by the Board of Selectmen; or to act fully thereon. By request of the Board of Selectmen.

Explanation:

The Municipal Modernization Act of 2016 contains a new section requiring a recommendation by the Town Administrator and a two-thirds vote of the legislative body to authorize a tax-exempt lease purchase agreement. To qualify under this new section a qualifying lease must be in excess of three years, must not exceed the useful life of the equipment, must establish a nominal residual value of the equipment at the end of the lease, and must be approved by a two-thirds vote of Town Meeting.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MEET A REQUIREMENT FROM THE STATE WHICH BEGAN LAST YEAR.

VOTE: YES-6, NO-1

The Board of Selectmen Recommends: 4-0

PUBLIC EDUCATION & GOVERNMENT (“PEG”) FUND REQUEST

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to fund the management and upgrade of the equipment at the TV Studio located at the Monomoy Regional High School, and to act fully thereon. Estimated Cost \$119,307.50

Explanation: To be funded by the Cable Related Fund established at ATM 2016 Article 36 and expendable by a vote of the legislative body. The cost is proposed to be split 50/50 between the Town of Chatham and the Town of Harwich. The total projected project cost is \$238,615. Equipment purchases include cameras & pedestals, a production switcher, a recording deck, an intercom system, a streaming system, Teleprompters, installation and management of the system.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE SCHOOLS TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THE ROLE CABLE TV IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENTIAL IN KEEPING THE PARENTS OF THE DISTRICT AND THE CITIZENS OF HARWICH INFORMED.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

DEPARTMENT OF PUBLIC WORKS

PURCHASE AND EQUIP VEHICLES FOR THE DPW

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money as may be required to purchase and equip the following vehicles and to further authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in Town and to act fully thereon. By request of the DPW Director. Estimated cost: \$215,000

Explanation:

The Catch Basin Cleaner, a priority of the Highway Department will be funded from free cash; and the purchases of the Dump Truck and the Ford E-250 Van are being deferred.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO REPLACE A WORN-OUT VEHICLE AT THE HIGHWAY DEPARTMENT. THE STREET SWEEPER IS PART OF THE CORE FUNCTION OF THE DPW DEPARTMENT. THE SWEEPER IT WILL REPLACE IS 20 YEARS OLD AND GETTING MORE EXPENSIVE TO MAINTAIN. THE SIZE OF THE DPW VEHICLE FLEET WILL NOT INCREASE AS THE OLD VEHICLE WILL BE TRAIDED OR SOLD.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

ROAD MAINTENANCE PROGRAM

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow the sum of \$350,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY2021 and to act fully thereon. By request of the DPW Director. Estimated cost: \$350,000

Explanation:

The capital request for road maintenance is for \$350k for FY2021, the Commonwealth has announced an apportionment of \$678,322 in Chapter 90 funds for the town.. The capital project request form lists 5 years of our road maintenance plan with cash flows of approximately \$1.4M each year and has our 5 year Road Maintenance Plan The following is the 5 year summary.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND A PORTION OF THE ANNUAL ROAD MAINTENANCE PROGRAM IN COOPERATION WITH THE STATE WHICH ALSO PROVIDES FUNDS. SUPPORT OF THIS ARTICLE WILL ONLY GET THE TOWN THROUGH THIS YEAR WITH MINIMAL ATTENTION TO THE ROADS AND IT IS ANTICIPATED THE PLAN WILL RESUME IN FULL IN FY 2022.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

CEMETERY MEMORIAL TREE REPLACEMENT

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) for the Memorial Tree Replacement, a program to plant at any of the Town owned Cemeteries in Harwich and to act fully thereon. By request of the Cemetery Commission. Estimate Cost: \$20,000

Explanation: This Article will be funded from the expendable portion of Cemetery Perpetual Care Fund totaling approximately \$20,000 by Town Meeting. There was a loss of over 400 trees within the Town Cemeteries with the largest losses being 275 in Island Pond, 75 in Mount Pleasant and 24 in Evergreen from July 23, 2019 Tornado. The replanting of trees at these locations and in other Town Cemeteries is necessary to properly maintain our cemeteries.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE CEMETERY COMMISSION TO USE PERPETUAL CARE FUNDS TO REPLACE SOME OF THE 400 TREES LOST IN THE TORNADO.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

CHANNEL 18
CONTROL ROOM PLAYBACK SERVER UPGRADE

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to purchase and install a new playback server, video bulletin server and streaming service at the Channel 18 control room (100 Oak Street), and to act fully thereon. Estimated Cost \$58,985

Explanation: To be funded by the Cable Related Fund established at ATM 2016 Article 36 and expendable by a vote of the legislative body.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CHANNEL 18 TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THE ROLE CHANNEL 18 IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENCIAL IN KEEPING THE CITIZEN OF HARWICH INFORMED.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

DONN B. GRIFFIN HEARING ROOM IMPROVEMENTS

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to purchase and install an improved audio system, projection equipment, video production software and components, furniture and network peripherals for the Donn B. Griffin Room at the Harwich Town Hall (732 Main Street), and to act fully thereon. Estimated Cost: \$97,000

Explanation: To be funded by the Cable Related Fund. The audio components of the Donn B. Griffin Room are 17 years old and are in need of replacing to enhance the audio quality of recorded meetings. The Griffin room is the most used hearing room and where the majority of all meetings are filmed. The projection equipment is not viewer friendly for citizens attending the meeting in person or watching from home. Updating this equipment will allow viewers at home and in the Griffin room to view presentations more clearly.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CHANNEL 18 TO USE CABLE TV FUNDS TO REPLACE OLD EQUIPMENT. THIS ROOM IS USED FOR ALL MAJOR MEETINGS OF EVERY TOWN COMMITTEE AND MAKING SURE THE PUBLIC HAS ACCESS AND CAN REVIEW THROUGH CHANNEL 18 THE ON-GOING MEETINGS OF TOWN DEPARTMENTS, BOARDS, AND COMMITTEES IS NEEDED. THE ROLE CHANNEL 18 IS PLAYING DURING THE CURRENT COVID-19 CRISIS CANNOT BE OVERLOOKED AND HAVING UP TO DATE EQUIPMENT IS ESSENCIAL IN KEEPING THE CITIZEN OF HARWICH INFORMED.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

HARBORMASTER DEPARTMENT
SUPPLEMENTAL FUNDING FOR ROUND COVE BOAT RAMP

ARTICLE 21: To see if the Town will vote to transfer a sufficient sum of money from the Harbor Mooring Receipts Reserved for Appropriation Fund to complete the reconstruction of Round Cove Boat Ramp, and to act fully thereon. By request of the Harbormaster. Estimated cost: \$106,357.

Explanation: The existing public boat ramp at Round Cove landing is poorly constructed and in very poor condition. Every year several boat trailers get hung-up on the leading edge of the ramp because it is too short and not properly pitched, this caused significant damage to trailers. ATM 17 authorized the transfer of \$177,070.25 from prior articles however the total cost is estimated to be \$283,427.25.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MAKE A MUCH NEEDED AND LONG-AWAITED REPAIR. THE PRESENT RAMP IS TOO SHORT AND AT THE WRONG ANGLE WHICH IS CAUSING DAMMAGE TO BOAT TRAILERS.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

BYLAW AMENDMENTS/ ACCEPT MASS GENERAL LAWS (M.G.L.)

ZONING BYLAW AMENDMENT – MULTI-FAMILY

ARTICLE 22: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning as it relates to “Multifamily, (new text is shown in **bold underline**) as follows:

Within §325-2 – **Definitions**, amend the definition of “Bedroom” by deleting the existing definition and replace it with the following:

BEDROOM: Any room used or intended to be used for sleeping purposes or as determined by State and/or Harwich Board of Health Regulations.

Further, within §325-9 **Permitted uses**, amend the third sentence by adding the term “**multifamily**,” after “single-family,”

Further, within §325-13 - **Table 1 – Use Regulations, Paragraph I Residential Uses** amend within the table Item #8 Multifamily dwelling as follows:

Use	RR	RL	RM	RH-1	RH-2	RH-3	CV	CH-1	CH-2	IL	MRL	MRL-1	WR
8 Multifamily dwelling (§325-51.Q)	<u>S</u>	<u>S</u>	<u>S</u>	S	S	S	<u>S</u>	<u>S</u>	-	-	S	S	S

Further, within §325-16 - **Table 2, Area Regulations**, delete within RH-2 and RH-3 Districts the following Use “Multifamily” and Minimum Required elements and within the MRL and MRL-1 Districts the following Use “Multifamily residential” and Minimum Required elements and add the following to the table:

District	Use	Minimum Required				
		Lot Area (square feet)	Lot Frontage (continuous feet)	Front (feet)	Side (feet)	Rear (feet)
<u>All Districts Where Permitted by Use Special Permit</u>	<u>Multifamily</u>	<u>40,000⁴</u>	<u>150</u>	<u>Footnote ⁵</u>	<u>25</u>	<u>25</u>

⁴40,000 square feet is required for vacant lots. For lawfully pre-existing structures/use converting to multifamily residence the existing lot size shall be allowable.

⁵Front setback to be determined at the time of Site Plan Review §325-55 for existing buildings. For new construction the front setback shall be 25 feet.

Further, within §325-16 – **Table 3, Height and Bulk Regulations** amend within the table by deleting the MRL and MRL-1 rows and adding the following:

District	Maximum Permitted Height (feet)	Maximum Permitted Height (stories)	Maximum Building Coverage of Lot (covered area as % of total lot area)	Maximum Site Coverage as % of Total Site Area	Minimum Residential Net Floor Area (square feet)
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<u>MRL</u>	<u>30</u>	<u>2 ½</u>	<u>15</u>	<u>25</u>	<u>None</u>
<u>MRL – 1</u>	<u>30</u>	<u>2 ½</u>	<u>15</u>	<u>25</u>	<u>None</u>
<u>In all Districts where Multifamily is Permitted by Use Special Permit</u>	<u>40</u>	<u>3 ½</u>	<u>=</u>	<u>80</u>	<u>Studio or efficiency unit: 250; bedroom unit: 550; 2-bedroom unit: 940</u>

Further, within §325-18 Additional Regulations, make the following amendments:

Within **Paragraph E**, delete the term “multifamily,”

Delete in their entirety **Paragraphs H, I, J, L and M**.

Re-letter Paragraph “K” to “H” and delete in its entirety and add the following language: **“No outside staircase shall be used to furnish primary access to any of the units in a hotel or motel.”**

Additionally, reletter Paragraph “N” to “I”; Paragraph “O” to “J”; Paragraph “P” to “K”; Paragraph “Q” to “L”; and, Paragraph “R” to “M”

Further, within §325-20 Stories for human use or occupation, in the first sentence delete the words “multifamily dwelling,”

Further, within §325-39 Off-street parking schedule, **Paragraph A**, within the Residential Uses Parking Table, delete “multifamily” after “apartment,” and add a new “Multifamily” and parking spaces as follows:

<u>Multifamily</u>	<u>1.5 per studio, efficiency or 1-bedroom unit</u> <u>2 per 2-bedroom unit or greater</u>
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Further, within §325-51 Special Permits, **Paragraph D** and subparagraph **D(1)** delete the words “multifamily dwelling,” and **subparagraph D(2)** in its entirety and add a new Paragraph Q as follows:

Q. Multifamily Special Permit

- 1. The Planning Board shall serve as the special permit granting authority for multifamily developments, including conversion of existing structures/uses to multifamily and/or new construction.**
- 2. A Site Plan Review special permit pursuant to §325-55 is also required.**
- 3. All multifamily dwellings must be connected to a municipal water system.**

4. A habitable room in a multifamily dwelling unit shall have a minimum floor area of not less than 120 square feet and shall have no major width or length dimension less than 10 feet. Closets, storage spaces, bathrooms and kitchens are not habitable rooms for the purpose of these minimum area and dimension requirements.
5. The number of multifamily dwelling units shall be determined by the ability to place an adequately size septic system for the number of bedrooms; and required parking per number of units and landscaping on the site pursuant to Article IX Off-Street Parking and Loading Requirements.
6. All outside entrances to multifamily dwellings shall provide protection to the immediate area in front of said entrance from the weather.
7. Whenever the land upon which a multifamily dwelling is to be erected is located partially within a Drinking Water Resource Protection District, maximum possible use of the area outside the Drinking Water Resource Protection District will be made for the disposal of stormwater runoff and sewage.
8. Recreation areas. Where appropriate to the topography and natural features of the site, the Planning Board may require that at least 10% of the open space or two acres (whichever is less) shall be of a shape, slope, location and condition to provide an informal field for group recreation or community gardens for the residents of the multifamily development.

Explanation: The Board of Selectmen met with the Planning Board met back in 2019 to discuss the need for the creation of workforce housing and the need for rental properties. This bylaw is a culmination of the effort to modernize a practical zoning bylaw and promotes for the health, safety and welfare of residents. The existing bylaw presented numerous language conflicts; this version will steam line the zoning bylaw and allow for the development in additional zoning districts. At the same time the use would still require a special permit from the Planning Board. This bylaw would help to assist with the creation of multifamily dwellings, with specific requirements and criteria to provide for safe housing for residents.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINCOM VOTES NRPFIF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINCOM VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINCOM WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION.

VOTE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

ZONING BYLAW AMENDMENT - WEST HARWICH SPECIAL DISTRICT

Article 23: To see if the Town will vote to amend the Town’s Zoning Bylaw, by establishing a new Article XXIV – West Harwich Special District, to include the following subsections:

- §325-144 Statutory Authority and Purpose
- §325-145 Intent
- §325-146 Applicability
- §325-147 Definitions
- §325-148 Permitted Uses
- §325-149 Special Permit Uses
- §325-150 Prohibited Uses
- §325-151 Continuation of Pre-Existing Non-Conforming Uses
- §325-152 Change, Alteration, Expansion of Pre-Existing Non-Conforming Uses and/or Structures
- §325-153 New Construction
- §325-154 Review Standards

and further

Amend §325-2 Word Usage and Definition, “Overlay District”, add a new item G, as follows:
“G - West Harwich Special District, see Article XXIV”

and further,

Amend §325-3 Division of Town into Districts, by adding “West Harwich Special District”

and further,

Amend §325-4 Maps, by adding Subparagraph F as follows:

- F. The West Harwich Special District established hereunder as shown on a map titled, “West Harwich Special District” dated July 27, 2020, prepared by the Cape Cod Commission, a copy of which can be found as an attachment to this chapter in the town’s online Code and a copy of which is on file in the office of the Town Clerk.

Explanation: The Board of Selectmen nominated the West Harwich corridor of Route 28 from the Dennisport Town Line east to the Herring River as a District of Critical Planning Concern (“DCPC”). The Barnstable County Commissioners approved the nomination and it became a County Ordinance (19-18) on December 4, 2019. The Town has one (1) year from this date to establish implementing regulations. The following is the full text of the proposed zoning amendments:

XXIV - West Harwich Special District

§325-144 Statutory Authority and Purpose

A. Statutory Authority

On December 4, 2019, the Barnstable County Assembly of Delegates adopted Barnstable Ordinance 19-18 and designated the district shown on a map labeled “West Harwich DCPC District Boundaries” prepared by the Cape Cod Commission (“DCPC Map”) as a District of Critical Planning Concern (“DCPC”), pursuant to Cape Cod Commission Act Section 11(d). The Town created the following implementing regulations to regulate the DCPC which shall be known as the West Harwich Special District.

B. Purpose

The purpose of the West Harwich Special District (“WHSD”), as designated in Barnstable Ordinance 19-18, is to preserve the significant historic and architectural resources in the area, to guide development to be consistent with the area’s unique character, to address safety and transportation impacts within the commercial zone on Route 28, and to promote small-scale businesses consistent with the area’s character.

§325-145 Intent

It is the intent of this bylaw to encourage and incentivize the retention, preservation, creative reuse, change of use, or expansion of use of existing historic structures to the extent possible.

§325-146 Applicability

A. District Boundaries

The boundaries of the West Harwich Special District (“WHSD”) are shown on a map entitled “West Harwich Special District” Map dated July 27, 2020, prepared by the Cape Cod Commission which is hereby made a part of this bylaw.

B. Relationship to Other Regulations

The provision in this Section (XXIV - West Harwich Special District) apply to all development within the WHSD. Other sections of the Town of Harwich Zoning Bylaw also apply within this special district, except that where this Section conflicts with or differs from other sections of the Harwich Zoning Bylaw, this Section shall control.

C. Relationship to General Bylaws

All Chapters contained within the General Bylaws of the Town of Harwich, including but not limited to Article II Historically Significant Buildings, shall also apply to all development within the WHSD, as applicable.

§325-147 Definitions

Historic Structures: Those structures located within the boundaries of the WHSD and which are identified in the Town of Harwich Historic Properties Inventory List. Additionally, the following properties, identified by the street address and the Assessors Map and Parcel, are also determined to be Historic Structures for the purposes of this bylaw:

- 5 Route 28 – Map 10 Parcel N1-A
- 21 Route 28 – Map 10 Parcel N5
- 45 Route 28 – Map10 Parcel S4
- 55 Route 28 – Map 10 Parcel U1-A
- 126 Route 28 – Map 11 Parcel B5

76 Route 28 Map 10 Parcel F7-2
66 Route 28 – Map 10 Parcel F5
22 Route 28 – Map 10 Parcel C6

Principle Building Façade: The front plane of the building wall closest to the road frontage, not including stoops, porches, or other appurtenances, and measuring at least 25 feet in length.

§325-148 Permitted Uses

The following uses are permitted within the WHSD; however, for some uses either a Staff Plan Review, pursuant to §325-152.A or a Site Plan Review Special Permit may also be required, pursuant to §325-55:

- A. Single-Family Dwelling
- B. Two-Family Dwelling
- C. Uses Accessory to a Single- or Two-Family Dwelling
- D. Bed and Breakfast
- E. Home Occupation
- F. Single family dwelling and accessory apartment
- G. Church or other religious use
- H. Non-profit Library, Museum or Historical Use
- I. Hotel
- J. Motel
- K. Hotel, Motel – Incidental Use
- L. Professional Offices, including Dental Offices and Blue Economy
- M. Municipal Uses

Additionally, the following uses are permitted in historic structures:

- N. Multifamily
- O. Retail sales
- P. Restaurant
- Q. Mixed-Use commercial/residential developments

§325-149 Special Permit Uses

For new construction or reuse or change of use of structure or building not identified as an historic structure, the following uses are conditionally allowed within the WHSD through the Planning Board as the special permit granting authority, provided the use does not conflict with the purpose of the district, and for some uses a Site Plan Approval pursuant to §325-55 and the provisions of §325-153 shall be required:

- A. Multifamily
- B. Retail sales, greater than 1,000 square feet of gross floor area and/or exterior space.
- C. Restaurant
- D. Mixed-Use commercial/residential developments

§325-150 Prohibited Uses

Any use not specifically allowed as of right or by Special Permit within this district are prohibited. Within this district, use variances shall be prohibited.

§325-151 Continuation of Pre-Existing Non-Conforming Uses

Any lawfully existing use of a structure or land that does not conform to the provisions of this bylaw may continue.

§325-152 Change, Alteration, Expansion of Pre-Existing Non-Conforming Uses and/or Structures

Notwithstanding the provisions of M.G.L Chapter 40A, and §325-54 of the Harwich Zoning Bylaw, lawfully established structures and uses in existence as of December 4, 2019 that do not conform to the WHSD District Wide Development Standards may be changed, altered or expanded in conformance with §325-154 Review Standards and Procedures.

- A. A pre-existing, non-conforming structure or use may change or expand up to 250 square feet of gross building footprint or exterior of building or site area through Staff Plan Review in accordance with the provisions of §325-154 provided it does not involve demolition of significant parts of an historic structure. Said application shall be made to the Planning Department and a written decision shall be rendered within 30-days of receipt. Said decision shall be consistent with the provisions of §325-154 and may be appealed to the Planning Board with written notice within 10-days. Said decision shall lapse two (2) years from the date of issuance unless construction or operation under the approval has commenced.
- B. A pre-existing, non-conforming structure or use may change or expand up to 1000 square feet of building footprint or exterior of building or site area or undergo a change of use in accordance with §325-55.F Waivers, provided the following criteria are determined to be met:
 - 1. There shall be no more than one curb cut on to Route 28 and where practical, a driveway connection (shared driveway) shall be provided to an adjacent property;
 - 2. A landscaped area of at least 10 feet in depth shall be provided and maintained on the subject property along its road frontage. Any property with existing parking in front of the building will reduce the size of said parking area by at least 20% and will provide screening of said parking through landscape plantings and/or a low fence or wall. No expansion of parking in the front yard area is permitted;
 - 3. The specific change or expansion shall comply with all dimensional standards in the WHSD enumerated in Section 325-154.A; and,
 - 4. There shall be no demolition of an historic structure.

Said decision shall lapse two (2) years from the date of issuance unless construction or operation under the approval has commenced.

- C. A pre-existing non-conforming structure or use that proposes to change or expand more than 1,000 square feet of building footprint or exterior of building or site area requires Site Plan Approval pursuant to §325-55. The specific change or expansion shall comply with all dimensional standards in the WHSD pursuant to §325-154.A and B.

§325-153 New Construction

For new construction Site Plan Approval pursuant to §325-55 and all dimensional requirements of §325-154.A and B shall be required.

§325-154 Review Standards

- A. Dimensional requirements.
 - 1. Lots shall have frontage along Route 28. Adjacent parcels may be included provided that they are under the same ownership and are also located within the WHSD.
 - 2. Setback requirements.
 - a. Front setback requirements for the principal building façade shall be a minimum of 20 feet and maximum of 40 feet.
 - b. Side lot line setback shall be a minimum of 20 feet.
 - c. Rear lot line setback shall be a minimum of 20 feet.
 - d. Parking shall be permitted at the side, measured a minimum of 10 feet back from the principal building facade on the property, or rear of the property.
 - e. Maximum site coverage shall not exceed 80%.
 - 3. The maximum permitted height for new constructions shall not exceed 30 feet or 2 1/2 stories.
 - 4. Minimum lot size shall be 20,000 square feet.
 - 5. For properties containing and maintaining/reusing historic structures, the Planning Board or its designee may waive or modify these dimensional requirements if it is found that such waiver or modification will not substantially derogate from the purpose and intent of this bylaw and that such waiver or modification may be granted without substantial detriment to the neighborhood or overall public good.
 - 6. The maximum length allowable for the principal building façade is 50 feet and adjacent street-facing building facades shall be stepped back a minimum of 10 feet from the principal building facade.
 - 7. A maximum building footprint of 2,000 square feet for front street-facing buildings is allowable; and a maximum footprint of 3,000 square feet for buildings sited behind a front street-facing building is allowable.
- B. Parking, Driveway, Vehicular and Pedestrian Access Standards
 - 1. Parking
 - a. Parking areas shall be visually buffered from all streets and adjoining residential uses by placing them behind frontage buildings and/or through the use of berms or natural features and/or plantings, using materials that shall be maintained for visual buffering a minimum of 50% and 75% of their effectiveness year-round, for streets and residential uses respectively. Parking shall also comply with the requirements of Article IX – Off Street Parking and Loading Requirements.
 - b. Shared Parking – The number of parking spaces required may be reduced for shared parking at the discretion of the Planning Board through Site Plan Review §325-55, provided such reduction does not shift a demand for parking onto public streets or any areas not equipped to handle such activity.
 - c. All other parking standards shall comply with Article IX Off-Street Parking and Loading Requirements; however, in no case shall a driveway width be greater than 24 feet.

2. A driveway shall be limited to one per street frontage; however shared driveways are encouraged to limit the number of curb cuts onto Route 28. Driveways must be situated to provide for the optimal sight distance along Route 28. All driveway access shall provide for adequate service and emergency access. All driveway shall comply with §325-154.B.1.b. and c. above.
3. Commercial and residential pedestrian access shall include a combination of walkways and landscaping. Such pedestrian access shall be provided from the streets providing frontage and/or access for the project as well as the drives and parking areas within the project. Pedestrian access routes shall be laid out to minimize conflict with vehicular routes, and where they intersect, the pedestrian route shall be clearly marked on the vehicular surface and when appropriate, with signage. Pedestrian access routes shall be lighted to provide adequate visibility for use in the dark, and in conformance with Article XXI Outdoor Lighting.

and further

Amend §325-2 Word Usage and Definition, “Overlay District”, add a new item G, as follows:
 “G - West Harwich Special District, see Article XXIV”

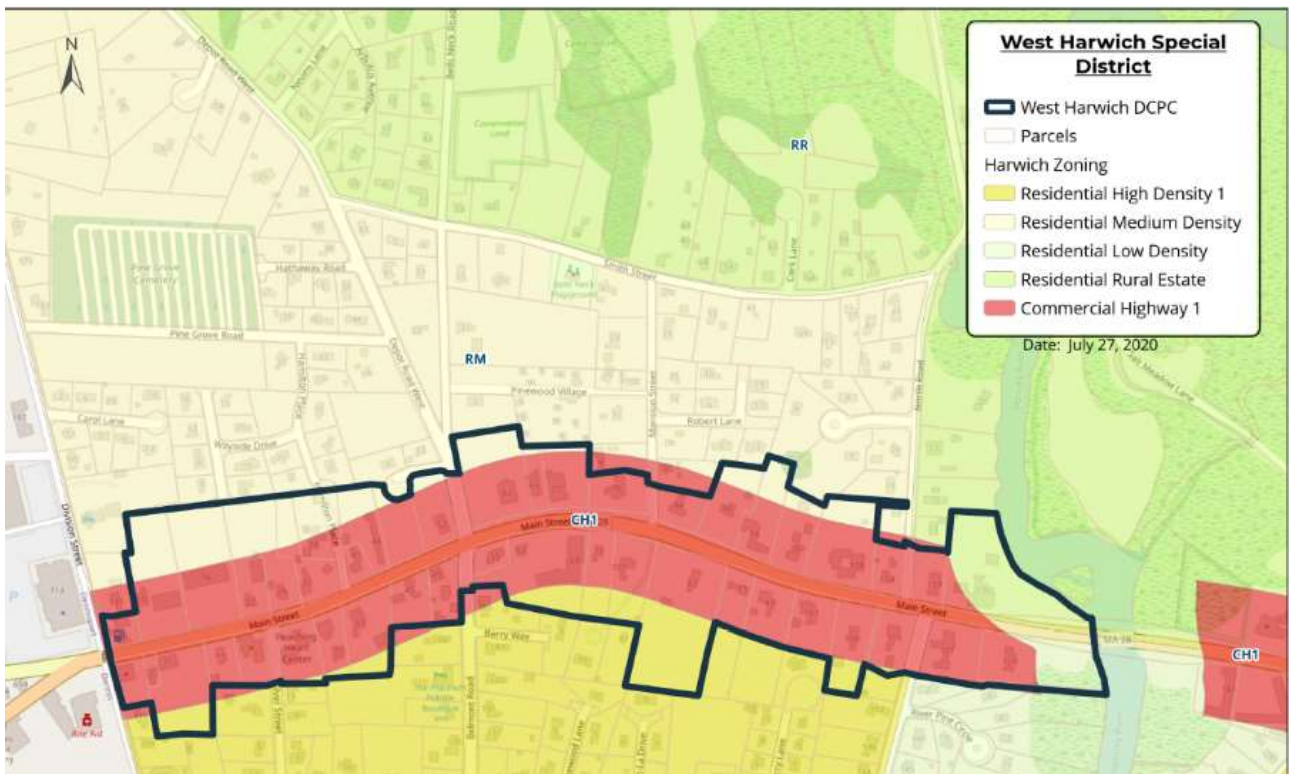
And further,

Amend §325-3 Division of Town into Districts, by adding “West Harwich Special District”

and further,

Amend §325-4 Maps, by adding Subparagraph F as follows:

- G. The West Harwich Special District established hereunder as shown on a map titled, “West Harwich Special District” dated July 27, 2020, prepared by the Cape Cod Commission, a copy of which can be found as an attachment to this chapter in the town’s online Code and a copy of which is on file in the office of the Town Clerk.



THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO COMPLETE THE ZONING TO PROTECT THIS VITAL AREA OF THE TOWN. THE PLANNING BOARD HAS WORKED WITH THE LOCAL CITIZENS OF WEST HARWICH, THE CAPE COD COMMISSION, THE BOARD OF SELECTMEN, AND THE STATE, OVER SEVERAL YEARS TO BRING THIS ZONING CHANGE TO TOWN MEETING.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 4-0

ZONING BYLAW – ESSENTIAL SERVICES

Article 24: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning by deleting the definition of “Essential Services” within §325-2 – Definitions and by deleting within §325-13 – Table 1, Paragraph II – Public and Quasi Public Uses, Item 3 – Essential services; facility, utilities.

Explanation: The existing definition of ESSENTIAL SERVICES: “Services and appurtenant structures, facilities, uses or equipment provided by governmental agencies, including the Town of Harwich, or provided by public utility or public service companies, including but not limited to water distribution systems, Town-owned marinas, docking areas, fish piers, off-loading facilities, retaining walls, jetties and similar structures, gas and electric distribution, systems for telecommunications and sewerage systems.” And the definitions of MUNICIPAL USE: “A use, whether in a structure and/or on a parcel of land, owned and/or operated by the Town of Harwich.” Are in conflict with one another. All Municipal Uses are allowable by right, as are public utility uses (i.e. gas, electric, cable, cell). By deleting the definition of Essential Services it would eliminate this unnecessary conflict.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO CORRECT A CONFLICT IN DEFINITION IN TWO DIFFERENT AREAS OF THE ZONING LAWS OF THE TOWN.

VOTE: YES-5, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

ADOPT M.G.L., CHAPTER 33, §59 – PAY FOR POLICE OFFICERS IN SERVICE IN RESERVES/NATIONAL GUARD

Article 25: To see if the Town will vote to accept M.G.L., Chapter 33, §59; and to act fully thereon.

Explanation: This is a housekeeping item related to the Harwich Police Federation’s (M.C.O.P. Local #446) collective bargaining agreement with the Town of Harwich as mostly recently renegotiated and in effect as of July 1, 2019. The law relates to any Police Officers covered by

this agreement who are also in the Armed Forces Reserves and/or National Guard and are ordered to service in the Reserves/Guard for more than thirty (30) consecutive days shall be paid the regular base salary as a public employee. As of this writing, there are no Police Officers who are active in the Reserves or National Guard.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO COMPLY WITH A PREVIOUSLY VOTED UNION CONTRACT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 3-0

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 18 – HARDSHIP UNDER AGE 60

ARTICLE 26: To see if the Town will vote to support the Harwich Board of Selectmen’s request to State Legislature to pass a bill amending the Hardship Exemption (as provided in Chapter 59 §5, Clause 18) for the right to grant up to a \$1,000 property tax exemption for taxpayers under the age of 60, as a local option for all cities and towns and/or as a home rule petition for the Town of Harwich, and to act fully thereon. By the request of the Board of Assessors. Estimated Cost: \$30,000

Explanation: The Board of Assessors would like to advocate for most vulnerable citizens of the Commonwealth. We feel that all citizens of our community and all others in the Commonwealth are struggling. We would like for this article to be approved by the Legislation. This article is for our most vulnerable residents under 60 who by reason of infirmity or poverty are unable to contribute fully to their tax liability in the judgement of the Board of Assessors. We estimate that we would receive 30 applicants.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CERTAIN TAXPAYERS THE RIGHT TO PETITION THE BOARD OF ASSESSORS FOR UP TO \$1,000.00 OF TAX RELIEF DUE TO HARDSHIPS.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 41A – TAX DEFERRAL

ARTICLE 27: To see if the Town will vote to adopt a lower interest rate from 8% yearly interest to 5% yearly interest on the deferred taxes to for the purpose of real estate tax deferrals for qualifying persons age 65 and over, as provided in MGL Chapter 59, §5, Clause 41A. By request of the Board of Assessors. Estimated Cost: \$500

Explanation: The Commonwealth of Massachusetts, Department of Revenue allows cities and towns to establish the simple interest rate charged on deferrals of real estate taxes. The current

environment on interest rates would dictate that the Town of Harwich lower the rate from 8% to 5%. The town has averaged 3 deferrals a year. Lowering the rate to 5% may encourage qualified seniors to apply for this program. Based on previous averages this change will result in a cost of approximately \$500 to the Town of Harwich.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW A REDUCED DEFERRAL RATE FOR CERTAIN CITIZENS OVER THE AGE OF 65 TO HELP THEM THROUGH DIFFERCULT TIMES

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 56 – ASSESSMENT OF LOCAL TAXES - PROPERTY; EXEMPTIONS

ARTICLE 28: To see if the Town will vote to reaffirm and extend MGL Chapter 59, §5, Clause 56. Upon acceptance of this section by the Town, the Board of Assessors may grant, real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard and to Reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the Board of Assessors. The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town. Said change to take effect FY 2021 and act fully thereon. By request of the Harwich Veteran’s Agent and Board of Assessors. Estimated Cost: \$10,000.

Explanation: This local option for the National Guard and Reservists must be renewed every two (2) years.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW CITIZENS IN THE NATIONAL GUARD OR RESERVES TAX RELIEF WHEN THEY ARE DEPLOYED IN FOREIGN COUNTRIES.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

COMMUNITY PRESERVATION

APPROPRIATE SUMS OF MONEY FROM THE FY 2021 ESTIMATED ANNUAL REVENUES OF THE COMMUNITY PRESERVATION ACT FUND

ARTICLE 29: To see if the Town will vote to appropriate the following sums of money from the FY 2021 estimated annual revenues of the Harwich Community Preservation Act Fund as required by the G.L. Chapter 44B and Chapter 149, §298 of the Acts of 2004 as follows:

- A sum of money for the acquisition, creation and preservation of the open space;

- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY2020 Undesignated Fund Balance (including Recreation)

and to act fully thereon. By request of the Board of Selectmen.

<u>Appropriation</u>	<u>FY 2021</u>
Community Housing Reserve	\$177,600
Open Space Reserve	\$177,600
Historic Preservation Reserve	\$177,600
Undesignated Fund Balance Operating Expenses	\$50,000

Explanation: To see if the town will reserve for future appropriations amounts from the FY 2021 Community Preservation Act Fund estimated annual revenues for the purpose of acquisition, creation and preservation of open space and community housing, for the purpose of acquisition, preservation, restoration and rehabilitation of historic resources, and the acquisition and development of recreation facilities and for the support of the operating expenses to include wage, supplies, legal service and other operating expenses necessary for the committee.

THE FINANCE COMMITTEE RECOMMENDS THIS TRADITIONAL ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$582,800.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

FUND LAND BANK DEBT SERVICE

ARTICLE 30: To see if the Town will vote to appropriate from the Community Preservation Act Funds – Undesignated Reserve \$198,762.20 and from the FY 21 Estimated Revenue \$142,987.80 for a total of \$341,750 to fund the Debt Service on the outstanding Land Bank Debt. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Finance Director. Estimated Cost: \$341,750.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$553,700.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO THE TOWN OPERATING BUDGET TO PAY THE ON-GOING LAND BANK DEBT.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

COMMUNITY PRESERVATION ACTIVITIES UNDER \$50,000

ARTICLE 31: To see if the Town will vote to appropriate from the Community Preservation Act Funds, a sufficient sum of money to fund the items in the table below consistent with their respective applications. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements including the acquisition of a restriction, if appropriate, with the following: Community Development Partnership, Chase Library Association, Inc., the Pleasant Bay Community Boating, and to act fully thereon. By request of the Community Preservation Committee, Historic District and Historical Commission, Chase Library Association, Inc., Community Development Partnership, Real Estate and Open Space Committee and Conservation Commission, and the Pleasant Bay Community Boating. Estimated Cost: \$102,000

	Project	Purpose	Amount	Appropriation Source
1	Historic Areas and Property Inventory	Update of Town Historic Areas and Property Inventory	\$34,500	Community Preservation Act Funds - Historic Reserve
2	Chase Library Door	Preservation of original door and entrance	\$15,000	Community Preservation Act Funds - Historic Reserve
3	Community Development Partnership	Lower Cape Housing Institute	\$7,500	Community Preservation Act Funds - Community Housing Reserve
4	Town Owned Conservation Land	Restoration and rehabilitation of Town owned Conservation Lands	\$20,000	Community Preservation Act Funds - Open Space Reserve
5	Pleasant Bay Community Boating	Handicapped Accessible Dock project	\$25,000	FY 21 Estimated Revenue
		Total:	\$102,000	

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$102,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND THESE PROJECTS.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 4-0

PINE GROVE CEMETERY GRAVESTONE CONSERVATION & PRESERVATION

ARTICLE 32: To see if the Town will vote to appropriate from the Community Preservation Act Funds – Historic Preservation Reserve, \$75,000 to fund the repair and restoration of gravestones and monuments at Pine Grove Cemetery. Any funds left unspent from the Article are to be returned to the Community Preservation Act Fund – Historic Preservation Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Administrator. Estimated Cost: \$75,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$72,657.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND THIS PROJECT.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 4-0

HARWICH AFFORDABLE HOUSING TRUST

ARTICLE 33: To see if the Town will vote to appropriate from Community Preservation Act Funds –FY 21 Estimated Revenue, \$250,000 to fund the Harwich Affordable Housing Trust to create and preserve affordable housing in the Town of Harwich in the amount of \$200,000 and to fund a part-time Housing Coordinator in the amount of \$50,000. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Community Housing Reserve, and further authorize the Board of Selectmen to enter into a grant agreement including the acquisition of a restriction, if appropriate, with the Harwich Affordable Housing Trust, and to act fully thereon. By request of the Community Preservation Committee, the Harwich Affordable Housing Trust and the Board of Selectmen. Estimated Cost: \$250,000.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$250,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND MORE AFFORDABLE HOUSING FOR THE TOWN, AND THESE FUNDS WILL HELP PROVIDE THE NECESSARY EXPERTISE IN SETTING UP FUTURE PROGRAMS AND ASSISTANCE.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

RENTAL ASSISTANCE PROGRAM

ARTICLE 34: To see if the Town will vote to appropriate from Community Preservation Act Funds - Community Housing Reserve \$160,911 and from the FY 21 Estimated Revenue \$39,089 for a total of \$200,000 to fund the rental assistance program for families earning 80% or less than average median income (AMI). Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Community Housing Reserve, and further authorize the Board of Selectmen to enter into a grant agreement, including the acquisition of a restriction, if

appropriate, with the Harwich Housing Authority, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Housing Authority. Estimated Cost: \$200,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$200,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND MORE AFFORDABLE RENTAL HOUSING FOR THE TOWN.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

WHITEHOUSE FIELD LIGHTING PROJECT

ARTICLE 35: To see if the Town will vote to appropriate from Community Preservation Act Funds- FY 21 Estimated Revenue in the amount of \$380,360 to replace the current Whitehouse Field Lighting System with a new comprehensive lighting system. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$380,360

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$380,360.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO FUND A NEW LIGHTING SYSTEM AT WHITHOUSE FIELD. THE OLD LIGHTS HAVE OUTLIVED THEIR USEFULL LIFE. NEW SYSTEMS ARE MORE COST EFFECTIVE TO OPERATE.

VOTE: YES-5, NO-3

The Board of Selectmen Recommends: 4-0

BROOKS PARK FENCING PROJECT

ARTICLE 36: To see if the Town will vote to appropriate from Community Preservation Act Funds - FY 21 Estimated Revenue, \$72,657 to replace the current fencing at Brooks Park Baseball Field. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$72,657

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$72,657.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO REPLACE THE FENCE SUROUNDING THE BALLFIELD AT BROOKS PARK WHICH IS OUTDATED AND CAUSING INJURIES TO PLAYERS.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

HARWICH COMMUNITY PLAYGROUND PROJECT

ARTICLE 37: To see if the Town will vote to appropriate from Community Preservation Act Funds –FY 21 Estimated Revenue in the amount of \$500,000 to construct a playground at Harwich Elementary School. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Board of Selectmen. Estimated Cost: \$500,000

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$500,000.00 TO BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO REPLACE THE CASTLE IN THE CLOUDS PLAYGROUND.

VOTE: YES-7, NO-1

The Board of Selectmen Recommends: 4-0

REVOLVING FUNDS

ANNUAL DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 38: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon. By request of the Finance Director.

<u>Revolving Fund</u>	<u>FY 2021 Spending Limit</u>	<u>Disposition of FY20 Fund balance</u>
Golf Pro Shop and Restaurant Lease Revenue	\$250,000	Available for expenditure
Golf Infrastructure fund	\$140,000	Available for expenditure
Council on Aging	\$125,000	Available for expenditure
Cemetery	\$100,000	Available for expenditure
Community Center	\$100,000	Available for expenditure
Recreation	\$175,000	Available for expenditure
Albro House	\$10,000	Available for expenditure
ADA	\$2,500	Available for expenditure
Wetlands	\$6,000	Available for expenditure
Middle School Cultural Center	\$225,000	Available for expenditure

Sidewalks	\$50,000	Available for expenditure
Tax Title Collection	\$36,000	Available for expenditure

Explanation: The spending limits for the revolving funds are consistent with FY 2020 levels except for the Middle School Cultural Center revolving fund. In years past, there was a subsidy for the Cultural Center of \$100,000 to \$125,000 that was funded out of free cash. Given the current financial situation, this year the subsidy for the Cultural Center, in the amount of \$125,000 will be funded through the Cultural Center Revolving Fund.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO MEET THE STATE REQUIREMENT THAT REVOLVING FUNDS MUST BE AUTHORIZED BY THE TOWN MEETING EACH YEAR. ONLY ONE CHANGE FROM LAST YEAR TO THIS YEAR ALLOWS THE CULTURAL CENTER TO USE EXSISTING FUNDS TO PAY FOR THEIR OPERATION.

VOTE: YES-5, NO-0

The Board of Selectmen Recommends: 5-0

FUND PRIOR YEAR’S UNPAID BILLS

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$7,595.83

	Invoice/Debt	Description	Amount	Source
1	Monomoy Regional High School	After Prom Planning Committee Contribution	\$2,500.00	Free Cash
2	Eastward Companies	Saquatucket Harbor Redevelopment Project Extra	\$ 942.87	Free Cash
3	Tighe & Bond	Water Rate Study	\$1,500.00	Retained Earnings for Water
4	Tighe & Bond	Water Rate Study	\$2,250.00	Retained Earnings for Water
5	WB Mason	Selectmen's Office Ordinary Office Supplies	\$ 35.79	Free Cash
6	Motorola Solutions	Police Department Repairs - Portable	\$ 367.17	Free Cash
		Total:	\$7,595.83	

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW VENDORS WHO HAVE PROVIDED GOODS AND SERVICES TO THE TOWN BUT HAVE NOT BEEN PAID. THIS YEAR 5 DIFFERENT VENDORS ARE DUE A TOTAL OF \$7,595.83 FROM 6 DIFFERENT INVOICES.

VOTE: YES-8, NO-0

The Board of Selectmen Recommends: 4-0

PRIVATE PETITIONS

DEFRAY THE EXPENSES OF THE CHASE LIBRARY AND HARWICH PORT LIBRARY

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000

Explanation: Chase Library and Harwich Port Library are free, publicly supported libraries. Town funds have been appropriated either through the general budget or by articles since 1911 (Chase) and 1926 (Harwich Port). These funds are essential for continued operation and for the customary State reimbursements.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$20,000.00 OF FREE CASH.

VOTE: YES-6, NO-0

The Board of Selectmen Recommends: 4-0

PROMOTE THE TOWN OF HARWICH

ARTICLE 41: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By Petition. Estimated cost: \$30,000

Explanation: For more than 60 years, Harwich Chamber of Commerce (HCC) has worked in the best interest of Harwich and for the people living in, working in and visiting the Town of Harwich. Since 1995, the citizens of Harwich, through the annual Town Meeting, have voted to fund warrant articles submitted by the Harwich Chamber of Commerce in support of its work promoting the community, providing needed informational services, and developing and advancing economic sustainability and development strategies. We are again requesting the Town's support for the Chamber's efforts in:

(a) providing year-round informational services to residents, visitors, second homeowners, and businesses (over 78,000 visits to our Information Center in 2018)

(b) Support of the Chamber's efforts, in partnership with the Town of Harwich, to develop and implement economic development initiatives to benefit the Town as defined by objectives in the

Town's Local Comprehensive Plan, and marketing Harwich's Cultural Districts; the simultaneous designation of both Harwich Port and Harwich Center in 2019.

(c) Promoting the Town of Harwich and its brand: The Warm Side of the Cape, thereby continuing to grow the vitality and economy in the community.

*(a) **Year-Round Information Services:** Harwich's Information Center is open 52 weeks a year. Combining this valuable resource with the Chamber's internet/website portals, New explore boards located at Logan Airport, North and South Stations as well in many locations throughout Massachusetts, New England and Nationally and continued telephone and mail inquiries, Harwich Chamber annually provides more than 320,000 instances of contact with visitors, seasonal and year-round homeowners and residents, organizations and businesses. These connections offer the opportunity to market and promote the Town utilizing our new brand "The Warm Side of the Cape." By being available to meet the needs of our "customers" we are able to encourage patronage of our local amenities and businesses and to connect individuals and businesses with the appropriate Town offices and officials 12 months a year in a friendly, warm and upbeat fashion.*

*(b) **Promoting the Town of Harwich:** The Harwich Chamber continues to be the lead force in promoting the Town of Harwich. By utilizing a multi-faceted approach, HCC strives to position Harwich as a premier destination for local, regional, national and international individuals and families. The marketing strategies are aimed at encouraging residents, second homeowners (current and potential), and visitors to avail themselves of Harwich's recreational amenities, as well as for shopping, dining, vacations, day trips, events and festivals. The plan, which positions Harwich as a desired vacation destination and an outstanding place in which to live and work, includes:*

- 1. The 2019 Harwich Magazine will celebrate our history and our future as well as continue to share our Arts and Culture, the Town's primary comprehensive printed and online publication for attracting visitors to Harwich, and a year round resource for our residents, second homeowners and businesses.*
- 2. The HCC website's robust content complements the Magazine and links to a wide range of Town resources.*
- 3. Ancillary printed and on-line pieces, including specialized maps (cranberry bogs, lodging locator, dining locator, beaches, bike trail) that target market segments and interests. As well as the new Cultural District maps for Harwich Port and Harwich Center.*
- 4. Media placements in local, regional and national publications.*

Special events and festivals are about more than attracting people to town to enjoyable experiences. They are about defining key elements of Harwich's brand and about parlaying those assets into support for our businesses, non-profit organizations, and the community. In 2017 the Harwich Chamber of Commerce in partnership with sponsorships from Harwich Chamber of Commerce members we brought back after a 10 year absence the much loved Fireworks as part of the Harwich Cranberry Festival and continues to grow today. In addition, Fall for Harwich provided the umbrella under which thousands of people were invited to participate in a wide array of more than 30 events, including the half-marathon road race, music festival, bog walks, concerts, teas, arts & crafts, our second sidewalk sale and more. Fall for Harwich and Christmas in Harwich also provide opportunities for our local non-profits to raise much needed funds and increase their visibility. In addition, the Chamber continues to actively engage in creating and implementing new events as well as expanding existing events. In 2018,

the Chamber coordinated ten Port Summer Night Musical Strolls in Harwich Port, (traditionally every Wednesday in July & August in 2018 we added the last Wednesday in August and the first Wednesday in September as a thank you to our residents) several musical concerts that combined opportunities with restaurants and other businesses to increase meals, shopping and a night out with a show. We look forward to continuing to expand these offerings in 2019.

Economic Development: *HCC will continue to collaborate with the Town on economic development strategies and initiatives. Over this past year, HCC has worked tirelessly on behalf of the Town and its businesses and continues to do so with sponsoring gatherings with key partners at the state level bringing them into our town. The Chamber has also provided training, counsel and support to dozens of small businesses challenged to survive in the current economic climate, and has met with several individuals considering locating their business in Harwich. HCC continues to strengthen its collaboration with other local chambers of commerce through the Local Cape Chambers Collaborative (LC3) and the Lower Cape Chambers group. Among the many activities currently underway are:*

With LC3 meeting with the Economic Development Council on regional economic development priorities, identified by local chambers in consultation with town officials

With LC3 continued advocacy on transportation issues, including real time information, bridge issues, issues relating to drug use, attracting more traffic to the Regional Airport and more.

With Lower Cape Chambers hosting the Annual Lower Cape Home & Garden Show this year again to be held at the Cape Cod Tech, trainings, inter-chamber networking (giving greater business-to-business opportunities)

Parking and Connectivity continue to explore opportunities for remote parking lots and transit service for harbors, beaches and other sites with high seasonal demand

The Chamber is honored to partner with the Town on building a better community, but the Chamber relies on the Town's support to help achieve its goals. Without this support, the Chamber's marketing activities will be significantly reduced. We appreciate the past support of the Town of Harwich and request funding for these important, revenue-generating initiatives. Thank you for your consideration.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$30,000.00 OF FREE CASH SUBJECT TO A GRANT AGREEMENT BETWEEN THE BOARD OF SELECTMEN AND THE CHAMBER OF COMMERCE.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

COMMERCIAL SINGLE-USE PLASTIC WATER BOTTLE BAN

ARTICLE 42: To see if the Town will vote to adopt the following as a general bylaw and to authorize the Town Clerk to insert it into the appropriate place in the Town Code of Harwich, Massachusetts.

Section 1. Sale of Single-use Plastic Water Bottles

Effective on September 1, 2021, it shall be unlawful to sell non-carbonated, unflavored drinking water in single-use plastic bottles of less than one gallon in the Town of Harwich.

Section 2. Definitions

A single-use plastic bottle is a beverage container made from any type of plastic resin.

Section 3. Exemptions

Sales or distribution of non-carbonated, unflavored drinking water in single-use plastic bottles occurring subsequent to a declaration of emergency (by the Emergency Management Director or other duly authorized Town, County, Commonwealth or Federal official) affecting the availability and/or quality of drinking water to residents of the Town shall be exempt from this bylaw until seven days after the declaration has ended.

Section 4. Enforcement

Enforcement of this article shall be the responsibility of the Town Administrator or his/her designee.

This bylaw may be enforced through the non-criminal disposition procedures as specified in G. L. Chapter 40 § 21D. The following penalties apply:

First violation: Written warning

Second violation: \$150 fine

Third and subsequent violations: \$300 fine

Each day a violation continues constitutes a separate violation, incurring additional fines. Any such fines collected shall be payable to the Town of Harwich. Estimated cost: \$0

Explanation: Single-use plastic bottles impact environmental health, and the health and longevity of other species, who may ingest plastic as food. Ultimately, plastic re-enters the human food chain where the adverse consequences are both known and emerging. Plastics pollute and impact our environment across their life cycle from production, use and disposal.

Over 1,500 single-use plastic water bottles are used and discarded in the U.S. per second. Elimination of the use of single-use plastic water bottles will have a significant impact on future plastic-based pollution including the nation's greenhouse gas footprint and is consistent with protection of the natural environment in Harwich, Barnstable County, our nation and our earth, which we have a common responsibility to protect and steward.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED AS A BY-LAW FOR THE TOWN. THE PETITIONERS HAVE NOT PROVIDED THE FINANCE COMMITTEE WITH ANY INFORMATION AS TO THE POTENTIAL COST SUCH A BY-LAW WILL HAVE ON RETAILERS IN HARWICH OR THE TOWN IN EDUCATION AND ENFORCEMENT. THE PETITIONERS FEEL THAT NO PLASTIC CONTAINERS ARE SAFE AND WILL BE LOOKING TO EXPAND THIS BY-LAW IN FUTURE TOWN MEETINGS TO ALL PLASTIC CONTAINERS. THIS IS A STATE, NATIONAL, AND WORLD ISSUE AND TO START WITH A BY-

LAW IN HARWICH INSTEAD OF LOOKING AT MANUFACTURERS OR CHANGES TO THE NATIONAL AGENDA IS NOT THE WAY TO MAKE POSITIVE CHANGE.

VOTE TO INDEFINITELY POSTPONE: YES-7, NO-0

The Board of Selectmen Recommends: 3-2

RESCIND THE ACTION TAKEN AT THE ANNUAL TOWN MEETING May 6, 2019 FOR
ARTICLE 50

ARTICLE 43: To see if the town will vote to rescind the action taken at the Annual Town Meeting May 6, 2019, Article 50.

Explanation: Last year's Article 50 is discriminatory and is financially inhibitive to various non-profit organizations that utilize Town properties, including Monomoy Little League, Monomoy Booster Club, Cape Cod Baseball League, et al. Further, it puts an unfair financial burden on small businesses that participate in lo a craft fairs, farmers markets, and beach vendors, et al. The article also did not include a means of enforcement. The action should be rescinded and the group who wrote the article should reconsider the verbiage as well as the intent.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE HONORS THE WISHES OF THE 2019 ATM AND FEELS THE PETITIONER SHOULD BRING FORWARD THE POSITIVE MOTION AND LET THIS TOWN MEETING RESOLVE THE ISSUE.

VOTE TO INDEFINITELY POSTPONE: YES-4, NO-3

The Board of Selectmen took no action

NEW CLIMATE POLICY BYLAW

ARTICLE 44: To see if the Town Will vote to adopt the following as a general bylaw and to insert it into the Code of the town of Harwich, Massachusetts:

Chapter () Climate Policy

§ ()-1 Climate Policy

The Town of Harwich recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety and economic security of the residents of the Town. The Town of Harwich therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time, and directs that all officers and departments of the Town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

Explanation: This Article would establish a town policy on climate change which recognizes that we are living in a climate emergency that threatens our communities and our childrens' futures. In line with the official policies of the Commonwealth of Massachusetts and supported by the recommendations of scientists worldwide, as reflected in the reports of the Intergovernmental Panel on Climate Change established by the United Nations, this bylaw would accept the central goal of reducing net greenhouse gas emissions to zero at the earliest economically and technically feasible time. The science tells us that we must make a significant cut in the current rate of carbon emissions within the next ten years or it will be too late to head off the most catastrophic consequences of rising seas, monster storms, runaway fires, deadly heat waves, and the loss of countless species. This bylaw does not set an arbitrary deadline or define the specific steps to attain the goal: that will require a long and challenging process of identifying a multitude of strategies to improve energy efficiency in homes and businesses, to produce renewable power, to increase the use of electric vehicles for private and public transportation, to preserve and expand forested land to offset carbon emissions, and to adopt new technologies as they emerge to support these goals. The policy does not mandate any new public expenditures: every action is measured by technical and economic feasibility, and most improvements in energy efficiency and renewable power generation now offer financial savings or new revenue streams that should reduce net public spending. The bottom line, however, is that there is no time to lose to begin the hard work of finding ways to reduce carbon emissions.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE FINANCE COMMITTEE DOES NOT FEEL THE PETITIONER IS READY FOR A BY-LAW YET. COST ESTIMATES TO IMPLIMENT THIS BYLAW HAVE NOT BEEN DEVELOPED YET AND THE TIMETABLE TO IMPLEMENT THIS BY-LAW IS UNKNOWN. THE FINANCE COMMITTEE DOES SUPPORT THIS PROPOSAL IF IT IS PRESENTED AS A RESOLUTION TO THE TOWN MEETING BUT NOT AS A BYLAW AS WRITTEN.

VOTE TO INDEFINITELY POSTPONE: YES-8, NO-0

The Board of Selectmen voted 5-0 to make a recommendation at Town Meeting

CUSTOMARY ARTICLES

SUPPLEMENT THE ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 45: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Customary Article. Estimated Cost: \$3,900.

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED WITH \$3,600.00 OF FREE CASH.

VOTE: YES-7, NO-0

The Board of Selectmen Recommends: 4-0

HERRING FISHERIES

ARTICLE 46: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.


FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED.

VOTE: YES-7, NO-0


The Board of Selectmen Recommends: 4-0

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

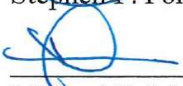
Given under our hands this 31st day of August, 2020.



Larry G. Ballantine, Chair



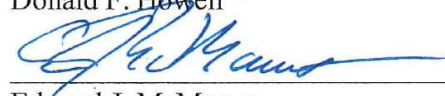
Stephen P. Ford, Vice Chair



Michael D. MacAskill, Clerk



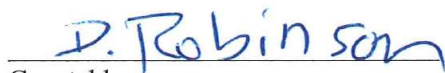
Donald F. Howell



Edward J. McManus

BOARD OF SELECTMEN

A true copy Attest:



Constable

APPENDIX A - OPERATING BUDGET

<u>TOWN OPERATION BUDGET 2021</u>		Actual FY2018	Actual FY2019	Voted Budget FY2020	Town Meeting Budget FY2021	\$\$ Change	PCT CHANGE
1	MODERATOR S&W	-	-	1,000	1,000	-	0.0%
2	SELECTMEN S&W	7,500	12,000	12,500	12,500	-	0.0%
3	SELECTMEN - EXP	7,077	7,237	8,575	8,750	175	2.0%
4	Sub-Total	14,577	19,237	21,075	21,250	175	0.8%
5	FINANCE COMMITTEE S&W	745	229	3,000	3,000	-	0.0%
6	FINANCE COMMITTEE - EXP	809	1,516	2,000	2,000	-	0.0%
7	Sub-Total	1,554	1,744	5,000	5,000	-	0.0%
8	FINANCE COMMITTEE RESERVE FUND	-	-	125,000	50,000	(75,000)	-60.0%
9	TOWN ACCOUNTANT - SAL	233,658	246,777	254,601	265,485	10,884	4.3%
10	TOWN ACCOUNTANT - EXP	3,626	2,570	10,875	7,875	(3,000)	-27.6%
11	AUDIT - EXP	37,900	40,505	40,000	40,000	-	0.0%
12	Sub-Total	275,183	289,853	305,476	313,360	7,884	2.6%
13	ASSESSORS - S&W	153,113	182,201	215,571	204,048	(11,523)	-5.3%
14	ASSESSORS - EXP	68,266	97,871	107,780	110,520	2,740	2.5%
15	Sub-Total	221,379	280,071	323,351	314,568	(8,783)	-2.7%
16	TOWN COLLECTIONS - S&W	12,476	12,837	16,000	16,000	-	0.0%
17	TOWN COLLECTIONS - EXP	3,154	3,760	3,800	5,500	1,700	44.7%
18	Sub-Total	15,631	16,597	19,800	21,500	1,700	8.6%
19	POSTAGE	46,452	39,128	55,000	41,500	(13,500)	-24.5%
20	Sub-Total	46,452	39,128	55,000	41,500	(13,500)	-24.5%
21	TREASURER - S&W	234,025	254,705	281,585	288,776	7,190	2.6%
22	TREASURER - EXP	102,106	97,616	106,974	95,358	(11,616)	-10.9%
23	Sub-Total	336,131	352,322	388,559	384,134	(4,426)	-1.1%
24	VACATION & SICK LEAVE BUY BACK	-	46,074	97,229	138,728	41,499	42.7%
25	MEDICARE	217,264	236,704	221,042	242,888	21,846	9.9%
26	ADMINISTRATION - S&W	418,242	425,860	459,259	454,648	(4,611)	-1.0%
27	ADMINISTRATION - EXP	75,450	74,692	81,879	96,879	15,000	18.3%
28	ADMINISTRATION - CAP OUTLAY	4,958	4,801	5,500	5,500	-	0.0%
29	UNION CONTRACTS	5,000	-	-	-	-	100.0%
30	Sub-Total	503,651	505,352	546,638	557,027	10,389	1.9%
31	LEGAL SERVICES - EXP	159,374	170,825	185,000	185,000	-	0.0%
32	CLAIMS & SUITS	-	-	500	500	-	0.0%
33	Sub-Total	159,374	170,825	185,500	185,500	-	0.0%
34	INFORMATION TECHNOLOGY - S&W	99,800	101,439	178,233	111,098	(67,135)	-37.7%
35	INFORMATION TECHNOLOGY - EXP	211,708	244,542	274,682	276,250	1,569	0.6%
36	Sub-Total	311,507	345,981	452,915	387,349	(65,566)	-14.5%
38	IT CHANNEL 18 - S&W	106,300	117,843	137,114	143,627	6,514	4.8%
39	IT CHANNEL 18 - EXP	24,790	28,089	31,480	66,480	35,000	111.2%
40	Sub-Total	131,091	145,933	168,594	210,107	41,514	24.6%
41	CONSTABLE S & W	356	188	708	708	-	0.0%
42	TOWN CLERK - S&W	202,280	229,276	253,418	272,756	19,338	7.6%
43	TOWN CLERK - EXP	30,684	33,186	37,368	49,300	11,932	31.9%
44	Sub-Total	232,964	262,462	290,786	322,056	31,270	10.8%

45	CONSERVATION - S&W	111,527	138,789	154,865	168,022	13,158	8.5%
46	CONSERVATION - EXP	6,673	8,198	9,185	7,565	(1,620)	-17.6%
47	Sub-Total	118,200	146,987	164,050	175,587	11,538	7.0%
48	TOWN PLANNER - S&W	69,515	87,324	93,443	95,480	2,037	2.2%
49	TOWN PLANNER - EXP	1,928	3,580	4,531	4,531	-	0.0%
50	Sub-Total	71,443	90,904	97,974	100,011	2,037	2.1%
51	BOARD OF APPEALS - S&W	-	-	-	-	-	0.0%
52	BOARD OF APPEALS - EXP	594	15	735	735	-	0.0%
53	Sub-Total	594	15	735	735	-	0.0%
54	ALBRO HOUSE - EXP	3,148	2,928	6,355	6,355	-	0.0%
55	OLD RECR BUILDING - EXP	5,321	4,123	7,627	7,627	-	0.0%
56	W. HARWICH SCHOOL - EXP	408	404	1,424	1,424	-	0.0%
57	Sub-Total	8,876	7,455	15,405	15,405	-	0.0%
58	COMMUNITY DEVELOPMENT - S&W	218,879	225,761	235,636	242,945	7,309	3.1%
59	COMMUNITY DEVELOPMENT - EXP	10,834	9,207	14,762	13,113	(1,649)	-11.2%
60	Sub-Total	229,713	234,968	250,398	256,058	5,660	2.3%
61	PUBLIC BUILDINGS REPAIRS	-	-	2,133	2,133	-	0.0%
62	TOWN/FIN COM REPORTS	7,658	7,766	10,000	10,000	-	0.0%
63	ADVERTISING	21,671	22,229	17,000	22,750	5,750	33.8%
64	POLICE - S&W	3,384,205	3,716,952	3,900,045	4,041,890	141,845	3.6%
65	POLICE - EXP	544,305	484,541	569,514	506,643	(62,871)	-11.0%
66	POLICE - CAP OUTLAY	121,482	131,100	88,512	60,000	(28,512)	-32.2%
67	Sub-Total	4,049,992	4,332,593	4,558,071	4,608,533	50,462	1.1%
68	FIRE - S&W	3,353,682	3,872,857	3,990,453	4,134,514	144,061	3.6%
69	FIRE - EXP	394,875	362,291	450,761	406,192	(44,569)	-9.9%
71	Sub-Total	3,748,556	4,235,148	4,441,214	4,540,706	99,492	2.2%
72	AMBULANCE - S&W	112,767	137,969	168,750	131,607	(37,143)	-22.0%
73	EMS - EXP	136,314	118,467	122,495	124,095	1,600	1.3%
74	Sub-Total	249,081	256,436	291,245	255,702	(35,543)	-12.2%
75	EMERG. TELECOM - S&W	-	-	-	-	-	0.0%
76	EMERG. TELECOM - EXP	-	-	-	-	-	0.0%
77	Sub-Total	-	-	-	-	-	0.0%
78	BUILDING - S&W	246,408	291,192	322,832	337,190	14,358	4.4%
79	BUILDING - EXP	11,349	13,822	20,197	24,976	4,779	23.7%
80	Sub-Total	257,757	305,013	343,029	362,166	19,137	5.6%
81	EMERG. MGMT - S&W	2,444	1,032	5,315	5,355	40	0.8%
82	EMERG. MGMT - EXP	3,317	4,562	8,500	8,500	-	0.0%
83	Sub-Total	5,761	5,593	13,815	13,855	40	0.3%
84	NATURAL RESOURCES - S&W	96,343	102,223	110,639	113,631	2,992	2.7%
85	NATURAL RESOURCES - EXP	26,998	27,835	28,380	28,200	(180)	-0.6%
86	Sub-Total	123,341	130,058	139,019	141,831	2,812	2.0%
87	PLEASANT BAY ALLIANCE	17,343	20,160	23,760	23,760	-	0.0%
88	TOWN ENGINEER - S&W	174,256	131,618	112,310	114,549	2,239	2.0%
89	TOWN ENGINEER - EXP	9,831	22,695	65,670	80,310	14,640	22.3%
90	Sub-Total	184,088	154,313	177,980	194,859	16,879	9.5%

91	HIGHWAY - S&W	2,495,639	2,623,322	2,730,844	2,848,196	117,352	4.3%
92	HIGHWAY - EXP	<u>2,501,442</u>	<u>2,805,897</u>	<u>2,946,182</u>	<u>3,226,579</u>	<u>280,397</u>	<u>9.5%</u>
93	Sub-Total	4,997,081	5,429,219	5,677,026	6,074,775	397,749	7.0%
94	SNOW/ICE - S&W	104,576	81,499	40,000	40,000	-	0.0%
95	SNOW/ICE - EXP	<u>260,924</u>	<u>190,965</u>	<u>95,000</u>	<u>95,000</u>	<u>-</u>	<u>0.0%</u>
96	Sub-Total	365,500	272,463	135,000	135,000	-	0.0%
97	STREET LIGHTS	31,372	22,731	40,000	35,000	(5,000)	-12.5%
98	INTERGOVERNMENTAL TRANS - WW COUNTY WW SUPPORT FUND		70,000	125,000	200,000	75,000	60.0%
				100,000	-	(100,000)	100.0%
99	CEMETERY ADMIN - S&W	63,203	65,070	69,431	71,434	2,003	2.9%
100	CEMETERY ADMIN - EXP	<u>3,164</u>	<u>4,546</u>	<u>5,613</u>	<u>5,075</u>	<u>(538)</u>	<u>-9.6%</u>
101	Sub-Total	66,367	69,617	75,044	76,509	1,465	2.0%
102	BOARD OF HEALTH - S&W	139,795	163,782	193,863	203,881	10,018	5.2%
103	BOARD OF HEALTH - EXP	<u>16,209</u>	<u>13,241</u>	<u>16,930</u>	<u>16,390</u>	<u>(540)</u>	<u>-3.2%</u>
104	Sub-Total	156,004	177,023	210,793	220,272	9,478	4.5%
105	COMMUNITY CENTER S&W	165,498	176,286	185,367	193,389	8,022	4.3%
106	COMMUNITY CENTER EXP	<u>131,306</u>	<u>117,063</u>	<u>142,556</u>	<u>125,354</u>	<u>(17,201)</u>	<u>-12.1%</u>
107	Sub-Total	296,804	293,349	327,923	318,743	(9,180)	-2.8%
108	COUNCIL ON AGING - S&W	370,042	352,597	377,594	396,169	18,575	4.9%
109	COUNCIL ON AGING - EXP	<u>63,690</u>	<u>63,932</u>	<u>77,507</u>	<u>79,232</u>	<u>1,725</u>	<u>2.2%</u>
110	Sub-Total	433,732	416,529	455,101	475,401	20,300	4.5%
111	YOUTH COUNSELOR - S&W	81,511	85,203	93,443	96,255	2,812	3.0%
112	YOUTH COUNSELOR - EXP	<u>4,017</u>	<u>4,604</u>	<u>4,310</u>	<u>3,485</u>	<u>(825)</u>	<u>-19.1%</u>
113	Sub-Total	85,528	89,807	97,753	99,740	1,987	2.0%
114	VETERANS EXPENSE/BENEFITS	99,997	97,461	125,263	128,058	2,795	2.2%
115	DISABILITY RIGHT - EXP	-	300	500	500	-	0.0%
116	HUMAN SERVICES	72,605	78,690	82,250	83,250	1,000	1.2%
117	LIBRARY - S&W	630,719	665,422	713,111	745,360	32,249	4.5%
118	LIBRARY - EXP	<u>269,410</u>	<u>267,370</u>	<u>282,372</u>	<u>274,820</u>	<u>(7,552)</u>	<u>-2.7%</u>
119	Sub-Total	900,128	932,792	995,483	1,020,180	24,697	2.5%
120	RECREATION - SEASONAL - S&W	174,725	216,097	228,507	218,026	(10,481)	-4.6%
121	RECREATION - S&W	228,268	245,726	264,615	272,618	8,004	3.0%
122	RECREATION - EXP	41,735	46,281	45,575	45,575	-	0.0%
123	RECREATION - CAP OUTLAY	<u>-</u>	<u>9,029</u>	<u>12,000</u>	<u>-</u>	<u>(12,000)</u>	<u>-100.0%</u>
124	Sub-Total	444,728	517,133	550,697	536,219	(14,477)	-2.6%
125	HARBORMASTER -S&W	289,490	311,293	333,851	343,404	9,553	2.9%
126	HARBORMASTER - EXP	<u>171,596</u>	<u>203,466</u>	<u>253,280</u>	<u>252,580</u>	<u>(700)</u>	<u>-0.3%</u>
127	Sub-Total	461,086	514,759	587,131	595,984	8,853	1.5%
128	BROOKS ACAD MUSEUM COMMISSION	10,754	9,440	12,894	12,894	-	0.0%
129	HISTORICAL COMMISSION	540	-	-	-	-	0.0%
130	HISTORICAL COMMISSION	<u>-</u>	<u>198</u>	<u>350</u>	<u>350</u>	<u>-</u>	<u>0.0%</u>
131	Sub-Total	540	198	350	350	-	0.0%
132	CELEBRATIONS	1,299	992	1,600	1,600	-	0.0%

133	GOLF - S&W	798,628	865,827	917,841	919,180	1,339	0.1%
134	GOLF - EXP	621,381	614,144	676,766	660,272	(16,494)	-2.4%
135	GOLF CAP OUTLAY	66,277	66,199	73,000	73,000	-	0.0%
136	Sub-Total	1,486,286	1,546,170	1,667,607	1,652,452	(15,155)	-0.9%
137	GOLF IMA MRSD	-	82,000	82,760	83,538	778	0.9%
138	ELECTRICITY - CVEC	66,254	68,140	69,610	73,900	4,290	6.2%
139	Total Departmental Budgets	21,537,254	23,350,924	25,173,285	25,745,132	571,848	2.3%
140	Total Debt Service (Prin & Int)	2,494,459	4,710,046	5,379,126	4,722,027	(657,099)	-12.2%
141	STATE ASSESSMENTS	261,135	269,883	284,978	300,901	15,923	5.6%
142	BARNS CTY RETIREMENT	2,681,194	2,763,836	3,024,763	3,144,894	120,131	4.0%
143	CAPE COD COMMISSION ASSESSMENT	217,944	223,393	203,498	240,570	37,072	18.2%
144	BARNSTABLE COUNTY ASSESSMENT	203,280	208,362	213,571	223,101	9,530	4.5%
145	UNEMPLOYMENT COMPENSATION	5,087	32,401	15,000	20,000	5,000	33.3%
146	GROUP HEALTH INSURANCE	4,296,270	4,514,731	4,790,067	4,833,551	43,484	0.9%
147	OPEB	100,000	125,000	150,000	-	(150,000)	-100.0%
148	GENERAL INSURANCE	656,366	726,142	790,830	854,470	63,640	8.0%
149	GENERAL INSURANCE DEDUCTIBLE	4,603	7,018	10,000	20,000	10,000	100.0%
150	TOTAL TOWN	32,457,592	36,931,737	40,035,118	40,104,645	69,528	0.2%
151	OVERLAY (Abatements/Exemptions)		450,000	437,775	400,000	(37,775)	-8.6%
152	C C REGIONAL TECH HIGH	1,487,362	1,581,236	2,332,198	1,737,789	(594,409)	-25.5%
153	MONOMOY REG. SCH. DISTRICT						
159	TOTAL MRSD ASSESMENT	24,759,749	25,609,390	26,643,415	26,960,046	316,631	1.19%
160	TOTAL	58,704,703	64,572,363	69,448,506	69,202,480	(246,025)	-0.4%
Reconciliation to Article:							
Total from line 160					\$ 69,202,480		
Less:							
State & County Assessments					764,572		
Overlay					400,000		
Wastewater/Sewer					200,000		
Cape Cod Technical High School					1,737,789		
Monomoy Regional School District					26,960,046		
Total Reductions					30,062,407		
Article					\$ 39,140,073		

Appendix B - Capital

ART #	DEPARTMENT	PROJECT	FUNDING	AMOUNT
5	Engineering	MS4 Municipal Surface Drainage Plan and Improvements	Free Cash	50,000
5	Golf Department	Renovate Cart Path (Hole #10 in FY 2021)	Golf Funds	41,500
5	Golf Department	Various mowing equipment items per lease	Golf Funds	87,050
11	Police Department	Taser replacement program (year 3 of 3)	Free Cash	14,910
11	Fire Department	Air pack replacement program (total cost = \$575,165.18; Grant - \$547,776.36; town's obligation is \$27,389 - \$20,000 from free cash and balance from Operating Budget - Training & Overtime)	Free Cash/Oper. Bud.	27,389
12	Facilities Maintenance	Replace Transfer Station Scale Decking	Free Cash	55,000
13	Fire Department	Ambulance replacement program	Free Cash	378,225
16	DPW/Highway	Catch Basin Cleaner	Free Cash	215,000
17	DPW/Highway	Road maintenance program	Free Cash	350,000
19	Channel 18	Control Room Playback Server Upgrade	PEG Grant	58,985
20	Channel 18	Donn B. Griffin Hearing Room Improvements	PEG Grant	97,000
32	Various	Community Preservation Activities under \$50,000	Various	102,000
33	Cemetery	Pine Grove Cemetery gravestone conservation and preservation	CPC - Historic	75,000
34	Affordable Housing Trust	Create and preserve affordable housing (\$200,000); Part-time Housing Coordinator (\$50,000)	CPC - Housing	250,000
35	Housing Authority	Rental assistance program	CPC - Comm. Housing/ CPC - Estimated Rev.	200,000
36	Recreation & Youth	Whitehouse Field lighting improvements	CPC - Estimated Rev.	380,360
37	Recreation & Youth	Brooks Park fencing project	CPC - Estimated Rev.	72,657
38	Board of Selectmen	Hawich Community Playground	CPC - Estimated Rev.	500,000
			Capital Plan Subtotal	2,955,076
			Federal Grant - Air packs	547,776
			MA. Ch. 90 Funds	700,000
			TOTAL CAPITAL PLAN	4,202,852

REC & YOUTH												
Rec & Youth	Brooks and Sen. Memorial Field Fencing Project (R9)	37	2	CPC-Rec	\$ 72,657						Brooks Park fencing only	
Rec & Youth	Sand Pond Revitalization Phase 2 (R8)			CPC-Rec	\$ 57,054			\$ -			Deferred to FY 2022	
Rec & Youth	Whitehouse Field Lighting Improvements	36	1	CPC-Rec	\$ 380,360						COC Voted if CPC Funds	
	Whitehouse Field Lighting Improvements (Grants or Matching Funds)											
Rec & Youth	Red River Beach Bulkhead (23)			1B			TBD	\$ -				
Rec & Youth	Cahoon Road Beach Restroom			1				\$ 125,000	\$ -			
RECREATION AND YOUTH SUB-TOTAL					\$ 453,017	\$ 57,054	\$ -	\$ 125,000	\$ -	\$ -	\$ -	635,071
TOWN CLERK												
Town Clerk	Records Retention - Contracting out Records Review and Reduction (TH)			1	CPC - Historic		TBD					
Town Clerk	Voting Machines - Updates and Enhancements			1				\$ 32,500				
TOWN CLERK SUB-TOTAL					\$ -	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ -	32,500
WASTEWATER (CWMP Revisions currently under development)												
Wastewater	DHY Community Partnership - CWMP Revisions										COC pending additional Info	
Wastewater	DHY - CWMP Revisions Phase 3 Harwich Share of Treatment			DE*	\$ 1,500,000	\$ 17,400,000					COC pending additional Info	
Wastewater	DHY - CWMP Revisions Phase 3 Harwich Distribution & Connection				\$ 1,500,000		\$ 11,200,000				COC pending additional Info	
Wastewater	CWMP Phase 2 Contract 3 Pleasant Bay South			1A	DE*	\$ 8,400,000	\$ -	\$ -	\$ -	\$ -	COC pending additional Info	
Wastewater	CWMP Phase 4 Pleasant Bay(North)Watershed Collection Sys. Des. & Con.											
Wastewater	Evaluate Phosphorus issues in Seymour Pond & Restoration			1C	CPC-Op.Sp.		\$ 75,000	\$ -	\$ 350,000	\$ -		
WASTEWATER SUB-TOTAL					\$ -	\$ 11,400,000	\$ 17,475,000	\$ 11,200,000	\$ 350,000	\$ -	\$ -	40,425,000
WATER												
Water	New Source Exploration (Planning 2021/Development 2023)			1B	Water Rate	\$ 250,000	\$ 500,000				COC Voted	
Water	Route 28 Water Main Replacement Design and Construction			1B		\$ 100,000	\$ 2,000,000					
Water	Station 8 Generator			1		\$ 50,000		\$ -	\$ -			
Water	Replace Ford Ranger and F-250 Models			2			\$ 125,000	\$ -	\$ 75,000			
Water	Various Access Road Pavement			3C				\$ 175,000	\$ -			
Water	Pleasant Lake Avenue Tank Rehabilitation			1			\$ -	\$ -	\$ 1,750,000	\$ -	\$ -	
Water	Phase 1 Discontinuity of Pipes per Masterplan 6,450 ft of Pipe			1B			\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	
WATER SUB-TOTAL					\$ -	\$ 150,000	\$ 2,125,000	\$ 175,000	\$ 1,825,000	\$ 1,500,000	\$ -	7,185,171
GRAND TOTALS (Including Other/Private CPC Listed below)					\$ 4,202,852	\$ 19,696,079	\$ 24,963,221	\$ 20,421,050	\$ 5,531,519	\$ 5,091,000	\$ 5,039,738	\$ 84,945,459
Non-Town/Private CPC Applications												
Chase Library Assoc	Historic Restoration of Door and Entrance (HP 2)				CPC - His	\$ 15,000						
HDHC	Update of Historic Areas and Property Inventory (HP 3)				CPC - His	\$ 34,500						
CDP	Lower Cape Housing Institute (CH5)				CPC - Housi	\$ 7,500						
Housing Authority	Rent/Buy Down Program				CPC - Housi	\$ 200,000						
REOS	6.5 Acre Walkers Pond (OS 6)				CPC - OS							
Con Comm	Maintenance of Town Owned Land (R12)				CPC - Rec	\$ 20,000						
Pleasant Bay Boating	P.B. Community Boating Accessible Dock Project (R13)				CPC - Rec	\$ 25,000						
HES	Harwich Community Playground Project (R14)				CPC - Rec	\$ 500,000						
Other/Private	TOTAL CPC Requests					\$ 802,000	\$ -	\$ -	\$ -	\$ -	\$ -	

Notes

9/9/2020

(Date)

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, the 26th day of September, 2020 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

J. Robinson
Constable