

2020 Annual Town Meeting

ADDENDA

- Motions written as of Wed., 9/23/20;
- Roll call votes of Board of Selectmen and Finance Committee;
- Any corrections of errors in the warrant;
- Financial documents

Article #	Header	FinCom Recommendation & Vote	BOS Recommendation & Vote
1	Choose Town Officers & Committees	A&A 7-0	A&A 4-0
2	Reports of Town Officers & Comms.	A&A 7-0	A&A 3-0
3	Elected Officials Salaries In Budget	A&A 7-0	A&A 3-0
4	Article to Use Stabilization Fund	A&A 5-0	A&A 5-0
5	Town Operating Budget	A&A 5-0	A&A 5-0
6	Monomoy Regional School Budget	ATM	A&A 5-0
7	CC Tech School Budget	A&A 7-0	A&A 3-0
8	Water Department Budget	A&A 7-0	A&A 3-0
9	Waste Water/Sewer Budget	A&A 8-0	A&A 5-0
10	Adopt Capital Plan	A&A 8-0	A&A 5-0
11	Purchased Items More Than \$10,000.00	A&A 8-0	A&A 2-0-1
12	Fund Facility Maintenance and Repairs	A&A 4-0-1	A&A 3-0
13	Fund New Ambulance	A&A 8-0	A&A 3-0
14	Lease Purchase Agreements	A&A 6-1	A&A 4-0
15	MRSD Peg Funds ReQuest	A&A 6-0	A&A 4-0
16	Fund New DPW Vehicles/Equipment	A&A 6-0	A&A 4-0
17	Fund the Road Maintenance Program	A&A 6-0	A&A 4-0
18	Fund Memorial Tree Replacement	A&A 6-0	A&A 4-0
19	Fund Control Room Server Upgrade	A&A 7-0	A&A 4-0
20	Fund Griffin Room Improvements	A&A 7-0	A&A 4-0
21	Supplement Funds for Round Cove Boat Ramp	A&A 8-0	A&A 4-0
22	Zoning Change - Multi Family	ATM	A&A 5-0
23	Zoning Change West Harwich Special District	A&A 5-0	A&A 4-0
24	Change Zoning - Essential Services	A&A 5-0	A&A 4-0
25	Adopt MGL C33 S59 Continuation Pay for Reservists	A&A 5-0	A&A 3-0
26	Adopt MGL C59 S5 Clause 18 - Hardship under 60	A&A 7-0	A&A 4-0
27	Adopt MGL C59 S5 Clause 41A - Tax Deferral	A&A 7-0	A&A 4-0
28	Adopt MGL C59 S5 Clause 56 - Local Tax Eemptions	A&A 7-0	A&A 4-0
29	Appropriate Sums of Money FY 2021 CPC Funds	A&A 6-0	A&A 4-0
30	Fund Land Bank Debt Service	A&A 6-0	A&A 4-0
31	CPC Articles Under \$50,000	A&A 5-0	A&A 4-0
32	Pine Grove Cemetery Gravestone Preservation	A&A 5-0	A&A 4-0
33	Fund Affordable Housing Trust	A&A 8-0	A&A 4-0
34	Fund Rental Assistance Program	A&A 6-0	A&A 4-0
35	Fund Whitehouse Field Lighting	A&A 5-3	A&A 4-0
36	Fund Brooks Park Fencing Project	A&A 8-0	A&A 4-0
37	Fund Community Playground	A&A 7-1	A&A 4-0
38	Authorize Departmental Revolving Funds	A&A 5-0	A&A 5-0
39	Fund Prior Year's Unpaid Bills	A&A 8-0	A&A 4-0
40	Defray Expenses Chase & HP Lib	A&A 6-0	A&A 4-0
41	Promote the Town of Harwich	A&A 7-0	A&A 4-0
42	Plastic Water Bottle Ban	IPP 7-0	A&A 3-2
43	Rescind Article 50 from May 6th, 2019 ATM	IPP 4-3	ATM
44	New Climate Policy By-Law	IPP 8-0	ATM
45	Fund Mass Cultural Council	A&A 7-0	A&A 4-0
46	Herring Fisheries	A&A 7-0	A&A 4-0

KEY
A&A = accept & adopt
ATM = will be made at town meeting
IPP = indefinitely postpone

TOWN OFFICERS AND COMMITTEES

ARTICLE 1: To choose various Town Officers and Committees.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the warrant.

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2019.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the warrant.

ELECTED OFFICIALS SALARIES

ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2020 and ending June 30, 2021 as follows and to act fully thereon. Estimated cost: \$126,503

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (3)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the warrant.

**USE OF THE STABILIZATION FUND TO FUND ITEMS REMOVED FROM THE FY 2021
OPERATING BUDGET**

ARTICLE 4: To see if the Town will vote to transfer from available funds such sums of money needed to fund budget shortfalls caused by reduced estimated receipts caused by the COVID-19 enforced Government shutdown, reducing Town charges for Fiscal Year 2021, and to act fully thereon. By request of the Board of Selectmen. ESTMATED COST: \$574,171

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Dan Tworek, Jon Chorey, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 5 (five): Larry Ballantine, Donald Howell, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the warrant.

TOWN OPERATING BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2021, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – APPENDIX A). Estimated Cost: \$39,140,073.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Dan Tworek, Jon Chorey, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 5 (five): Larry Ballantine, Donald Howell, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$39,035,455 be appropriated for the purposes listed in Appendix A under the column entitled “Town Meeting Budget FY 2021” with the following adjustments:

Reduce Line 140 Debt Service by \$104,619 for a new total of \$4,617,408; and reduce Line 117 Library Salaries & Wages by \$14,475 for a new line total of \$730,885

And a new program total under Line 119 of \$1,005,705; and increase Line 29 Contracts by \$14,475 for a new program total under Line 30 of \$571,502; and further that the sum of \$36,246,159 be raised and appropriated and that the following amounts be transferred as follows:

\$166,779	from the Betterment and Septic Funds;
\$210,107	from the PEG Access and Cable Related Fund;
\$13,855	from the FEMA Fund;
\$230,000	from Free Cash;
\$108,200	from the Golf Infrastructure Fund;
\$100,000	from the Golf Improvement Fund;
\$200,000	from Overlay Surplus;
\$100,000	from the Harbor Waterways and Mooring Funds;
\$12,000	from the Town Clerk State Aid Fund; and
\$2,144	from the County Dog Fund; and

Further that \$730,290 be raised and appropriated in the General Fund Operating Budget and allocated to the Water Enterprise Fund for funding.

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$26,960,046.

ROLL CALL VOTES:

Finance Committee: Recommendation at Town Meeting

[NOTE: At the time of printing, Wednesday, September 23rd, the Finance Committee was scheduled to vote on Thursday, September 24th to consider this article. An update will be provided at Town Meeting.]

Board of Selectmen:

To accept and adopt:

Yeas: 5 (five): Larry Ballantine, Donald Howell, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

ANTICIPATED MOTION (AT TIME OF PRINTING):

I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$26,820,046 be appropriated for the purpose of funding the Town of Harwich's assessment for the FY 2021 annual operation of the Monomoy Regional School District and that the sum of \$26,696,103 be raised and appropriated and further that the sum of \$123,943 be transferred from Free Cash for capital items.

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,737,789.

Cape Cod Regional Technical HS	
Operating Budget	1,148,308
Debt	589,481
Total	1,737,789

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the warrant and that the sum of \$1,737,789.00 be raised and appropriated to fund the annual operation of the regional technical high school.

WATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2021, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$4,291,075.

Water Operating Budget	
Salaries	1,321,050
Expenses	1,468,390
Debt	721,345
Indirect Costs	730,290
OPEB	50,000
Total	4,291,075

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$4,291,075 be raised and appropriated from Water Department Receipts to operate the Water Enterprise Fund for this purpose:

Salaries	1,321,050
Expenses	1,468,390
Debt	721,345
Indirect Costs	730,290
OPEB	50,000

And further to transfer the sum of \$50,000 from the Water Department Budget to Other Post-Employment Benefits Trust Fund created under Article 8 of the May 6, 2014 Special Town Meeting.

WASTEWATER / SEWER DEPARTMENT BUDGET

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater/Sewer Department Operating Budget for Fiscal Year 2021, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$272,932.

Sewer Operating Budget	
Salaries	80,489
Expenses	192,443
Total	272,932

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 5 (five): Larry Ballantine, Donald Howell, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of 100,000 be raised and appropriated, 100,000 be transferred from Free Cash and 72,932 be transferred from the Sewer Enterprise Fund Retained Earnings for this purpose:

Salaries	80,489
Expenses	192,443

CAPITAL PLAN
ADOPT THE CAPITAL PLAN

ARTICLE 10: To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2027 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

CAPITAL PLAN (APPENDIX B)

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 5 (five): Larry Ballantine, Donald Howell, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

CAPITAL ITEMS FUNDED FROM FREE CASH – ITEMS UNDER \$50,000

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2021 Capital Plan, and to act fully thereon. By request of the Board of Selectmen.
 Estimated cost: \$42,299.

Department	Description	Amount
Police	Taser Replacement Year 3 of 3	14,910
Fire	Air Pack - State Grant Portion	27,389
	Total - Less Grant Portion	42,299

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 2 (two): Stephen Ford, Michael MacAskill

Nays: 0 (zero)

Abstain: 1 (one): Edward McManus

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$27,986 be transferred from Free Cash for this purpose:

Taser Replacement	14,910
Town’s Share Air Packs	13,076

FACILITY MAINTENANCE AND REPAIR FUND

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to defray costs related to Facility and Grounds Maintenance and Repair included in the FY 2021 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$55,000.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 4 (four): Brian Weiner, Dan Tworek, Jon Chorey, Mark Ameres

Nays: 0 (zero)

Abstain: 1 (one): Dana DeCosta

Board of Selectmen:

To accept and adopt:

Yeas: 2 (two): Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$55,000 be transferred from Free Cash for the purpose of repairing scale decking at the Transfer Station Scale House.

FIRE DEPARTMENT
REPLACE FIRE DEPARTMENT AMBULANCE

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to purchase or lease, and equip one ambulance for the Fire Department, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$378,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$378,000 be transferred from Free Cash for the purpose of purchasing or leasing and equipping an ambulance for the Fire Department.

ADMINISTRATION

LEASE PURCHASE AGREEMENTS

ARTICLE 14: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2021, said leases may be for a term not to exceed the useful life of the equipment as determined by the Board of Selectmen; or to act fully thereon. By request of the Board of Selectmen.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Dan Tworek, Jon Chorey, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 1 (one): Tom Sherry

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

REQUIRES 2/3 VOTE FOR ADOPTION

PUBLIC EDUCATION & GOVERNMENT (“PEG”) FUND REQUEST

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to fund the management and upgrade of the equipment at the TV Studio located at the Monomoy Regional High School, and to act fully thereon. Estimated Cost \$119,307.50

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Dan Tworek, Jon Chorey, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$119,307.50 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding the management and upgrade of equipment for the TV Studio located at Monomoy Regional High School.

PURCHASE AND EQUIP VEHICLES FOR THE DPW

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money as may be required to purchase and equip the following vehicles and to further authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in Town and to act fully thereon. By request of the DPW Director. Estimated cost: \$215,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$215,000 be transferred from Free Cash for the purpose of purchasing a Catch Basin Cleaner for the Department of Public Works.

ROAD MAINTENANCE PROGRAM

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow the sum of \$350,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY2021 and to act fully thereon. By request of the DPW Director. Estimated cost: \$350,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$350,000 be transferred from Free Cash for the purpose of funding the Road Maintenance Program.

CEMETERY
MEMORIAL TREE REPLACEMENT

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000.00) for the Memorial Tree Replacement, a program to plant at any of the Town owned Cemeteries in Harwich and to act fully thereon. By request of the Cemetery Commission. Estimate Cost: \$20,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$20,000 be transferred from the Cemetery Perpetual Care Trust Fund for the purpose of funding the Memorial Tree Replacement Program.

CHANNEL 18
CONTROL ROOM PLAYBACK SERVER UPGRADE

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to purchase and install a new playback server, video bulletin server and streaming service at the Channel 18 control room (100 Oak Street), and to act fully thereon. Estimated Cost \$58,985

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$58,985 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding equipment for the Channel 18 control room.

DONN B. GRIFFIN HEARING ROOM IMPROVEMENTS

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required to purchase and install an improved audio system, projection equipment, video production software and components, furniture and network peripherals for the Donn B. Griffin Room at the Harwich Town Hall (732 Main Street), and to act fully thereon. Estimated Cost: \$97,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$97,000 be transferred from the Public Education & Government (PEG) Fund for the purpose of funding equipment in the Donn B. Griffin Room at Town Hall.

HARBORMASTER DEPARTMENT
SUPPLEMENTAL FUNDING FOR ROUND COVE BOAT RAMP

ARTICLE 21: To see if the Town will vote to transfer a sufficient sum of money from the Harbor Mooring Receipts Reserved for Appropriation Fund to complete the reconstruction of Round Cove Boat Ramp, and to act fully thereon. By request of the Harbormaster. Estimated cost: \$106,357.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$106,357 be transferred from Harbor Mooring Receipts Reserved Fund for the purpose of supplementing funds transferred at the 2017 Annual Town Meeting to reconstruct the Round Cove Boat Ramp.

BYLAW AMENDMENTS/ ACCEPT MASS GENERAL LAWS (M.G.L.)

ZONING BYLAW AMENDMENT – MULTI-FAMILY

ARTICLE 22: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning as it relates to “Multifamily”

ROLL CALL VOTES:

Finance Committee: Recommendation at Town Meeting

[NOTE: At the time of printing, Wednesday, September 23rd, the Finance Committee was scheduled to vote on Thursday, September 24th to consider this article. An update will be provided at Town Meeting.]

Board of Selectmen:

To accept and adopt:

Yeas: 5 (five): Larry Ballantine, Donald Howell, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

ANTICIPATED MOTION (AT TIME OF PRINTING):

I move that this article be accepted and adopted as printed in the Warrant.

REQUIRES 2/3 VOTE FOR ADOPTION

ZONING BYLAW AMENDMENT - WEST HARWICH SPECIAL DISTRICT

Article 23: To see if the Town will vote to amend the Town's Zoning Bylaw, by establishing a new Article XXIV – West Harwich Special District.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Dan Tworek, Jon Chorey, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

REQUIRES 2/3 VOTE FOR ADOPTION

ZONING BYLAW – ESSENTIAL SERVICES

Article 24: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning by deleting the definition of “Essential Services” within §325-2 – Definitions and by deleting within §325-13 – Table 1, Paragraph II – Public and Quasi Public Uses, Item 3 – Essential services; facility, utilities.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Dan Tworek, Jon Chorey, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

REQUIRES 2/3 VOTE FOR ADOPTION

ADOPT M.G.L., CHAPTER 33, §59 – PAY FOR POLICE OFFICERS IN SERVICE IN
RESERVES/NATIONAL GUARD

Article 25: To see if the Town will vote to accept M.G.L., Chapter 33, §59; and to act fully thereon.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Dan Tworek, Jon Chorey, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 18 – HARDSHIP UNDER AGE 60

ARTICLE 26: To see if the Town will vote to support the Harwich Board of Selectmen's request to State Legislature to pass a bill amending the Hardship Exemption (as provided in Chapter 59 §5, Clause 18) for the right to grant up to a \$1,000 property tax exemption for taxpayers under the age of 60, as a local option for all cities and towns and/or as a home rule petition for the Town of Harwich, and to act fully thereon. By the request of the Board of Assessors. Estimated Cost: \$30,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 41A – TAX DEFERRAL

ARTICLE 27: To see if the Town will vote to adopt a lower interest rate from 8% yearly interest to 5% yearly interest on the deferred taxes to for the purpose of real estate tax deferrals for qualifying persons age 65 and over, as provided in MGL Chapter 59, §5, Clause 41A. By request of the Board of Assessors. Estimated Cost: \$500

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

ADOPT M.G.L., CHAPTER 59, §5, CLAUSE 56 – ASSESSMENT OF LOCAL TAXES -
PROPERTY; EXEMPTIONS

ARTICLE 28: To see if the Town will vote to reaffirm and extend MGL Chapter 59, §5, Clause 56. Upon acceptance of this section by the Town, the Board of Assessors may grant, real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard and to Reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the Board of Assessors. The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town. Said change to take effect FY 2021 and act fully thereon. By request of the Harwich Veteran’s Agent and Board of Assessors. Estimated Cost: \$10,000.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

COMMUNITY PRESERVATION

APPROPRIATE SUMS OF MONEY FROM THE FY 2021 ESTIMATED ANNUAL
REVENUES OF THE COMMUNITY PRESERVATION ACT FUND

ARTICLE 29: To see if the Town will vote to appropriate the following sums of money from the FY 2021 estimated annual revenues of the Harwich Community Preservation Act Fund as required by the G.L. Chapter 44B and Chapter 149, §298 of the Acts of 2004 as follows:

- A sum of money for the acquisition, creation and preservation of the open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY2020 Undesignated Fund Balance (including Recreation)

and to act fully thereon. By request of the Board of Selectmen.

<u>Appropriation</u>	<u>FY 2021</u>
Community Housing Reserve	\$177,600
Open Space Reserve	\$177,600
Historic Preservation Reserve	\$177,600
Undesignated Fund Balance Operating Expenses	\$50,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and that the Town transfer from FY 21 estimated revenues of the Community Preservation Act Fund to the following:

- The sum of \$177,600 to the Community Housing Reserve Fund;**
- The sum of \$177,600 to the Open Space Reserve Fund;**
- The sum of \$177,600 to the Historic Preservation Reserve Fund; and**
- The sum of \$50,000 to the Undesignated Fund Balance for operating expenses.**

FUND LAND BANK DEBT SERVICE

ARTICLE 30: To see if the Town will vote to appropriate from the Community Preservation Act Funds – Undesignated Reserve \$198,762.20 and from the FY 21 Estimated Revenue \$142,987.80 for a total of \$341,750 to fund the Debt Service on the outstanding Land Bank Debt. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Finance Director. Estimated Cost: \$341,750.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

NOTE: The figure written in the explanation is incorrect. It should be \$341,750 as referenced in the warrant article.

COMMUNITY PRESERVATION ACTIVITIES UNDER \$50,000

ARTICLE 31: To see if the Town will vote to appropriate from the Community Preservation Act Funds, a sufficient sum of money to fund the items in the table below consistent with their respective applications. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements including the acquisition of a restriction, if appropriate, with the following: Community Development Partnership, Chase Library Association, Inc., the Pleasant Bay Community Boating, and to act fully thereon. By request of the Community Preservation Committee, Historic District and Historical Commission, Chase Library Association, Inc., Community Development Partnership, Real Estate and Open Space Committee and Conservation Commission, and the Pleasant Bay Community Boating. Estimated Cost: \$102,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Jon Chorey, Tom Sherry, Angelo LaMantia, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

PINE GROVE CEMETERY GRAVESTONE CONSERVATION & PRESERVATION

ARTICLE 32: To see if the Town will vote to appropriate from the Community Preservation Act Funds – Historic Preservation Reserve, \$75,000 to fund the repair and restoration of gravestones and monuments at Pine Grove Cemetery. Any funds left unspent from the Article are to be returned to the Community Preservation Act Fund – Historic Preservation Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Administrator. Estimated Cost: \$75,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Jon Chorey, Tom Sherry, Angelo LaMantia, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

HARWICH AFFORDABLE HOUSING TRUST

ARTICLE 33: To see if the Town will vote to appropriate from Community Preservation Act Funds –FY 21 Estimated Revenue, \$250,000 to fund the Harwich Affordable Housing Trust to create and preserve affordable housing in the Town of Harwich in the amount of \$200,000 and to fund a part-time Housing Coordinator in the amount of \$50,000. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Community Housing Reserve, and further authorize the Board of Selectmen to enter into a grant agreement including the acquisition of a restriction, if appropriate, with the Harwich Affordable Housing Trust, and to act fully thereon. By request of the Community Preservation Committee, the Harwich Affordable Housing Trust and the Board of Selectmen. Estimated Cost: \$250,000.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

RENTAL ASSISTANCE PROGRAM

ARTICLE 34: To see if the Town will vote to appropriate from Community Preservation Act Funds - Community Housing Reserve \$160,911 and from the FY 21 Estimated Revenue \$39,089 for a total of \$200,000 to fund the rental assistance program for families earning 80% or less than average median income (AMI). Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Community Housing Reserve, and further authorize the Board of Selectmen to enter into a grant agreement, including the acquisition of a restriction, if appropriate, with the Harwich Housing Authority, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Housing Authority. Estimated Cost: \$200,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

WHITEHOUSE FIELD LIGHTING PROJECT

ARTICLE 35: To see if the Town will vote to appropriate from Community Preservation Act Funds- FY 21 Estimated Revenue in the amount of \$380,360 to replace the current Whitehouse Field Lighting System with a new comprehensive lighting system. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$380,360

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Dale Kennedy, Dan Tworek, Mark Ameres, Dana DeCosta

Nays: 3 (three): Jon Chorey, Tom Sherry, Angelo LaMantia

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

BROOKS PARK FENCING PROJECT

ARTICLE 36: To see if the Town will vote to appropriate from Community Preservation Act Funds - FY 21 Estimated Revenue, \$72,657 to replace the current fencing at Brooks Park Baseball Field. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$72,657

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

HARWICH COMMUNITY PLAYGROUND PROJECT

ARTICLE 37: To see if the Town will vote to appropriate from Community Preservation Act Funds –FY 21 Estimated Revenue in the amount of \$500,000 to construct a playground at Harwich Elementary School. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Board of Selectmen. Estimated Cost: \$500,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres

Nays: 1 (one): Dana DeCosta

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

REVOLVING FUNDS

ANNUAL DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 38: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon. By request of the Finance Director.

<u>Revolving Fund</u>	<u>FY 2021 Spending Limit</u>	<u>Disposition of FY20 Fund balance</u>
Golf Pro Shop and Restaurant Lease Revenue	\$250,000	Available for expenditure
Golf Infrastructure fund	\$140,000	Available for expenditure
Council on Aging	\$125,000	Available for expenditure
Cemetery	\$100,000	Available for expenditure
Community Center	\$100,000	Available for expenditure
Recreation	\$175,000	Available for expenditure
Albro House	\$10,000	Available for expenditure
ADA	\$2,500	Available for expenditure
Wetlands	\$6,000	Available for expenditure
Middle School Cultural Center	\$225,000	Available for expenditure
Sidewalks	\$50,000	Available for expenditure
Tax Title Collection	\$36,000	Available for expenditure

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Brian Weiner, Dan Tworek, Jon Chorey, Mark Ameres, Dana DeCosta.

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 5 (five): Larry Ballantine, Donald Howell, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

FUND PRIOR YEAR’S UNPAID BILLS

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$7,595.83

	Invoice/Debt	Description	Amount	Source
1	Monomoy Regional High School	After Prom Planning Committee Contribution	\$2,500.00	Free Cash
2	Eastward Companies	Saquatucket Harbor Redevelopment Project Extra	\$ 942.87	Free Cash
3	Tighe & Bond	Water Rate Study	\$1,500.00	Retained Earnings for Water
4	Tighe & Bond	Water Rate Study	\$2,250.00	Retained Earnings for Water
5	WB Mason	Selectmen's Office Ordinary Office Supplies	\$ 35.79	Free Cash
6	Motorola Solutions	Police Department Repairs - Portable	\$ 367.17	Free Cash
		Total:	\$7,595.83	

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$3,845.83 be transferred from free cash and the sum of \$3,750 be transferred from Retained Earnings for the Water Department.

REQUIRES A 4/5 VOTE FOR ADOPTION

DEFRAY THE EXPENSES OF THE CHASE LIBRARY AND HARWICH PORT LIBRARY

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (six): Brian Weiner, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$20,000 be transferred from Free Cash for the purpose of this article.

PROMOTE THE TOWN OF HARWICH

ARTICLE 41: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By Petition. Estimated cost: \$30,000

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$30,000 be transferred from Free Cash for the purpose of this article.

COMMERCIAL SINGLE-USE PLASTIC WATER BOTTLE BAN

ARTICLE 42: To see if the Town will vote to adopt the following as a general bylaw and to authorize the Town Clerk to insert it into the appropriate place in the Town Code of Harwich, Massachusetts.

ROLL CALL VOTES:

Finance Committee:

TO INDEFINITELY POSTPONE:

Yeas: 7 (seven): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Stephen Ford, Donald Howell, Edward McManus

Nays: 2 (two): Larry Ballantine, Michael MacAskill

MOTION BY LEAD PETITIONER PATRICK OTTON:

I move that this article be accepted and adopted as printed in the Warrant.

RESCIND THE ACTION TAKEN AT THE ANNUAL TOWN MEETING May 6, 2019 FOR
ARTICLE 50

ARTICLE 43: To see if the town will vote to rescind the action taken at the Annual Town Meeting May 6, 2019, Article 50.

ROLL CALL VOTES:

Finance Committee:

TO INDEFINITELY POSTPONE:

Yeas: 4 (four): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey

Nays: 3 (three): Angelo LaMantia, Mark Ameres, Dana DeCosta

Board of Selectmen:

Took no action on this article

MOTION BY LEAD PETITIONER JANNELL BROWN:

I move that this article be accepted and adopted as printed in the Warrant.

NEW CLIMATE POLICY BYLAW

ARTICLE 44: To see if the Town Will vote to adopt the following as a general bylaw and to insert it into the Code of the town of Harwich, Massachusetts:

Chapter () Climate Policy

§ ()-1 Climate Policy

The Town of Harwich recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety and economic security of the residents of the Town. The Town of Harwich therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time, and directs that all officers and departments of the Town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

ROLL CALL VOTES:

Finance Committee:

TO INDEFINITELY POSTPONE:

Yeas: 8 (eight): Brian Weiner, Dale Kennedy, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

TO MAKE A RECOMMENDATION AT TOWN MEETING:

Yeas: 5 (five): Larry Ballantine, Donald Howell, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION BY LEAD PETITIONER DEBORAH ENNIS:

I move that the Town adopt the language set out in the article not as a bylaw but rather in the form of a resolution and request the Board of Selectmen to convene a public forum for the purpose of discussing this resolution and the question of whether a bylaw is necessary in order to implement a climate policy for the Town that is consistent with this resolution.

SUPPLEMENT THE ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR
LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 45: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Customary Article. Estimated Cost: \$3,900.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant and that the sum of \$3,900 be transferred from Free Cash for the purpose of this article.

HERRING FISHERIES

ARTICLE 46: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Brian Weiner, Dan Tworek, Jon Chorey, Tom Sherry, Angelo LaMantia, Mark Ameres, Dana DeCosta

Nays: 0 (zero)

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Stephen Ford, Michael MacAskill, Edward McManus

Nays: 0 (zero)

MOTION:

I move that this article be accepted and adopted as printed in the Warrant.

SUMMARY OF ALL APPROPRIATED FUNDS

Fund	Voted Budget FY			Budget FY 2021	Change FY 20 - 21	Percent Change
	Actual FY 2019	Actual FY 2020	2020			
General Fund	64,572,363	67,110,112	69,938,099	68,957,862	(980,237)	-1.39%
Water Enterprise	4,222,832	3,843,087	4,333,865	4,291,075	(42,790)	-0.99%
Sewer Enterprise	-	25,642	225,000	272,932	47,932	21.30%
Total All Budgeted Funds	68,795,194	70,978,841	74,496,964	73,521,869	(975,095)	-1.30%
Full-time Equivalent Employees						
General Fund	220.3	220.5	220.5	218.3	(2.2)	-1.02%
Water Enterprise	15.0	15.0	15.0	14.5	(0.5)	-0.11%
Sewer Enterprise				0.5	0.5	100.00%
Total FTE Appropriated	235.3	235.5	235.5	233.3	(2.2)	-0.95%

The Town of Harwich’s total FY 2021 proposed operating budget for all appropriated funds is \$73,521,869. This represents a decrease below the FY 2020 voted budget of \$975,095 or (1.3%). In addition to the General Fund this figure also includes two enterprise funds – Water and Sewer. The General Fund and Enterprise Funds encompass the total annual operating budget appropriations.

The General Fund accounts for revenue and expenditures necessary to provide general government services. As the chief operating fund of the town, the General Fund contains uncommitted resources that may be used for general purposes. All financial resources that are not required to be accounted for in other funds are accounted for in the General Fund. The fund accounts for general municipal operations such as public safety, education, public works, parks and recreation, etc. User fees support the Water Enterprise Fund. Residents who access water services pay a fee to support the operation. The fees that are charged by the Water Enterprise Fund are set at levels that allow for them to cover all operational and capital costs. The Sewer Enterprise Fund is currently funded through a General Fund subsidy and from the Sewer Enterprise fund’s retained earnings.

The General Fund budget is decreasing \$980,237 in FY 2021 or (1.39%) from the 2019 Annual Town Meeting voted budget. Municipal operations are increasing \$681,959, education costs are decreasing \$417,778, debt costs are also decreasing \$1,264,218 and other costs, including employee benefits, are increasing \$82,575 while transfers to support sewer operating costs are decreasing \$25,000. The major contributors to any increases in the operating budget are related to contractual labor obligations.

The Water Enterprise Fund budget is decreasing in FY 2021 largely due to salary transfers to accurately reflect the work occurring within the Sewer Enterprise Fund.

The Sewer Enterprise Fund budget is increasing to include operation and maintenance costs as called for within the Inter Municipal Agreement with the Town of Chatham as well as anticipated internal operation

costs. The Agreement with the Town of Chatham includes fixed and variable components, fixed costs include operation and maintenance of the wastewater plant located in Chatham; Harwich's agreed upon share is 23.08% of the total category cost. Variable costs consist of categories such as chemicals, utilities and solid waste disposal and are dependent on flow quantities. The Town anticipates flow to begin on or about the third or fourth quarter of fiscal year 2021.

GENERAL FUND REVENUE SUMMARY						
Property Taxes:	Actual FY 2019	Actual FY 2020	Budget FY		Change FY 20 - 21	Percent Change
			2020	Budget FY 2021		
Tax Levy	49,317,339	51,445,928	52,239,968	53,248,830	1,008,862	1.93%
Reserve for Abatements & Exemptions	(450,000)	(437,775)	(400,000)	(400,000)	-	0.00%
Property Taxes Available for Operations	\$ 48,867,339	\$ 51,008,153	\$ 51,839,968	\$ 52,848,830	\$ 1,008,862	1.95%
Other Taxes:						
Motor Vehicle & Boat Excise Tax	\$ 2,407,537	\$ 2,294,565	\$ 2,350,000	\$ 2,025,000	(325,000)	-13.83%
Motel/Hotel & Meals Excise Tax	1,124,753	1,350,894	1,100,000	515,000	(585,000)	-53.18%
Payments in Lieu of Tax	61,960	62,471	55,000	55,000	-	0.00%
Total Other Taxes	\$ 3,594,250	\$ 3,707,930	\$ 3,505,000	\$ 2,595,000	(910,000)	-25.96%
Other Resources:						
Intergovernmental	718,565	1,878,556	1,583,810	713,034	(870,776)	-53.63%
Fines & Penalties	883,147	582,058	403,800	319,800	(84,000)	-19.64%
Fees, Licenses, Permits	1,514,025	1,425,339	1,301,800	1,204,960	(96,840)	-6.71%
Charges for Services	8,235,980	7,982,817	8,064,573	7,787,100	(277,473)	-3.50%
Interest and Other	554,510	608,229	402,400	375,900	(26,500)	-4.93%
Special Revenue Funds	1,343,936	1,401,198	1,425,393	1,629,006	203,613	14.28%
Enterprise Funds	732,843	720,295	720,295	730,290	9,995	1.39%
Free Cash	378,038	639,034	639,034	493,943	(145,092)	-22.70%
Total Other Resources	14,361,045	15,237,525	14,541,105	13,254,033	(1,287,072)	-8.73%
Total General Fund Resources	\$ 66,822,633	\$ 69,953,608	\$ 69,886,073	\$ 68,697,862	(1,188,210)	-1.70%

FY 21 Base Levy	\$ 45,589,304
Prop 2 1/2 allowable increase (2.5% of base)	1,139,733
Estimated new property tax growth	400,000
Cape Cod Commission environmental tax	240,570
Debt exclusions - town	3,720,277
Debt exclusions - schools	2,158,947
Less reserve for abatements & exemptions	\$ 400,000
FY 21 Tax Levy available for operations	\$ 52,848,830

The Total General Fund Resources for FY 2021 are decreasing \$1,188,210 from the FY 2020 budget or (1.7%). Utilization of free cash in fiscal year 2020 was largely to support educational expenses (\$398,794), Barnstable County Wastewater support (\$100,000) and small capital purchases. In FY 2021 free cash is again primarily used to fund the regional school district budget of \$123,943 for school district

IT and capital costs as well as Town initiatives which support sewer operations (100,000), municipal surface drainage plan and improvements (50,000), a police cruiser (55,000) and the balance for the expansion of IT equipment. Taxes provide nearly 82% of the funding for the General Fund budget. This includes property taxes, motor vehicle excise, hotel/motel and meals excise tax. Most of the revenue growth in FY 2021 is in property taxes and the assistance of funds associated with the golf and harbor departments to support debt obligations. We have reduced estimated revenue in categories that are highly susceptible to fluctuations due to high unemployment rates, limited occupancy and economic fluctuations. These categories include motor vehicle excise tax, hotel/motel and short term rental tax, taxes imposed on meals served as well as program revenues which are currently limited due to the pandemic.

Property Taxes:

Property taxes are projected to increase according to the provisions of Proposition 2 ½. Estimated new property tax growth is derived primarily from new building construction.

The Cape Cod Commission (CCC) assesses a tax that is added to the levy each year above the Proposition 2 ½ allowable increase. This tax assessment is required of each Cape Cod community.

Debt exclusions are voter approved projects and capital improvements that are added to the levy above the Proposition 2 ½ increase. These are equal to the respective debt service payments and they expire once the debt service obligation has been met.

Each year a provision for abatements and property tax exemptions is calculated, for FY 2021 a provision of \$400,000 is being set aside, this set aside reduces the available property taxes to fund operational costs.

Motor Vehicle Excise Tax:

Motor Vehicle Excise collections are authorized by Massachusetts General Law, Chapter 60A, Section 1. The excise tax is calculated by a formula of \$25 per \$1,000 of valuation. For FY 21 the Town is projecting a decrease in this tax.

Boat Excise Tax:

The boat excise tax has always been a relatively small revenue source to the Town and is set at \$10 per \$1,000 of valuation by the state. The state imposes a maximum taxable value of \$50,000 on vessels. This category is projected to be level in FY 21 based on prior year collections.

Motel/Hotel Excise Tax:

The Massachusetts Legislature enacted the Motel/Hotel Tax in 1985 as a local option excise tax on hotels, motels, and lodging houses (“bed and breakfasts”). In July of 2019, the State enacted a tax on short term rentals, during the summer of 2019 the State distributed over \$200,000 in short term rental receipts to the

Town of Harwich. The Commonwealth administers the tax by collecting the local option portion from business establishments and sending them back to the cities and towns on a quarterly basis. Cities and towns now have the option of adopting up to a 6% local tax on room sales.

Payments in Lieu of Tax (PILOT):

The Town of Harwich has a number of tax-exempt entities that provide an annual payment to the Town. A payment for state owned land is included under Intergovernmental Aid.

Intergovernmental:

This category of revenue consists of several state aid classifications. The estimate used for the FY 21 budget proposal is based on the Governor's proposed budget for FY 21, which was issued in January of 2020. The House and Senate will also propose budgets and then conference to reconcile their differences. Their budget is then sent to the Governor who can veto specific line items or make changes to state aid categories. The House and Senate can override any vetoes. As this is a political process, the Town has historically used the Governor's proposal to develop its budget and make budget adjustments subsequent to the state budget passage if necessary.

Fines & Penalties:

This category is comprised of various charges by the Police Department (false alarms, and non-criminal violations), Town Collector and Treasurer (interest and penalties on the late payment of taxes).

Fees, Licenses, Permits:

This category is comprised of various fees charged by the Selectmen's office (various licenses including beverage and franchise fees), Town Clerk (copies of vital statistics), Board of Health (sewerage permits and health inspection fees), Building Department (building, electrical, and plumbing permits) and renewable energy projects (solar arrays).

Charges for Services:

This category includes of recreational revenues (beach stickers and beach parking), ambulance fees, golf and harbor revenue as well as disposal area receipts.

Interest and Other:

This category is mainly comprised of revenue from investment income.

Special Revenue Funds:

This category includes revenue from Community Preservation Act to support land bank debt service, waterways and golf to support debt for Cranberry Valley golf course for infrastructure improvements and Saquatucket Harbor capital improvements. The PEG access fund fully funds the Channel 18 budget and

the FEMA fund supports the Emergency Management budget. A summary of Special Revenue Funds to support the FY 21 budget are as follows:

Special Revenue Funds	Balance on June 30, 2020	Estimated Annual Revenue	Amount Used for The FY 21 Operating Budget	Estimated Ending Balance
CPA (Land Bank Debt)	1,626,289	1,986,000	341,750	3,270,539
PEG Access Receipts Reserved Fund	1,435,265	338,000	210,107	1,563,158
Waterways Improvement Receipts Reserved Fund	304,199	82,000	204,806	181,393
Waterways Mooring Receipts Reserved Fund	424,551	123,000	153,056	394,495
Golf Improvement Fund	184,303	115,000	100,000	199,303
Golf Infrastructure Revitalization Fund	93,218	50,000	108,200	35,018
Allan Harbor Betterment Fund	32,529	62,000	131,210	(36,681)
Road Betterment Funds	183,169	59,672	51,100	191,741
Septic Loan Fund	1,392	15,779	17,171	0
FEMA Fund	30,575	-	13,855	16,720
Town Clerk State Aid	11,870	5,000	12,000	4,870
County Dog License	2,144	-	2,144	-
Total	4,329,505	2,836,451	1,345,400	5,820,557

Enterprise Funds:

Enterprise funds require a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Revenues and expenses of the service are segregated into a fund with financial statements separate from all other governmental activities.

Enterprise funds identify a total service cost that includes items such as pension assessments, health insurance, and organizational costs to support finance and administration services, and property and liability insurance which are budgeted as part of the General Fund. The mechanism used to identify and charge back these costs are contained within the indirect cost calculation. The FY 21 reimbursements from the Water Enterprise Fund is as follows:

Indirect Cost - Water Enterprise Fund	FY 2020	FY 2021
Town Administration	19,972	20,934
Finance Division	57,829	62,082
Water Department Employee Benefits	534,723	544,054
Property & Vehicle Insurance	60,051	59,579
Workers' Compensation Insurance	47,720	43,641
Total Indirect Cost - Water Enterprise Fund	720,295	730,290

Free Cash Reserves:

The Town will use \$230,000 in Free Cash reserves to balance the FY 21 Town operating budget. Flow from sewers is anticipated to commence as early as the third quarter of FY 21. Operation and maintenance costs to support the Sewer Enterprise Fund have been included in the budget proposal.

\$100,000 in Free Cash is proposed to support the relatively new Enterprise Fund. The proposed use of Free Cash to support the operating budget is shown below as well as a summary of reserves.

Proposed Free Cash Funding		
Engineering	MS4	50,000
IT	Equipment	25,000
Sewer	O&M	100,000
Police	Cruiser	55,000
		230,000

Town of Harwich Reserves:

Fiscal Year	Free Cash	Stabilization	OPEB Trust	Balance
FY 2011	\$1,535,321	\$980,855	\$300,000	\$2,816,176
FY 2012	-\$132,664	\$990,411	\$300,440	\$1,158,187
FY 2013	\$1,453,985	\$993,730	\$300,440	\$2,748,155
FY 2014	\$445,804	\$1,099,244	\$303,512	\$1,848,560
FY 2015	\$1,353,050	\$1,099,440	\$404,673	\$2,857,163
FY 2016	\$4,023,702	\$1,100,521	\$510,000	\$5,634,223
FY 2017	\$1,984,792	\$1,101,635	\$667,252	\$3,753,679
FY 2018	\$3,576,156	\$2,855,862	\$866,987	\$7,299,005
FY 2019	\$3,492,074	\$3,355,862	\$1,716,987	\$8,564,923
FY 2020	\$1,466,115	\$4,540,652	\$3,346,942	\$9,353,708
FY 2021	\$5,453,040	\$4,540,652	\$3,346,942	\$13,340,634

Revolving Funds:

In addition to annually appropriated funds the Town relies heavily on revolving funds to support programs offered for public consumption and to support the ongoing operations of the community. The chart below presents all revolving funds authorized within the Town.

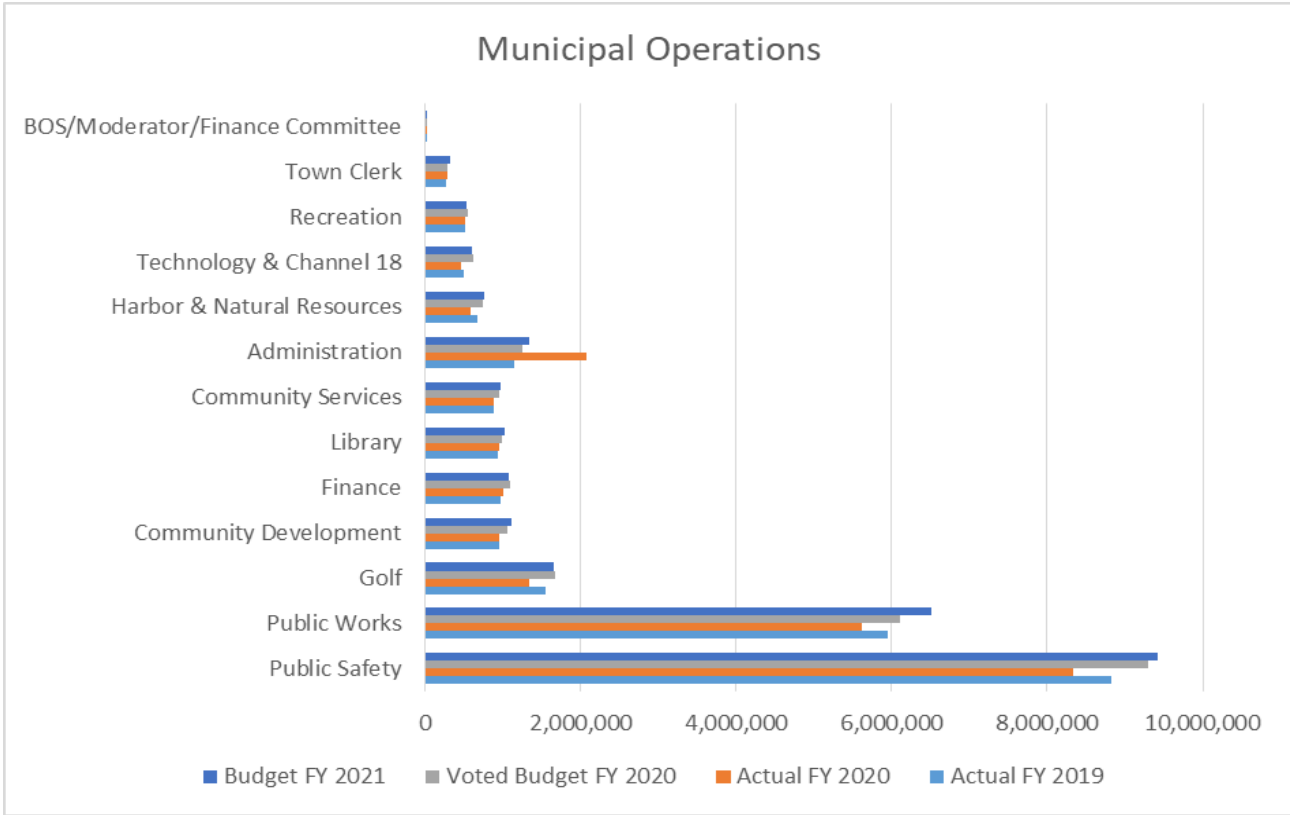
Revolving Funds	Balance on June 30, 2020	Estimated Annual Revenue	Estimated Annual Expenditures	Estimated Ending Balance	FY 20 Spending Limit
Recreation	3,208	135,000	135,000	3,208	175,000
Golf Infrastructure Revitalization	93,218	50,000	108,200	35,018	140,000
Council on Aging	16,615	28,200	27,000	17,815	125,000
Golf Proshop & Restaurant	309,241	165,000	155,000	319,241	250,000
Community Center	239,783	35,000	35,000	239,783	100,000
Albro House	22,647	5,300	-	27,947	10,000
ADA Services	-	-	-	-	2,500
Sidewalk	53,405	3,000	-	56,405	50,000
Tax Title	1,007	17,000	17,000	1,007	36,000
Cultural Center	292,386	125,000	180,000	237,386	225,000
Cemetery	71,981	51,000	50,000	72,981	100,000
Wetlands	41,899	9,000	-	50,899	6,000
Total	1,145,389	623,500	707,200	1,061,689	1,219,500

GENERAL FUND EXPENDITURE SUMMARY

Municipal Operations	Actual FY 2019	Actual FY 2020	Voted Budget		Change FY 20 - 21	Percent Change
			FY 2020	Budget FY 2021		
Public Safety	8,829,771	8,334,998	9,304,345	9,418,796	114,451	1.23%
Public Works	5,948,344	5,611,337	6,104,438	6,516,143	411,705	6.74%
Golf	1,546,170	1,344,341	1,667,607	1,652,452	(15,155)	-0.90%
Community Development	954,911	954,630	1,060,422	1,114,829	54,407	5.10%
Finance	977,971	1,008,164	1,088,186	1,075,062	(13,124)	-1.21%
Library	932,792	945,695	995,483	1,005,705	10,222	1.02%
Community Services	878,674	888,861	961,787	977,635	15,848	1.64%
Administration	1,146,546	2,077,077	1,247,318	1,346,344	99,026	4.58%
Harbor & Natural Resources	664,977	587,326	749,910	761,575	11,665	1.61%
Technology & Channel 18	491,914	455,470	621,509	597,456	(24,053)	-3.62%
Recreation	517,133	515,051	550,697	536,219	(14,478)	-2.52%
Town Clerk	262,650	292,259	291,494	322,764	31,270	9.70%
BOS/Moderator/Finance Committee	20,982	19,637	27,075	27,250	175	0.67%
Total Municipal Operations	\$ 23,172,833	\$ 23,034,847	\$ 24,670,271	\$ 25,352,230	\$ 681,959	2.66%
			-			
Education:						
Monomoy Regional School District	\$ 25,609,390	\$ 26,643,415	\$ 26,643,415	\$ 26,820,046	176,631	0.66%
Cape Cod Regional Technical High School	1,581,236	2,317,475	2,332,198	1,737,789	(594,409)	-25.49%
Total Education	\$ 27,190,626	\$ 28,960,890	\$ 28,975,613	\$ 28,557,835	\$ (417,778)	-1.44%
Other Requirements/Costs:						
Employee Benefits	7,435,968	7,742,243	7,979,830	7,998,445	18,615	0.24%
Debt Service	4,710,046	4,920,069	5,881,626	4,617,408	(1,264,218)	-23.50%
State & County Assessments	701,638	737,501	702,047	764,572	62,525	8.48%
Property & Liability Insurance	733,160	809,489	800,830	874,470	73,640	9.01%
Celebrations & Other	10,630	7,842	14,844	14,844	-	0.00%
Veterans Benefits	97,461	133,899	125,263	128,058	2,795	1.99%
Reserve Fund	-	-	125,000	50,000	(75,000)	-65.22%
Total Other Requirements	13,688,903	14,351,043	15,629,440	14,447,796	\$ (1,181,644)	-7.85%
Total General Fund Before Transfers	\$ 64,052,363	\$ 66,346,780	\$ 69,275,324	\$ 68,357,862	(917,462)	-1.32%
Transfers to Other Funds	70,000	325,558	225,000	200,000	(25,000)	-9.07%
Total General Fund	\$ 64,122,363	\$ 66,672,337	\$ 69,500,324	\$ 68,557,862	\$ (942,462)	-1.35%
Overlay	450,000	437,775	437,775	400,000	(37,775)	-8.63%
Grand Total General Fund	64,572,363	67,110,112	69,938,099	68,957,862	\$ (980,237)	-1.39%

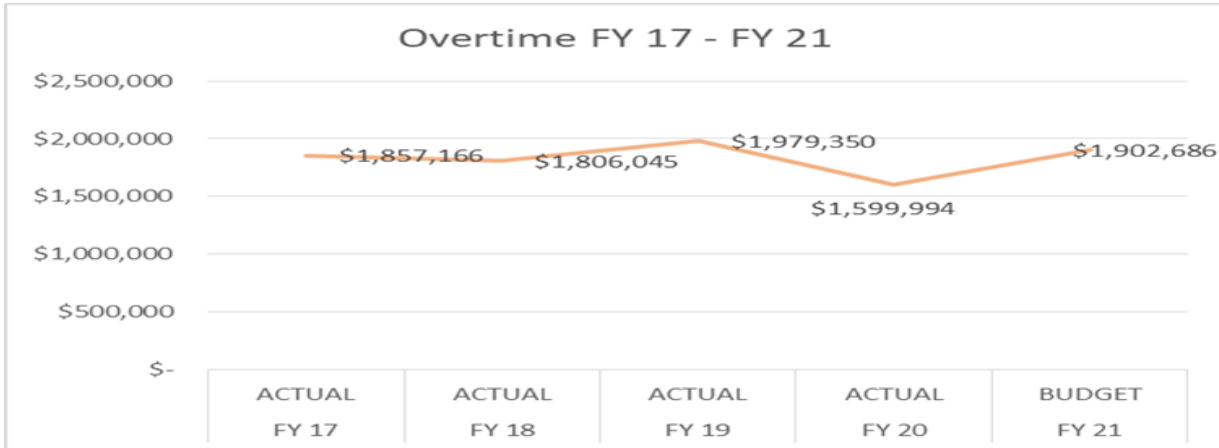
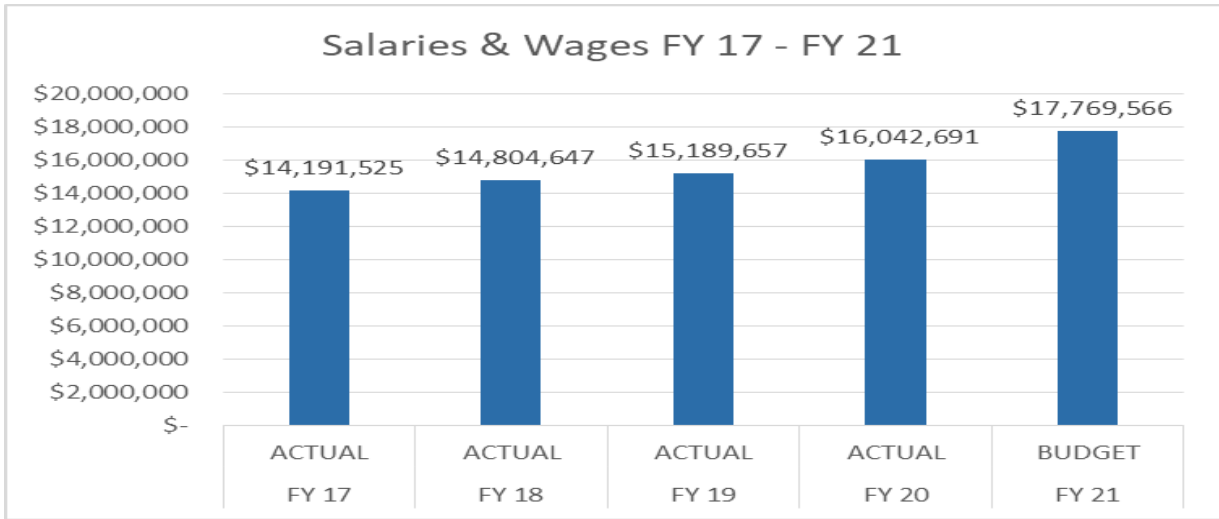
The municipal operations budget is increasing \$681,959 from the voted FY 2020 budget or 2.66%. Total spending on education is decreasing \$417,778 or (1.44%). Monomoy Regional School District assessment is increasing \$176,631 or .66% while, due to a reduction in enrollment of Harwich students, Cape Cod Regional Technical High School's assessment is decreasing by \$594,409 or (25.49%). Other costs are decreasing \$1,181,644 or (7.85%). Most of the decrease is due a reduction in debt service obligations as well as the deferment of other post-employment benefit (OPEB) funding. The OPEB long-term liability or Unfunded Actuarial Accrued Liability (UAAL) as of fiscal year 2019 was just under \$35 million. OPEB liabilities increase based on normal costs and decrease based on contributions and changes in investments that are used to finance the liability. As of June 30, 2020 the OPEB Trust fund balance was \$3,346,942.

The county retirement assessment increased 3.97% and health insurance for active employees was recently finalized at a zero percent increase for the second year in a row. We have budgeted an increase in health insurance expenses due to anticipated retirements among staff members. Transfers to other funds will be decreasing slightly; all of which supports the Sewer Enterprise Fund.



Municipal Operations Full Time Equivalents

	FY 2019	FY 2020	FY 2021	Change FY 20 - 21	Percent Change
Administration	4.0	4.0	4.0	-	
Community Services	9.5	9.7	9.7	-	
Community Development	15.0	14.1	14.1	-	
Public Works	44.0	44.6	43.7	(0.9)	
Finance	10.1	10.1	10.1	-	
Golf	18.0	17.8	17.9	0.1	
Harbormaster	4.2	4.2	4.2	-	
Library	12.0	11.9	11.9	-	
Public Safety	84.8	84.4	84.0	(0.4)	
Technology	3.3	4.3	3.3	(1.0)	
Recreation	12.4	12.4	12.4	-	
Town Clerk	3.0	3.0	3.0	-	
Total FTE	220.3	220.5	218.3	(2.2)	-1.02%



Town of Harwich, Massachusetts
General Obligation Bonds & SRF Loans Outstanding as of June 30, 2020

\$195,088.95 Massachusetts Water Abatement Trust Dated July 24, 2003

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2003	2021	0%	\$195,088.95	\$11,049.72

\$121,316 Massachusetts Water Abatement Trust Dated August 1, 2004

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2004	2023	0%	\$121,316	\$24,484

\$3,140,000 General Obligation Bonds Dated October 15, 2006

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC ¹</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2006	2021	3.69%	\$3,140,000	\$260,000

\$8,525,000 General Obligation Refunding Bonds Dated September 16, 2009

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC ¹</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2009	2020	2.09%	\$8,525,000	\$170,000

\$1,592,000 General Obligation Bonds Dated March 15, 2010

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC ¹</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2010	2030	3.26%	\$1,592,000	\$750,000

\$4,962,000 General Obligation Bonds Dated October 1, 2011

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC ¹</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2011	2036	2.71%	\$4,962,000	\$2,550,000

\$5,485,000 General Obligation Refunding Bonds Dated October 30, 2012

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC ¹</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2012	2033	1.54%	\$5,485,000	\$2,270,000

\$2,900,000 General Obligation Allen Harbor Dredging Bonds Dated July 15, 2013

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC ¹</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2013	2022	1.71%	\$2,900,000	\$930,000

\$1,721,937.46 Massachusetts Water Pollution Abatement Trust Dated February 21, 2018

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2018	2036	2.0%	\$1,721,937.46	\$1,561,833.63

\$12,525,000 General Obligation Municipal Purpose Loan of 2018 Bonds Dated June 21, 2018

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2018	2038	2.79%	\$12,525,000	\$10,720,000

\$9,105,000 General Obligation Municipal Purpose Loan of 2019 Bonds Dated June 20, 2019

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2019	2039	2.31%	\$9,105,000	\$8,300,000

\$3,815,000 General Obligation Refunding Bonds Dated August 20, 2019

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2019	2029	1.09%	\$3,815,000	\$3,410,000

¹ Does not include underwriter's spread or costs of issuance

Detailed Existing Debt Obligations, Principal & Interest as of June 30, 2020

<u>Purpose</u>	<u>FY 21</u>	<u>FY 22</u>	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>	<u>FY 26</u>	<u>FY 27</u>	<u>FY 28 - FY 40</u>	<u>Total</u>
MCWT Title V	11,050								11,050
MCWT Title V	6,121	6,121	6,121	6,121					24,484
School Roof Repairs	26,500	25,500							52,000
School Roof Repairs	21,200	20,400	-						41,600
Brooks Academy Repairs	10,600	10,200	-						20,800
Golf Course Renovations	79,500	76,500	-						156,000
Land Acquisition - Bascom	41,000								41,000
Recycling Facility	66,625	-	-						66,625
Land Acquisition - Church	46,125	-							46,125
Land Acquisition - Slowatycki	20,500	-							20,500
Water Treatment Plant	102,563	100,125	97,688	95,063	92,438	89,813	87,000	243,000	907,688
McGuerty Road Betterment	15,900	15,300							31,200
Greensand Water Treatment Facility	200,070	194,870	190,808	187,655	184,178	180,440	176,540	1,529,580	2,844,140
Water Storage Tank	164,300	158,100							322,400
Land Acquisition - Krumin	35,525								35,525
Golf Course Clubhouse	55,825								55,825
Land Acquisition - Shea	185,900	180,800	170,775	166,650	-	-	-		704,125
Land Acquisition - Copelas	58,825	52,250	50,750	-	-	-	-		161,825
Police Station Planning	5,375	5,225	5,075	-	-	-	-		15,675
Water Storage Tank	137,981	134,831	131,681	129,056	121,881	119,631	112,438	682,553	1,570,053
Dredging	335,063	327,188	304,125	-	-	-	-		966,375
MCWT Water Improvements	116,250	116,269	116,289	116,310	116,330	116,351	116,372	1,048,400	1,862,571
Downey Land Acquisition	61,450	59,700	57,950	56,200	54,450	52,700	50,950	429,963	823,363
Muddy Creek Bridge	33,775	32,775	31,775	30,775	29,775	28,775	27,775	206,081	421,506
Saquatucket Building/Boardwalk	236,600	229,850	223,100	216,350	209,600	202,850	196,100	1,644,513	3,158,963
Gingery Plum Way Betterment	16,000	15,500	15,000	14,500	14,000	13,500	13,000	62,800	164,300
Skinequit Road Betterment	19,200	18,450	17,700	6,950	6,700	6,450	6,200	22,300	103,950
Saquatucket Harbor Improvements	587,775	564,275	546,025	527,775	504,525	481,525	463,775	2,367,700	6,043,375
Saquatucket Harbor Design	103,500	99,000	94,500	-	-	-	-		297,000
Sewer Interconnection & Planning	795,975	755,475	655,475	468,975	220,475	213,475	206,475	1,823,981	5,140,306
Sewer - Cold Brook Planning	12,750	12,250	11,750	11,250	5,750	5,500	5,250		64,500
Fire Station #2 Construction	535,700	520,700	523,500	490,700	475,700	460,700	445,700	4,318,250	7,770,950
Cranberry Valley Infrastructure Imp	108,200	104,950	101,700	98,450	95,200	91,950	83,700	645,050	1,329,200
Police Station Construction	536,400	520,400	504,400	488,400	467,400	451,600	435,800	659,400	4,063,800
Existing Debt Obligations	\$ 4,790,122	\$ 4,357,004	\$ 3,856,186	\$ 3,111,179	\$ 2,598,401	\$ 2,515,259	\$ 2,427,075	\$ 15,683,570	\$ 39,338,798

In FY 20 the Town will extinguished long term debt obligations for land acquisition, road betterments and golf course improvements. In FY 21 existing debt will be further reduced as borrowing obligations are fulfilled within the following categories – golf course renovations, recycling facility construction and land

bank debt. As the debt service continues to mature, the budget reflects reductions in required principal and interest payments for existing debt. In August of FY 20 the Town refunded existing debt for the construction of the police station. The refunding resulted in a savings of over \$500,000 in interest over the life of the obligation.

Authorized & Unissued Debt Obligations, Principal & Estimated Interest as of June 30, 2020

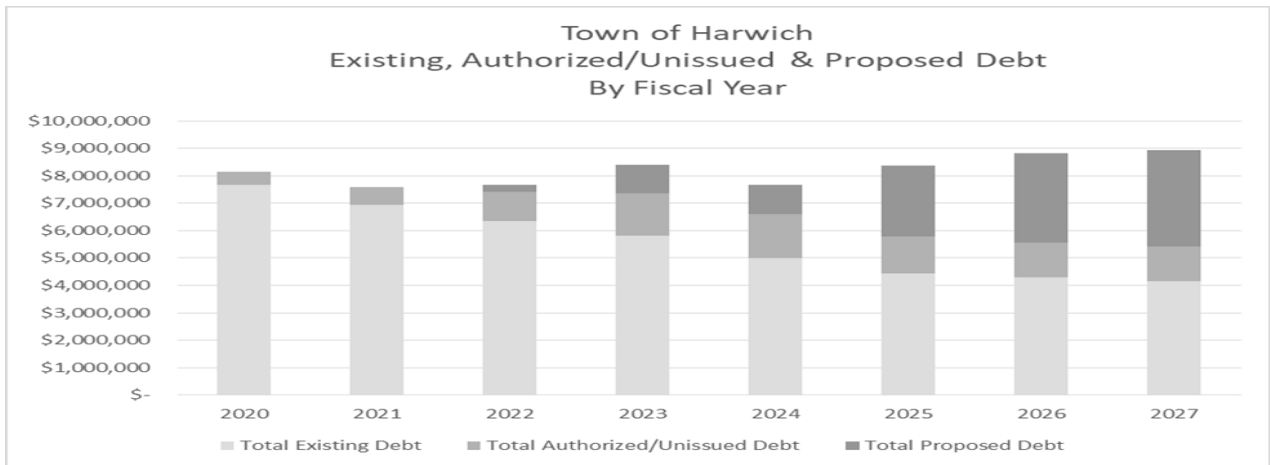
Purpose	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28 - FY 51	Total
Road Maintenance FY 17	112,375	109,375	106,375	103,375	12,875	-	-	-	444,375
Fire Station #2 Planning	62,675	60,950	59,225	-	-	-	-	-	182,850
Wastewater IMA - Chatham	-	127,500	252,375	374,625	366,750	358,875	351,000	4,322,625	6,153,750
Road Maintenance FY 18	116,500	113,500	110,500	107,500	104,500	51,500	-	-	604,000
Road Maintenance FY 19	118,000	115,000	112,000	109,000	106,000	103,000	-	-	663,000
Cold Brook Design & Construction	-	195,116	190,642	186,168	181,694	177,221	172,747	1,436,822	2,540,410
Pleasant Bay Watershed Construction	135,287	737,889	737,888	738,427	737,888	737,888	737,888	16,971,117	21,534,272
Chatham Pump Station	-	-	217,645	213,164	208,683	204,203	199,722	2,586,138	3,629,556
Total Authorized/Unissued Debt Authorizations	\$ 544,837	\$ 1,459,330	\$ 1,786,650	\$ 1,832,260	\$ 1,718,390	\$ 1,632,686	\$ 1,461,356	\$ 25,316,702	\$ 35,752,212

A number of authorized and unissued debt exclusions are outstanding as of June 30, 2020. The majority support wastewater projects currently underway totaling over \$31M. Of these outstanding debt items \$4.5M was authorized for the Inter Municipal Agreement with the Town of Chatham. \$2.5M supports the construction of a pumping station located in Chatham, \$1.9M was previously authorized for the Cold Brook design and construction of sewers and \$22.2M is allocated to the Pleasant Bay Watershed sewers. The Town has received approval to secure funding with the Massachusetts Clean Water Trust at 0% interest for the Pleasant Bay Watershed project. Debt obligations for authorized and unissued future debt are calculated with interest rates in the vicinity of 3 – 3.5%, likely the actual debt will differ from the estimates provided.

Draft Proposed Debt Obligations, Principal & Estimated Interest as of June 30, 2020

Purpose	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28 - FY 70	Total
Quint - Fire Apparatus	-	117,071	114,321	111,571	108,821	106,071	103,321	727,571	1,388,750
Road Maintenance FY 21	-	94,500	92,050	89,600	87,150	84,700	82,250	304,500	834,750
Wastewater Phase - DHY	-	-	255,000	364,750	1,688,700	2,269,390	2,229,460	95,856,400	102,663,700
Allen Harbor Jetty Reconstruction	-	27,300	135,000	131,500	128,000	124,500	121,000	552,500	1,219,800
Road Maintenance FY 22	-	10,500	94,500	92,050	89,600	87,150	84,700	386,750	845,250
Road Maintenance FY 23	-	-	10,500	94,500	92,050	89,600	87,150	471,450	845,250
Pleasant Bay Watershed	-	58,800	292,600	292,180	291,760	291,340	290,920	7,136,500	8,654,100
Road Maintenance FY 24	-	-	-	10,500	94,500	92,050	89,600	558,600	845,250
Road Maintenance FY 25	-	-	-	-	10,500	94,500	92,050	648,200	845,250
Road Maintenance FY 26	-	-	-	-	-	10,500	94,500	740,250	845,250
DPW Facility & Mechanic Shop	-	-	-	-	-	18,000	102,000	1,539,000	1,659,000
SAQ Harbor East & North Bulkhead	-	-	-	-	-	22,500	117,000	1,824,000	1,963,500
Proposed Debt Obligations	\$ -	\$ 308,171	\$ 993,971	\$ 1,186,651	\$ 2,591,081	\$ 3,290,301	\$ 3,493,951	\$ 110,745,721	\$ 122,609,850

The remaining proposed debt table provided above includes projects and infrastructure improvements identified within the 7 year capital plan. For sewer projects the above table includes projects through phase 4 of the Comprehensive Wastewater Management Plan. Within this category General Obligation Debt is calculated with interest rates also in the vicinity of 3 – 3.5%, these will also fluctuate as economic conditions continue to change.



Assessments, tax rates and residential values

Single Family Home Value

	Average				Median			
	Value	% Incr	Tax \$\$	\$\$ Incr	Value	% Incr	Tax \$\$	\$\$ Incr
FY 20	\$ 568,100	4.83%	\$ 4,960	\$ 261	\$ 413,800	4.81%	\$ 3,612	\$ 190
FY 19	\$ 541,900	7.00%	\$ 4,698	\$ 242	\$ 394,800	6.04%	\$ 3,423	\$ 147
FY 18	\$ 506,400	6.61%	\$ 4,456	\$ 196	\$ 372,300	6.83%	\$ 3,276	\$ 150

Year	Assessed and Actual Values and Tax Rates						
	Residential Value	Residential & Personal Property Tax Rate	Commercial Value	Industrial Value	Personal Property	Total Commercial Value	Total Town Value
2011	\$4,302,286,678	\$7.70	\$254,909,182	\$30,476,500	\$64,157,150	\$349,542,832	\$4,651,829,510
2012	\$4,257,186,934	\$8.12	\$254,536,416	\$22,985,400	\$63,646,450	\$341,168,266	\$4,598,355,200
2013	\$4,154,166,443	\$8.58	\$237,620,107	\$18,169,700	\$69,888,320	\$325,678,127	\$4,479,844,570
2014	\$4,205,723,813	\$8.77	\$239,364,277	\$19,467,100	\$70,368,150	\$329,199,527	\$4,534,923,340
2015	\$4,362,218,987	\$8.97	\$245,771,003	\$19,809,600	\$72,314,360	\$337,894,963	\$4,700,113,950
2016	\$4,461,686,152	\$9.07	\$251,670,218	\$26,499,900	\$74,153,530	\$352,323,648	\$4,814,009,800
2017	\$4,617,995,392	\$8.97	\$259,151,168	\$28,645,900	\$77,454,040	\$365,251,108	\$4,983,246,500
2018	\$4,931,447,716	\$8.80	\$269,576,804	\$30,490,100	\$82,166,200	\$382,233,104	\$5,313,680,820
2019	\$5,281,196,190	\$8.67	\$278,842,570	\$30,042,500	\$93,413,130	\$402,298,200	\$5,683,494,390
2020	\$5,545,219,026	\$8.73	\$288,115,194	\$31,235,300	\$108,599,480	\$427,949,974	\$5,973,169,000

Barnstable County Assessments			
FY 2020 Average Residential Assessments			
Town	Valuation	Taxes	Tax Rate
Barnstable	\$546,146	\$5,117	\$9.37
Bourne	\$460,238	\$4,943	\$10.74
Brewster	\$549,412	\$4,736	\$8.62
Chatham	\$1,004,637	\$4,842	\$4.82
Dennis	\$498,051	\$3,038	\$6.10
Eastham	\$511,743	\$4,462	\$8.72
Falmouth	\$545,045	\$4,682	\$8.59
Harwich	\$568,100	\$4,960	\$8.73
Mashpee	\$541,976	\$4,856	\$8.96
Orleans	\$828,692	\$6,265	\$7.56
Provincetown	\$710,353	\$4,703	\$6.62
Sandwich	\$434,571	\$6,219	\$14.31
Truro	\$816,727	\$5,987	\$7.33
Wellfleet	\$637,987	\$4,944	\$7.75
Yarmouth	\$385,572	\$3,856	\$10.00

WATER - ENTERPRISE FUND

Source of Funding	Actual FY 2019	Actual FY 2020	Revised Budget FY 2020	Budget FY 2021	Change FY 20 - 21	Percent Change
User Fees	4,252,709	4,223,850	4,959,993	4,950,674	(9,319)	-0.2%
Interest & Other	82,686	66,825	77,046	77,742	696	0.9%
Transfer In	59,768	18,277			-	0.0%
Total Operating Source of Funding	\$ 4,395,163	\$ 4,308,952	\$ 5,037,039	\$ 5,028,416	\$ (8,623)	-0.2%
Expenditure Category						
Personnel	\$ 1,240,467	\$ 1,275,464	\$ 1,337,473	\$ 1,321,050	(16,423)	-1.2%
Operational Expenses	1,296,977	1,057,640	1,484,995	1,468,390	(16,605)	-1.1%
Debt Service	752,366	739,688	741,102	721,345	(19,757)	-2.7%
Other Post Employment Benefits	50,000	50,000	50,000	50,000	-	0.0%
Transfer Out	883,022	720,295	720,295	730,290	9,995	1.4%
Total Appropriation	\$ 4,222,832	\$ 3,843,087	\$ 4,333,865	\$ 4,291,075	(42,790)	-1.0%

Summary of Significant Budget Increases/Decreases

The Water Enterprise Fund proposes an overall budget decrease of \$42,790 or (1.0%). The decrease is largely due to personnel cost shift from this enterprise fund to the sewer enterprise fund. Other cost reductions reflect the expiration of long term debt obligations.

Water Enterprise Fund – Full Time Equivalent

Job Title	FY 2019	FY 2020	FY 2021	Change
Administrative Assistant	1	1	1	0
Assistant Superintendent	1	1	1	0
Distribution Mechanic/Operator II	1	1	1	0
Distribution Mechanic/Operator III	1	1	1	0
Distribution Operations Foreman	1	1	1	0
Electrician Journeyman	1	1	1	0
Executive Assistant	1	1	0.95	-0.05
Primary Distribution Operator	1	1	1	0
Secondary Distribution Operator D1	1	1	1	0
Secondary Distribution Operator D3	2	2	2	0
Superintendent (Water & Wastewater)	1	1	0.5	-0.5
Treatment Operator T2	2	2	2	0
Water Comptroller	1	1	1	0
Full-time Equivalent Employees	15	15	14.45	-0.55

SEWER - ENTERPRISE FUND

Source of Funding	Actual FY 2019	Actual FY 2020	Revised Budget FY 2020	Budget FY 2021	Change FY 20 - 21	Percent Change
Retained Earnings	-		-	72,932	72,932	0.0%
Transfer In - General Fund	70,000	227,555	225,000	200,000	(25,000)	-11.1%
Total Operating Source of Funding	\$ 70,000	\$ 227,555	\$ 225,000	\$ 272,932	\$ 47,932	21.3%
Expenditure Category						
Personnel	\$ -	\$ -	\$ -	\$ 77,285	77,285	0.0%
Operational Expenses	70,000	25,642	225,000	195,648	(29,352)	-13.0%
Debt Service	-	-	-	-	-	
Other Post Employment Benefits	-	-	-	-	-	
Transfer Out	-	-	-	-	-	
Total Appropriation	\$ 70,000	\$ 25,642	\$ 225,000	\$ 272,932	47,932	21.3%

Summary of Significant Budget Increases/Decreases

Beginning in FY 21 the Town of Harwich will begin sending the flow of sewage to the Town of Chatham. In accordance with the Inter Municipal Agreement a milestone payment will be incurred in the amount of \$1,500,000 upon acceptance of the flow. Further once the pump station, located in Chatham, is constructed and operational, the Town will be responsible for payment of the pump station. These financial responsibilities have already been approved by the voters as debt exclusions. In addition to the capital costs Harwich will be responsible for operation and maintenance expenses to the Town of Chatham for both fixed and variable costs incurred. Further the Town of Harwich will experience internal operating costs to test, maintain, insure, repair and provide utilities to the pump stations located in the community. The table below provides summarized information of these estimated costs for operation.

Sewer Enterprise Fund – Full Time Equivalents

Job Title	FY 2019	FY 2020	FY 2021	Change
Executive Assistant	0	0	0.05	0.05
Superintendent (Water & Wastewater)	0	0	0.5	0.5
Full-time Equivalent Employees	0	0	0.55	0.55

		FY 2021	HARWICH FY21 BUDGET						
		CHATHAM Request with Supplement	HARWICH Collection System	HARWICH Fixed O&M Expenses	Q1 % (11.33%)	Flow Variable Expenses Q1 0.37% (Jan - Mar)	Q2 % (23.48%)	Flow Variable Expenses Q2 0.72% (Apr-Jun)	Harwich FY21 Budget Request
Operating Expenses									
A	Personal Services								
IMA	Regular Wages	28,788		23.08%	\$6,644.17		\$1,661.04		\$1,661.04
HAR	Superintendent		63,867						\$63,866.79
HAR	HWD Support (Admin & Meter Reading)		13,418						\$13,418.14
A	Personal Services								\$80,488.97
B	Expenses								
IMA	Testing	18,500				\$2,096.05	\$7.76	\$4,343.80	\$31.28
IMA	Electric WWFT	137,000				\$15,522.10	\$57.43	\$32,167.60	\$231.61
IMA	Gas Heat	34,500				\$3,908.85	\$14.46	\$8,100.60	\$58.32
IMA	Plant Maintenance	145,000		23.08%	\$33,466.00		\$8,366.50		\$8,366.50
IMA	Solid Waste Disposal	75,000				\$8,497.50	\$31.44	\$17,610.00	\$126.79
IMA	Contract Services	584,000		23.08%	\$134,787.20		\$33,696.80		\$33,696.80
IMA	Operational Supplies	750		23.08%	\$173.10		\$43.28		\$43.28
IMA	Building & Grounds Maintenance	250		23.08%	\$57.70		\$14.43		\$14.43
IMA	Chemicals	40,000				\$4,532.00	\$16.77	\$9,392.00	\$67.62
IMA	Ground Water Monitoring	20,000		23.08%	\$4,616.00		\$1,154.00		\$1,154.00
HAR	Contract Operations		100,000						\$100,000.00
HAR	Generator Maintenance		-						
HAR	Electric Utility		4,000						\$4,000.00
HAR	Nat Gas		600						\$600.00
HAR	Printing & Postage & Office Services		650						\$650.00
HAR	SCADA		-						
B	Expenses								\$192,443.48
	Department Total								
TOTA	Operating Expense								\$272,932.45

ATM 20 REVISED BUDGET

BUDGET FY 2021 REVENUES	Actual FY2019	Actual FY2020	Budget FY2020	Town Meeting Budget FY2021	% Change
Real Estate & Personal Property Taxes	\$49,317,339	\$51,445,928	\$52,239,968	\$53,248,830	1.9%
Local Receipts:					
Excise Tax	2,407,537	2,294,565	2,350,000	2,025,000	-13.8%
Hotel/Motel & Meals	1,124,753	1,350,894	1,100,000	515,000	-53.2%
Ambulance	1,664,188	1,601,026	1,600,000	1,600,000	0.0%
Waste Disposal	3,372,701	3,209,426	3,210,000	3,202,500	-0.2%
Beach, Recreation & Youth	435,548	425,634	401,500	330,000	-17.8%
Harbors & Landings	806,754	1,173,879	871,500	1,024,500	17.6%
Golf Operations	1,895,899	1,518,934	1,776,500	1,585,000	-10.8%
Other Local Receipts	3,016,935	2,618,408	2,415,833	1,849,298	-23.5%
Total Local Receipts	14,724,316	14,192,766	13,725,333	12,131,298	-11.6%
State Aid:					
Cherry Sheet & Tornado Funding (FY 20)	676,162	1,792,161	1,536,050	664,496	-56.7%
Other:					
Free Cash	378,038	639,034	639,034	353,943	-44.6%
Stabilization				574,171	0.0%
Overlay Surplus	100,000	200,000	200,000	200,000	0.0%
Harbor Capital Improvement - Wychmere	62,808	72,227	72,227	0	0.0%
Cable Fund (Comcast)	156,450	144,398	168,594	210,107	24.6%
Septic Loan	17,358	13,574	13,574	17,171	26.5%
Water Enterprise Indirect Costs	732,843	720,295	720,295	730,290	1.4%
FEMA	13,608	13,815	13,815	13,855	0.3%
Road Betterments	58,277	56,973	56,973	51,100	-10.3%
Allan Harbor Betterments	182,250	29,325	29,325	98,508	235.9%
Golf Infrastructure Revitalization Fund	75,600	249,000	249,000	108,200	-56.5%
Golf Improvement Fund			0	100,000	0.0%
SAQ Mooring	103,125	136,888	136,888	50,000	-63.5%
SAQ Waterways	70,125	101,188	101,188	50,000	-50.6%
CPA Funds (Land Bank)	588,750	553,700	553,700	341,750	-38.3%
Cemetery Revolving Fund		30,110	30,110		0.0%
Dog License Fund				2,144	0.0%
Town Clerk State Aid	15,585		0	12,000	0.0%
Total Revenue	\$67,272,633	\$70,391,383	\$70,486,073	\$68,957,862	-2.2%

ATM 20 REVISED BUDGET

<u>TOWN OPERATION BUDGET 2021</u>		<u>Actual FY2019</u>	<u>Actual FY2020</u>	<u>Voted Budget FY2020</u>	<u>Town Meeting Budget FY2021</u>	<u>\$\$ Change</u>	<u>PCT CHANGE</u>
1	MODERATOR S&W	-	-	1,000	1,000	-	0.0%
2	SELECTMEN S&W	12,000	12,000	12,500	12,500	-	0.0%
3	SELECTMEN - EXP	<u>7,237</u>	<u>5,737</u>	<u>8,575</u>	<u>8,750</u>	175	<u>2.3%</u>
4	Sub-Total	19,237	17,737	21,075	21,250	175	0.9%
5	FINANCE COMMITTEE S&W	229	76	3,000	3,000	-	0.0%
6	FINANCE COMMITTEE - EXP	<u>1,516</u>	<u>1,824</u>	<u>2,000</u>	<u>2,000</u>	-	<u>0.0%</u>
7	Sub-Total	1,744	1,900	5,000	5,000	-	0.0%
8	FINANCE COMMITTEE RESERVE FUND	-	-	125,000	50,000	(75,000)	-65.2%
9	TOWN ACCOUNTANT - SAL	246,777	258,180	254,601	265,485	10,884	4.2%
10	TOWN ACCOUNTANT - EXP	2,570	6,990	6,875	7,875	1,000	9.2%
11	AUDIT - EXP	<u>40,505</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	-	<u>0.0%</u>
12	Sub-Total	289,853	305,170	301,476	313,360	1,000	0.3%
13	ASSESSORS - S&W	182,201	178,746	215,571	204,048	(11,523)	-5.6%
14	ASSESSORS - EXP	<u>97,871</u>	<u>85,332</u>	<u>107,780</u>	<u>110,520</u>	2,740	<u>2.5%</u>
15	Sub-Total	280,071	264,078	323,351	314,568	(8,783)	-2.8%
16	TOWN COLLECTIONS - S&W	12,837	9,425	16,000	16,000	-	0.0%
17	TOWN COLLECTIONS - EXP	<u>3,760</u>	<u>3,700</u>	<u>3,800</u>	<u>5,500</u>	1,700	<u>44.7%</u>
18	Sub-Total	16,597	13,125	19,800	21,500	1,700	8.6%
19	POSTAGE	<u>39,128</u>	<u>47,487</u>	<u>55,000</u>	<u>41,500</u>	(13,500)	<u>-24.5%</u>
20	Sub-Total	39,128	47,487	55,000	41,500	(13,500)	-24.5%
21	TREASURER - S&W	254,705	276,730	281,585	288,776	7,191	2.6%
22	TREASURER - EXP	<u>97,616</u>	<u>101,573</u>	<u>106,974</u>	<u>95,358</u>	(11,616)	<u>-10.9%</u>
23	Sub-Total	352,322	378,303	388,559	384,134	(4,425)	-1.1%
24	VACATION & SICK LEAVE BUY BACK	46,074	84,023	97,229	138,728	41,499	43.7%
25	MEDICARE	236,704	253,229	221,042	242,888	21,846	8.6%
26	ADMINISTRATION - S&W	425,860	494,694	459,259	454,648	(4,611)	-0.9%
27	ADMINISTRATION - EXP	74,692	85,053	81,879	96,879	15,000	18.1%
28	ADMINISTRATION - CAP OUTLAY	4,801	3,013	5,500	5,500	-	0.0%
29	WEATHER EVENT	-	844,876	-	-	-	0.0%
30	LABOR CONTRACTS	-	-	-	14,475	14,475	0.0%
31	Sub-Total	505,352	1,427,636	546,638	571,502	14,475	1.0%
32	LEGAL SERVICES - EXP	170,825	140,192	185,000	185,000	-	0.0%
33	CLAIMS & SUITS	-	-	500	500	-	0.0%
34	Sub-Total	170,825	140,192	185,500	185,500	-	0.0%
35	INFORMATION TECHNOLOGY - S&W	101,439	108,577	178,233	111,098	(67,135)	-37.7%
36	INFORMATION TECHNOLOGY - EXP	<u>244,542</u>	<u>202,496</u>	<u>274,682</u>	<u>276,250</u>	1,568	<u>0.5%</u>
37	Sub-Total	345,981	311,073	452,915	387,349	(65,566)	-13.2%
38	IT CHANNEL 18 - S&W	117,843	128,625	137,114	143,627	6,513	4.8%
39	IT CHANNEL 18 - EXP	<u>28,089</u>	<u>15,772</u>	<u>31,480</u>	<u>66,480</u>	35,000	<u>111.2%</u>
40	Sub-Total	145,933	144,397	168,594	210,107	41,513	24.6%
41	CONSTABLE S & W	188	375	708	708	-	0.0%
42	TOWN CLERK - S&W	229,276	240,754	253,418	272,756	19,338	7.6%

ATM 20 REVISED BUDGET

<u>TOWN OPERATION BUDGET 2021</u>		Actual FY2019	Actual FY2020	Voted Budget FY2020	Town Meeting Budget FY2021	\$\$ Change	PCT CHANGE
43	TOWN CLERK - EXP	33,186	51,130	37,368	49,300	11,932	17.5%
44	Sub-Total	262,462	291,884	290,786	322,056	31,270	9.7%
45	CONSERVATION - S&W	138,789	148,974	148,308	168,022	19,714	12.7%
46	CONSERVATION - EXP	8,198	4,891	9,185	7,565	(1,620)	-17.6%
47	Sub-Total	146,987	153,865	157,493	175,587	18,094	11.0%
48	TOWN PLANNER - S&W	87,324	93,093	93,443	95,480	2,037	2.2%
49	TOWN PLANNER - EXP	3,580	3,428	4,531	4,531	-	0.0%
50	Sub-Total	90,904	96,520	97,974	100,011	2,037	2.1%
51	BOARD OF APPEALS - S&W	-	-	-	-	-	0.0%
52	BOARD OF APPEALS - EXP	15	124	735	735	-	0.0%
53	Sub-Total	15	124	735	735	-	0.0%
54	ALBRO HOUSE - EXP	2,928	2,177	6,355	6,355	(0)	0.0%
55	OLD RECR BUILDING - EXP	4,123	5,001	7,627	7,627	-	0.0%
56	W. HARWICH SCHOOL - EXP	404	365	1,424	1,424	(1)	0.0%
57	Sub-Total	7,455	7,543	15,406	15,405	(1)	0.0%
58	COMMUNITY DEVELOPMENT - S&W	225,761	211,842	235,636	242,945	7,309	3.1%
59	COMMUNITY DEVELOPMENT - EXP	9,207	6,596	14,762	13,113	(1,649)	-11.2%
60	Sub-Total	234,968	218,438	250,398	256,058	5,660	2.3%
61	PUBLIC BUILDINGS REPAIRS	-	-	2,133	2,133	-	0.0%
62	TOWN/FIN COM REPORTS	7,766	5,961	10,000	10,000	-	0.0%
63	ADVERTISING	22,229	4,788	17,000	22,750	5,750	33.8%
64	POLICE - S&W	3,716,952	3,554,438	3,900,045	4,041,890	141,845	3.6%
65	POLICE - EXP	484,541	375,889	569,514	506,643	(62,871)	-11.0%
66	POLICE - CAP OUTLAY	131,100	85,811	88,512	60,000	(28,512)	-32.2%
67	Sub-Total	4,332,593	4,016,139	4,558,071	4,608,533	(91,383)	-2.0%
68	FIRE - S&W	3,872,857	3,744,052	3,990,453	4,134,514	144,061	3.6%
69	FIRE - EXP	362,291	356,867	450,761	406,192	(44,569)	-9.9%
71	Sub-Total	4,235,148	4,100,920	4,441,214	4,540,706	198,983	2.2%
72	AMBULANCE - S&W	137,969	86,233	168,750	131,607	(37,143)	-22.0%
73	EMS - EXP	118,467	122,332	122,495	124,095	1,600	1.3%
74	Sub-Total	256,436	208,565	291,245	255,702	(35,543)	-12.2%
75	BUILDING - S&W	291,192	283,536	322,832	337,190	14,358	4.4%
76	BUILDING - EXP	13,822	10,568	20,197	24,976	4,779	23.7%
77	Sub-Total	305,013	294,104	343,029	362,166	19,137	5.6%
78	EMERG. MGMT - S&W	1,032	2,300	5,315	5,355	40	0.8%
79	EMERG. MGMT - EXP	4,562	7,075	8,500	8,500	-	0.0%
80	Sub-Total	5,593	9,375	13,815	13,855	40	0.3%
81	NATURAL RESOURCES - S&W	102,223	110,546	110,639	113,631	2,992	2.7%
82	NATURAL RESOURCES - EXP	27,835	21,525	28,380	28,200	(180)	-0.6%
83	Sub-Total	130,058	132,071	139,019	141,831	2,812	2.0%
84	PLEASANT BAY ALLIANCE	20,160	23,760	23,760	23,760	-	0.0%
85	TOWN ENGINEER - S&W	131,618	115,709	112,310	114,549	2,239	1.9%
86	TOWN ENGINEER - EXP	22,695	28,677	65,670	80,310	14,640	21.7%

ATM 20 REVISED BUDGET

<u>TOWN OPERATION BUDGET 2021</u>		Actual FY2019	Actual FY2020	Voted Budget FY2020	Town Meeting Budget FY2021	\$\$ Change	PCT CHANGE
87	Sub-Total	154,313	144,386	177,980	194,859	16,879	9.2%
88	HIGHWAY - S&W	2,623,322	2,578,958	2,730,844	2,848,196	117,352	4.3%
89	HIGHWAY - EXP	<u>2,805,897</u>	<u>2,690,057</u>	<u>2,946,182</u>	<u>3,226,579</u>	<u>280,397</u>	<u>9.5%</u>
90	Sub-Total	5,429,219	5,269,015	5,677,026	6,074,775	397,749	7.0%
91	SNOW/ICE - S&W	81,499	25,914	40,000	40,000	-	0.0%
92	SNOW/ICE - EXP	<u>190,965</u>	<u>66,955</u>	<u>95,000</u>	<u>95,000</u>	<u>-</u>	<u>0.0%</u>
93	Sub-Total	272,463	92,870	135,000	135,000	-	0.0%
94	STREET LIGHTS	22,731	30,356	40,000	35,000	(5,000)	-12.5%
95	INTERGOVERNMENTAL TRANS - WW	70,000	125,000	125,000	200,000	75,000	60.0%
96	COUNTY WW SUPPORT FUND		100,000	100,000	-	(100,000)	0.0%
97	CEMETERY ADMIN - S&W	65,070	70,040	69,431	71,434	2,003	2.9%
98	CEMETERY ADMIN - EXP	<u>4,546</u>	<u>4,670</u>	<u>5,001</u>	<u>5,075</u>	<u>74</u>	<u>1.3%</u>
99	Sub-Total	69,617	74,710	74,432	76,509	2,077	2.7%
100	BOARD OF HEALTH - S&W	163,782	183,249	193,863	203,881	10,018	5.2%
101	BOARD OF HEALTH - EXP	<u>13,241</u>	<u>8,331</u>	<u>16,930</u>	<u>16,390</u>	<u>(540)</u>	<u>-3.2%</u>
102	Sub-Total	177,023	191,579	210,793	220,272	9,479	4.5%
103	COMMUNITY CENTER S&W	176,286	185,474	185,367	193,389	8,022	4.3%
104	COMMUNITY CENTER EXP	<u>117,063</u>	<u>109,175</u>	<u>140,816</u>	<u>125,354</u>	<u>(15,462)</u>	<u>-10.8%</u>
105	Sub-Total	293,349	294,649	326,183	318,743	(7,440)	-2.3%
106	COUNCIL ON AGING - S&W	352,597	361,824	377,594	396,169	18,575	4.9%
107	COUNCIL ON AGING - EXP	<u>63,932</u>	<u>55,274</u>	<u>77,507</u>	<u>79,232</u>	<u>1,725</u>	<u>2.2%</u>
108	Sub-Total	416,529	417,099	455,101	475,401	20,300	4.5%
109	YOUTH COUNSELOR - S&W	85,203	93,443	93,443	96,255	2,812	3.0%
110	YOUTH COUNSELOR - EXP	<u>4,604</u>	<u>4,221</u>	<u>4,310</u>	<u>3,485</u>	<u>(825)</u>	<u>-19.1%</u>
111	Sub-Total	89,807	97,663	97,753	99,740	1,987	2.0%
112	VETERANS EXPENSE/BENEFITS	97,461	133,899	125,263	128,058	(12,505)	-8.9%
113	DISABILTY RIGHT - EXP	300	-	500	500	-	0.0%
114	HUMAN SERVICES	78,690	79,450	82,250	83,250	1,000	1.2%
115	LIBRARY - S&W	665,422	696,848	713,111	730,885	17,774	2.5%
116	LIBRARY - EXP	<u>267,370</u>	<u>248,848</u>	<u>282,372</u>	<u>274,820</u>	<u>(7,552)</u>	<u>-2.6%</u>
117	Sub-Total	932,792	945,695	995,483	1,005,705	10,222	1.0%
118	RECREATION - SEASONAL - S&W	216,097	208,379	228,507	218,026	(10,481)	-4.6%
119	RECREATION - S&W	245,726	253,706	264,615	272,618	8,003	3.0%
120	RECREATION - EXP	46,281	52,966	45,575	45,575	-	0.0%
121	RECREATION - CAP OUTLAY	<u>9,029</u>	<u>-</u>	<u>12,000</u>	<u>-</u>	<u>(12,000)</u>	<u>0.0%</u>
122	Sub-Total	517,133	515,051	550,697	536,219	(12,000)	-2.1%
123	HARBORMASTER -S&W	311,293	324,299	333,851	343,404	9,553	2.9%
124	HARBORMASTER - EXP	<u>203,466</u>	<u>107,197</u>	<u>253,280</u>	<u>252,580</u>	<u>(700)</u>	<u>-0.3%</u>
125	Sub-Total	514,759	431,496	587,131	595,984	8,853	1.6%
126	BROOKS ACAD MUSEUM COMMISSION	9,440	7,842	12,894	12,894	-	0.0%
127	HISTORICAL COMMISSION	-	-	-	-	-	0.0%
128	HISTORICAL COMMISSION	<u>198</u>	<u>-</u>	<u>350</u>	<u>350</u>	<u>-</u>	<u>0.0%</u>

ATM 20 REVISED BUDGET

<u>TOWN OPERATION BUDGET 2021</u>		Actual FY2019	Actual FY2020	Voted Budget FY2020	Town Meeting Budget FY2021	\$\$ Change	PCT CHANGE
129	Sub-Total	198	-	350	350	-	0.0%
130	CELEBRATIONS	992	-	1,600	1,600	-	0.0%
131	GOLF - S&W	865,827	795,295	917,841	919,180	1,339	0.1%
132	GOLF - EXP	614,144	535,217	676,766	660,272	(16,494)	-2.4%
133	GOLF CAP OUTLAY	66,199	13,829	73,000	73,000	-	0.0%
134	Sub-Total	1,546,170	1,344,341	1,667,607	1,652,452	(16,494)	-1.0%
135	GOLF IMA MRSD	82,000	82,000	82,760	83,538	778	0.9%
136	ELECTRICITY - CVEC	68,140	71,705	69,610	73,900	4,290	6.0%
137	INTERFUND TRANSFERS		100,558	-		-	0.0%
138	Total Departmental Budgets	23,350,924	23,502,145	25,160,378	25,745,132	506,966	1.9%
139	Total Debt Service (Prin & Int)	4,710,046	4,920,069	5,881,626	4,617,408	(1,264,218)	-23.5%
140	STATE ASSESSMENTS	269,883	285,138	284,978	300,901	15,923	5.6%
141	BARNS CTY RETIREMENT	2,763,836	3,024,763	3,024,763	3,144,894	120,131	4.0%
142	CAPE COD COMMISSION ASSESSMENT	223,393	234,056	203,498	240,570	37,072	15.8%
143	BARNSTABLE COUNTY ASSESSMENT	208,362	218,307	213,571	223,101	9,530	4.4%
144	UNEMPLOYMENT COMPENSATION	32,401	16,281	15,000	20,000	5,000	33.3%
145	GROUP HEALTH INSURANCE	4,514,731	4,551,199	4,790,067	4,833,551	43,484	0.9%
146	OPEB	125,000	150,000	150,000	-	(150,000)	0.0%
147	GENERAL INSURANCE	726,142	805,793	790,830	854,470	63,640	7.9%
148	GENERAL INSURANCE DEDUCTIBLE	7,018	3,696	10,000	20,000	10,000	100.0%
149	TOTAL TOWN	36,931,737	37,711,447	40,524,711	40,000,027	(524,684)	-1.3%
150	OVERLAY (Abatements/Exemptions)	450,000	437,775	437,775	400,000	(37,775)	-8.6%
151	C C REGIONAL TECH HIGH	1,581,236	2,317,475	2,332,198	1,737,789	(594,409)	-25.5%
152	MONOMOY REG. SCH. DISTRICT						
153	TOTAL MRSD ASSESMENT	25,609,390	26,643,415	26,643,415	26,820,046	176,631	0.7%
154	TOTAL	64,572,363	67,110,112	69,938,099	68,957,862	(980,237)	-1.4%
Reconciliation to Article:							
Total from line 154					\$	68,957,862	
Less:							
State & County Assessments						764,572	
Overlay						400,000	
Wastewater/Sewer						200,000	
Cape Cod Technical High School						1,737,789	
Monomoy Regional School District						26,820,046	
Total Reductions						29,922,407	
Article					\$	39,035,455	