



## MEMORANDUM

TO: Building Department  
Conservation Department  
Planning Department  
Health Department  
Historic Commission

Fire Department  
**Police Department**  
Town Engineer  
Highway Department  
Water Department

FROM: Lecia McKenna, Board Secretary, Zoning Board of Appeals

RE: **REQUEST FOR DEPARTMENTAL INPUT**  
**Zoning Board of Appeals meeting – March 29, 2023**

DATE: March 7, 2023

There will be a meeting of the Zoning Board of Appeals on Wednesday, March 29 at 7:00 p.m. in the Griffin Meeting Room at Town Hall.

Applications and corresponding plans may be reviewed in-person at the Building Department or online at the Board of Appeals Website Quick Links:  
**<https://www.harwich-ma.gov/board-of-appeals>**

If you have any questions or need additional information regarding the applications to be considered, please contact me by email at [lmckenna@town.harwich.ma.us](mailto:lmckenna@town.harwich.ma.us) or by telephone at (508) 430-7506.

**Please see the attached and return comments in writing by Monday, March 20<sup>th</sup>, 2023.** Thank you.  
(Use separate sheets as needed)

Reviewed by (Dept/Initials/Date):

*Kae Police*

No concerns or

Please note the following concerns/comments or permits required:

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732 Main Street  
Harwich, MA 02645  
CONSERVATION COMMISSION

CONSERVATION COMMISSION

(508)-430-7538 FAX (508)430-7531

March 20, 2023

To: Zoning Board of Appeals  
From: Amy Usowski, Conservation Administrator

RE: Comments for March 29, 2023 ZBA meeting

1. Case No. 2023-4 James C. & Tracy M. Fish, 61 Shore Road-  
The Harwich Conservation Commission approved this application to raze and replace a single family dwelling under the Massachusetts Wetlands Protection Act and Harwich Wetlands Protection Bylaw with permit #SE32-2517. All conditions need to be abided by.
2. Case No. 2023-5 Round Cove Resort Owner, 2173 Route 28, 4 Cove Landing Road-  
The Harwich Conservation Commission approved this application to raze and replace 3 buildings under the Massachusetts Wetlands Protection Act and Harwich Wetlands Protection Bylaw with permit #SE32-2521. All conditions to be abided by.
3. Case No. 2023-6 Richard S.Tupper, 1 Shore Drive –  
The Harwich Conservation Commission approved this application to add a porch and rear deck under the Massachusetts Wetlands Protection Act and Harwich Wetlands Protection Bylaw with permit #SE32-2506.
4. Case No. 2023-7 Paula M. Delory, 2 Andrews River Road-  
Upon inspection of the property by the Conservation department, it appears there is far more work going on than just conversion of a garage to habitable space. The interior of the structure has been brought down to the studs. The owner has been told that if the amount of work exceeds 50% of the assessed or appraised (if they have an appraisal) value of the dwelling, that the whole structure will need to come up to FEMA Flood Compliance, as this property is well within the flood zone AE 11'. House is currently at approximately elevation 6'. House is within the 100' wetland buffer zone, 200' Riverfront Area, and Flood Zone – all regulatable areas of the Conservation Commission. Any changes to footprint of structure or work to the foundation will require formal application to the Conservation Commission. See photos below. Back door was wide open.



**Town of Harwich  
Board of Health**

732 Main Street Harwich, MA 02645  
508-430-7509 – Fax 508-430-7531  
E-mail: [health@town.harwich.ma.us](mailto:health@town.harwich.ma.us)

To: Zoning Board of Appeals  
From: Carrie Schoener, Senior Health Agent  
Date: March 13, 2023  
RE: Request for Departmental Input

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**Case #2023-05**

I have reviewed the application for a special permit to alter the existing non-conforming amenities coverage & to increase allowed use by more than 7,500 sq ft in gross floor area at 2173 Route 28, 4 Cove Landing & 2 Swan Drive. The project will require review and approval from DEP for the expanded use of the existing groundwater discharge permit. The Health Department will request an updated septic design flow calculation sheet for the file.

Should you require further information, please do not hesitate to contact me.