

**TOWN OF HARWICH
HISTORIC DISTRICT AND
HISTORICAL COMMISSION**



Please submit this application to: Town of Harwich Building Department
732 Main Street, Harwich, MA 02645
Telephone: (508) 430-7506 Fax: (508) 430-4703

Application fee: \$55

Harwich General By-Laws, Chapter 131, Article II, §131-8.A, Notice of Intent to Demolish. Before any building constructed prior to one hundred years before the present calendar year is demolished in whole or in part, a Notice of Intent to do so will be filed with the Commission.

Application for Notice of Intent

I, _____, intend to demolish **in whole *or* in part** the structure located at
(Print Owner/Applicant's Name) (circle one)

_____, _____ / _____
(Street Number) (Street Name) (Village), (Assessor's Map) (Parcel #) (Zoning District(s))

Section 1 - Owner/Applicant Information *(Note: A non-owner may apply, however written authorization of the owner is required at the time of submittal of this Application)*

Legal Owner(s) _____ Title _____

Mailing Address _____

Email Address _____ Telephone _____

Legal Owner's Authorization _____
(Signature)

Applicant(s) *(if different)* _____

Mailing Address *(if different)* _____

Email Address _____ Telephone _____

Section 2 - Determination of Historical Significance

Date Building was Constructed _____

Which records were used to establish this date? _____

Description of Structure(s) to be demolished (*in whole or in part*) _____

Reason for Demolition _____

Proposed Reuse _____

Is the property on the Town's Inventory List: _____

Is the building listed on the National or Massachusetts Register of Historic Places? _____

If yes, which register? _____

Original Owner, if known _____

Subsequent Owners, if known _____

What is known about the history of the property? _____

Further, has the property been associated with any noteworthy events or with the political, cultural, economic, or social history of the Town or Region? Please list: _____

Type of Architectural Style: _____

Method of Construction: _____

Type of Materials Used: _____

Name(s) of Architect, Designer or Builder if known: _____

Section 3 - Project Plan and Condition of Existing Structures

Full Demolition ☐ or Partial Demolition ☐

For Partial Demolition, describe portion(s) to be demolished _____

Age(s) of portion(s) to be demolished _____

Describe how the remaining structure will be treated and renovated _____

List reports detailing condition of structure and results of inspections conducted by certified engineer or other design professional _____

Is there room on the site to relocate the structure or integrate it with the new project? Yes ☐ No ☐

Describe what alternatives to demolition have been investigated _____

Section 4 – Filing Requirements

One Certified Abutter List – available from the Assessor's Office for a fee.

One (1) original and eight (8) copies of each of the following shall be submitted:

1. Completed Application Form with Owner authorization
2. Certified Site Plan and Locus Map
3. Registered Professional(s) Stamped Reports of Inspection
4. Complete set of Photographs (of sufficient quality and number) showing **all**: exterior elevations, significant architectural details, and /or detailing existing conditions supporting claim of conditions
5. List and copies of appropriate references and documents consulted to determine age and historical significance of structure.
6. **For Partial Demolitions:** Plans and Drawings of existing areas to be demolished and final elevations of completed project.

The application shall not be considered complete until the all the above requirements and information are provided and submitted with this application. Attach Authorization to represent/apply.

(Signature of Applicant/Representative)

(Date)