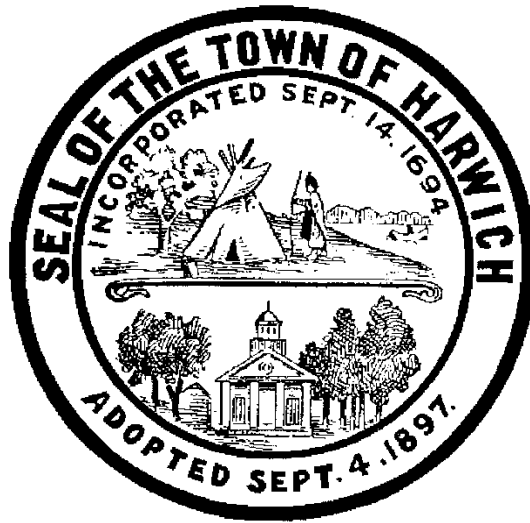


COMPLETE

ANNUAL TOWN MEETING WARRANT With RECOMMENDATIONS



MAY 7, 2018

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APPENDIX A – Sample Ballot and Explanation of Charter Changes

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APPENDIX C – Budget

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VOTING PROCEDURES

- I A quorum, 150 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.
- II A two-thirds majority of the Town Meeting shall be required for inclusion of any Capital Outlay, unless it was included in the Capital Outlay Plan adopted at the preceding Town Meeting.
- III All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
- IV Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
- V Only registered voters shall occupy the meeting “floor”.
- VI No voter will be allowed to speak until he or she is recognized by the Moderator.
- VII Motion requiring more than a simple majority to pass:
 - A. To reconsider a vote on a motion – $\frac{3}{4}$ majority (this motion must be made prior to the next adjournment of the meeting).
 - B. To consider articles in an order other than as appears on the warrant – $\frac{3}{4}$ majority.
 - C. To pay unpaid bills – $\frac{4}{5}$ majority at the Annual Town Meeting, $\frac{9}{10}$ majority at a Special Town Meeting.
 - D. To move the previous question (terminate debate) – $\frac{3}{4}$ majority.
- VIII Quorum cannot be questioned after a motion has been made and seconded.

MOTION CHART Section 1-211
(Application of Rules is indicated by an X)

Motions	Debatable	Non Debatable	Amendable	Non Amendable	Second Required	Second Not Required	Majority Vote	2/3 Vote	¾ Vote	May Reconsider	Cannot Reconsider
Adjourn		X		X	X		X				X
Adjourn (in a time certain)	X		X		X		X			X	
Amendment	X		X		X		X			X	
Adopt a Resolution	X		X		X		X				X
Accept & Adopt	X		X		X		X ¹			X	
Postpone Indefinitely	X			X	X		X			X	
Previous Question Terminate Debate		X		X	X				X		X
Reconsider ²	X			X	X				X		X
Consider Articles Out of Order	X		X		X				X		X
Point of Order		X				X					
1. Unless a greater than simple majority required by General Laws of Town of Harwich by-laws.											
2. See section 1.207											

TAX RATE CHART

THE CHART BELOW SHOWS THE AMOUNT OF MONEY REQUIRED TO CHANGE
THE FY 2018 TAX RATE

TAX RATE CHANGE IN \$/1000	DOLLARS REQUIRED
\$0.01	\$53,138
\$0.05	\$265,689
\$0.10	\$531,378
\$0.15	\$797,067
\$0.20	\$1,062,756
\$0.25	\$1,328,445
\$0.30	\$1,594,134
\$0.35	\$1,859,823
\$0.40	\$2,125,512
\$0.45	\$2,391,201
\$0.50	\$2,656,890
\$0.55	\$2,922,579
\$0.60	\$3,188,268
\$0.65	\$3,453,957
\$0.70	\$3,719,646
\$0.75	\$3,985,335
\$0.80	\$4,251,024
\$0.85	\$4,516,713
\$0.90	\$4,782,402
\$0.95	\$5,048,091
\$1.00	\$5,313,780

MUNICIPAL FINANCE TERMS

APPROPRIATION: An authorization granted by the Town Meeting to make expenditures and to incur obligations for specific purposes.

AVAILABLE FUNDS: Available funds refer to other funds available for appropriation by the Town Meeting, such as Wetland Protection funds, Cemetery Lot sales and Perpetual Care Interest and old article balances returned to revenue.

OVERLAY, ALSO CALLED ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS: The overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover tax abatements granted and avoiding fractions in the tax rate. It cannot exceed 5% of the levy.

FREE CASH: Certified each year by the Director of State Bureau of Accounts, this is the portion of the fund balance which is available for appropriation by a Vote of Town Meeting. It is not cash, but rather is the approximate total of cash and receivables less current liabilities and earmarked reserves.

TRANSFER: The authorization to use an appropriation for a different purpose; in most cases only the Town Meeting may authorize a transfer.

RESERVE FUND: This fund is established by the voters at an Annual Town Meeting only and is composed of an appropriation (not exceeding 5% of the tax levy of the preceding year). Transfers from the Reserve Fund are within the exclusive control of the Finance Committee, and are for “extraordinary or unforeseen” situations, normally emergencies.

STABILIZATION FUND: This is a special reserve for future expenditures. The aggregate amount in the fund shall not exceed, at any time, 10% of the valuation in the preceding year. Money may be voted into the fund by a majority vote at Town Meeting. Money may be appropriated from the fund only by a two-thirds vote at Town Meeting for any municipal purpose.

CHERRY SHEET: An annual statement received from the State Department of Revenue detailing estimated receipts for the next fiscal year from various State Aid accounts and estimated charges payable by the assessors in setting the tax rate. Named for the cherry colored paper, which the State traditionally has printed it on.

PROPOSITION 2 ½ TERMS

Chapter 59, Section 21C of the Massachusetts General Laws commonly referred to as Proposition 2 ½ (Prop. 2 ½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

LEVY: The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

LEVY CEILING: This is the maximum the levy limit can be. The ceiling equals 2.5% of the Town's full and fair cash value.

LEVY LIMIT: The Maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases.

LEVY LIMIT INCREASE: The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

NEW GROWTH: New construction and new parcel subdivision may also increase the Town's levy limit.

OVERRIDE: A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

GENERAL OVERRIDE: A general override ballot question can be placed on a referendum if a majority of the Board of Selectmen vote to do so. If the ballot question is approved by a majority of the voters, the Town's levy limit is permanently increased by the amount voted at the referendum. The levy limit increase may not exceed the Town's levy ceiling. Override questions must be presented in dollar terms and specify the purpose.

DEBT EXCLUSION: This override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

CAPITAL OUTLAY EXPENDITURE EXCLUSION: This override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

CONTINGENT VOTES: Chapter 634 of the Acts of 1989 permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Board of Selectmen. If a referendum is called by the Selectmen it must take place within forty-five days of the Town Meeting vote.

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
May 7, 2018**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on May 7, 2018 at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 12th day of March, 2018

s/Michael D. MacAskill, Chair
s/Julie E. Kavanagh, Vice Clerk
s/Larry G. Ballantine
s/Jannell M. Brown
s/Donald F. Howell
BOARD OF SELECTMEN

A true copy Attest:
s/ David A. Robinson
Constable

DATE: April 19, 2018

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 7th of May, 2018 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Community Center in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David A. Robinson
Constable

The Moderator, Michael D. Ford, Esq. called the meeting to order at 7:00 PM and it was adjourned to allow the voters to check in for the Town Meeting, a quorum of more than 150 was met, having 665 registered voters in attendance. Before town business began at 7:15, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant.

The May 2018 Harwich Annual Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

ARTICLES

TOWN OFFICERS AND COMMITTEES

ARTICLE 1: To choose various Town Officers and Committees. Customary Article

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: Motion carried

Donald F. Howell-Selectmen read a tribute to honor a life time resident of the Town of Harwich James (Jimmy) Marceline.

At this time the Moderator, Michael D. Ford, Esq, made the following appointments:

TOWN MODERATOR APPOINTMENTS ANNUAL TOWN MEETING

I hereby appoint Raymond Chesley to a three-year term as the Surveyor of Wood & Lumber expiring June 30, 2020

I reserve the right to make all other appointments at a later time.

Dated: May 7, 2018

s/Michael D. Ford, Esq.
Town Moderator

The tellers for the first night of Town Meeting were: Allin P. Thompson, Jr, Larry Brophy, Joan McCarty, and Thomas Evans.

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2017. Customary Article

THE FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: Motion carried.

ELECTED OFFICIALS SALARIES

ARTICLE 3: To see if the Town will vote to fix the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2018 and ending June 30, 2019 as follows and to act fully thereon. Estimated cost: \$115,490.

	<u>FY 2018</u>		<u>FY 2019 Fincom Proposal</u>
Selectmen (5)	\$1,500 each		\$2,400 each
Moderator	\$300		\$1,000
Water Commissioners (3)	\$500 each		\$1,000 each
Library Trustees (7)	N/A		\$1,000 each
Town Clerk	76,905	up to	\$92,490_recommended (M5 \$75,910 - \$94,803 range. Non-Union Compensation Plan Bylaw position)
TOTAL	\$9,300 (Elected)		\$23,000 (Elected)
	<u>\$76,905</u> (Town Clerk)		<u>\$92,490</u> (Town Clerk)
	\$86,205		\$115,490

***Explanation:** If the Finance Committee's proposal is adopted, the listed elected positions would be increased for FY19, the Library Trustees would be newly compensated and the Town Clerk position would be placed on a classification pay plan. A new Town Clerk with no experience would be at the low end of the scale and a new Town Clerk with a lot of experience would be at the higher end. The Town Administrator administers the pay plan.*

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. THIS YEAR WE ARE RECOMMENDING AN INCREASE IN ELECTED OFFICIALS SALARIES INCLUDING FOR THE FIRST TIME THE ELECTED LIBRARY TRUSTEES, AND WE ARE RECOMMENDING THE ESTABLISHMENT OF A SALARY RANGE FOR THE TOWN CLERK POSITION. VOTE: YES-3, NO-0, ABSTAIN-2.

At this this time Jack Brown, Chairman – Finance Committee read the Report of the Finance Committee to the Town Meeting.

MOTION: (Dana DeCosta-Finance Committee) I move that this article be accepted and adopted as follows:

	<u>FY 2019 Fincom Proposal</u>
Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water Commissioners (3)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	Up to \$92,490_recommended (M5 \$75,910 - \$94,803 range. Non-Union Compensation Plan Bylaw position)
TOTAL	\$23,000 (Elected)
	<u>\$92,490</u> (Town Clerk)
	\$115,490 Duly seconded

AMEND THE MAIN MOTION: (Sebastian Mudry) I move that main motion be accepted and adopted as printed in the warrant with the following change: that the Town Clerks' salary be reduced to \$78,605. Duly seconded

A motion was made and seconded to terminate debate, this motion required a 2/3 majority vote to pass, it was a unanimous vote so declared.

ACTION ON THE AMENDMENT: A standing count was taken –

Gymnasium	YES 57 NO 455
Multipurpose Room	YES 0 NO 54
Total Vote	YES 57 NO 509 The amendment did not carry.

AMEND THE MAIN MOTION: (Donna Richardson) I move that this article be accepted and adopted as follows:

	FY 2019 Amendment
Selectmen (5)	\$2,400.00 each
Moderator	\$ 500.00 savings of \$ 200.00
Water Commissioners (3)	\$ 500.00 savings of \$1,500.00
Library Trustees (7)	\$.00 savings of \$7,000.00
This motion did not include the Town Clerk's Salary	Duly seconded

A motion was made and seconded to terminate debate, this motion required a 2/3 majority vote to pass, it was a unanimous vote so declared.

ACTION ON THE AMENDMENT: A standing count was taken

Gymnasium	YES 8 NO 512
Multipurpose Room	YES 1 NO 54
Total Vote	YES 9 NO 566 The amendment did not carry.

ACTION ON MAIN MOTION: Gymnasium and Multipurpose Room – it was a unanimous vote, so declared.

TOWN OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2019, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – SEE APPENDIX B). Estimated cost: \$37,043,203.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE TOWN FOR FY 19, AND THAT \$22,227,479 BE RAISED FROM TAXATION, AND \$118,000 COME FROM FREE CASH, AND \$732,843 COME FROM WATER DEPARTMENT FUNDS, AND \$12,620,945 COME FROM LOCAL RECEIPTS, AND \$1,343,936 COME FROM OTHER FUNDS INCLUDING BETTERMENTS, CABLE TV, COMMUNITY PRESERVATION, AND OTHER FUNDS. VOTE: YES-4, NO-1.

Free Cash	118,000
Water Enterprise	732,843
CPA	588,750
Betterment	156,450
Golf Improvement	75,600
Waterways & Mooring	236,058
FEMA	13,608
Town Clerk State Aid	15,585
Total	<u>2,194,779</u>
Local Receipts	12,620,945
Taxes	<u>22,227,479</u>
Operating Budget	37,043,203

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$37,043,203 be appropriated for the purposes listed in Appendix C under the column entitled Town Meeting Budget FY 19 less line items for Unappropriated State \$269,897, Cape Cod Commission \$229,452, and County \$202,302 Assessments and further that to raise this appropriation, the sum of \$36,341,552 be raised and appropriated, and that \$118,000 be transferred from Free Cash, and that \$732,843 be raised and appropriated in the General Fund operating budget and allocated to the Water Enterprise Fund for funding, and that \$156,450 be transferred from the “PEG Access and Cable Related Fund”, and that \$257,885 be transferred from the Betterment and Septic Funds, and that \$100,000 be transferred from Overlay Surplus, and that \$13,608 be transferred from the FEMA Fund and that \$236,058 be transferred from the Harbor Waterways and Mooring Funds and that \$75,600 be transferred from the Golf Improvement Fund and that \$15,585 be transferred from the Town Clerk State Aid Fund.

Duly seconded

At this time, Michael D. MacAskill, Chairman-Board of Selectmen read the Report of the Board of Selectmen to the Town Meeting.

ACTION: A standing count was taken YES 579 NO 1, the motion carried

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2019, the capital portion of the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation of total taxes imposed by M.G.L. c.59, §21C (Proposition 2 ½) the amount required to pay for the capital exclusion authorized by this vote, and to act fully thereon. By request of the Monomoy Regional School Committee and Superintendent. Estimated cost: \$25,609,390. (See Appendix D – Message from the MRSD Superintendent)

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE MONOMOY REGIONAL SCHOOL DISTRICT FOR FY 19, AND THAT \$25,609,390 BE RAISED FOR THIS PURPOSE AND FURTHER OF THAT TOTAL \$260,038 A PORTION WHICH IS EQUAL TO THE CAPITAL NEEDS OF THE DISTRICT, BE FUNDED FROM A COMBINATION OF FREE CASH (\$147,336) AND CAPITAL EXCLUSION (BATHROOMS - \$76,078 AND EDUCATION STABILIZATION \$36,625) WITH THE CAPITAL EXCLUSION PORTIONS BEING SUBJECT TO A BALLOT VOTE. VOTE: YES-4, NO-1.

Operating Budget	23,282,215
Transportation	430,896
Capital	147,336
Restrooms	76,077
Stabilization	36,625
Debt – Middle School	24,328
Debt – High School	1,611,913
Total	25,609,390

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted to fund the FY 2019 Monomoy Regional School Budget totaling \$25,609,390 and the town raise and appropriate \$25,349,352 with additional said sum of \$260,038 which comprises the Capital Assessment for the Town of Harwich to be funded by \$147,336 to be transferred from Free Cash and the sum of \$112,702 to be raised and appropriated contingent upon the passage of a G.L. c.59, §21C (Proposition 2 ½) Capital Exclusion vote for Fiscal Year 2019.

Duly seconded

TOTAL Budget: \$25,609,390

AMEND THE MAIN MOTION: (Simon Evans) I move that this article be accepted and adopted to fund the FY 2019 Monomoy Regional School Budget totaling \$25,609,390 and the town raise and appropriate \$25,349,352 with additional said sum of \$260,038 which comprises the Capital Assessment for the Town of Harwich to be funded by \$260,038 to be transferred from Free Cash.

Duly seconded

ACTION ON THE AMENDMENT: Amendment Carried

ACTION ON THE MAIN MOTION AS AMENDED: It was a unanimous vote, so declared.

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2019, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,581,237.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND THE ANNUAL OPERATION OF THE CAPE COD REGIONAL TECHNICAL HIGH SCHOOL, AND THAT \$1,581,237 BE RAISED AND APPROPRIATED FOR THIS PURPOSE. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and the town raise and appropriate the sum of \$1,581,237 to pay its assessed share of the Cape Cod Technical Regional School District Budget for Fiscal Year 2019. Duly seconded

ACTION: It was a unanimous vote, so declared.

WATER BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be required to defray Water Department Operating Budget for Fiscal Year 2019, and to act fully thereon. By request of the Water Commissioners and Superintendent. Estimated cost: \$ \$4,238,297.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$4,238,297 BE TRANSFERRED FROM WATER RATE COLLECTIONS TO BE USED TO FUND THE ANNUAL OPERATION OF THE WATER DEPARTMENT. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$3,505,454 be raised and appropriated from Water Department Receipts to operate the Water Enterprise Fund for this purpose:

Salaries	1,261,949
Expenses	1,442,258
Debt	751,247

Further to transfer from the proposed budget \$50,000 out of OPEB in the Water Enterprise Fund into the Other Post-employment Benefits Trust Fund created under Article 8 of the May 6, 2014 STM.

Notation Indirect Costs of \$732,843 were included in Article 4 from Water Department Receipts.

Grand Total Indirect (Article 4) and Article 7: \$4,238,297 Duly seconded

ACTION: It was a unanimous vote, so declared.

ADOPT THE CAPITAL PLAN

ARTICLE 8: To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2025 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.
(See Appendix B)

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as amended by:

Page 1 Pet Crematory COC Recommendation \$ 0

Page 1 Animal Cremation Retort COC Recommendation \$0

Page 2 Fire Station 2 COC Recommendation of Revised amount \$6,750,000

Page 2 Seaport Grant COC Recommendation of \$1,000,000

Page 3 Tie into Chatham Pump Station COC Recommendation of Revised amount
\$2,950,000

Page 3 Pleasant Bay South Sewer Construction COC Recommendation of Revised amount
\$21,825,000

Page 4 Lower County Road Waterline COC Recommendation of Revised amount
\$1,235,171

Duly seconded

ACTION: Motion carried.

CPC, TA and COC (OVER \$50,000 ONLY) See Appendix for Full

CPC, TA and COC (OVER \$50,000 ONLY) See Appendix for Full											TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 19 TO 25)					Revision: 3/8/2018				
Department		Project	Funding Source	TA/COC/CPC	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25									
ADMINISTRATION																				
Admin	Harwich Center Initiative - Streetscape Only					\$ 50,000	\$ 500,000													
Admin	Install Sidewalk Rte 28 SAQ to Harwichport		FC	\$ 250,000	\$ 250,000															
Admin	Install Sidewalk Bank Street Center to Rte 28				\$ 231,000															
Admin	Two Year Plan in Place for Cultural Center					\$ 50,000														
ADMIN SUB-TOTAL																				
				\$ 252,500	\$ 282,500	\$ 281,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -									
CEMETERY																				
Cemetery	Pet Crematory			\$ 486,000	\$ 486,000															
Cemetery	BLP 500 M2 Animal (Cremation Device)		Cemetery Re	\$ 91,950	\$ 91,950															
Cemetery			Cemetery Re	\$ 627,850	\$ 627,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
COMMUNITY CENTER																				
Community Center	Roof Repl.- (See Facility Maintenance)							\$ -	\$ -	\$ -										
Community Center	Generator Replacement (See Facility Main.)							\$ -	\$ -	\$ -	\$ -									
Community Center	Construction of Public Records Storage		CPC-Historic	\$ 120,275	\$ 120,275															
COMMUNITY CENTER SUB-TOTAL																				
				\$ 135,875	\$ 135,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
CONSERVATION																				
Conservation	Harwich Artificial Reef (Additional Project)			\$ -				\$ 250,000	\$ -											
Conservation	Preservation of the Judah Eldredge Property		CPC - OS	\$ 159,000	\$ 369,000															
	Preservation of the Judah Eldredge Property		CPC-UN/Rec	\$ 210,000																
Conservation/REOS	Cornelius Property - Cons. Res. over 15 Acres		CPC - OS	\$ 200,000	\$ 200,000															
	Cornelius Property - Cons. Res. 15 Acres		CPC-UN/Rec	\$ -																
Conservation	Shore Stabilization/Jetty Extension Red River Beach				\$ 100,000	\$ -														
CONSERVATION SUB-TOTAL																				
				\$ 569,000	\$ 569,000	\$ 100,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -									
Facility Main.-DPW																				
Facility Main.-DPW	Com. Ctr HVAC Controls (Included below)				\$ -															
Facility Main.-DPW	Replace Town's Energy Man. System for HVAC (All)		FC	\$ 140,000	\$ 140,000															
Facility Main.-DPW	Preservation (Sup. Apr. Ext. of Building)		CPC - Historic	\$ 300,000	\$ 300,000															
Facility Main.-DPW	Carpet - (Community Center and Town Hall)		FC	\$ 130,000	\$ 130,000															
Facility Main.-DPW	Highway Barn Metal Roof- Insulation				\$ 230,500															
Facility Main.-DPW	Facility Maintenance Workshop Facility				\$ 250,000															
Facility Main.-DPW	Brooks Library Roof					\$ 135,000														
Facility Main.-DPW	Record Storage Com. Ctr (See Com. Ctr)																			
Facility Main.-DPW	Community Center Generator						\$ 99,000													
Facility Main.-DPW	Community Center Fence						\$ 52,000													
Facility Main.-DPW	Community Center Condensing Units							\$ 275,000		\$ 240,000										
Facility Main.-DPW	Community Center Roof										\$ 120,000									
Facility Main.-DPW	Library Boiler Replacement										\$ 120,000									
Facility Main.-DPW	Community Center Boiler										\$ 240,000									
FACILITY MAINTENANCE SUB-TOTAL																				
				\$ 610,000	\$ 610,000	\$ 480,500	\$ 135,000	\$ 151,000	\$ 275,000	\$ 240,000	\$ 240,000									

Department	Project	\$ Source	TA Rec	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
FIRE										
Fire	Police and Fire Radio Sys. (Partial)		\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -
Fire	Phase Two - Townwide Radio System	FC	\$ 100,000	\$ 100,000						
Fire (New)	Nozel and Valve Rep. Program - (Town Portion)	FC	\$ 3,750	\$ 3,750						
Fire (New)	Nozel and Valve Rep. Program - (Grant Funded Portion)	Grants	\$ 71,250	\$ 71,250						
Fire	Air Pack Rep. Program - (Town Funded Portion)	FC	\$ -	\$ -	\$ 15,000					
Fire	Air Pack Rep. Program - (Federal/State Grant Funded Portion)	Grants	\$ -	\$ -	\$ 285,000					
Fire	Ambulance Replacement Program	FC	\$ 340,000	\$ 340,000	\$ 357,500		\$ 375,375		\$ 394,145	
Fire	Pumper Truck Replacement Scheduled			\$ 600,000	\$ -		\$ -	\$ -	\$ 1,350,000	
Fire	Ladder Truck Replacement									
Fire	Station 2 Building Upgrade (Construction)	DE	\$ 6,050,000	\$ 5,800,000						
FIRE SUB-TOTAL			\$ 6,613,000	\$ 6,363,000	\$ 1,250,000	\$ 607,500	\$ 250,000	\$ 625,375	\$ 1,350,000	\$ 394,145
GOLF										
Golf	Landscape Operational/Safety - Traffic Configs.	Golf Fees	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
Golf	Irrigation Update and System Rebuild	Golf Fees	\$ -	\$ -	\$ 183,000	\$ 88,000	\$ 80,000	\$ 50,000	\$ 50,000	\$ -
GOLF SUB-TOTAL			\$ 109,000	\$ 109,000	\$ 233,000	\$ 138,000	\$ 130,000	\$ 100,000	\$ 100,000	\$ -
HARBORMASTER										
Harbormaster	Supplement SAQ Landside Ren. and Imp.	RPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Harbormaster	Seaport Grant for Landside (\$1.0 m)	Grants	\$ 1,000,000	\$ 1,000,000						
Harbormaster	Wixom Dock Landside Improvements		\$ -	\$ -	\$ 50,000					
Harbormaster	Herring River Ramp Replacement		\$ -	\$ -	\$ 200,000	\$ 2,000,000		\$ 1,000,000	\$ 500,000	\$ 75,000
Harbormaster	Allen Harbor Jetty Study and Construction		\$ 56,000	\$ 56,000						
Harbormaster	SAQ Harbor N & E Bulkhead (Offloading Area)									
Harbormaster	Wychmere Outer Harbor Dredging									
Harbormaster	Study - Wychmere Outer Harbor Jetty									
HARBORMASTER SUB-TOTAL			\$ 1,056,000	\$ 1,056,000	\$ 200,000	\$ 2,000,000	\$ 1,000,000	\$ 1,000,000	\$ 500,000	\$ 75,000
LIBRARY										
Library	Library Interior Modifications/Renovations		\$ -	\$ -	\$ 100,000					
Library	Sup. Exterior Preservation(See Fac. Main.)	CPC - Historic	\$ -	\$ -	\$ -					
LIBRARY SUB-TOTAL			\$ 10,340	\$ 10,340	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
NATURAL RESOURCES										
Natural Resources	Hinckley's Pond Restoration	CPC-OS/Un.	\$ 575,000	\$ 600,000						
Natural Resources	Hinckley's Pond Public Access Area	CPC-UN/Rec	\$ 75,000	\$ 75,000						
Natural Resources	Ford F-150 for Natural Resources Dept	FC	\$ 29,103	\$ 29,103						
NATURAL RESOURCES SUB-TOTAL			\$ 679,103	\$ 704,103	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PLANNING										
Planning	Housing Trust/PT Housing Coordinator	CPC-Housing	\$ 490,000	\$ 500,000	TBD	TBD	TBD	TBD	TBD	TBD
Planning	Housing Trust/PT Housing Coordinator	CPC-Undes.	\$ 10,000	\$ 500,000	TBD	TBD	TBD	TBD	TBD	TBD
Planning	Local Comprehensive Plan Update			\$ 200,000						
PLANNING SUB-TOTAL			\$ 500,000	\$ 1,000,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
POLICE										
Police	Electronic Sign Board		\$ -	\$ -					\$ 24,000	
POLICE SUB-TOTAL			\$ 36,000	\$ 36,000	\$ 13,700	\$ 14,400	\$ 30,000	\$ 40,000	\$ 61,000	\$ 35,000

<u>Department</u>	<u>Project</u>	<u>\$ Source</u>	<u>TA Rec</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
PUBLIC WORKS										
Public Works	5 Year Road Maintenance Plan	DE	\$ 700,000	\$ 1,400,000	\$ 1,405,210	\$ 1,494,125	\$ 1,396,072	\$ 1,400,000	TBD	TBD
Public Works	W Harwich Rte 28 Design(\$100K in FY 19)	Ch. 90	\$ 700,000							
Public Works	W. Harwich Rte 28 (Construction - Fed Funds)	Incl. in 5-Yr P	\$ -	See Note			\$ 50,000			
Public Works	Lower County Road (Main, /No TIP Funds)	TIP Fed Grant	\$ -	\$ -	\$ 4,500,000		\$ 5,600,000			
Public Works	Rte 39/Pleasant Bay Roundabout (If Needed)	DE	\$ -	\$ -	\$ 600,000					
Public Works	Highway Barn Roof- Insulation (See Fac. Main)									
Public Works	Ford F-350 Dump Truck - Cemetery #18	FC	\$ 80,000	\$ 80,000						
Public Works	Ford F-350 Pick Up - Highway #23	FC	\$ 55,000	\$ 55,000						
Public Works	Ford F-350 Dump Truck - Park #16	FC	\$ 80,000	\$ 80,000						
Public Works	Johnston Sweeper Body - Highway #30	FC	\$ -	\$ 125,000						
Public Works	Vehicle Listing (FY 18 to 24) Summary		\$ -	\$ -	\$ 365,000	\$ 325,000	\$ 320,000	\$ 325,000	\$ 320,000	\$ 405,000
PUBLIC WORKS SUB-TOTAL			\$ 1,615,000	\$ 1,740,000	\$ 6,270,210	\$ 2,419,125	\$ 7,366,072	\$ 1,725,000	\$ 320,000	\$ 405,000
REC & YOUTH										
Rec & Youth	Bank Street Beach Parking Lot Paving	FC	\$ 80,000	\$ 98,000	\$ -	\$ -				
Rec & Youth	Pleasant Road Beach Parking Lot Paving				\$ -	\$ -	\$ 112,000		\$ -	
Rec & Youth	Sand Pond Restrooms and Playground Imp.								TBD	
Rec & Youth	Whitehouse Field Scoreboard Replacement	CPC-UN/Rec	\$ -	\$ -	\$ 80,000					
Rec & Youth	Brooks Park Phase V - Compre. Light Plan	CPC-UN/Rec	\$ 333,500	\$ 333,500	\$ -					
Rec & Youth	Red River Beach Restroom Renovations				\$ 125,000	\$ -				
Rec & Youth	Cahoon Road Beach Restroom		\$ -	\$ -				\$ 125,000		
RECREATION AND YOUTH SUB-TOTAL			\$ 448,500	\$ 466,500	\$ 80,000	\$ 125,000	\$ 112,000	\$ 125,000	\$ -	\$ -
TOWN CLERK										
TOWN CLERK SUB-TOTAL			\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 32,500	\$ -	\$ -	\$ -
WASTEWATER										
Wastewater	Tie-In Costs to Pipes and Pump St. -Chatham	DE*	\$ 2,150,000	\$ 2,150,000	\$ -	\$ -				
Wastewater	Pleasant Bay(South)Collection System Cons.	DE*	\$ 20,280,000	\$ 20,280,000	\$ -	\$ -	\$ -	\$ 800,000	\$ 12,600,000	\$ -
Wastewater	Restoration Hincley's Pond (See Nat. Res.)		\$ -	\$ -	\$ -	\$ -				
Wastewater	Evaluate Phosphorus Seymour Pond							\$ 40,000	\$ 260,000	\$ -
WASTEWATER SUB-TOTAL			\$ 22,450,000	\$ 22,450,000	\$ -	\$ -	\$ -	\$ 840,000	\$ 12,860,000	\$ -
WATER										
Water	Lower County Road Project (Waterlines)	Water- R.E.	\$ 1,018,700	\$ 1,018,700						
Water	Water Source N Har. Explore and Dev (D&C)		\$ -	\$ -	\$ -			\$ 250,000	\$ 3,000,000	
Water	2018 Ford F-350 with Box (2 units in 2019)	Water Rev.	\$ 110,000	\$ 110,000						
Water	Wells and Pump Access Asphalt Mgt Plan	Water Rev.	\$ 175,000	\$ 175,000					\$ 175,000	
Water	Pleasant Lake Avenue Tank Rehabilitation						\$ 1,500,000	\$ -	\$ 1,750,000	
Water	Engineering for Asbestos Pipe Project						\$ 250,000	\$ 1,000,000	\$ -	
Water	Replace Asbestos Pipe Project								TBD	
Water	Vehicles (Excavator '18 and Equip. '23)		\$ -	\$ -	\$ -	\$ -	\$ 75,000			
WATER SUB-TOTAL			\$ 1,303,700	\$ 1,303,700	\$ -	\$ -	\$ 1,825,000	\$ 1,250,000	\$ 3,175,000	\$ 1,750,000
GRAND TOTALS			\$ 37,091,868	\$ 37,595,868	\$ 8,908,410	\$ 4,489,025	\$ 12,096,572	\$ 5,930,375	\$ 18,556,000	\$ 2,899,145

ADMINISTRATION

CAPITAL ITEMS FUNDED FROM FREE CASH – ITEMS UNDER \$50,000

ARTICLE 9: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to fund the items in the table below included in the FY 19 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$234,000.

1	Albro House/Brooks Academy boilers	40,000
2	Deputy Fire Chief – vehicle replacement	48,000
3	Nozel and Valve replacement program (town funded)	3,750
	Nozel and Valve replacement program (grant funded)	71,250
5	Taser replacement (5 year program – 3 to pay) and further to authorize a lease/purchase for a term of up to five years	36,000
6	2018 Ford Transport Passenger Wagon	35,000
	TOTAL	234,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$234,000 FROM AVAILABLE FUNDS TO PURCHASE NEW ITEMS FOR THE FIRE, POLICE, AND RECREATION DEPARTMENTS. THE NATURAL RESOURCES TRUCK WILL COME FROM ANOTHER DEPARTMENT AND DOES NOT NEED TO BE FUNDED AT THIS TIME. THESE ITEMS DID NOT MEET THE FUNDING THRESHOLD TO BE INCLUDED ON THE CAPITAL PLAN. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$234,000 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: This was a unanimous vote, so declared.

FACILITY MAINTENANCE AND REPAIR FUND

ARTICLE 10: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to defray costs related to Facility Maintenance and Repair included in the FY 19 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost \$825,000

1	Walkway reconstruction, Rte. 28 SAQ to Harwich Port	250,000
2	Update/Replace Town's energy mgmt. system – HVAC Town Hall, Community Center, Fire Station One, Police Department	140,000
3	Community Center/Town Hall carpet replacement	130,000
4	Phase 2 Town Wide Radio System	100,000
5	Bank Street parking lot paving	80,000
6	Cultural Center Subsidy	125,000
	TOTAL	825,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$825,000 FROM AVAILABLE FUNDS TO PAY FOR THE MAINTENANCE AND REPAIRS OF THE LISTED ITEMS. WHERE POSSIBLE THE TOWN IS COMBINING LIKE PROJECTS TO SAVE MONEY.

VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$825,000 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: This was a unanimous vote, so declared.

FUND SNOW AND ICE DEFICIT FOR FY18

ARTICLE 11: To see if the Town will vote to transfer from available funds a sufficient sum of money to fund the Fiscal Year 2018 Snow and Ice Deficit Account, and to act fully thereon. By request of the Board of Selectmen. Estimated cost \$ 250,000.

Explanation: The winter has been fairly mild but we did have a long cold stretch that required spending on materials. We anticipate an overage of \$250,000 to cover the balance of the season.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINANCE COMMITTEE VOTES NRPFI WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$230,500 be transferred from Free Cash for FY 2018 for this purpose.

Duly seconded

ACTION: Motion carried.

FUND BUDGET SHORTFALLS IN BUDGET TRANSFERS FOR FY18

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund shortfalls in various FY 18 budget and fund transfers, and to act fully thereon. By request of the Town Administrator and Finance Director. Estimated cost: \$100,000.

Explanation: The Town has two known areas at this time. First, the Police Detail Account has become underfunded over several years and requires a transfer of \$75,000 to bring it into balance. The second is continuing to fund the Senior Exemption increase pending adoption of Special Legislation in an amount of \$25,000.

THE FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). THE FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. THE FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$100,000 be transferred from Free Cash to fund shortfalls of \$75,000 in the Police Details Account and to fund \$25,000 for Senior Exemptions Home Rule Petition which is still pending in FY 2018. Duly seconded

ACTION: Motion carried.

**RESCIND AMOUNTS IN LONG TERM DEBT AUTHORIZED BY VOTE
OF THE TOWN FOR VARIOUS PURPOSES THAT IS NO LONGER NEEDED**

ARTICLE 13: To see if the Town will vote to rescind \$6,145,166.57 in long term debt previously authorized by vote of the Town for various purposes, articles and Annual Town Meetings set forth in the detail below. These amounts are no longer needed to pay costs of completing the projects for which they were approved, or take any other action thereon.

To rescind the following:

- \$100,000 balance of the \$3,500,000 to construct Greensand Water Treatment Facility, ATM 2010 Article # 15,
- \$2,802.50 balance of the \$172,000 to reconstruct Skinequit Road through private road betterment, ATM 2013 Article #36,
- \$4,500,000 balance of the \$4,500,000 to construct the Muddy Creek Culvert, ATM 2014 Article #27,
- \$1,369,613.37 balance of the \$1,704,000 to replace the Wychmere Harbor Town Pier and Bulkheads, ATM 2014 Article #32,
- \$116,311.95 balance of the \$500,000 to supplement construction of Muddy Creek Bridge, ATM 2015 Article #26,
- \$56,438.75 balance of the \$223,650 to reconstruct Ginger Plum Lane through private road betterment, ATM 2016 Article #51.

And to act fully thereon. By request of the Finance Director

Explanation:

The 2010 Annual Town Meeting approved \$3,500,000 borrowing for the Greensand Water Treatment Facility project. The project is completed and the actual cost was less than originally approved.

The 2013 Annual Town Meeting approved \$172,000 borrowing for the Skinequit Road Betterment project. The project is completed and the actual cost was \$169,197.50.

The 2014 annual town meeting approved \$4,500,000 borrowing for the Muddy Creek Culvert project. The town received state and federal grants to cover the cost of the project.

The 2014 Annual Town Meeting approved \$1,704,000 borrowing for the replacement of the Wychmere Harbor Town Pier and Bulkheads. The town received state grants to cover most of the project cost.

The 2015 Annual Town Meeting approved \$500,000 borrowing to supplement construction of the Muddy Creek Bridge. The project is completed and the actual cost was \$383,688.05.

The 2016 Annual Town Meeting approved \$223,650 borrowing for the Ginger Plum Betterment project. The project is completed and the actual cost was \$167,211.25.

This article will rescind the remaining \$6,145,166.57 borrowing authority which is no longer needed for the projects listed above.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO REMOVE THE TOTAL AUTHORIZATION OF COMPLETED PROJECTS THAT HAD A LOWER PRICE THAN AUTHORIZED. THIS "HOUSE KEEPING" MEASURE IS NECESSARY FROM TIME TO TIME TO REMOVE UNNECESSARY COMMITTED DEBT AUTHORIZATIONS AND TO MAKE SURE THAT NO ADDITIONAL SPENDING IS AVAILABLE FOR A COMPLETED PROJECT. VOTE: YES-5, NO-0.

MOTION (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

WASTEWATER

CONSTRUCTION OF INTERCONNECTION WITH CHATHAM AND SEWERS IN THE SOUTHERN SECTION OF PLEASANT BAY WATERSHED

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to implement a portion of Phase 2 of the Town of Harwich Comprehensive Wastewater Management Plan, approved by the Massachusetts Secretary of Energy and Environmental Affairs in a Massachusetts Environmental Policy Act Certificate dated May 13, 2016, consisting of construction of sewers in the Southern section of Pleasant Bay Watershed and construction of the Chatham interconnector system, as more fully described in said Comprehensive Wastewater Management Plan, including any land acquisition costs and all other costs incidental and related thereto; provided that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$22,450,000.

Explanation: Phase 2 of our Comprehensive Wastewater Management Plan requires design and construction of a Watershed Collection System. In FY18, the design dollars and our Intermunicipal Agreement with Chatham were funded. The FY19 request includes the actual construction costs of the collection system also including the tie-in costs with Chatham in their pump station and piping to their treatment facility. This will fully implement Phase 2 of our regulatory required plan.

THE FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). THE FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. THE FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that the Town vote to appropriate the sum of \$ 24,775,000 to implement Phase 2 of the Town of Harwich Comprehensive Wastewater Management Plan, approved by the Massachusetts Secretary of Energy and Environmental Affairs in a Massachusetts Environmental Policy Act Certificate dated May 13, 2016, consisting of the construction of sewers in the Southern section of the Pleasant Bay Watershed and construction of the Chatham interconnector system, all as more fully described in said Comprehensive Wastewater Management Plan, and including any land acquisition costs and all other costs incidental and related thereto; that to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow the sum of \$24,775,000 pursuant to General Laws Chapter 44, Sections 7 or 8 and Chapter 29C, or any other enabling authority, and to issue bonds and notes of the Town therefor; provided, however, that this vote shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. Duly seconded

Notation: Town Ballot Question #1 is linked to this Article – Debt Exclusion

ACTION: This motion required a 2/3 majority vote to pass, it was declared to have received the necessary 2/3 vote, motion carried.

DENNIS HARWICH YARMOUTH (DHY) CLEAN WATERS
COMMUNITY PARTNERSHIP

ARTICLE 15: To see if the Town will vote to authorize and direct the Board of Selectmen, in cooperation with the Towns of Dennis and Yarmouth, to draft special legislation to create the DHY Clean Waters Community Partnership, with substantially the powers, membership, governance, and purposes set forth in Massachusetts General Laws, Chapter 21, Sections 28 through 30, and Massachusetts General Laws Chapter 40N, supplemented and amended as the Board of Selectmen shall determine to be in the best interests of the Town; to direct the Board of Selectmen to request that the state representative and senator representing the Town file and support such special legislation; and to authorize the Board of Selectmen to take all action necessary to effect the foregoing; provided, however, that such special legislation shall contain a condition that requires approval by town meeting in each of the towns participating in the final agreement before any agreement entered into pursuant to said special legislation takes effect; and to act fully thereon. By request of the Board of Selectmen

Explanation: Dennis, Harwich and Yarmouth are working together on a Clean Waters Community Partnership. This article allows for discussions in areas to hopefully lead to a more formal Partnership Agreement to be brought back to the Town.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS ARTICLE WILL CREATE THE FRAMEWORK HARWICH WILL NEED TO POSSIBLY WORK IN CONJUNCTION WITH THE TOWNS OF DENNIS AND YARMOUTH IN FINDING COMMON SOLUTIONS TO ADDRESSING CLEAN WATER ISSUES IN ALL THREE TOWNS. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

SEWER ENTERPRISE FUND

ARTICLE 16: To see if the Town will vote to establish a Sewer Enterprise Fund, pursuant to M.G.L. Ch. 44, §53F ½, to cover the cost of operation debt, capital and other operation and maintenance costs of a sewer utility. The fund to begin operation for Fiscal Year 2019, which begins on July 1, 2018, and further to raise and appropriate or transfer from free cash a sum of money for an initial deposit into the Enterprise Fund, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$70,000.

Explanation: The Town is developing a Wastewater Collection System in the Southern sector of Pleasant Bay. The Phase 2 project will not have enough users to support fees. This will create a sewer Enterprise Account to allow for a combination of a collection of fees along with a taxpayer subsidy until sufficient users are connected which will be several years. The raise and appropriate request for \$70,000 will be placed into a line item of inter-governmental transfers. The Sewer Enterprise account will not be spent, but be allowed to build up so when payments are necessary, funds will be available.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ESTABLISH THE FUNDING STRUCTURE NEEDED FOR FUTURE CLEAN WATER BUDGETS. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and raise and appropriate the sum of \$70,000.00 for this purpose.
Duly seconded

ACTION: It was a unanimous vote, so declared.

WATER DEPARTMENT

LOWER COUNTY ROAD PROJECT FOR FY18

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow, a sufficient sum of money to conduct distribution system upgrades outlined in our master plan and in conjunction with the DPW's plan to repave Lower County Road, including all costs incidental and related thereto. This project includes abandoning an 8" asbestos (AC) water main, moving water services from the AC main to the existing 16" ductile iron water main, installing in-line gate valves, installing tee's & hydrants, and increasing the pipe diameter underneath the Allen harbor bridge to address pipe discontinuity. Estimated cost: \$1,300,000

Explanation: All of the aforementioned upgrades will increase water quality, water pressure, as well as, provide additional firefighting capacity in one of the most densely populated areas in the community. In addition, this work will lay the foundation to replace the old 2" cast iron water main located on the abutting streets, further improving water quality and firefighting capacity. Engineering for this project is currently underway intend to bid the project prior to TM to ensure adequate funding request.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE WATER DEPARTMENT TO MAINTAIN OR RENEW WATER PIPES, WATER MAINS, AND CONNECTING PIPES BEFORE THE ROADWAY IS UPGRADED AND RESURFACED BY THE DPW. VOTE: YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$1,235,175 be transferred from Water Retained Earnings to conduct distribution system upgrades outlined in the master plan and in conjunction with the DPW's plan to repave Lower County Road, including all costs incidental and related thereto.
Duly seconded

ACTION: It was a unanimous vote, so declared.

REPAVE ACCESS ROADS TO WELL SITES

ARTICLE 18: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sufficient sum of money for repaving of access roads to well sites, and to act fully thereon. By request of the Board of Water Commissioners and Superintendent. Estimated cost: \$175,000.00

***Explanation:** Continued deterioration of the access roads makes travel to and from the remote well sites difficult and promotes excessive wear and tear on the department vehicles, especially during snow removal efforts. It should be noted that all remote well sites are required by MassDEP to be monitored & visually inspected 365 days a year and maintaining access during all severe weather is mandatory.*

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO FUND AN ONGOING PROJECT TO IMPROVE ACCESS TO EXISTING WELLS. VOTE : YES-5, NO-0

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$175,000 be transferred from Water Department Receipts for repaving of access roads to well sites. Duly seconded

ACTION: It was unanimous vote, so declared.

PURCHASE UTILITY TRUCKS FOR THE WATER DEPARTMENT

ARTICLE 19: To see if the Town will vote to raise and appropriate, or transfer from available funds, a sufficient sum of money for the purchase of two (2) 2018 Ford F350's. These vehicles are to replace a 2004 F150 4WD Pickup and a 2005 F350 4WD Pickup, and to act fully thereon. By request of the Board of Water Commissioners and Superintendent. Estimated cost: \$110,000, less trades \$8,175.00. (Total Dollars \$101,825)

***Explanation:** The two trucks being replaced are very undersized for the work they perform on a daily basis resulting in many expensive repairs. The new trucks have been sized appropriately and will also be able to provide support with snow removal efforts.*

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$101,825 BE TRANSFERRED FROM WATER RATES. THESE TWO NEW VEHICLES WILL REPLACE TWO OLD ONES WHICH ARE USED IN THE DAILY OPERATION OF THE DEPARTMENT AND THE OVERALL NUMBER OF VEHICLES FOR THE DEPARTMENT WILL REMAIN THE SAME. VOTE: YES-4, NO-1

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$101,825 be transferred from Water Retained Earnings to purchase and equip two new vehicles for the Water Department and further, to authorize trade in, sale or re-purpose of Water Department vehicles. Duly seconded

ACTION: Motion carried.

RE-APPROPRIATION OF BOND PROCEEDS

ARTICLE 20: To see if the Town will vote to transfer the excess bond proceeds of \$59,767.89 from the \$3,500,000 borrowing authorized under Article #15, May 3, 2010 to Construct Greensand Water Treatment Facility to reduce the amount paid for water main replacement and to act fully thereon. By request of the Board of Water Commissioners and the Superintendent. Estimated cost: 59,767.89

Explanation: Article #15 of the May 3, 2010 Town Meeting appropriated \$3,500,000 for the construction of the Bruce Cahoon Greensand Water Treatment Facility. The project has since been completed and a balance of \$59,767.89 remains unspent. It is the intent of the Water Department, upon approval, to re-allocate these funds to Fiscal Year 2019 budget, line item 13204502-553350 – Water Main Replacement” to assist with the funding for the replacement of 2” water mains.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AS A HOUSE KEEPING MEASURE TO CLEAN OUT THE AUTHORIZATIONS OF COMPLETED PROJECTS THAT WERE FINISHED UNDER THE BUDGET AND ORIGINAL AUTHORIZED AMOUNTS. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted to transfer the excess bond proceeds of \$59,767.89 from the \$3,500,000 borrowing authorized under Article #15, May 3, 2010 to Construct Greensand Water Treatment Facility to reduce the amount paid for water main replacement.

Duly seconded

ACTION: It was a unanimous vote, so declared.

DEPARTMENT OF PUBLIC WORKS

PURCHASE AND EQUIP VEHICLES FOR THE DPW

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase and equip the following vehicles:

(1) One Ton Dump Truck (Parks)	\$80,000
(1) One Ton Dump Truck (Cemetery)	\$80,000
(1) One Ton Dump Truck (Highway)	<u>\$55,000</u>
TOTAL	\$215,000

And further to authorize the trade-in or sale of the following old vehicles toward the purchase price, where the Board of Selectmen find that the vehicles cannot be utilized elsewhere in the Town:

1999 Ford F-350 Dump Truck
2006 Ford F-350 Dump Truck
2000 Ford F-250 Pickup Truck

And to act fully thereon. By request of the DPW Director. Estimated cost: \$215,000

Explanation: This request is for three (3) one-ton dump trucks to replace a 1999 dump truck, a 2006 dump truck and a 2000 pick-up truck used by the Parks, Cemetery, and the Highway Departments. The current trucks, which are front-line vehicles in their

departments, are in poor condition with high mileage (145,785, 101, 026, 147,995 miles respectively) and are rapidly deteriorating. The primary functions of these vehicles include transport of staff, tools and materials to and from job sites, snow plowing, sanding, pothole and road repairs, and towing equipment trailers.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$215,000 FROM AVAILABLE FUNDS TO PURCHASE NEW TRUCKS WITH SANDERS AND PLOWS FOR THE DPW DEPARTMENT. THIS WILL INCREASE EFFICIENCY FOR THE PARKS, CEMETERIES, AND HIGHWAY. THE FEES CHARGED BY THE DPW GOES IN TO THE TOWN'S GENERAL FUND. VOTE: YES-5, NO-0.

THE BOARD OF SELECTMEN, AT THEIR MEETING ON APRIL 9, 2018, VOTED ONLY TWO (2) ONE-TON DUMP TRUCKS AT A TOTAL COST OF \$135,000

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted except for (1) One Ton Dump Truck costing (Cemetery) \$80,000 and that \$135,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

ROAD MAINTENANCE PROGRAM

ARTICLE 22: To see if the Town will vote to raise and appropriate and/or transfer from available funds, or borrow the sum of \$700,000 to fund the Road Maintenance Program as requested in the Capital Plan for FY19, including all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the DPW Director. Estimated cost: \$700,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$700,000 FROM DEBT EXCLUSION. THIS EXPENDITURE WILL PROVIDE SUFFICIENT FUNDS FOR THE DPW TO CONTINUE MAINTAINING TOWN ROADS AS REQUIRED BY TOWN RESIDENTS. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY M.G.L. C.59, §21C PROPOSITION 2 ½). VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that the Town appropriate the sum of \$700,000 to fund the Road Maintenance Program for Fiscal Year 2019, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$700,000 and to issue bonds and notes therefor pursuant to General Laws chapter 44, sections 7 or 8, or any other enabling authority; and that the Board of Selectmen is

authorized to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Notation: Town Ballot Question #2 is linked to this Article – Debt Exclusion

ACTION: It was a unanimous vote, so declared.

FIRE DEPARTMENT

PURCHASE NEW REPLACEMENT AMBULANCE

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase or lease an ambulance for the Fire Department, and further to authorize a lease/purchase agreement of up to five years; and to act fully thereon. By request of the Fire Chief. Estimated cost: \$340,000

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO REPLACE AN EXISTING AMBULANCE AS THE FIRE DEPARTMENT CONTINUES TO MAINTAIN AND USE 4 AMBULANCES. THESE VEHICLES ARE ROTATED NEWEST TO OLDEST TO MEET THE INCREASING NEEDS OF THE DEPARTMENT, AS WELL AS PROLONG THE USE OF THE OLDER VEHICLES.
VOTE: YES-5, NO-0.**

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted to purchase and equip one new replacement Ambulance for the Fire Department and the sum of \$340,000 be transferred from Free Cash for this purpose, and to further authorize the Fire Chief to trade-in or sale of applicable vehicle toward purchase price.
Duly seconded

ACTION: It was a unanimous vote, so declared.

CONSTRUCTION FOR STATION 2

ARTICLE 24: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money for the design and construction, and construction administration, of Fire Station 2 at 149 Route 137; including equipment and furnishing, and any other costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21 (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the

payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Fire Chief. Estimated cost: \$6,050,000.

Explanation: Fire Station #2 on Route 137 has become a more full service station due to the increased calls for service. A committee has been formed to review its use. The 2017 ATM approved design funds to improve the facility. The Board of Selectmen, the committee and design firm have agreed to construct a new facility on the same site to provide services to this section of our community. This appropriation will all ow for the construction of a new facility.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH AN ESTIMATED COST OF \$6,050,000 BEING BORROWED FOR THIS PURPOSE. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY M.G.L. C.59, §21C PROPOSITION 2 ½). THIS VOTE WILL BE SUBJECT TO A TWO THIRDS TOWN MEETING VOTE TO PASS. THE COST OF THE DESIGN AND PLAN MONIES WERE APPROVED AT THE MAY, 2017 ANNUAL TOWN MEETING. VOTE: YES-4, NO-1.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that the Town appropriate the sum of \$6,750,000 for the construction, and construction administration, of Fire Station 2 at 149 Route 137; including equipment and furnishing, and any other costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$6,750,000 and to issue bonds and notes therefor pursuant to General Laws chapter 44, sections 7 or 8, or any other enabling authority; and that the Board of Selectmen is authorized to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Notation: Town Ballot Question #3 is linked to this Article – Debt Exclusion

ACTION: This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, the motion carried.

CEMETERY

TRANSFER OF LAND FROM BOARD OF SELECTMEN **PROPERTY TO ISLAND POND CEMETERY**

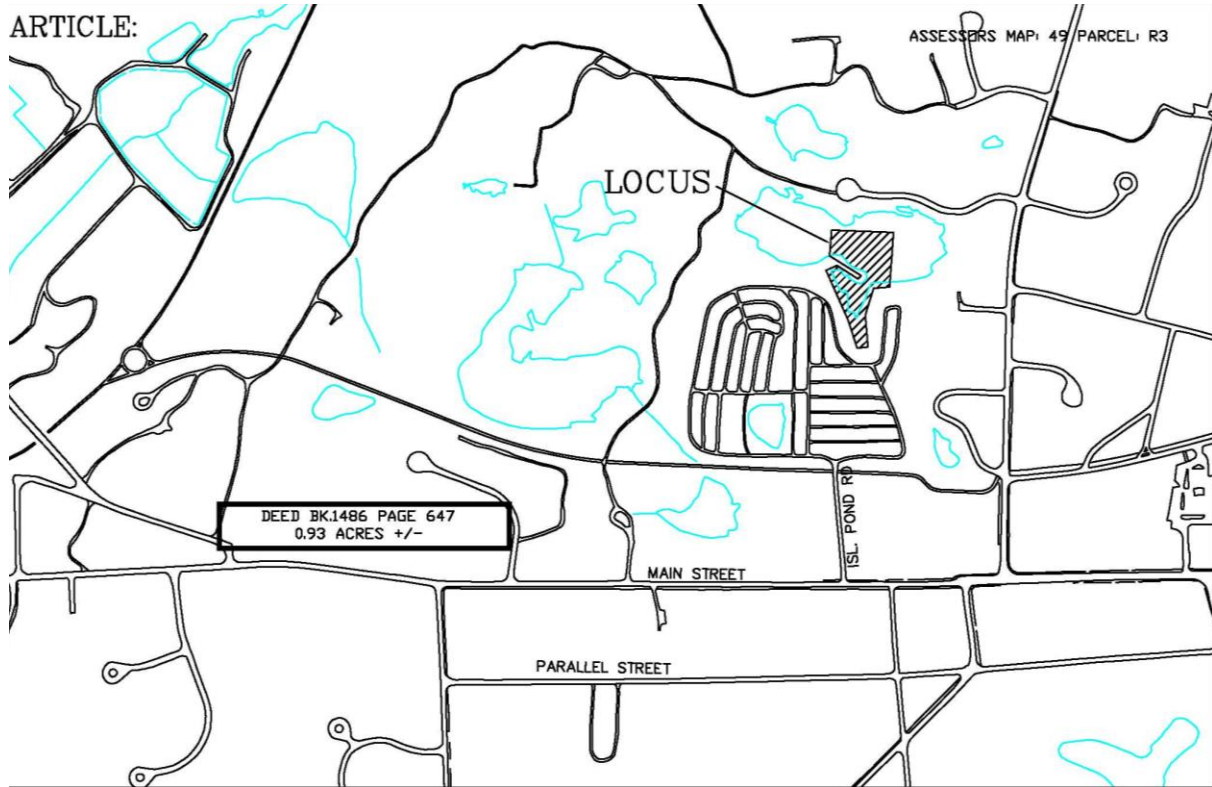
ARTICLE 25: To see if the Town will vote to transfer from the Board of Selectmen, currently being held for General Municipal Use to the Cemetery Commission to be held for cemetery purposes, a parcel of land consisting of approximately 1 acre identified as shown on the sketch of plan included in the Warrant for this Town Meeting. Assessors Map: 49 Parcel: R3 (Deed References: Bk.12500 Pg.140, Bk.3161 Pg.056, and Bk.1486 Pg. 647), and to act fully thereon. By request of the Cemetery Director and the Cemetery Commission.

***Explanation:** To add an approximately an additional 120 burial spaces and to be used for grant opportunities for the Island Pond Arboretum.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW FOR INCREASE BURIAL SPACES FROM THIS LAND LOCKED PARTIAL, AND TO GIVE THE COMMISSION THE TOTAL LAND NECESSARY TO APPLY FOR GRANT OPPORTUNITIES TO BUILD AN ARBORETUM. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted to allow for increase burial spaces from this land locked partial, and to give the Cemetery Commission the total land necessary to apply for grant opportunities to build an arboretum. Duly seconded

ACTION: This vote required a 2/3 majority vote to pass, it was a unanimous vote, so declared.



Article 25

**CONSTRUCTION OF BUILDING AND PURCHASE OF
EQUIPMENT FOR PET CREMATORY**

ARTICLE 26: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the design and construction and equipment, including a cremation device for a pet crematory located at 276 Queen Anne Road commonly known as the Pet Cemetery including the purchase and installation of an Animal Cremation Retort (cremation unit) and all costs incidentals and related thereto. The appropriation authorized by this vote shall not take effect until the town votes to exempt from the limitation on total taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½) the amounts required to pay the principal of and interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Cemetery Administrator and the Cemetery Commission. Estimated cost \$577,950.

***Explanation:** The Cemetery Director and Commission have determined that a significant need exists for persons to respectfully dispose of their pets. This article calls for the construction of a building and a device to be able to cremate small pets. The facility will*

be located adjacent to the pet burial ground on 276 Queen Anne Road, approved at a previous Annual Town Meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$577,950 FROM A DEBT EXCLUSION BALLOT VOTE BE AUTHORIZE TO ALLOW THE PET CEMETERY THAT WAS AUTHORIZED IN THE 2017 ANNUAL TOWN MEETING TO MOVE FORWARD. THIS WILL PROVIDE THE TOWN WITH A MUCH-NEEDED SERVICE THAT IS HARD TO FIND ON CAPE COD, AND OVER TIME IT WILL HELP PRODUCE REVENUE FOR THE TOWN. EVEN THOUGH A DEBT EXCLUSION VOTE IS NEEDED TO GET THIS PROJECT STARTED IT IS ANTICIPATED THAT THE FEES CHARGED WILL SOON COVER THE COST OF THE PROJECT AND THEN CONTRIBUTE TO THE GENERAL FUND. THE APPROPRIATION AUTHORIZED BY THIS VOTE SHALL NOT TAKE EFFECT UNTIL THE TOWN VOTES TO EXEMPT FROM THE LIMITATION ON TOTAL TAXES IMPOSED BY M.G.L. C.59, §21C PROPOSITION 2 ½). VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article is indefinitely postponed.

AMEND THE HARWICH CEMETERY COMMISSION
RULES AND REGULATIONS OF HARWICH CEMETERIES

ARTICLE 27: To see if the Town will vote to amend the Rules and Regulations of the Harwich Cemeteries as follows, and to act fully thereon. By request of the Cemetery Commission.

Harwich Cemetery Commission Rules and Regulations of Harwich Cemeteries
--

III. Cemetery Lots

7. Maintenance of all plantings and maintenance and removal of all plantings and holiday arrangement placed by a lot owner, or designee, is the responsibility of the lot owner, and the Cemetery Commission reserves the right to remove any planting that becomes unsightly. The Town of Harwich is not liable for items left at a grave, or damage to flowers, flags, containers, or monuments due to weather, vandalism, theft, or maintenance procedures. **All Christmas decorations must be removed by January 31st anything left on the grave will be removed by the cemetery personnel.**

12. Items left at or on the lots after burial will be removed after one week.

13. The Above Rules will be strictly enforced.

VI. Active Cemeteries (*Burial space available*)

~~Harwich Center Cemetery, 686 Main Street, AKA Congregational Church Yard Cemetery~~

Cemetery Office located @ ~~273 Queen Anne Road~~ **100 Oak Street**; mail received at Town Hall, 732 Main Street

Office phone: 508-430-7549

FINANCE COMMITTEE DOES NOT RECOMMEND THIS ARTICLE AND ASKS THAT IT BE INDEFINITELY POSTPONED. GRAVESIDE GRIEVING AND REMEMBRANCE IS OBSERVED BY PEOPLE IN MANY DIFFERENT WAYS AND THE FINANCE COMMITTEE FEELS THAT THESE RULES ARE TOO RESTRICTIVE AND DO NOT ALLOW ENOUGH TIME FOR THE PUBLIC TO SHOW THEIR FEELINGS TOWARDS THEIR LOVED ONES. THESE RULES ARE DESIGNED TO BENEFIT THE MAINTENANCE STAFF AND NOT THE PUBLIC. VOTE: YES-1, NO-4.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

GOLF DEPARTMENT

LANDSCAPE RECLAMATION AND MAJOR TREE REMOVAL

ARTICLE 28: To see if the Town will vote to raise and appropriate and/or transfer a sufficient sum of money from the Golf Improvement Fund to continue landscape reclamation and tree removal specific to holes 1-9, but not restricted to any other areas that the Golf Director and the Committee deem necessary, and to act fully thereon. By request of the Director of Golf and the Golf Committee. Estimated cost: \$40,000

Explanation: The golf course continues to improve turf conditions through-out the existing 18 fairways. Significant work on holes 10 through 18 has been done over the last 4 years. Attention to holes 1-9 is now in its second year of work to be completed. Removal of growth that restricts both air and light enhances the playability of these fairways as recognized by consultation with the USGA, and with the endorsement of the Golf Committee, the Director, and the Supt. of the Green.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS USES FUNDS FROM GOLF RECEIPTS TO WORK ON LONG TERM PROJECTS FOR IMPROVEMENTS. THIS YEARS FUNDS WILL BE MAINLY DIRECTED TOWARDS HOLES 1-9 WHILE PAST REVENUES HAVE BEEN DIRECTED AT HOLES 10 – 18. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted to supplement ongoing landscape reclamation at Cranberry Valley Golf Course and that the Town transfer \$40,000 from the Golf Capital Improvements Receipts Reserve Fund for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

PHASE TWO COMPLETION OF LANDSCAPING

ARTICLE 29: To see if the Town will vote to transfer a sufficient sum of money from the Golf Improvement Fund to complete the landscape and streetscape improvements as part of the infrastructure improvements voted in Article 18 of the 2017 Annual Town Meeting, and to act fully thereon. By request of the Director of Golf and the Golf Committee.
Estimated cost: \$50,000

Explanation: this is the necessary completion phase to the capital project which will enhance traffic flow, pedestrian access to the Club House and the "Hot Stove", as well as emergency vehicle access. This methodical step by step approach will be completely funded by the Golf Improvement

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS USES FUNDS FROM GOLF RECEIPTS TO WORK ON LONG TERM PROJECTS FOR IMPROVEMENTS. IN ADDITION TO LANDSCAPING THESE FUNDS WILL ALSO PROVIDE EMERGENCY VEHICLE ACCESS TO THE CLUB HOUSE.

VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted to complete the landscape and streetscape improvements as part of the infrastructure improvements voted in Article 18 of the 2017 Annual Town Meeting at Cranberry Valley Golf Course and that the Town transfer \$50,000 from the Golf Capital Improvements Receipts Reserve Fund for this purpose. Duly seconded

ACTION: It was a unanimous vote, so, declared.

HARBORMASTER DEPARTMENT

ACCEPT MASSACHUSETTS SEAPORT ECONOMIC COUNCIL GRANT FOR THE SAQUATUCKET HARBOR LANDSIDE PROJECT

ARTICLE 30: To see if the Town will vote to authorize the Board of Selectmen to expend a grant, which the Board of Selectmen has voted to accept, from the Massachusetts Seaport Economic Council in the amount of \$1,000,000, for the construction of landside improvements at Saquatucket Harbor, said grant to be expended in addition to the appropriation of \$3,000,000 under Article 20 of the May 1, 2017 Annual Town Meeting, for the purposes set forth in the site plan included in the prior vote of Town Meeting; including any other costs incidental and related thereto; and to act fully thereon. By request of the Board of Selectmen.

Explanation: The Town approved in FY18 \$3,000,000 for the Landside renovations to Saquatucket Harbor with a provision to seek grants. The Harbormaster has been successful in obtaining a Seaport Grant for \$1,000,000, which the Board of Selectmen has voted to accept. Due to escalating costs, the project had come in over \$3,000,000. This article seeks to allow the Board of Selectmen to expend the Grant in addition to the \$3,000,000 previously appropriated for the project. The grand total available would be \$4,000,000. Administration will expend the Grant first, and will only borrow under the \$3,000,000 bond authorized last year the amount necessary to complete the site plan presented at Town Meeting and voted and approved on the Ballot. It is estimated that the

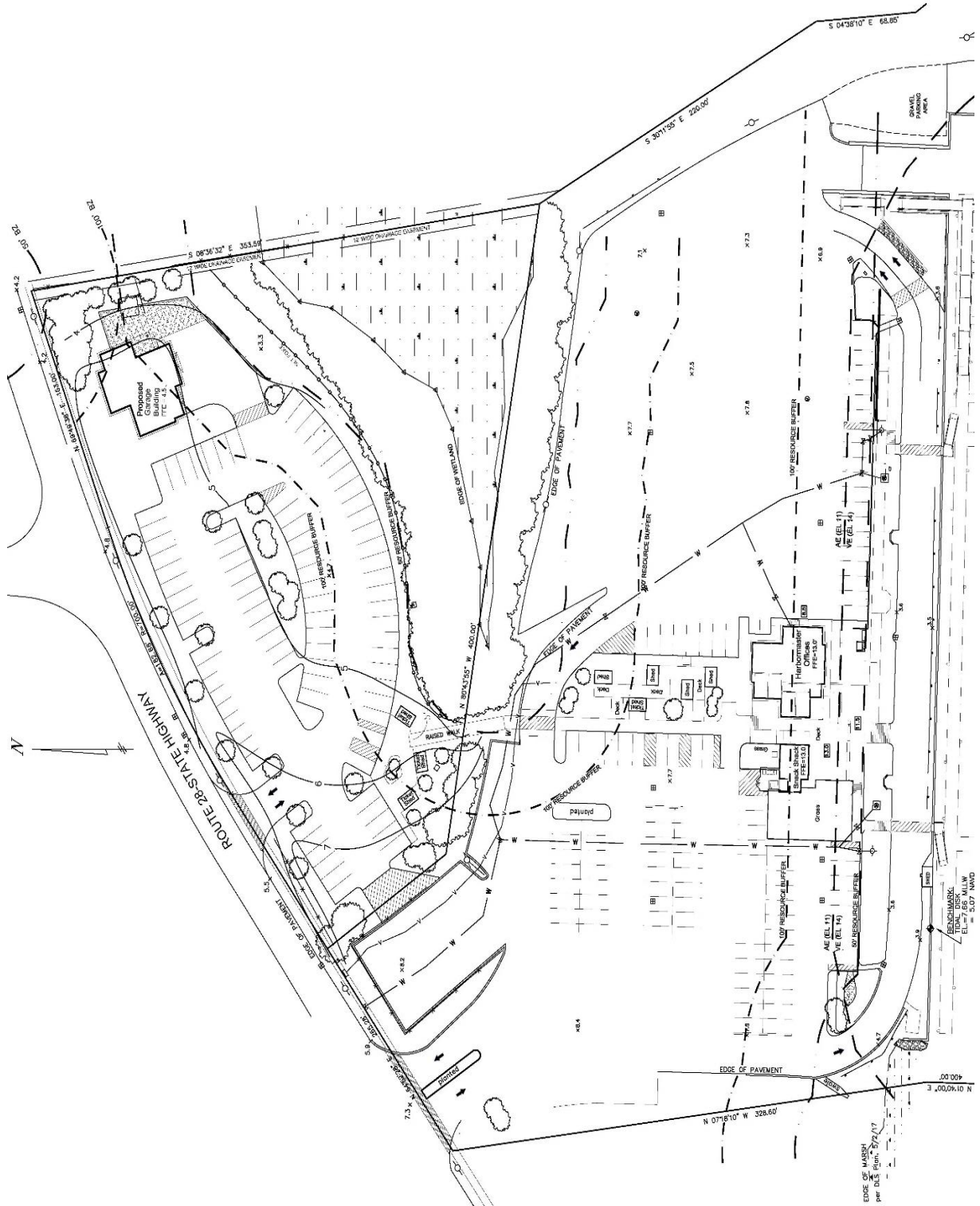
total project cost will be approximately \$3,850,000, so that only \$2,850,000 of the amount approved last year will need to be borrowed. Once the Project is completed, any unused borrowing authority will be either repurposed or rescinded at a future town meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THE ACCEPTANCE OF THE \$1,000.000 GRANT IS IMPORTANT TO THE TOWN AND CAN BE USED TO REDUCE THE OVERALL COST OF THE TOWN, OR IT CAN BE USED TO COMPLETE THE SITE PLAN THAT WAS PRESENTED AT A PREVIOUS TOWN MEETING. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted to authorize the Board of Selectmen to expend a grant, which the Board of Selectmen has voted to accept, from the Massachusetts Seaport Economic Council in the amount of \$1,000,000, for the construction of landside improvements at Saquatucket Harbor, said grant to be expended in addition to the appropriation of \$3,000,000 under Article 20 of the May 1, 2017 Annual Town Meeting, for the purposes set forth in the site plan included in the prior vote of Town Meeting; including any other costs incidental and related thereto. Duly seconded

A motion was made and seconded to terminate debate, this vote required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, motion carried.

ACTION: Motion carried.



Article 30

At 11:05PM a motion was made and seconded to adjourn the first night of Town Meeting.

May 8, 2018

The Moderator, Michael D. Ford, Esq. called the meeting to order at 7:00 PM, a quorum of more than 150 was met, having 306 registered voters in attendance.

The tellers for the second night of Town Meeting were: Allin P. Thompson, Jr, Larry Brophy, Joan McCarty, and Thomas Evans.

The meeting began with:

**AMENDMENT TO THE “AGREEMENT BETWEEN THE TOWNS OF
CHATHAM AND HARWICH WITH RESPECT TO THE FORMATION OF A
REGIONAL SCHOOL DISTRICT**

ARTICLE 31: To see if the Town will vote to authorize the Board of Selectmen to execute an amendment to the “Agreement between the Towns of Chatham and Harwich with Respect to the Formation of a Regional School District” and to act fully thereon. By Request of the Board of Selectmen and Monomoy Regional School District.

Explanation: The Monomoy Regional School District Agreement calls for a review of the document after five years. This review has been completed and amendments are recommended. Most of the revisions include elimination of the transition elements contained in the original agreement and an updating of language to include the Monomoy name. Based on feedback from the community and Select Boards, the Assignment of Schools language makes no change to the current regional agreement wording about assignment to elementary schools. Both towns retain their elementary schools with their town's children attending elementary school in the town of their residence. The Capital Expenditure and Borrowing costs shares have been updated to reflect the cost sharing of the operating budget. The amendment must be approved by both Harwich and Chatham respective Board of Selectmen and Town Meeting before becoming effective.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AS PART OF A REQUIRED 5 YEAR REVIEW OF THE DOCUMENT AND TO ELIMINATE UNNECESSARY LANGUAGE THAT WAS INSERTED AS PART OF THE TRANSITION TO THE REGIONAL DISTRICT. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: The article was indefinitely postponed.

GREEN COMMUNITIES

**AMEND THE CODE OF HARWICH GENERAL
BYLAWS– CHAPTER 115 STRETCH ENERGY CODE**

ARTICLE 32: To see if the Town will vote to amend the Code of the Town of Harwich under the General By-Laws by adding a new by-law under Chapter 115 – Stretch Energy Code for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building

Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2019 a copy of which is on file with the Town Clerk, and to act fully thereon. By request of the Board of Selectmen.

Chapter 115 Stretch Energy Code

§115-1 Purpose

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for new buildings.

§115-2 Definitions

International Energy Conservation Code (IECC) - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

Stretch Energy Code – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

§115-3 Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 115.AA, as indicated.

§115-4 Authority

A municipality seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of 780 CMR may mandate adherence to this appendix. 780 CMR 115.AA may be adopted or rescinded by any municipality in the commonwealth in the manner prescribed by law.

§115-5 Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Code of the Town of Harwich under the General Bylaws, Chapter 115. The Stretch Code is enforceable by the inspector of buildings or building commissioner and effective as of January 1, 2019.

Explanation: The Town is seeking to qualify as a state designated Green Community. One of the necessary criteria to become a Green Community is to adopt the Stretch Energy Code. On January 1, 2017, both the Base Energy Code and the Stretch Energy Code were updated. The differences between the two are now much smaller than in the past.

*Basically, to comply with the Stretch Code, new residential construction in a Stretch Code town needs to follow the Performance Path of the Base Code rather than the Prescriptive Path. The updated Stretch Code also applies to all new commercial buildings over 100,000 square feet and new commercial buildings over 40,000 square feet if they are specific high energy users such as Supermarkets, Laboratory buildings, Refrigerated warehouses. **All additions, renovations, and repairs to residential buildings are explicitly exempted from the Stretch Code.** Also smaller new commercial buildings as well as additions, renovations and repairs of commercial buildings are exempt.*

A key feature of the Stretch Energy Code is that it is performance based. It requires new homes to meet a HERS (Home Energy Rating System) index rating target of 55, rather than requiring the installation of specific levels of energy efficiency for each building element (e.g. Windows, Wall insulation, roof insulation, furnace etc.). The HERS rating is a measure based on a home's total expected energy use and overall efficiency. It is calculated by a certified HERS rater using accredited software, which uses information on the design of the energy systems in a home to calculate the annual energy needs of the home and give it a rating score.

Currently 215 out of 351 communities, representing more than 71% of the state's population, have adopted the Stretch Energy Code. Many builders are familiar with the stretch energy code. Many say that the energy efficiency trade-off features of the Stretch Code 55 HERS rating makes it easier to construct a Stretch Code home than a Base Energy Code home.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AS ONE OF THE NECESSARY STEPS TO MAKE HARWICH A GREEN COMMUNITY. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Motion carried.

ZONING BYLAW ARTICLE LARGE-SCALE GROUND-MOUNTED PHOTOVOLTAIC ARRAYS

ARTICLE 33: To see if the Town will vote to amend the Town's Zoning Bylaw, by establishing a new Article XXIII, Large-Scale Ground-Mounted Photovoltaic Arrays (>250kW), to include the following subsections:

- §325-138 Purpose and Intent.
- §325-139 Definitions
- §325-140 Large Scale Solar Review.
- §325-141 Operation & Maintenance Plan
- §325-142 Utility Notification
- §325-143 Dimension and Density Requirements.
- §325-144 Design Standards.
- §325-145 Safety and Environmental Standards.
- §325-146 Monitoring and Maintenance
- §325-146 Monitoring and Maintenance.

§325-147 Abandonment and Decommissioning.
§325-148 Financial Surety

Further to amend Article III, Establishment of Zoning Districts by adding under:

§325-3 Division of Town into districts, a new “Solar Farm Overlay District”; and,
§325-4 Maps, add “E. Solar Farm Overlay District” and a corresponding map.

Further to amend Article V, Use Regulations:

§325-13, Table of Uses, D. Paragraph IV, Commercial Uses and Attachment 1 –
Table 1, by adding: 47 - Large-Scale Ground-Mounted Photovoltaic Array (§325-
14S, Article XXII) as “P” in the IL zoning district.; and,

§325-14 Supplemental regulations, a new subsection “S. Large-Scale Ground-
Mounted Photovoltaic Array shall be permitted by right within the Solar Farm
Overlay District pursuant to the provisions of Article XXIII (§325-138 - §325-148).

And to act fully thereon. By request of the Planning Board.

**Below is the complete text for the proposed changes related to the Large-Scale
Ground-Mounted Photovoltaic Arrays Bylaws – this is ALL new text.**

XXIII. Large-Scale Ground-Mounted Photovoltaic Arrays

§325-138 Purpose and Intent. The purpose of this bylaw is to promote the creation of new Large-Scale Ground Mounted Solar Photovoltaic Installations (250kW or larger and covering at least one acres in size) by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations to address public safety, minimize impacts on scenic, natural and historic resources, and provide adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall apply to the construction, operation, and/or repair of Large-Scale Ground-Mounted Solar Photovoltaic Installations. This section shall apply to Large-Scale Ground-Mounted Solar Photovoltaic Installations proposed for construction after the effective date of this section. This section shall also pertain to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

§325-139 Definitions

As-of-Right Siting. As-of-Right Siting shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-Right development may be subject to Large Scale Solar Review to determine conformance with local zoning ordinances or bylaws. Projects subject to Large Scale Solar Review cannot be prohibited, but can be reasonably regulated by the building commissioner or local inspector.

Designated Location. The location designated by the Zoning Bylaw, in accordance with Massachusetts General Laws Chapter 40A, section 5, where Large-Scale Ground-Mounted Solar Photovoltaic Installations may be sited As-of-Right. Said location(s) are shown on the Zoning Map of Harwich pursuant to Massachusetts General Laws Chapter 40A Section 4. This map is hereby made a part of this section and is on file in the Office of the Town Clerk.

Large-Scale Ground-Mounted Solar Photovoltaic Installation. A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a minimum nameplate capacity of 250 kW DC. All Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be owned and operated by either the Town of Harwich or under agreements with the Town of Harwich.

Large Scale Solar Review. A review by the Planning Board to determine conformance with local zoning ordinances or bylaws.

On-Site Solar Photovoltaic Installation. A solar photovoltaic installation that is constructed at a location where other uses of the underlying property occur.

Rated Nameplate Capacity. The maximum rated output of the electric power production of the photovoltaic system in Direct Current (DC).

Solar Photovoltaic Array. an arrangement of solar photovoltaic panels.

§325-140 Large Scale Solar Review. Prior to construction, installation or modification, Large-Scale Ground Mounted Solar Photovoltaic Installations with 250 kW or larger nameplate capacity shall undergo Large Scale Solar Review by the Planning Board as provided below. In accordance with Section 22(c) of the Massachusetts Green Communities Act, Large Scale Solar Review shall be expedited and no decision shall be rendered more than one (1) year after the date of the application.

A. Compliance with Laws, Ordinances and Regulations.

The construction and operation of all Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of the installation shall be constructed in accordance with the State Building Code.

No Large-Scale Ground Mounted Solar Photovoltaic Installation shall be constructed, installed or modified without first obtaining a building permit.

B. Large Scale Solar Review Application and Plan Requirements.

All applications and plans shall be filed with the Planning Board.

1. Two (2) copies of a properly executed application for Large Scale Solar Review, along with a filing fee of \$525.00.

2. Twelve (12) copies of site plan(s), prepared by a Registered Land Surveyor licensed in the Commonwealth of Massachusetts, at a scale of one inch equals forty feet (1" = 40'), including:
 - a. North arrow and locus map;
 - b. Property boundaries;
 - c. Name/Description of project;
 - d. Topography, both existing and proposed, including proposed drainage;
 - e. Zoning designation;
 - f. Location of proposed structures, drives, etc., including setbacks;
 - g. Sign(s) location(s);
 - h. Landscaping, both existing and proposed;
 - i. Lighting, including locations, type and wattage.
3. Twelve (12) copies each of the following:
 - a. Plans or drawings of the Large-Scale Ground-Mounted Solar Photovoltaic Installation prepared by a Registered Professional Engineer licensed in the Commonwealth of Massachusetts, showing the proposed layout of the system and any potential shading from nearby structures;
 - b. One or three line electrical diagram detailing the Large-Scale Ground Mounted Solar Photovoltaic Installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
 - c. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter(s);
 - d. Documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation;
 - e. An operation and maintenance plan (see also §325-141);
 - f. Proof of liability insurance;
 - g. Description of financial surety that satisfies §325-148;
 - h. A public outreach plan, including project development timeline, which indicates how the project proponent will meet the required site plan review notification procedures and other wise inform abutters and the community.

C. Waiver of Requirements: Upon written request submitted as part of the application, the Planning Board may waive any requirements.

§325-141 Operation & Maintenance Plan. The project proponent shall submit a plan for the operation and maintenance of the Large-Scale Ground-Mounted Solar Photovoltaic Installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation.

§325-142 Utility Notification No Large-Scale Ground –Mounted Solar Photovoltaic Installation shall be constructed until evidence has been given to the Planning Board that

the utility company that operates the electrical grid where the installation is to be located has been informed of the installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

§325-143. Dimension and Density Requirements.

- A. Setbacks. Setbacks from all boundary lines shall be a minimum of fifty feet (50').
- B. Appurtenant Structures. All appurtenant structures to Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be shaded from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

§325-144. Design Standards.

- A. Lighting. Lighting of Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.
- B. Signage. Signs on Large-Scale Ground-Mounted Solar Photovoltaic Installations shall comply with a Harwich Sign Code. A sign that identifies the owner and provides a 24-hour emergency contact phone number shall be required.

Large-Scale Ground-Mounted Solar Photovoltaic Installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the installation.

- C. Utility Connections.
Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections for the Large-Scale Ground-Mounted Solar Photovoltaic Installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

§325-145 Safety and Environmental Standards.

- A. Emergency Services. The Large-Scale Ground-Mounted Solar Photovoltaic Installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Harwich Fire Chief. Upon request, the owner or operator

shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

- B. Land Clearing, Soil Erosion and Habitat Impacts. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the Large-Scale Ground-Mounted Solar Photovoltaic Installation or otherwise prescribed by applicable laws, regulations, and bylaws.

§325-146 Monitoring and Maintenance.

- A. Large-Scale Ground-Mounted Solar Photovoltaic Installation Conditions. The Large-Scale Ground Mounted Solar Photovoltaic Installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Harwich Fire Chief and Emergency Medical Services. The owner or operator shall be responsible for the cost of maintaining the installation and any access road(s), unless accepted as a public way.
- B. Modifications. All material modifications to a Large-Scale Ground-Mounted Solar Photovoltaic Installation made after issuance of the required building permit shall require approval by the Planning Board.

§325-147 Abandonment and Decommissioning.

- A. Removal Requirements. Any Large-Scale Ground-Mounted Solar Photovoltaic Installation which has reached the end of its useful life or has been abandoned consistent with §325-147.B shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Large Scale Solar Review Authority by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:
 - 1. Physical removal of all Large-Scale Ground-Mounted Solar Photovoltaic Installations, structures, equipment, security barriers and transmission lines from the site.
 - 2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
 - 3. Stabilization or re-vegetation of the site as necessary to minimize erosion. The Large Scale Solar Review Authority may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

B. Abandonment. Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be considered abandoned when it fails to operate for more than one (1) year without the written consent of the Planning Board. If the owner or operator of the large-Scale Ground-Mounted Solar Photovoltaic Installation fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the town may enter the property and physically remove the installation.

§325-148 Financial Surety. Proponents of Large-Scale Ground-Mounted Solar Photovoltaic projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by Planning Board, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

Article III. Establishment of Zoning Districts

§325-3. Division of Town into districts

Solar Farm Overlay District

§325-4. Maps.

E. The Solar Farm Overlay District established hereunder is shown on a map labeled “Town of Harwich, Solar Farm Overlay District” dated February 8, 2018, a copy of which is on file in the office of the Town Clerk.

Article V. Use Regulations

§325-13, Table of Uses, D. Paragraph IV, Commercial Uses and Attachment 1 – Table 1

Use	RR	RL	RM	RH-1	RH-2	RH-3	CV	CH-1	CH-2	IL	MRL	MRL-1	WR
Paragraph IV – Commercial Uses													
47 Large-Scale Ground-Mounted Photovoltaic Array (§325-14S, Article XXII)	-	-	-	-	-	-	-	-	-	P	-	-	-

§325-14 Supplemental regulations.

S. Large-Scale Ground-Mounted Photovoltaic Array shall be permitted by right within the Solar Farm Overlay District pursuant to the provisions of Article XXIII (§325-138 - §325-148).

Explanation: The Town is seeking to qualify as a state designated Green Community. One of the necessary criteria to become a Green Community is to adopt an as-of-right site for renewable or Alternative Energy. This bylaw provides three components 1) A provision for Large Scale Solar Review by the Planning Board for Large-Scale Ground-Mounted Photovoltaic ("PV") Arrays (similar to Site Plan Review; however it is not a special permit, it is by right) with specific criteria; 2) creates an overlay district "Solar Farm Overlay District" and map (an 8+ acre area of town-owned land just west of the existing PV array on the capped landfill; and 3) add the Large-Scale Ground-Mounted Photovoltaic Arrays to the use table.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AS ONE OF THE NECESSARY STEPS TO MAKE HARWICH A GREEN COMMUNITY. THIS ARTICLE WILL CREATE THE ZONING NECESSARY TO ALLOW AN AREA OF LAND AT THE LAND FILL TO BE USED FOR PHOTOVOLTAIC ARRAYS. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

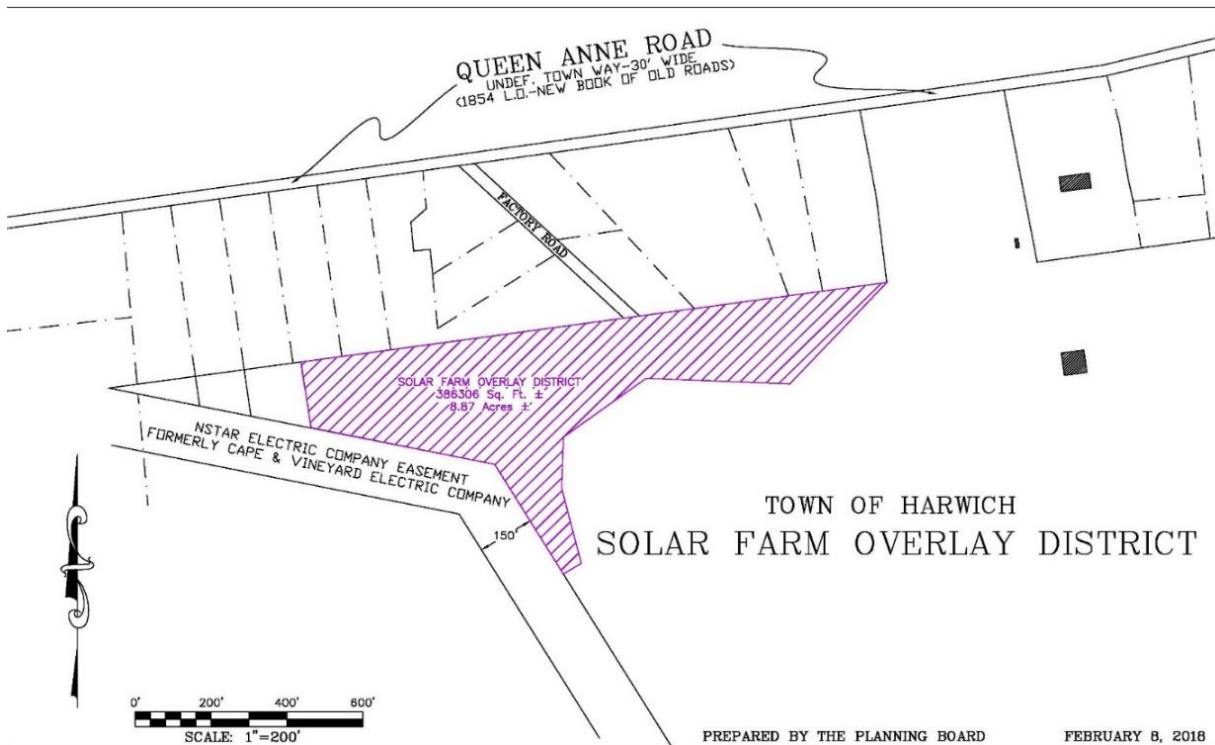
At this time Larry Brophy, Chairman – Planning Board, read the Planning Board report as follows:

May 1, 2018

To: Michael MacAskill, Board of Selectmen Chairman
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Lawrence Brophy, Planning Board Chairman
RE: Article 33 – Zoning Amendment
Large-Scale Ground-Mounted Photovoltaic Arrays

At a duly posted and noticed public hearing held by the Harwich Planning Board on March 27, 2018 the Board voted unanimously to accept and to recommend the Large-Scale Ground-Mounted Photovoltaic Arrays zoning amendment as it appears in the Annual Town Meeting Warrant. Public input was received in support of this amendment.

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.



Article 33

MARIJUANA ESTABLISHMENTS

AMEND THE CODE OF THE TOWN OF HARWICH ZONING BYLAWS

MARIJUANA ESTABLISHMENTS - BAN

ARTICLE 34: To see if the Town will vote to amend the Town's Zoning Bylaw, ARTICLE V, Use Regulations, §325-10 Prohibited uses in all zoning districts, to include a new paragraph K, that would provide as follows, and further to amend the ARTICLE II § 325-2 Word usage and definitions to include, "Marijuana Establishments" as follows:

Section 325-10 Prohibited uses in all zoning districts.

K. Consistent with G.L. c.94G, § 3(a)(2), all types of non-medical "marijuana establishments" as defined in G.L. c.94G §1, including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Harwich.

Section 325-2 Word usage and definitions.

MARIJUANA ESTABLISHMENTS - Marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, as defined in G.L. c.94G §1.

And to act fully thereon. By request of the Board of Selectmen.

Explanation: This zoning bylaw would prohibit marijuana establishments (including cultivators, testing labs, product manufacturers or any other types of licensed marijuana related businesses) within the Town of Harwich.

It does not prohibit the use of recreational marijuana, or an individual's right to have marijuana plants, consistent with state law.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO BAN MARIJUANA ESTABLISHMENTS. THIS ARTICLE ALONG WITH A POSITIVE VOTE IN THE NEXT ARTICLE, (35) WILL NOT AFFECT RECREATIONAL MARIJUANA LAWS BUT WILL ELIMINATE THE SALE OF MARIJUANA THROUGH RETAIL ESTABLISHMENTS IN HARWICH.
VOTE: YES-5, NO-0.**

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

At this time Larry Brophy, Chairman – Planning Board, read the Planning Board report as follows:

May 1, 2018

To: Michael MacAskill, Board of Selectmen Chairman
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Lawrence Brophy, Planning Board Chairman
RE: Article 34 – Zoning Amendment
Marijuana Establishment Ban

At a duly posted and noticed public hearing held by the Harwich Planning Board on January 23, 2018 the Board voted unanimously to accept and to recommend the Marijuana Establishment Ban zoning amendment as it appears in the Annual Town Meeting Warrant. Public input was received in support of this amendment.

A motion was made and seconded to terminate debate, this motion required a 2/3 majority vote to pass, it was declared to have received the necessary 2/3 vote, motion carried.

ACTION: This motion required a 2/3 majority vote to pass, a standing count was taken YES 184 NO 48, the motion carried.

**AMEND THE CODE OF THE TOWN OF HARWICH –
GENERAL BYLAWS**

MARIJUANA ESTABLISHMENTS - BAN

ARTICLE 35: To see if the Town will vote to amend the Town's General Bylaw Chapter 171 Marijuana by adding a new Section 171-3, that would provide as follows:

Section 171-3

Consistent with G.L. c.94G, § 3(a)(2), all types of non-medical "marijuana establishments" as defined in G.L. c.94G, §1, to including marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Harwich.

And to act fully thereon.

Explanation: This general bylaw would prohibit marijuana establishments (including cultivators, testing labs, product manufacturers or any other types of licensed marijuana related businesses) within the Town of Harwich.

It does not prohibit the use of recreational marijuana, or an individual's right to have marijuana plants, consistent with state law.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Motion carried

**AMEND THE CODE OF HARWICH ZONING BYLAW - TEMPORARY
MORATORIUM ON SALE AND DISTRIBUTION OF RECREATIONAL
MARIJUANA**

ARTICLE 36: To see if the Town will vote to amend the Town's Zoning Bylaw, "Article XXII, Temporary Moratorium on the Sale and Distribution of Recreational Marijuana" as follows:

§325-134 Purpose

Paragraph A: add in the second sentence within the parenthesis after "Acts of 2016", the following "and thereafter, on July 28, 2017 by Chapter 55 of the Acts of 2017"

Paragraph B: Within the first sentence replace the phrase "a permitted use in the Town," with "specifically addressed in the Zoning Bylaw" and delete in its entirety the last sentence.

§325-135 Definitions

Add a new definition for “Marijuana Establishment” as follows: “A marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.”

Change “Marijuana Testing Facility” to “Independent Testing Laboratory” and keep the existing definition language.

§325-136 Temporary moratorium

In the second sentence, change “June 30, 2018 to “December 31, 2018”

In the third sentence, delete “, by ballot measure,”
And to act fully thereon. By request of the Board of Selectmen

Explanation: This zoning bylaw would extend the moratorium approved at last year’s Annual Town Meeting from June 30, 2018 to December 31, 2018. In the event that the previous two (2) articles banning marijuana establishments are approved, the extension of the moratorium is necessary to allow for the opportunity to review and approval by the Attorney General of the zoning and general bylaw amendments. In the event that the previous two (2) articles banning marijuana establishment are not approved, the extension would provide an additional 6 months to study the issue of marijuana establishments. It does not prohibit the use of recreational marijuana, or an individual’s right to have marijuana plants, consistent with state law.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO GIVE THE TOWN ADDITIONAL TIME NEEDED TO ESTABLISH GOOD LAW AND ORDER WITH REGARD TO THE USE OF MARIJUANA.
VOTE: YES-5, NO-0.**

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

At this time Larry Brophy, Chairman – Planning Board, read the Planning Board report as follows:

May 1, 2018

To: Michael MacAskill, Board of Selectmen Chairman
Cc: Anita Doucette, Town Clerk
Michael Ford, Town Moderator
From: Lawrence Brophy, Planning Board Chairman
RE: Article 36 – Zoning Amendment
Moratorium on Sale and Distribution of Recreational Marijuana

At a duly posted and noticed public hearing held by the Harwich Planning Board on January 23, 2018 the Board voted unanimously to accept and to recommend the Marijuana

Establishment Ban zoning amendment as it appears in the Annual Town Meeting Warrant. Public input was received in support of this amendment.

ACTION: This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, the motion carried.

**ZONING BYLAW ARTICLE MARIJUANA ESTABLISHMENT –
RECREATIONAL SPECIAL PERMIT USE**

ARTICLE 37: To see if the Town will vote to amend the Town’s Zoning Bylaw, Article V, Use Regulations, §325-14 Supplemental Regulations, to include a new paragraph “R” that would provide as follows; further to amend Article II §325-2 Word usage and definitions to include, “Marijuana Establishment – Recreational”, as follows; and further to amend Article V, Use Regulations, §325-13, Table of Uses, D. Paragraph IV, Commercial Uses and Attachment 1 – Table 1 by inserting said use into the Use Table, as follows:

§325-14 Supplemental Regulations

R. Marijuana Establishment – Recreational are subject to special permit review pursuant to §325-51 and site plan review pursuant to §325-55. Recreational marijuana establishments shall be prohibited as an accessory use in all zoning districts. Recreational marijuana establishments are subject to the following standards:

1. Recreational marijuana establishments shall be located in stand-alone facilities and shall not be allowed within a building or structure containing other retail, commercial, residential, industrial, or other uses.
2. A minimum separation of 1000 feet, measured between lot lines, is required between recreational marijuana establishments and state-certified public or private schools, state-licensed day care centers, public park, recreation facilities and/or religious facilities or any facility in which children congregate.
3. No building permit for a recreational marijuana establishment shall issue until the applicant has executed a Host Community Agreement with the Town pursuant to G.L. c.94G, §3(d).

Recreational marijuana establishments shall be subject to the zoning moratorium adopted as §139-37 of this Bylaw. Applicants may not apply for a special permit for recreational marijuana establishments prior to January 1, 2019.

§325-2 Word usage and definitions

MARIJUANA ESTABLISHMENT - RECREATIONAL

A marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in G.L. c.94G, §1.

§325-13, Table of Uses, D. Paragraph IV, Commercial Uses and Attachment 1

Use	RR	RL	RM	RH-1	RH-2	RH-3	CV	CH-1	CH-2	IL	MRL	MRL-1	WR
Paragraph IV – Commercial Uses													
46 Marijuana Establishment - Recreational	-	-	-	-	-	-	S	S	S	-	-	-	P

And to act fully thereon. By request of the Board of Selectmen.

Explanation: This zoning bylaw would create a time/place/manner bylaw for the sale of marijuana establishment – recreational by special permit from the Planning Board in commercial zoning districts. In the event that the previous marijuana articles do not pass, this zoning bylaw would provide for some oversight of when establishments could be created (time); where they could be located (place); and the methods by which they would be allowed, by special permit, meeting specific criteria (manner). If all of the proposed marijuana related bylaws fail, then marijuana establishments would be allowable anywhere in Harwich where retail sales are permitted by right, or by use special permit, with no review or criteria.

It does not prohibit the use of recreational marijuana, or an individual's right to have marijuana plants, consistent with state law.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.

MOTION: (Dana DeCosta - Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

M.G.L./CHARTER/BY-LAW AMENDMENTS

AMEND THE TOWN OF HARWICH - CHARTER TO CHANGE THE NAME OF WATER COMMISSION TO WATER/WASTEWATER COMMISSION

ARTICLE 38: To see if the Town will vote pursuant to M.G.L. c.43B, §10 to amend Chapters 6 and 10 of the Town Charter, which amendment will be subject to approval by the voters at the 2019 Annual Town Election, as set forth below, with strikethrough text to be deleted and bold text to be inserted:

1. Amend Chapter 6, subsection 6-1-1, General Provisions, as follows:
6-1-1 The officers and town agencies to be elected by vote of the town shall be: a moderator, a town clerk, a board of selectmen as provided in chapter 3, members of the Monomoy regional school district committee, a water and wastewater commission, a board of library trustees, and a housing authority.
2. Amend Chapter 6, Section 6, Water Commission, as follows:
Section 6. Water and Wastewater Commission

6-6-1 A water **and wastewater** commission of ~~3~~ **5** members shall be elected for 3-year overlapping terms.

6-6-2 The water **and wastewater** commission shall possess and exercise all powers given to ~~this~~ **the board of water commissioners** under chapter 165 of the acts of 1935, and **boards of sewer commissioners under chapter 83 of the General Laws. The water and wastewater commission shall be responsible for the administration, maintenance and operation of the water and sewer systems and facilities.**

6-6-3 The **water and wastewater** commission shall appoint a water **and wastewater** superintendent, and **such officer shall work cooperatively with** ~~shall request this officer to cooperate with, and be responsive to, requests from the town administrator's office.~~

6-6-4 Notwithstanding any other provision of this section to the contrary, the board of selectmen shall be responsible for the design and construction of the town sewer systems and for implementation of the comprehensive wastewater management plan.

3. Amend Chapter 10, Additional Provisions, by inserting the following new section:

Section 4. Water and Wastewater Commission Transition

10-4-1 The vote of the May 7, 2018 Annual Town Meeting to amend the Section 6 of the Town Charter shall take effect upon approval by the voters at the 2019 Annual Town Election ("amendment").

10-4-2 As of the effective date of the amendment, the water commission shall have the additional powers, duties and responsibilities of a sewer commission under the general laws, except as otherwise specified in the amendment. No contracts or liabilities in force on the effective date of the amendment shall be affected by the expansion of the powers and duties of the water commission, and the newly established water and wastewater commission shall in all respects be the lawful successor of the water commission. All records, property and equipment whatsoever of the water commission shall be assigned to the water and wastewater commission, and any appropriation for the operations of such water commission and water system, and for the sewer system, shall, following initial approval by the town administrator, be available for expenditure by the water and wastewater commission consistent with the purposes for which such funds were appropriated.

10-4-3 Any incumbent elected water commissioner shall serve as a member of the water and wastewater commission for a period equivalent to the remainder of their elected term, and shall be entitled to have the words "candidate for re-election" appear next to their name on the ballot if they choose to run for election to the water and wastewater commission while serving in that capacity. At the first annual town election held after the

effective date of this Charter amendment, two additional offices of water and wastewater commissioner shall be included on the election warrant, one for a two-year term and one for a three-year term; provided, however, that until said election, the water and wastewater commission shall be deemed to consist of three members.

And to act fully thereon. By request of the Board of Selectmen and Water Commissioners.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS VOTE IS NEEDED TO TRANSITION THE WATER COMMISSION OF THREE MEMBERS TO A WATER AND WASTE WATER COMMISSION OF FIVE MEMBERS TO OVERSEE THE OPERATION OF BOTH THE WATER AND WASTER WATER DEPARTMENTS. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

The report of the By-Law Charter Committee was read as follows:

The By-Law Charter Review Committee held a public hearing on TUESDAY, APRIL 17, 2018 for the purpose of soliciting comments as to form relating to Article 38. No negative comments were received. The proposed language was reviewed by the By-Law/Charter Review committee and was found to be consistent with the structure of the Town's Charter and Code of the Town of Harwich.

Respectfully submitted
Harwich By-Law/Charter Review Committee

AMENDMENT TO THE MAIN MOTION: (Allin P. Thompson, Jr. Water Commissioner - Chris Clark, Town Administrator) A motion was made to amend the main motion by referring this matter back to the Board of Selectmen for further study, Jack Brown, Chairman-Finance Committee, so moved. Duly seconded

ACTION ON THE AMENDMENT: The amendment carried.

ACTION ON MAIN MOTION AS AMENDED: Motion carried.

AMEND THE CODE OF HARWICH – GENERAL BYLAWS § 7-10
COMPOSITION OF APPOINTED AGENCIES

ARTICLE 39: To see if the Town will vote to amend the Harwich General By-laws by deleting the text and title of Section 7-10 in its entirety and inserting in place thereof the following:

Section 7-10 Composition of Appointed Town Agencies

- A. Pursuant to Chapter 7 of the Town Charter, the following appointed boards and committees shall be comprised as follows:

	<u>Board</u>	<u>Membership</u>	<u>Charter Reference</u>
1	Board of Health	Five full members	§7-4-1
2	Planning Board	Seven members, two alternates	§7-5-1
3	Board of Assessors	Three full members	§7-6-1
4	Conservation Commission	Seven full members	§7-7-1
5	Council on Aging	Nine full members	§7-8-1
6	Historic District/Historical Commission	Seven full members - one alternate	§7-9-1
7	Recreation and Youth	Seven full members	§7-10-1
8	Cultural Council	Nine full members	§7-11-1
9	Zoning Board of Appeals	Five full members – five associate	§7-12-1
10	Golf Committee	Seven full members	§7-13-1
11	Waterways Committee	Seven full members – two alternate	§7-14-1
12	Cemetery Commission	Three full members	§7-15-1
13	By-Law/Charter Review Committee	Five full members	§7-16-1

B. Members of the appointed boards and committees listed in the preceding section shall be appointed for the term set forth in the Charter. If the Charter is silent as to the term, members shall be appointed for 3-year staggered terms.

And to act fully thereon. By request of the Board of Selectmen and Bylaw/Charter Review Committee.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

AMENDMENT TO MAIN MOTION: (Richard Waystack) I move that this article be accepted and adopted as printed in the warrant with the following change: on #5 Council on Aging - under membership by striking the word Nine and inserting in its place the word Seven. Duly seconded

ACTION ON THE AMENDMENT: The amendment carried.

ACTION ON THE MAIN MOTION AS AMENDED: Motion carried.

AMEND THE CODE OF HARWICH GENERAL BYLAWS – CHAPTER 140
HARWICH AFFORDABLE HOUSING TRUST

ARTICLE 40: To see if the Town will vote to accept the provisions of M.G.L. ch.44, §55C to establish an Affordable Housing Trust Fund; and further to amend the Code of the Town of Harwich to add a new Chapter 140 “Harwich Affordable Housing Trust” to read as follows:

Affordable Housing Trust

Section 140-1 – Appointments – As authorized by Chapter 44, §55C, the Board of Selectmen shall appoint 5 Trustees, one of whom shall be the Town Administrator or designee, and one of whom shall be a member of the Board of Selectmen; the remaining three (3) Trustees shall be appointed by the Board of Selectmen for two-year staggered terms.

Section 140-2 – Duties and Responsibilities

- A. The Trust shall possess all of the powers and authority set forth in M.G.L. c.44, §55C. The Selectman member of the Trust shall report to the full Board of Selectmen on purchases or sales of real property.
- B. In addition, the Affordable Housing Trust shall work with the Harwich Housing Committee to develop an affordable housing plan, which shall be updated each year and a copy presented to the Board of Selectmen.

Section 140-3 – Removal – A member may be removed from the Trust by the Board of Selectmen by a majority vote for cause after a public meeting or by failure to reappoint.

And to act fully thereon. By request of Town Administrator and Board of Selectmen.

Explanation: The Affordable Housing Trust, allowed under MGL Chapter 44, Section 55 C, would expedite the Town’s ability to partner with private developers and convert existing housing to affordable housing. The purpose of the Trust is to provide a public benefit and a suitable living environment by increasing the access to and availability of safe and decent affordable housing to Harwich residents, while maintaining quality of life for all. Additionally, the Trust will provide for the creation and preservation of affordable housing in municipalities for the benefit of low and moderate-income households. Yarmouth, Norwell, Lincoln, Dartmouth, Cambridge, Upton, Sudbury, Georgetown and Scituate are some examples of successful Affordable Housing Trusts.

A key part in establishing the Trust and one of the most effective ways our community can jump-start a housing effort is to fund the hiring of a part time Housing Coordinator. Funding for this has been requested through a CPA request. The Housing Coordinator would work closely with the Trust to provide support services for housing-related programs, projects, and affordable housing initiatives.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: It is a unanimous vote, so declared.

SPECIAL LEGISLATION TO INCREASE ANNUAL LIQUOR LICENSES

ARTICLE 41: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for three (3) additional all alcohol on premises liquor licenses, bringing the number of said licenses from fifteen (15) to eighteen (18), as set forth below, said licenses not to be transferred to any other locations; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to act fully thereon. By request of the Board of Selectmen.

The petition for special legislation shall take the following form:

AN ACT AUTHORIZING THE TOWN OF HARWICH TO ISSUE THREE ADDITIONAL LIQUOR LICENSES.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws or any other general or special, rule or regulation to the contrary, the licensing authority of the town of Harwich may grant three (3) additional licenses for the sale of all alcoholic beverages to be consumed on premises under section 12 of said chapter 138 as follows: one license to Blue Stripe LLC d/b/a Cape Sea Grille, to be exercised at 31 Sea St., in the Town of Harwich Port; one license to Ember Pizza, Inc. d/b/a Ember, to be exercised at 600 Route 28, in the Town of Harwich Port; and one license to Pleasant Bay Group Inc. d/b/a Wequassett Inn, to be exercised at 2173 Route 28, in the Town of Harwich. Licenses granted under this section shall be subject to all of said chapter 138 except said section 17.

(b) Once issued, the licensing authority shall not approve the transfer of a license issued under this act to any other location, but it may grant a license to a new applicant at the same location if the applicant files with the authority a letter from the department of revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

(c) If any of the licenses granted under this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same location under the same conditions as specified in this act.

SECTION 2. This act shall take effect upon passage.

and to act fully thereon. By request of the Board of Selectmen.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND
ADOPTED. VOTE: YES-5, NO-0.**

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Motion carried.

**AMEND M.G.L. CHAPTER 59, §5, Clause 5k – SENIOR WORK-OFF
EXEMPTION-ANGEL PROVISION**

ARTICLE 42: To see if the Town will vote to adjust the senior work-off exemption in General Laws Chapter 59, s. 5K by: (1) allowing an approved representative, for persons physically unable, to provide such services to the city or town; and (2) allowing the maximum reduction of the real property tax bill to be based on 125 volunteer service hours in a given tax year, rather than \$1,500; and to act fully thereon. By request of the Board of Assessors.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Motion carried.

**ACCEPT M.G.L., CHAPTER 59, §5, CLAUSE 56 – PERSONAL PROPERTY TAX
ABATEMENT FOR NATIONAL GUARD AND RESERVISTS**

ARTICLE 43: To see if the Town will vote to accept M.G.L. Chapter 59, §5, Clause 56. Upon acceptance of this section by the Town, the Board of Assessors may grant, real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard and to Reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the Board of Assessors. The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town. Said change to take effect FY 2019 and act fully thereon. By request of the Harwich Veteran's Agent and Board of Assessors.

Explanation: This local option for the National Guard and Reservists must be renewed every two (2) years.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

DE-COMMISSION THE ARCHITECTURAL ADVISORY COMMITTEE

ARTICLE 44: To see if the Town will vote to authorize and instruct the Board of Selectmen to de-commission the Architectural Advisory Committee and to act fully thereon. By request of the Board of Selectmen.

Explanation: Throughout the years the responsibilities of the Architectural Advisory Committee (AAC) have been eliminated to the point of advisory only. The AAC was created at Special Town Meeting in October 1984 giving them review over commercial buildings and signs; at this time the Planning Board did not have review authority. In

1986, the Zoning Bylaws were amended to grant review authority to the Planning Board of commercial buildings through Site Plan Review; the AAC no longer had an active participation in the review process. In May 2009, Town Meeting approved and adopted a new Sign Code under the Zoning Bylaws granting sign review to Staff within the Building Department, and Master Sign Plan Review by the Planning Board as part of Site Plan Review. The Historic District and Historical Commission continue to have review/approval authority. At this time the AAC no longer has specific responsibilities.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-1.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

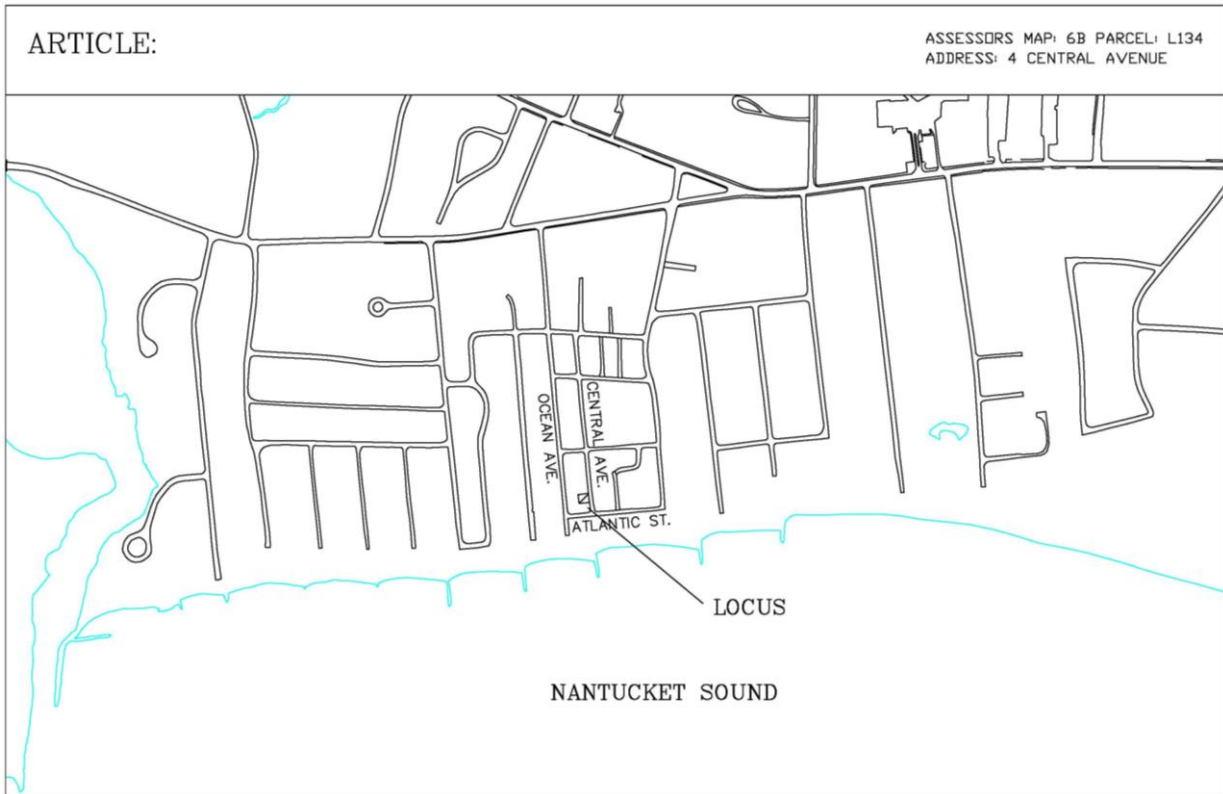
ACTION: Motion carried.

LAND MATTERS

TOWN-OWNED LAND – 4 CENTRAL AVENUE – CLEAR THE TITLE

ARTICLE 45: To see if the Town will vote to authorize the Board of Selectmen to take by Eminent Domain, for the purpose of clearing the Title, 4 Central Avenue used for general municipal use as surplus property. The parcel is identified on Assessor's Map 6B, Parcel L134 and is approximately 0.04 of an acre, and to act fully thereon. By request of the Board of Selectmen.

Explanation: *The 2017 Annual Town Meeting authorized the sale of this parcel. The Board of Selectmen has an accepted bid for the parcel. It was learned that the title has some potential defects. This action will clear the title and allow the transfer to be completed.*



Article 45

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

DEED ACCEPTED IN LIEU OF FORECLOSURE – 31/33 LAKEVIEW DRIVE

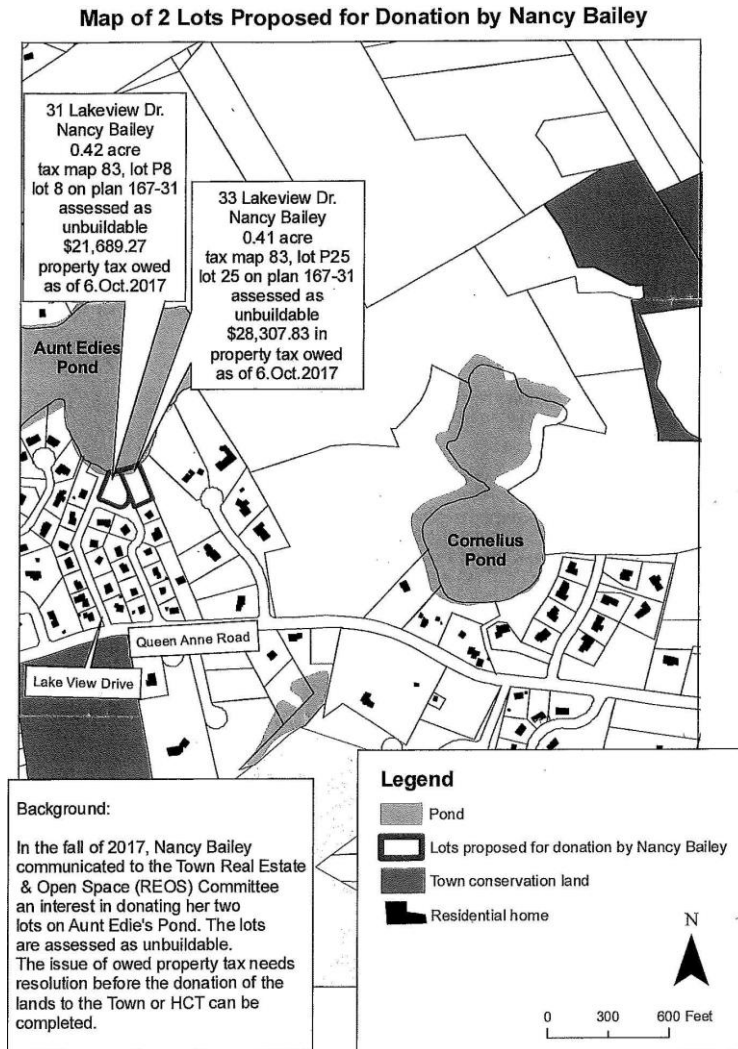
ARTICLE 46: To see if the Town will vote to authorize the Board of Selectmen to accept a deed in lieu of foreclosure pursuant to M.G.L. c.60 § 77C for 0.42 acres at 31 Lakeview Drive and 0.41 acres at 33 Lakeview Drive owned by Nancy Bailey. The parcels are identified on Assessor's Map 83, Lot P8 and Assessor's Map 83, Lot P25, and to act fully thereon. By request of the Board of Selectmen.

Explanation: An elderly resident owns two parcels and has not been able to pay taxes. Both are in foreclosure. The resident has offered the deeds in lieu of foreclosure. The statute allows Town Meeting to accept in lieu of taxes owed.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.



**70 WILLOW STREET TOWN PROPERTY CLEAR TITLE
AND REVISE BOUNDARY LINES**

ARTICLE 47: To see if the Town will vote to transfer the care, custody and control of the parcel of land located on Willow Street and identified by the Assessors as Parcel 10-X3 from the tax custodian for tax title purposes to the Board of Selectmen for general municipal purposes and for the purpose of conveyance; to authorize the Board of Selectmen to enter into agreements with abutters, and to convey a portion or portions of Parcel 10-X3 to abutters, and, in connection therewith, to accept deeds from abutters to portions of the abutting parcels, for the purpose of establishing the boundary lines of all said parcels, for general municipal purposes and/or for the purpose of conveyance; to authorize the Board of Selectmen to take Parcel 10-X3 and/or the foregoing portions of the abutting parcels by eminent domain, if appropriate, for the purpose of clearing the Town's title thereto and/or for affordable housing purposes; and, further, to authorize the Board of Selectmen to convey all or portions of Parcel 10-X3 and other land acquired by the Town hereunder for affordable housing purposes for such consideration, which may be nominal consideration, and on such other terms and conditions as the Board may deem appropriate; and act fully thereon.

Explanation: 70 Willow Street is a Town Owned piece of property that when acquired had some defects in Title and Property Boundaries. This Article will allow the Board of Selectmen to clear title by Eminent Domain and allow for revisions to the Property Boundary lines to reflect the actual situation. Two neighbors have portions of their property on "town owned land". The Board of Selectmen will be authorized under this article to clear up long standing issues.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

COMMUNITY PRESERVATION
RESERVE FOR FUTURE APPROPRIATION AMOUNTS FROM FY 2018
COMMUNITY PRESERVATION FUND ESTIMATED ANNUAL REVENUES

ARTICLE 48: To see if the Town will vote to reserve for future appropriations amounts from the FY 2018 Community Preservation Act Fund estimated annual revenues as recommended by the Community Preservation Committee as follows:

- A sum of money for the acquisition, creation and preservation of open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund
FY 2018 Undesignated Fund Balance

And to act fully thereon. By request of the Community Preservation Committee.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.

At this time David Nixon, Chairman - Community Preservation Committee (CPC) read the report as follows:

The Community Preservation Committee voted Articles 48, 49, 50, 51, 52,53,54,55,56,57,58, in 2017 to fund and bring to Town Meeting 2018 for approval.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that the Town transfer from FY19 estimated revenue Community Preservation Fund the sum of \$164,303 for the Historic Reserve Fund, \$164,303 for the Open Space Reserve Fund and \$164,303 for the Community Housing Reserve Fund. Duly seconded
ACTION: It was a unanimous vote, so declared.

FUND LAND BANK DEBT SERVICE

ARTICLE 49: To see if the Town will vote to appropriate from the Community Preservation Act Funds - Undesignated Fund Balance, \$588,750- to fund the Debt Service on the outstanding Land Bank Debt. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Town Administrator. Estimated Cost: \$ 588,750.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED WITH THE AMOUNT OF \$588,750 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS TO THE TOWN OPERATING BUDGET TO PAY THE ON-GOING LAND BAND DEBT. VOTE: YES-5, NO-0.

Refer to the Community Preservation Report under article 48.

MOTION: (Jack Brown, Chairman-Finance Committee) I move to appropriate from Community Preservation Act Funds-Undesignated Fund Balance, \$588,750 to fund the Debt Service on the outstanding Land Bank Debt in Article 4 of this Town Meeting. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance. Duly seconded

ACTION: It was a unanimous vote, so declared.

COMMUNITY PRESERVATION ACTIVITIES UNDER \$50,000

ARTICLE 50: To see if the Town will vote to raise and appropriate and/or transfer from the Community Preservation Act, a sufficient sum of money to fund the items in the table below consistent with their respective applications. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$139,740

	<u>Project</u>	<u>Purpose</u>	<u>Amount</u>	<u>Appropriation Source</u>
1	Albro House Status Assessment	Assessment of the structure of the house for future use.	2,500	Historic Reserve
2	Mt. Pleasant Cemetery Gravestone Preservation	Preservation of the gravestones.	49,900	Historic Reserve
3	Pleasant Lake Ave Crossing Lights	Installation of pedestrian warning lights on the bike trail.	27,000	Undesignated Reserve
4	Library Preservation & Digitization of the Harwich Oracle maintained at Brooks Free Library	Digitization of paper copies.	10,340	Historic Reserve
5	Contracting for Records Retention	Records retention specialist firm to cull through historic documents.	40,000	Historic Reserve
6	Community Development Partnership	Fund educational training activities related to Affordable Housing and enter into a grant agreement with the Community Development Partnership	10,000	Community Housing Reserve
		TOTAL		

**H-1 ALBRO HOUSE – BUILDING CONDITIONS ASSESSMENT & EVALUATION
PASSED 7 TO 0.**

**H-6 MOUNT PLEASANT CEMETERY GRAVESTONE CONSERVATION.
PASSED 7 TO 0.**

REC-16 PLEASANT LAKE AVENUE CROSSING LIGHTS. PASSED 4 TO 3.

**H-2 PRESERVATION AND DIGITIZATION OF THE HARWICH ORACLE
NEWSPAPER. PASSED 7 TO 0.**

**H-4 PRESERVATION AND ARCHIVING OF PUBLIC RECORDS STORAGE AT
HARWICH COMMUNITY CENTER. PASSED 7 TO 0.**

CH-7 CAPE HOUSING INSTITUTE. PASSED 6 TO 0 (1 RECUSAL).

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND
ADOPTED AND THAT \$139,740 BE TRANSFERRED FROM COMMUNITY
PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.
VOTE: YES-5, NO-0.**

Refer to the Community Preservation Report under Article 48.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$139,740 be transferred from community preservation act funds as identified on the chart in the warrant for this purpose. Duly seconded

ACTION: Motion carried.

**HISTORIC BROOKS FREE LIBRARY
RESTORATION – SUPPLEMENTAL FUNDS**

ARTICLE 51: To see if the Town will vote to appropriate from Community Preservation Act Funds - Historic Reserve, \$300,000 of additional funding to accomplish historic preservation work on the exterior of the Brooks Free Library appropriated at the 2016 Annual Town Meeting. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Brooks Free Library Board of Trustees. Estimated Cost: \$300,000

**H-3 HISTORIC PRESERVATION OF BROOKS FREE LIBRARY EXTERIOR
PASSED 6 TO 1.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND
ADOPTED AND THAT \$300,000 BE TRANSFERRED FROM COMMUNITY
PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.
VOTE: YES-5, NO-0.**

Refer to the Community Preservation Report under Article 48.

MOTION: (Dana DeCosta-Finance Committee) I move that this article be accepted and adopted and that \$300,000 be transferred from community preservation act funds – Historic reserve for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

CONSTRUCTION OF AN APPROPRIATE MUNICIPAL PUBLIC RECORDS STORAGE FACILITY IN THE HARWICH COMMUNITY CENTER BASEMENT

ARTICLE 52: To see if the Town will vote to appropriate from Community Preservation Act Funds - Historic Reserve, \$120,275 to construct an appropriate municipal public records storage facility in the Harwich Community Center for the preservation and archiving of public records. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Town Administrator. Estimated Cost: \$120,275.

H-4 PRESERVATION AND ARCHIVING OF PUBLIC RECORDS STORAGE AT HARWICH COMMUNITY CENTER. PASSED 7 TO 0.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$120,275 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC. VOTE: YES-5, NO-0.

Refer to the Community Preservation Report under Article 48.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$120,275 be transferred from community preservation act funds – Historic reserve of \$18,946 and \$101,329 from FY 19 Estimated Annual Revenue for this purpose. Duly seconded

ACTION: Motion carried

HABITAT FOR HUMANITY COMMUNITY HOUSING

ARTICLE 53: To see if the Town will vote to appropriate from Community Preservation Act Funds - Community Housing Reserve, \$300,000 to support Habitat for Humanity of Cape Cod, Inc. in building six new affordable homes located at 93-97 Main Street in West Harwich and to enter into a grant agreement with Habitat for Humanity of Cape Cod, Inc., and further authorize the Board of Selectmen to accept an affordable housing restriction on said property. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Community Housing Reserve, and to act fully thereon. By request of the Community Preservation Committee and Habitat for Humanity of Cape Cod, Inc. Estimated Cost: \$300,000.

CH-9 93-97 MAIN STREET/ROUTE 28 HABITAT FOR HUMANITY COMMUNITY HOUSING. PASSED 7 TO 0.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$300,000 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.

VOTE: YES-5, NO-0.

Refer to the Community Preservation Report under Article 48.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$300,000 be transferred from community preservation act funds – Community Housing reserve for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

BROOKS PARK EXPANSION/IMPROVEMENT PHASE 5

ARTICLE 54: To see if the Town will vote to appropriate from Community Preservation Act Funds - Undesignated Reserve, \$333,500 to replace the current Brooks Park lighting system with a new comprehensive lighting system. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$333,500

REC-14 BROOKS PARK IMPROVEMENT PHASE 5 – LIGHTING. PASSED 7 TO 0.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$333,500 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.
VOTE: YES-5, NO-0.**

Refer to the Community Preservation Report under Article 48.

MOTION: (Dana DeCosta, Finance Committee) I move that this article be accepted and adopted and that \$333,500 be transferred from community preservation act funds – Undesignated Fund Balance for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

JUDAH ELDDREDGE PROPERTY ACQUISITION

ARTICLE 55: To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, and/or eminent domain, for conservation and open space purposes, a parcel of land located on Seth Whitefield Road, identified by the Assessors as Parcel 85/B1-R, containing 24.6 acres, more or less, and described in a deed recorded with the Barnstable Registry of Deeds in Book 1, Page 512, with the care, custody, control and management thereof to be vested with the Conservation Commission; to raise and appropriate, transfer from available funds, including without limitation, from the Community Preservation Fund/Open Space Reserves \$209,695.30, and Undesignated Reserve \$159,304.70m for a total of \$369,000 and further, to authorize the Board of Selectmen and/or the Conservation Commission to apply for, accept and expend any funds that may be provided by the Commonwealth or other public or private sources to defray all or a portion of the costs of said acquisition, including, but not limited to, grants and/or reimbursement from the Commonwealth under the Self-Help Act, G.L. c. 132A, Section 11 (now, so-called LAND grants), which grants and/or funds so received shall be used to repay all or a portion of the sum provided by the Community Preservation Fund

hereunder; and to authorize the Board of Selectmen and/or the Conservation Commission to grant to a qualified organization a perpetual conservation restriction pursuant to the provisions of G.L. c. 184, Sections 31-33, in compliance with G.L. c. 44B, Section 12(a), protecting the property for the purposes for which it is acquired, and to enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing purposes, provided that any funds left unspent from this “”Article are to be returned to the Community Preservation Act Funds – Open Space Fund Balance, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$369,000

**OS-12 PRESERVATION OF THE ELDREDGE CONSERVATION LANDS.
PASSED 4 TO 3.**

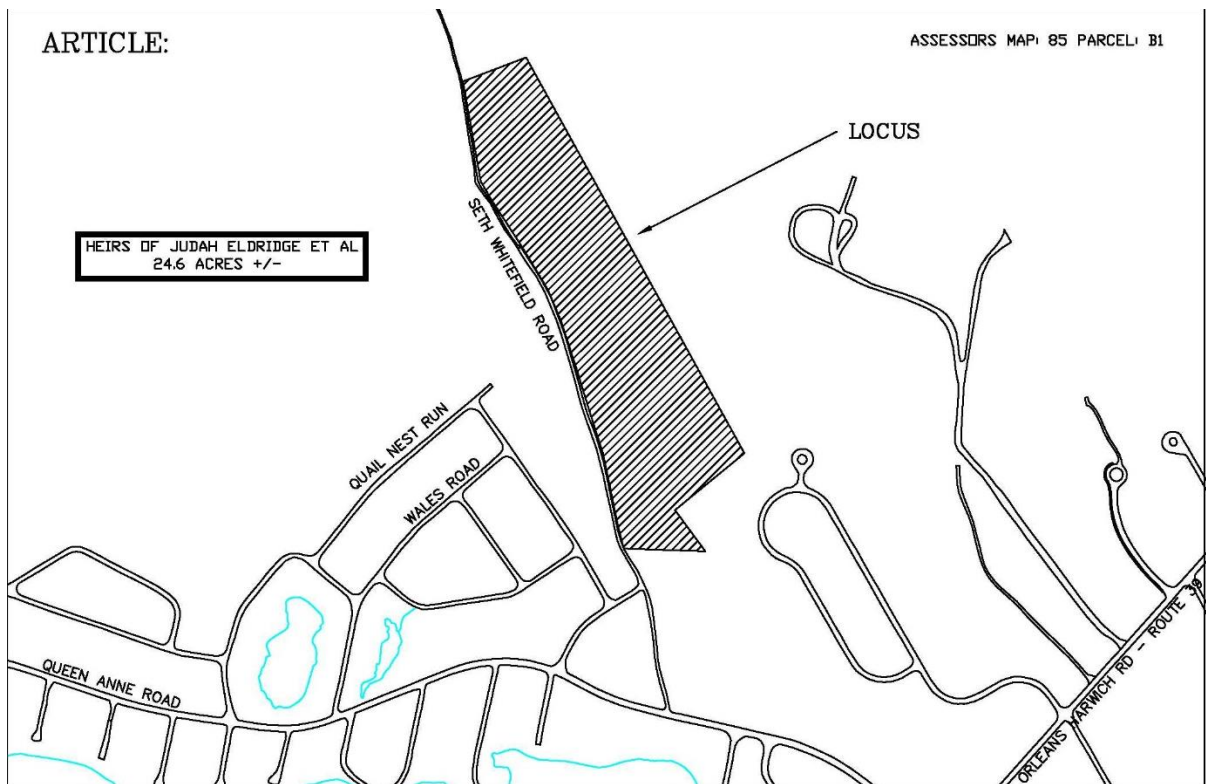
**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND
ADOPTED AND THAT \$369,000 BE TRANSFERRED FROM COMMUNITY
PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.
VOTE: YES-5, NO-0.**

Refer to the Community Preservation Report under Article 48.

MOTION: (Dana DeCosta, Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$369,000 be transferred from community preservation act funds /Open Space Reserves \$209,695.30, and Undesignated Fund Balance \$159,304.70 for this purpose. Duly seconded

A motion was made and seconded to terminate debate, this motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, motion carried.

ACTION: This vote required a 2/3 vote to pass, a standing count was taken, YES 161 NO 65, it did receive the necessary 2/3 vote, the motion carried.



Article 55

**PURCHASE OF CONSERVATION RESTRICTION FOR 15 ACRES
AT CORNELIUS POND (AKA ELDRIDGE POND)**

ARTICLE 56: To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, a perpetual conservation restriction pursuant to the provisions of G.L. c.184, §§31-33, for open space and watershed protection purposes under the provisions of G.L. c. 40, §8C, on certain parcels of land situated on Cornelius Pond off of 588 Queen Anne Road in Harwich, containing 15 acres, more or less, in the aggregate, which parcels are shown as the land in Plan Book 215, Page 47, except Lot S-1 on Plan Book 430, Page 18, and further described in a deed recorded with said Deeds in Book 30652, Page 193, with the care, custody, control and management of such conservation restriction to be vested with the Conservation Commission; and/or estimated annual revenues under G.L. c.44B, the so-called Community Preservation Act, the sum of \$200,000 for the foregoing acquisition and costs incidental or related thereto, including, without limitation, costs of appraisals and closing costs; to authorize the Board of Selectmen and the Conservation Commission to apply for, accept, and expend any grants and/or reimbursement of funds which may be provided by the Commonwealth of Massachusetts to defray all or a portion of the foregoing costs, including, but not limited to, funding under the Self-Help Act (G.L. c.132A, §11), the Federal Land & Water Conservation Fund (P.L. 88-568, 78 Stat 897), and/or other federal and state programs in any way related to the scope of this article, and, further, to authorize the Board of Selectmen and/or Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing

purposes; provided that any funds left unspent from this Article are to be returned to the Community Preservation Act Funds –Open Space, and to act fully thereon. By request of the Community Preservation Committee, Harwich Conservation Trust and the Real Estate and Open Space Committee. Estimated cost: \$200,000.

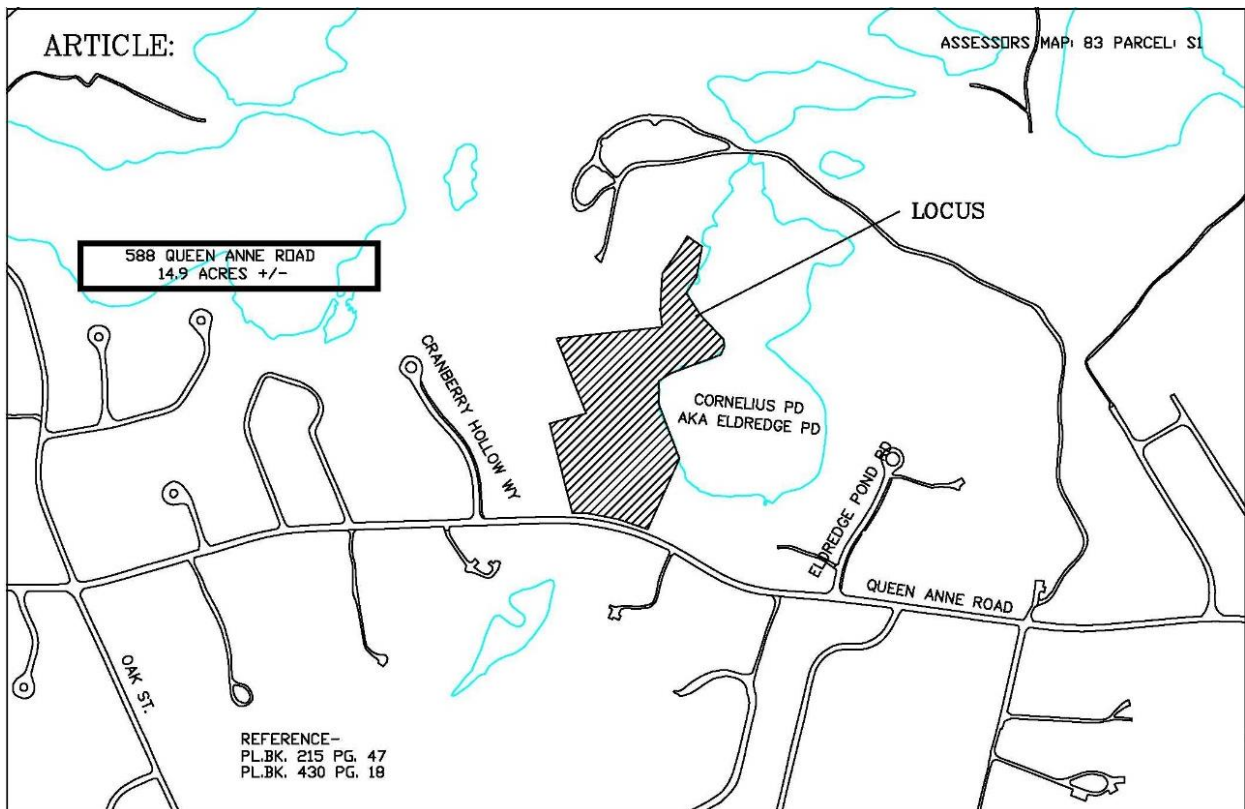
OS-11 CORNELIUS POND WOODLANDS PROJECT. PASSED 7 TO 0.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$200,000 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC. VOTE: YES-5, NO-0.

Refer to the Community Preservation Report under Article 48.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$200,000 be transferred from community preservation act funds – Open Space reserve of \$90,005 and \$109,995 from FY'19 Estimated Annual Revenue for this purpose. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.



Article 56

HINCKLEY POND REMEDIATION/IMPROVEMENTS

ARTICLE 57: To see if the Town will vote to raise and appropriate , transfer from available funds, including \$575,000 from the Community Preservation Act Funds – Undesignated Reserve, to implement a portion of Phase 2 of the Town of Harwich Comprehensive Wastewater Management Plan, approved by the Massachusetts Secretary of Energy and Environmental Affairs in a Massachusetts Environmental Policy Act Certificate dated May 13, 2016, consisting of the design, construction, and remediation, including alum treatment of Hinckley Pond, as more fully described in said Comprehensive Wastewater Management Plan, and all other costs incidental and related thereto; and to appropriate from Community Preservation Act Funds – Undesignated Fund Balance, \$75,000 to work with the Recreation and youth Commission to improve and enhance the public access area closest to the bike trail/Rte. 124 intersection with the addition of a walkway and viewing platform, bike kiosk, picnic tables and an ADA compatible path for a total request of \$650,000, provided that any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated; and to act fully thereon. By request of the Community Preservation Committee and Town Administration. Estimated Costs: \$650,000

**REC-15 HINCKLEY POND RESTORATION AND PUBLIC ACCESS AREA RT. 124.
PASSED 5 TO 2.**

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND
ADOPTED AND THAT \$650,000 BE TRANSFERRED FROM COMMUNITY
PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC.
VOTE: YES-5, NO-0.**

Refer to the Community Preservation Report under Article 48.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that \$650,000 be transferred from community preservation act funds – Undesignated Fund Balance of \$199,052 and \$450,948 from FY 19 Estimated Annual Revenue for this purpose. Duly seconded
ACTION: It was a unanimous vote, so declared.

FUND THE AFFORDABLE HOUSING TRUST

ARTICLE 58: To see if the Town will vote to appropriate from Community Preservation Act Funds – Community Housing Reserve, \$490,000 and \$10,000 from Undesignated Reserve, for a total of \$500,000 to fund the Harwich Affordable Housing Trust to create and preserve affordable housing in the Town of Harwich, and to fund the hiring of a part-time Housing Coordinator. Said appropriation is subject to approval of the Housing Trust acceptance statute and related bylaw that is contained within this Annual Town Meeting. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Community Housing Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Board of Selectmen. Estimated cost: \$500,000.

CH-10 HARWICH AFFORDABLE HOUSING TRUST FUND / PART TIME HOUSING COORDINATOR. PASSED 7 TO 0.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND THAT \$500,000 BE TRANSFERRED FROM COMMUNITY PRESERVATION ACT FUNDS FOR THIS PURPOSE BY REQUEST OF THE CPC. VOTE: YES-4, NO-1.

Refer to the Community Preservation Report under Article 48.

MOTION: (Jack Brown, Chairman-Finance Committee) I move this article be accepted and adopted as printed in the warrant and that \$500,000 be transferred from community preservation act funds – Community Housing Reserve of \$237,085, and \$262,915 from FY 19 Estimated Annual Revenue for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

PRIVATE PETITIONS

**DEFRAY THE EXPENSES OF THE CHASE LIBRARY
AND HARWICH PORT LIBRARY**

ARTICLE 59: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By Petition. Estimated cost: \$20,000.

Explanation: Chase Library and Harwich Port Library are free, publicly supported libraries. Town funds have been appropriated either through the general budget or by articles since 1911 (Chase) and 1926 (Harwich Port). These funds are essential for continued operation and for the customary State reimbursements.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$20,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

PROMOTE THE TOWN OF HARWICH

ARTICLE 60: To see if the Town will vote to: raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By petition. Estimated cost: \$30,000

***Explanation:** For more than 59 years, Harwich Chamber of Commerce (HCC) has worked in the best interest of Harwich and for the people living in, working in and visiting the Town of Harwich. Since 1995, the citizens of Harwich, through the annual Town Meeting, have voted to fund warrant articles submitted by the Harwich Chamber of Commerce in support of its work promoting the community, providing needed informational services, and developing and advancing economic sustainability and development strategies. We are again requesting the Town's support for the Chamber's efforts in:*

- (a) providing year-round informational services to visitors, residents, second homeowners, and businesses (over 76,000 visits to our Information Center in 2017)*
- (b) promoting the Town of Harwich and its new brand: The Warm Side of the Cape, thereby bringing much needed income into the community.*
- (c) Support of the Chamber's efforts, in partnership with the Town of Harwich, to develop and implement economic development initiatives to benefit the Town as defined by objectives in the Town's Local Comprehensive Plan, and marketing Harwich's Cultural Districts; Harwich Port and Harwich Center.*

*(a) **Year-Round Information Services:** Harwich's Information Center is open 52 weeks a year. Combining this valuable resource with the Chamber's internet/website portals, New explore boards located at Logan Airport, North and South Stations as well in many locations throughout Massachusetts, New England and Nationally and continued telephone and mail inquiries, Harwich Chamber annually provides more than 320,000 instances of contact with visitors, seasonal and year-round homeowners and residents, organizations and businesses. These connections offer the opportunity to market and promote the Town utilizing our new brand "The Warm Side of the Cape." By being available to meet the needs of our "customers" we are able to encourage patronage of our local amenities and businesses and to connect individuals and businesses with the appropriate Town offices and officials 12 months a year in a friendly, warm and upbeat fashion.*

*(b) **Promoting the Town of Harwich:** The Harwich Chamber continues to be the lead force in promoting the Town of Harwich. By utilizing a multi-faceted approach, HCC strives to position Harwich as a premier destination for local, regional, national and international individuals and families. The marketing strategies are aimed at encouraging*

residents, second homeowners (current and potential), and visitors to avail themselves of Harwich's recreational amenities, as well as for shopping, dining, vacations, day trips, events and festivals. The plan, which positions Harwich as a desired vacation destination and an outstanding place in which to live and work, includes:

- 1. The 2018 Harwich Magazine will focus on Arts and Culture , the Town's primary comprehensive printed and online resource for attracting tourists and visitors to Harwich, and for our residents, second home-owners and businesses.*
- 2. The HCC website's robust content complements the Magazine and links to a wide range of Town resources.*
- 3. Ancillary printed and on-line pieces, including specialized maps (cranberry bogs, lodging locator, dining locator, beaches, bike trail) that target market segments and interests.*
- 4. Media placements in local, regional and national publications.*
- 5. Online targeted ads geared towards establishing new residents, building our workforce and bringing in tax revenues for the town.*

Special events and festivals are about more than attracting people to town to enjoyable experiences. They are about defining key elements of Harwich's brand and about parlaying those assets into support for our businesses, non-profit organizations, and the community. In 2017 the Harwich Chamber of Commerce in partnership with sponsorships from Harwich Chamber of Commerce members we brought back after a 10 year absence the much loved Fireworks as part of the Harwich Cranberry Festival. In addition, Fall for Harwich provided the umbrella under which thousands of people were invited to participate in a wide array of more than 30 events, including the half-marathon road race, music festival, bog walks, concerts, teas, arts & crafts, our second sidewalk sale and more. Fall for Harwich and Christmas in Harwich also provide opportunities for our local non-profits to raise much needed funds and increase their visibility. In addition, the Chamber continues to actively engage in creating and implementing new events as well as expanding existing events. In 2017, the Chamber coordinated eight Port Summer Night Musical Strolls in Harwich Port, several musical concerts that combined opportunities with restaurants and other businesses to increase meals, shopping and a night out with a show. We look forward to continuing to expand these offerings in 2018.

Economic Development: *HCC will continue to collaborate with the Town on economic development strategies and initiatives. Over this past year, HCC has worked tirelessly on behalf of the Town and its businesses and continues to do so. HCC has advocated for a strengthened technology infrastructure and better health insurance rates for small businesses. The Chamber has also provided training, counsel and support to dozens of small businesses struggling to survive in the current economic climate, and has met with several individuals considering locating their business in Harwich. HCC continues to strengthen its collaboration with other local chambers of commerce through the Local Cape Chambers Collaborative (LC3) and the Lower Cape Chambers group. Among the many activities currently underway are:*

- With LC3 meeting with the Economic Development Council on regional economic development priorities, identified by local chambers in consultation with town officials*

- *With LC3 continued advocacy on transportation issues, including real time information, bridge issues, issues relating to drug use, attracting more traffic to the Regional Airport and more.*
- *With Lower Cape Chambers hosting the Annual Lower Cape Home & Garden Show this year again to be held at the Cape Cod Tech, trainings, inter-chamber networking (giving greater business-to- business opportunities)*
- *Parking and Connectivity continue to explore opportunities for remote parking lots and transit service for harbors, beaches and other sites with high seasonal demand.*

The Chamber is honored to partner with the Town on building a better community, but the Chamber relies on the Town's support to help achieve its goals. Without this support, the Chamber's marketing activities will be significantly reduced. We appreciate the past support of the Town of Harwich and request funding for these important, revenue-generating initiatives. Thank you for your consideration

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$30,000 be transferred from Free Cash for this purpose.
Duly seconded

ACTION: Motion carried.

SUPPLEMENT ANNUAL ALLOCATION OF MASS CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 61: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for grant awards to artists, performers and interpretive scientists who bring events to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Harwich Cultural Council. Estimated Cost: \$3,600.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$3,600 be transferred from Free Cash for this purpose.
Duly seconded

ACTION: It was a unanimous vote, so declared.

**INTERMUNICIPAL AGREEMENT TO FACILITATE REMOVAL OF
EXCESS NITROGEN LOADS TO PLEASANT BAY**

ARTICLE 62: To see if the Town will vote to direct the Board of Selectmen to approve and execute an Intermunicipal Agreement (IMA) with the Towns of Chatham, Brewster, and Orleans relative to a Pleasant Bay Watershed Permit to be requested from the Massachusetts Department of Environmental Protection to facilitate removal of excess nitrogen loads to Pleasant Bay; execution of the IMA shall be contingent upon and subject to the satisfactory completion and acceptance by the Board of Selectmen of the Pleasant Bay Targeted Watershed Management Plan, Watershed Permit terms and conditions, and final proposed Intermunicipal Agreement; and to act fully thereon. By request of the Board of Selectmen and the Pleasant Bay Alliance.

Explanation: MassDEP has initiated a new program of Watershed Permitting to facilitate removal of excess nitrogen loads impacting coastal embayments. Pleasant Bay has been selected to participate in a pilot project to obtain such a permit, pending town approvals.

The core aspect of the permit will be a Targeted Watershed Management Plan (TWMP). The TWMP is based on the nutrient management plans (ie, CWMPs) already prepared by the towns in the watershed and will demonstrate how the combined effect of the four towns' plans will achieve the necessary nutrient removal within the Pleasant Bay watershed., and will not be a new plan. The TWMP will be an elaboration of the Pleasant Bay Composite Nitrogen Management Analysis (March 2017).

In order to obtain a Watershed Permit, a four-town intermunicipal agreement (IMA) will need to be executed that confirms each town's share of nitrogen removal responsibility and its intended implementation schedule, giving all towns the assurance that the towns are working together and that improved water quality will be not delayed by one town's inactions.

The proposed IMA builds on the Resolution of the Towns Sharing the Watershed of Pleasant Bay signed by the Board of Selectmen in June 2017. The resolution endorsed the Pleasant Bay Composite Nitrogen Management Analysis as an accurate representation of the Town's share of current attenuated nitrogen load and its responsibility to remove nitrogen in Pleasant Bay.

The Watershed Permit will give the towns MassDEP permission to conduct nitrogen removal projects for which there is no current permitting program, such as so-called non-traditional technologies, with an agreed-upon process for documenting the nitrogen removal that actually occurs.

By accepting the permit, the town obtains the following advantages:

- Eligibility for SRF financing for non-traditional technologies*
- Higher priority for SRF financing for both traditional and non-traditional technologies*
- Special consideration for other grant programs;*

- *An assured procedure for documenting nitrogen removal credits toward TMDL compliance;*
- *Protection from DEP enforcement actions related to current excessive nitrogen loads, provided that implementation schedules are met.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in warrant. Duly seconded

ACTION: Motion carried.

PLEASANT BAY RESOURCE MANAGEMENT PLAN UPDATE

ARTICLE 63: To see if the Town will vote to adopt the 2018 Pleasant Bay Resource Management Plan Update developed in accordance with the Pleasant Bay Resource Management Plan adopted by the Town in 1998 and updated in 2003, 2008 and 2013, and the Memorandum of Agreement with the Towns of Orleans, Chatham and Brewster, originally authorized by the Town in 1998 and re-authorized in 2003, 2008 and 2013; and to authorize the Board of Selectmen to enter into a successor Memorandum of Agreement, as amended by the Board of Selectmen, with one or more of the aforementioned towns for the purpose of continuing the Pleasant Bay Resource Management Alliance to implement the plan and plan updates and to act fully thereon. By request of the Board of Selectmen and Pleasant Bay Alliance.

Explanation: *The Pleasant Bay Resource Management Plan 2018 Update describes management issues and provides recommendations for coordinated management activity within the Pleasant Bay Area of Critical Environmental Concern (ACEC) and watershed. The purpose of the management plan is to promote the natural resource health and public enjoyment of Pleasant Bay. The management plan is updated as needed by the Pleasant Bay Alliance, an organization formed by an inter-municipal agreement between Brewster, Orleans, Chatham and Harwich. Town Meeting in each town is being asked to adopt the 2018 Update and renew the Memorandum of Agreement forming the Alliance. The 2018 Update contains recommendations in the areas of Biodiversity and Habitat Protection, Wetlands Protection, Fisheries Management, Watershed Planning, Coastal Processes and Coastal Structures, Navigation Safety, Public Access and Historic Resources. The Update was developed over the past year by the Alliance with input from local and regional resource managers and interested citizens. A public hearing was held in xxx.*

The 2018 Update is available on the home page of the Pleasant Bay Alliance website, www.pleasantbay.org. Resource Management priorities include:

*1. Continuing to Facilitate Watershed-based Collaboration to Address Nitrogen Loading
Encourage the four watershed towns to make progress in developing and implementing nutrient management plans and promote watershed-based collaboration to achieve total nitrogen Total Maximum Daily Loads (TMDLs). Stormwater management, smart growth, and fertilizer controls will be areas of focus.*

*2. Promoting Coastal Resiliency by Protecting Healthy Coastal Processes
Continue to work with Conservation Commissions to implement the Guidelines for Erosion Management in Pleasant Bay, Evaluate Management and Resiliency Strategies for Dealing with the Effects of Sea Level Rise in Pleasant Bay and Chatham Harbor.*

*3. Promoting Strengthening of Wetland Protections
Continue to work to strengthen local wetlands protection regulations and review procedures by recommending modifications to local conservation regulations and bylaws.*

*4. Developing Best Management Practices to Protect Biodiversity
Develop best management practices designed to manage invasive species and promote habitat and resource protection. Investigate, monitor and improve opportunities for diadromous fish passage.*

*5. Continuing Resource Monitoring Programs and Research
Continue to monitor water quality, tide data, salt marsh and eelgrass health, and aerial photography for management support and regulatory compliance. Rely on rigorous technical analyses to discern significant trends.*

*6. Continuing to Build Stewardship through Public Education
Continue to develop stewardship by sharing research, data and information regarding resource conditions and trends.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in warrant. Duly seconded

ACTION: Motion carried.

REVOLVING/STABILIZATION/OPEB FUNDS

DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 64: To see if the Town will vote to set the spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code; and to act fully thereon. By request of the Board of Selectmen

<u>Revolving Fund</u>	<u>Authorize to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY 19 Spending Limit</u>	<u>Disposition of FY18 Fund balance</u>
Golf	Director, Golf Committee & ATA	Golf Lessons and Pro Shop Sales	Pro Shop expenses, clubhouse and kitchen maintenance, modernization, and lessons instructor	\$250,000	Available for expenditure
Golf Infrastructure fund	Director, Golf Committee	New surcharge on all green fees and cart fees	CVGC Infrastructure including Club House facilities, maintenance facilities	\$100,000	
<u>Revolving Fund</u>	<u>Authorize to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY 19 Spending Limit</u>	<u>Disposition of FY18 Fund balance</u>
Council on Aging	Director & Council on Aging	Fees from health, recreation, nutrition and education programs	Health, recreation, nutrition and education programs	\$125,000	Available for expenditure
Cemetery	Administrator & Cemetery Commission	90% of Lot Sales, 100 % of all Cemetery Services and Fees	Maintenance of town cemeteries	\$100,000	Available for expenditure
Community Center	Director & Facilities Committee	Fees from use of the weight room	Weight Room Equipment (and repair)	\$100,000	Available for expenditure
Recreation	Director & Rec & Youth Commission	Fees from recreation and youth programs	Recreation and youth programs	\$125,000	Available for expenditure
Albro House	Town Planner & Historic District/Hist. Commission	Fees from receipts of lease or fees for short term rooms use and rental	Restorations, maintenance, care and support of town-owned property	\$10,000	Available for expenditure
ADA	Town Administrator	Receipts of parking penalty fees	Interpreter services or accommodations required under ADA	\$2,500	Available for expenditure
Wetlands	Conservation Commission	Notice of Intent filing fees	Consultants and wetland and buffer zone management and restoration projects	\$6,000	Available for expenditure
Middle School	Community Center Director and Facilities Manager	funds generated from receipt of lease or fees collected for short term, year-round, temporary or otherwise, room(s) use and rental	funding restorations, maintenance, care, and support	\$100,000	Available for expenditure
Sidewalks	Town Planner and Planning Board	sidewalk improvements including consulting services and construction	monies generated from receipts paid to the Town in lieu of sidewalks required to be installed in new subdivisions	\$50,000	Available for expenditure

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted in accordance with the chart published in the Warrant except for the Cemetery Fund will be \$70,000 instead of the \$100,000. Duly seconded

ACTION: It was a unanimous vote, so declared.

At 9:45 a motion was made and seconded to reconsider Article 64, this required a $\frac{3}{4}$ majority vote to pass, it was a unanimous vote, so declared.

MOTION TO RECONSIDER ARTICLE 64: (Dana DeCosta – Finance Committee) I move to accept and adopt Article 64 as printed in the warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

ESTABLISH ANNUAL TAX TITLE COLLECTION REVOLVING FUND

ARTICLE 65: To see if the Town will accept General Laws Chapter 60, Section 15B, which allows the Town to establish by vote a Tax Title Collection Revolving Fund, effective FY 19, to offset expenses incurred in connection with a tax taking or tax title foreclosure, including, but not limited to, searching and examining titles, mailing, publishing or advertising notices or documents, petitioning the land court, serving court filings and documents and paying legal fees. Said Revolving Fund shall be under the control of the Treasurer/Collector, and to act fully thereon. By request of the Finance Director and Treasurer/Collector.

Explanation: Establish revolving fund to be utilized by the treasurer-collector for costs, charges, and fees associated with tax title management and to pay out-of-pocket expenses related to tax takings, redemptions and foreclosures of tax titles.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in warrant provided that the maximum amount authorized to be expended from the Revolving Account shall not exceed \$36,000 in any fiscal year.

Duly seconded

ACTION: Motion carried.

STABILIZATION FUND

ARTICLE 66: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the Stabilization Fund, and act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$700,000.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPFI). FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR

INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$630,000 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: It was unanimous vote, so declared.

OPEB TRUST FUND

ARTICLE 67: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the OPEB Trust Fund, and act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$700,000.

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$700,000 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

FUND PRIOR YEAR'S UNPAID BILLS

ARTICLE 68: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$10,500.

Explanation:

Matthews & Mathews, LLC – Legal Expense

\$7,825.00

Coppola & Coppola – Legal Expense

\$ 2,431.25

FINANCE COMMITTEE RECOMMENDS NO RECOMMENDATION PENDING FURTHER INFORMATION (NRPF). FINANCE COMMITTEE VOTES NRPF WHEN, AT THE TIME THE WARRANT IS PRINTED, IT HAD INSUFFICIENT OR INCOMPLETE INFORMATION TO MAKE AN INFORMED RECOMMENDATION. IT DOES NOT IMPLY A NEGATIVE FINANCE COMMITTEE VIEW, ONLY AN INCOMPLETE UNDERSTANDING OF THE ARTICLE SO VOTED. FINANCE COMMITTEE WILL MAKE ITS FINAL RECOMMENDATION AT TOWN MEETING AFTER HAVING RECEIVED FURTHER INFORMATION. VOTE: YES-5, NO-0.

MOTION: (Jack Brown, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in warrant and that the sum of \$10,500 be transferred from Free Cash for this purpose. Duly seconded

ACTION: This motion required a 4/5 majority vote to pass, it was a unanimous vote, so declared.

CUSTOMARY

HERRING FISHERIES

ARTICLE 69: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

MOTION: (Mark Ameres, Finance Committee) I move that this article be accepted and adopted. Duly seconded

ACTION: It was a unanimous vote, so declared.

At this time the Moderator made the following appointment:

TOWN MODERATOR APPOINTMENTS ANNUAL TOWN MEETING

I hereby appoint Dana A. DeCosta to a three-year term to the Finance Committee
Expiring June 30, 2020

Dated: May 7, 2018

s/Michael D. Ford, Esq.
Town Moderator

At 10:00 pm on Tuesday, May 8, 2018 a motion was made and seconded to adjourn the Annual Town Meeting.

THE FOLLOWING ARTICLES WERE PASSED AT THE ANNUAL TOWN MEETING MAY 7, 2018

CUSTOMARY ARTICLES

1. Town Officers & Committees
2. Reports of Town Officers & Committees
69. Herring Fisheries

CAPITAL PLAN

8. Adopt the Capital Plan

ADMINISTRATION

13. Rescind Amounts in Long Term Debt Authorized by Vote of the Town for Various

GREEN COMMUNITIES

32. Amend the Code of Harwich General Bylaws – Adopt the Stretch Energy Code
33. Amend the Code of Harwich Zoning Bylaws - Large-Scale Ground-Mounted Photovoltaic Arrays

MARIJUANA

34. Amend the Code of Harwich Zoning Bylaws – Marijuana Establishments Ban
35. Amend the Code of Harwich General Bylaws – Marijuana Establishments Ban
36. Amend the Code of Harwich Zoning Bylaws – Marijuana Temporary Moratorium

CHARTER/BYLAWS AMENDMENTS

39. Amend the Code of Harwich General Bylaws § 7-10 – Composition of Town Agencies
40. Amend the Code of Harwich Zoning Bylaws to Add a New Harwich Affordable Housing Trust

SPECIAL LEGISLATION

41. Special Legislation – Additional Annual Liquor Licenses

ADOPT MASSACHUSETTS GENERAL LAWS

42. Amend M.G.L. Chapter 59, §5, Clause 5k – Senior Work Off Program – Angel Provision
43. Adopt M.G.L., Chapter 59, §5, Clause 56 – Personal Property Tax Abatement for National Guard and Reservists

DE-COMMISSION LOCAL COMMITTEE

44. De-Commission the Architectural Advisory Committee

LAND ISSUES

45. Town Owned Property at 4 Central Avenue
46. Deeds in Lieu of Foreclosure – 31/33 Lakeview Drive
47. 70 Willow Street Town Property Clear Title and Revise Boundary Lines

PRIVATE PETITIONS

- 62. Pleasant Bay Alliance – IMA
- 63. Pleasant Bay Management Resource Plan Update – MOU

REVOLVING/STABILIZATION/OPEB FUNDS

- 64. Annual Revolving Fund Authorization
- 65. Establish Annual Tax Title Collection Revolving Account

APPROPRIATIONS VOTED UNDER ARTICLES ANNUAL TOWN MEETING MAY 7, 2018

BUDGETS FROM TAX LEVY

4.	Budget	\$ 34,635,523.00
5.	Monomoy Regional School District Budget	\$ 25,349,352.00
6.	Cape Cod Regional Technical School District Budget	\$ 1,581,237.00
16.	Sewer Enterprise	\$ 70,000.00

WATER ENTERPRISE

4.	Budget	\$ 732,843.00
7.	Water Department Budget	\$ 3,455,454.00
	Water Department Budget – OPEB	\$ 50,000.00
17.	Lower County Road Project For FY'18	\$ 1,236,175.00
18.	Repave Access Roads to Wells Sites	\$ 175,000.00
19.	Purchase Utility Trucks for the Water Department	\$ 101,825.00

FREE CASH

4.	Budget	\$ 118,000.00
5.	Monomoy Regional School District Budget	\$ 260,038.00
9.	Capital Items Funded From Free Cash	\$ 234,000.00
10.	Facility Maintenance and Repair Fund	\$ 825,000.00
11.	Fund the Snow and Ice Deficit for FY18	\$ 230,500.00
12.	Fund Shortfalls in Budget Transfers for FY18	\$ 100,000.00
21.	Purchase and Equip Vehicles for the DPW	\$ 135,000.00
23.	Purchase New Replacement Ambulance	\$ 340,000.00
59.	Defray Costs for the Chase and Harwich Port Libraries	\$ 20,000.00
60.	Promote the Town of Harwich	\$ 30,000.00
61.	Supplement Annual Allocation for Mass Cultural Council	\$ 3,600.00
66.	Stabilization Fund	\$ 630,000.00
67.	OPEB Trust Fund	\$ 700,000.00
68.	Fund Prior Year's Unpaid Bills	\$ 10,500.00

OTHER AVAILABLE FUNDS

4	Budget	\$ 855,100.00
28	Golf Capital Improvements Receipts Fund	\$ 40,000.00
29	Golf Capital Improvements Receipts Fund	\$ 50,000.00

DEBT EXCLUSION

14	Fund the Construction of Phase II of the CWMP	\$ 24,775,000.00
22	Road Maintenance Program	\$ 700,000.00
24	Construction of Station 2	\$ 6,750,000.00

COMMUNITY PRESERVATION

49	Fund Land Bank Debt Service	\$ 588,750.00
50	Community Preservation Articles under \$50,000	\$ 139,740.00
51	Brooks Free Library Restoration	\$ 300,000.00
52	Construction of Municipal Public Records Storage Facility at Community Center	\$ 120,275.00
53	Habitat for Humanity Community Housing	\$ 300,000.00
54	Brooks Park Expansion/Improvements Phase 5	\$ 333,500.00
55	Judah Eldredge Property Acquisition	\$ 369,000.00
56	Purchase of Cornelius Pond Property	\$ 200,000.00
57	Hinckley Pond Remediation and Public Access Improvements near Rt. 124	\$ 650,000.00
58	Fund the Harwich Affordable Housing Trust	\$ 500,000.00

APPENDIX A

SAMPLE BALLOT
AND
EXPLANATION OF
CHARTER CHANGES

**SAMPLE
COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL ELECTION BALLOT
MAY 15, 2018**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 15, 2018, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: one (1) Selectmen for three (3) years; one (1) Moderator for three (3) years; one (1) Monomoy Regional School Committee Member for three (3) years; three (3) Library Trustees for three (3) years; one (1) Water Commissioner for three (3) years; one Water Commissioner for one (1) year unexpired term

BALLOT QUESTIONS

1. “Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to implement a portion of Phase 2 of the Town of Harwich Comprehensive Wastewater Management Plan, approved by the Massachusetts Secretary of Energy and Environmental Affairs in a Massachusetts Environmental Policy Act Certificate dated May 13, 2016, consisting of construction of sewers in the Southern section of Pleasant Bay Watershed and construction of the Chatham interconnector system, as more fully described in said Comprehensive Wastewater Management Plan, including any land acquisition costs and all other costs incidental and related thereto?”

YES _____ NO _____

2. “Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the Road Maintenance Program as requested in the Capital Plan for FY19, including all costs incidental and related thereto?”

YES _____ NO _____

3. “Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the design and construction, and construction administration, of Fire Station 2 at 149 Route 137; including equipment and furnishing, and any other costs incidental and related thereto?”

YES _____ NO _____

4. “Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the design and construction and equipment, including a cremation device for a pet crematory located at 276 Queen Anne Road commonly known as the Pet Cemetery including the purchase and installation of an Animal Cremation Retort (cremation unit) and all costs incidentals and related thereto?”

YES _____ NO _____

5. “Shall the Town of Harwich be allowed to assess an additional \$76,078 in Real and Personal Property Taxes for the purpose of partially funding the Monomoy Regional School – Harwich Assessment – for installation of bathroom facilities at Stadium Field included in the Capital Program for the Fiscal Year beginning July 1, 2018?”

YES _____ NO _____

6. “Shall the Town of Harwich be allowed to assess an additional \$36,625 in Real and Personal Property Taxes for the purpose of partially funding the Monomoy Regional School – Harwich Assessment – for funding a Stabilization Account included in the Capital Program for the Fiscal Year beginning July 1, 2018?”

YES _____ NO _____

7. “Shall the Town of Harwich Shall this Town approve the charter amendments proposed by Town Meeting summarized below?”

The proposed charter amendments were approved under Article 38 of the May 1, 2017 Annual Town Meeting warrant. The following amendments were approved: providing that members of the Board of Selectmen serve as liaisons to appointed and elected town agencies, instead of as ex officio members; inserting the office of “finance director” as an office appointed by the Board of Selectmen and removing “town accountant” from the list; revising the manner in which vacancies and other appointments are advertised so that notice of positions will be posted for a minimum of two weeks in the same manner as required for meeting notices under the Open Meeting Law, including on the Town’s

website, and will render newspaper publication optional; clarifying that town agencies shall organize at the first meeting after the beginning of the town's fiscal year and elect a chair, vice-chair and clerk; revising the number of members on the following boards and committees to allow the Town to establish the size by bylaw: Board of Health (up to 5), Planning Board (not less than 5 nor more than 9 and 2 alternates), Board of Assessors (at 1,3,5,7, or 9), Conservation Commission (not less than 3 nor more than 7 and 2 alternates), Historic District and Historical Commission (not less than 3 nor more than 7 and 5 alternates), Cultural Council (not less than 5 nor more than 22), Zoning Board of Appeals (not less than 3 nor more than 5 and 5 associate members), Council on Aging, Recreation and Youth Commission, Golf Committee, Waterways Committee, Cemetery Commission, and Bylaw/Charter Review Committee (eliminates any reference to the number of members); clarifying the responsibilities of the Golf Committee in making recommendations to the Board of Selectmen as to policies relating to the maintenance and operation of the municipal golf course; and resolving certain grammatical errors and capitalization.

YES _____ NO _____

Dear Voters:

The May 1, 2017 Annual Town Meeting voted under Article 38 to amend the Town Charter pursuant to the provisions of General Laws chapter 43B, also known as the Home Rule Procedures Act. As required by law, the Charter amendments were then forwarded to the Attorney General for review.

On June 12, 2017, the Attorney General concluded that the amendments do not conflict with the laws or constitution of the Commonwealth of Massachusetts.

Therefore, as required by law, the Charter amendments approved by Town Meeting must appear as a ballot question at the Annual Town Election for your vote of final approval.

In addition, the Town is required by law to provide each household with one or more registered voters a copy of the Charter amendments approved by Town Meeting. Accordingly, please find the text of the amendments to the Town Charter approved by the May 1, 2017 Annual Town Meeting under Article 38. The text to be inserted is denoted by underlining, while the text to be deleted is shown in strikethrough.

1. **Amend Chapter 3 subsection 3-7-3, Prohibitions, as follows:**
3-7-3 Members of the board of selectmen shall be eligible to serve, ~~to the extent permitted by law, as ex-officio members of~~ as liaisons to appointed and elected town agencies. A liaison for any elected town agency or committee shall be appointed by a majority vote of the entire board of selectmen and shall be for the sole purpose of efficient communication between the board of selectmen and the affected appointed and/or elected town agency.
2. **Amend Chapter 3 subsection 3-6-1, Powers of Appointment, as follows:**
3-6-1 Except as may otherwise be provided by General Laws, this charter, or the personnel by-law, the board of selectmen shall have the power to appoint and remove: a) a town administrator as provided in chapter 4; b) a town counsel; c) ~~a town accountant~~ a finance director; d) a police chief; e) a fire chief; f) 3 assessors for overlapping 3-year terms; g) 3 members of a board of registrars of voters for overlapping 3-year terms; h) election officers; and i) 1 or more constables.
3. **Amend Chapter 7 subsection 7-1-2, Advertising of Vacancies and Appointing Town Agencies, as follows:**
7-1-2 To further promote a maximum level of qualified, active, and interested citizen participation on appointed town agencies, the board of selectmen shall advertise all vacancies and impending appointments. This advertising shall enumerate the vacancies that are to be filled and shall solicit the submission of

a citizen activity record form from persons willing and able to serve. The advertisements shall be posted in a manner consistent with open meeting law postings (including on the Town's web site) and may be published in a newspaper of general circulation in the town. and shall be made once a week for a minimum of two weeks after the vacancy arises Vacancies shall remain posted/advertised a minimum of two weeks prior to an appointment by the board of selectmen.

4. **Amend Chapter 7 subsection 7-2-2, General Provisions, as follows:**
7-2-2 All town agencies ~~of the town~~ shall; a) organize annually at the first meeting after the beginning of the town's fiscal year (July 1 - June 30); b) elect ~~necessary officers~~ a chair, a vice-chair and a clerk; c) adopt rules of procedure and voting; d) maintain minutes and records of attendance, copies of which shall be a public record and regularly filed with the town clerk; and e) nominate prospective employees of their choice, who shall be considered for appointment by the town administrator, as provided in clause 4-4-2.
5. **Amend Chapter 7 subsection 7-4-1, Board of Health, as follows:**
7-4-1 A board of health of up to five members shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's bylaws for 3-year overlapping terms. One member, at least, shall be a doctor of medicine, or a person with significant experience in public health.
6. **Amend Chapter 7 subsection 7-5-1, Planning Board, as follows:**
7-5-1 A planning board of ~~9 members and 2 alternate members~~ not less than 5 nor more than 9 members and 2 alternate members shall be appointed by the board of selectmen for 3-year overlapping terms in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws.
7. **Amend Chapter 7 subsection 7-6-1, Board of Assessors, as follows:**
7-6-1 A board of assessors ~~of 3 members~~ consisting of one, three, five, seven, or nine members shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms. One member, at least, shall be professionally qualified for the duties of the office.
8. **Amend Chapter 7 subsection 7-7-1, Conservation Commission, as follows:**
7-7-1 A conservation commission of ~~7 members and 2 alternate members~~ not less than 3 nor more than 7 members and 2 alternate members shall be appointed by the board of selectmen in such numbers as outlined in chapter 7,

Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

9. **Amend Chapter 7 subsection 7-8-1, Council on Aging, as follows:**

7-8-1 A council on aging ~~of 9 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

10. **Amend Chapter 7 subsection 7-9-1, Historic District and Historical Commission, as follows:**

7-9-1 A historic district and historical commission consisting of not less than 3 nor more than 7 members and 5 alternates shall be appointed by the board of selectmen ~~by the Board of Selectmen in accordance with the provisions of this charter and the General Laws as outlined in Article V of the By-laws in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.~~

11. **Amend Chapter 7 subsection 7-10-1, Recreation and Youth Commission, as follows:**

7-10-1 A recreation and youth commission ~~of 7 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

12. **Amend Chapter 7 subsection 7-11-1, Cultural Council, as follows:**

7-11-1 A cultural council of ~~5 members~~ not less than 5 members nor more than 22 members shall be appointed by the board of selectmen for 3-year overlapping terms in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws in accordance with the General Laws of the Commonwealth of Massachusetts. Members shall not be eligible to serve more than 2 consecutive terms.

13. **Amend Chapter 7 subsection 7-12-1, Zoning Board of Appeals, as follows:**

7-12-1 A zoning board of appeals of ~~5 members and 5 associate members~~ not less than 3 members nor more than 5 members and 5 associate members shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

14. Amend Chapter 7 section 7-13, Golf Committee, as follows:

7-13-1 A golf committee ~~of 7 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

7-13-2 The committee shall ~~have full power and responsibility for~~ recommend governing policies relating to the maintenance and operation of the municipal golf course for consideration by the board of selectmen.

15. Amend Chapter 7 subsection 7-14-1, Waterways committee, as follows:

7-14-1 waterways committee ~~of 7 members and 2 alternate members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms and shall be advisory to that board.

16. Amend Chapter 7 subsection 7-15-1, Cemetery Commission, as follows:

7-15-1 A cemetery commission ~~of 3 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms.

17. Amend Chapter 7 subsection 7-16-1, Bylaw/Charter Review Committee, as follows:

7-16-1 A by-law/Charter Review Committee ~~of 5 members~~ shall be appointed by the board of selectmen in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's by-laws for 3-year overlapping terms. The committee shall regularly review the by-laws of the town and submit proposed revisions to the town meeting at least once every 5 years. In addition, the committee shall regularly review the charter and submit proposed amendments to it to the board of selectmen under section 2 of chapter 10 of this charter.

On Election Day, Tuesday, May 15, 2018, the polls will be open from 7:00 AM to 8:00 PM. Voting by absentee ballot will be available up until 12 noon on Monday, May 14th. **For further information regarding the form of the ballot question and the availability of absentee ballots, please visit the Town's website at <http://www.harwich-ma.gov/>.**

Please feel free to contact the Town Clerk's office at (508) 430-7516 with any questions.

APPENDIX B

CAPITAL PLAN

CPC, TA and Capital Outlay Committee Recommendations Full Version										TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 19 TO 25)				March 8 2018	
Department	Project	ATM #	Funding Source	FY 19	FY 20	FY 21	FY 22	FY 23							
ADMINISTRATION															
Admin	Harwich Center Initiative - Streetscape Only														
Admin	Albro House - Status Assessment	50	CPC - H	\$ 2,500	\$ 2,500	\$ 500,000									
Admin	Walkway Reconstruction Rte 28 SAQ to Harwichport	10	FC	\$ 250,000	\$ 250,000										
Admin	Walkway Reconstruction Bank Street Center to Rte 28				\$ 231,000										
Admin	Demolition of Former West Harwich School on Bells Neck			\$ 30,000	\$ -	\$ -									
Admin	Two Year Plan in Place for Cultural Ctr on Sisson				\$ 50,000										
ADMIN SUB-TOTAL				\$ 252,500	\$ 282,500	\$ 281,000	\$ -	\$ -							
CEMETERY															
Cemetery	Mount Pleasant Cemetery Gravestone Conservation	50	CPC - H	\$ 49,900	\$ 49,900										
Cemetery	Pet Crematory	26	Cemetery Rev.	\$ 486,000	\$ 486,000										
Cemetery	BLP 500 M2 Animal Cremation Retort (Cremation Device)	26	Cemetery Rev.	\$ 91,950	\$ 91,950										
Cemetery SUB-TOTAL				\$ 627,850	\$ 627,850	\$ -	\$ -	\$ -							
COMMUNITY CENTER															
Community Center	Computer Replacement Entire Building	4	OB	\$ 15,600	\$ 15,600										
Community Center	Roof Replacement- (See Facility Maintenance)						\$ -	\$ -							
Community Center	Generator Replacement (See Facility Maintenance)						\$ -	\$ -							
Community Center	Basement Construction of Public Records Storage	50	CPC-H	\$ 120,275	\$ 120,275										
COMMUNITY CENTER SUB-TOTAL				\$ 135,875	\$ 135,875	\$ -	\$ -	\$ -							
CONSERVATION															
Conservation	Harwich Artificial Reef (Additional Project)			\$ -			\$ 250,000	\$ -							
Conservation	Preservation of the Judah Eldredge Property	55	CPC - OS	\$ 159,000	\$ 369,000										
Conservation	Preservation of the Judah Eldredge Property	55	CPC-UN	\$ 210,000											
Conservation/REOS	Eldridge/Cornelius Pond Property - Cons. Res. over 15 Acres	56	CPC - OS	\$ 200,000	\$ 200,000										
Conservation	Eldridge/Cornelius Pond Property - Cons. Res. over 15 Acres			\$ -											
Conservation	Shore Stabilization/Jetty Extension Red River Beach				\$ 100,000	\$ -									
CONSERVATION SUB-TOTAL				\$ 569,000	\$ 569,000	\$ 100,000	\$ -	\$ -							
ENGINEERING															
Engineering	MSA Municipal Surface Drainage Plan and Improvements	4	OB	\$ 25,000	\$ 25,000										
Engineering	Pleasant Lake Avenue Crossing Lights	50	CPC-UN	\$ 27,000	\$ 27,000										
ENGINEERING SUB-TOTAL				\$ 52,000	\$ 52,000	\$ -	\$ 250,000	\$ -							
Facility Main-DPW															
Facility Main-DPW	Community Center HVAC Controls (Included below)				\$ -										
Facility Main-DPW	Replace the Town's Energy Management System for HVAC (All)	10	FC	\$ 140,000	\$ 140,000										
Facility Main-DPW	Library Preservation (Supplemental for Exterior of Building)	51	CPC - H	\$ 300,000	\$ 300,000										
Facility Main-DPW	Carpet - (Community Center and Town Hall)	10	FC	\$ 130,000	\$ 130,000										
Facility Main-DPW	Highway Barn Metal Roof- Insulation					\$ 230,500									
Facility Main-DPW	Facility Maintenance Workshop Facility				\$ 250,000										
Facility Main-DPW	Brooks Library Roof						\$ 135,000								
Facility Main-DPW	Record Storage in Community Center (See Community Center)														
Facility Main-DPW	Community Center Generator						\$ 99,000								
Facility Main-DPW	Community Center Fence						\$ 52,000								

Department	Project	ATM #	Funding Source	TA/COC/CPC	FY 19	FY 20	FY 21	FY 22	FY 23
Facility Main-DPW	Community Center Condensing Units								\$ 275,000
Facility Main-DPW	Community Center Roof								
Facility Main-DPW	Library Boiler Replacement								
Facility Main-DPW	Community Center Boiler								
Facility Main-DPW	Albro/Brooks Academy Boilers	10	FC	\$ 40,000	\$ 40,000				
FACILITY MAINTENANCE SUB-TOTAL									
Fire	Police and Fire Radio System (Phase Implementation)			\$ 610,000	\$ 610,000	\$ 480,500	\$ 135,000	\$ 151,000	\$ 275,000
Fire	Phase Two - Townwide Radio System	10	FC	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Fire	Deputy Chief Vehicle Replacement	9	FC	\$ 48,000	\$ 48,000				
Fire (New)	Nozel and Valve Replacement Program - (Town Funded)	9	FC	\$ 3,750	\$ 3,750				
Fire (New)	Nozel and Valve Replacement Program - (Grant Funded)	9	Grants	\$ 71,250	\$ 71,250				
Fire	Air Pack Replacement Program - (Town Funded Portion)			\$ -	\$ -	\$ 15,000			
Fire	Air Pack Replacement Program - (Federal/State Portion)			\$ -	\$ -	\$ 285,000			
Fire	Ambulance Replacement Program	23	FC	\$ 340,000	\$ 340,000		\$ 357,500		\$ 375,375
Fire	Pumper Truck Replacement Scheduled					\$ 600,000	\$ -	\$ -	\$ -
Fire	Ladder Truck Replacement							\$ -	\$ -
Fire	Station 2 Building Upgrade (Construction)	24	DE	\$ 6,050,000	\$ 5,800,000				
FIRE SUB-TOTAL				\$ 6,613,000	\$ 6,363,000	\$ 1,250,000	\$ 607,500	\$ 250,000	\$ 625,375
GOLF									
Golf	Landscape Reclamation and Major Tree Removal	28	Fees	\$ 35,000	\$ 35,000	\$ 35,000	\$ -		
Golf	Landscape & Operational/Safety Projects in Traffic Config.	29	Fees	\$ 50,000	\$ 50,000				
Golf	Cart Path (Hole #12, FY 19;#10 FY20, #6 FY 20 (\$24K) #1 FY 21)	4	Fees	\$ 24,000	\$ 24,000	\$ 74,000	\$ 10,000		
Golf	Improvements to Net at Driving Range						\$ 28,000	\$ 30,000	
Golf	New Tee Box Improvements (#11 in FY 20),					\$ 24,000			
Golf	Golf Course Irrigation Update and System Rebuild			\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
GOLF SUB-TOTAL				\$ 109,000	\$ 109,000	\$ 183,000	\$ 88,000	\$ 80,000	\$ 50,000
HARBORMASTER									
Harbormaster	Supplement SAQ Harbor Landside Improvements			\$ -	\$ -	\$ -	\$ -	\$ -	
	Seaport Grant for Landside (\$1.0 m)	30	Grants	\$ 1,000,000	\$ 1,000,000				
Harbormaster	Wixon Dock Landside Improvements			\$ -	\$ -	\$ 50,000		\$ -	
Harbormaster	Herring River Ramp Replacement						\$ 200,000	\$ -	
Harbormaster	Allen Harbor Jetty Reconstruction Study and Construction			\$ 56,000				\$ 2,000,000	
Harbormaster	SAQ Harbor N & E Bulkhead (Offloading Area) Reconstruction								\$ 1,000,000
Harbormaster	Wychmere Outer Harbor Dredging							\$ -	\$ -
Harbormaster	Study - Wychmere Outer Harbor Jetty							\$ -	
HARBORMASTER SUB-TOTAL				\$ 1,000,000	\$ 1,056,000	\$ 50,000	\$ 200,000	\$ 2,000,000	\$ 1,000,000
LIBRARY									
Library	Library Interior Modifications/Renovations			\$ -	\$ -	\$ -	\$ 100,000		
Library	Supplemental Library Exterior(See Facility Maintenance)		CPC - H	\$ -	\$ -		\$ -		
Library	Library Digitization of Harwich Oracle Newspaper	50	CPC - H	\$ 10,340	\$ 10,340	\$ -	\$ -	\$ -	
LIBRARY SUB-TOTAL				\$ 10,340	\$ 10,340	\$ -	\$ 100,000	\$ -	\$ -
NATURAL RESOURCES									
Natural Resources	Hinckley's Pond Restoration off of Route 124 (Pond)	57	CPC-OS/Un.	\$ 575,000	\$ 600,000				

Department	Project	ATM #	Funding Source	TA/COC/CPC	FY 19	FY 20	FY 21	FY 22	FY 23
TOWN CLERK SUB-TOTAL									
WASTEWATER									
Wastewater	Tie-In Costs to Pipes and Pump Station to Chatham	14	DE*	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 32,500	\$ -
Wastewater	CWMP Implementation Services	4	OB	\$ 2,150,000	\$ 2,150,000	\$ -	\$ -		CWMP PHASE 3
Wastewater	Pleasant Bay(South)Watershed Collection System Construt.	14	DE*	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 800,000
Wastewater	Restoration of Hinckley's Pond (See Natural Resources)			\$ 20,280,000	\$ 20,280,000	\$ -	\$ -	\$ -	\$ -
Wastewater	Evaluate Phosphorus Issues in Seymour Pond & Action			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
WASTEWATER SUB-TOTAL				\$ 22,450,000	\$ 22,450,000	\$ -	\$ -	\$ -	\$ 840,000
WATER									
Water	Lower County Road Project (Waterline Replacement Work)	17	Water- R.E.	\$ 1,018,700	\$ 1,018,700				
Water	Water Source N.Harwich Exploration and Development (D&C)			\$ -	\$ -	\$ -			\$ 250,000
Water	2018 Ford Super Duty F-350 with Box (2 units in 2019)	19	Water Rev.	\$ 110,000	\$ 110,000				
Water	Wells and Pump Access Asphalt Management Plan	18	Water Rev.	\$ 175,000	\$ 175,000				
Water	Pleasant Lake Avenue Tank Rehabilitation							\$ 1,500,000	\$ -
Water	Engineering for Asbestos Pipe Project							\$ 250,000	\$ 1,000,000
Water	Construction/Renovation Asbestos Pipe Project								
Water	Vehicle Replacements (Excavator FY18 and Equipment in FY 23)			\$ -	\$ -	\$ -	\$ -	\$ 75,000	
WATER SUB-TOTAL				\$ 1,303,700	\$ 1,303,700	\$ -	\$ -	\$ 1,825,000	\$ 1,250,000
GRAND TOTALS				\$ 37,091,868	\$ 37,595,868	\$ 8,908,410	\$ 4,489,025	\$ 12,096,572	\$ 5,930,375
Non-Town/Private									
CDP	CPC Applications			\$ 10,000	\$ 10,000				
Habitat of Cape Cod	Community Development Partnership - Housing Institute	50	CPC - Housing	\$ 300,000	\$ 300,000				
Harwich Housing A.	93 & 97 Main St. Route 28 (6 homes subsidy X \$50K each)	53	CPC - Housing	\$ -	\$ 400,000				
	Buy Down Purchase Program			\$ -	\$ -				
Non-Town/Private	GRAND TOTAL INCLUDING Non-Town			\$ 37,401,868					
Funding Summary	TOTAL CPC Requests				\$ 710,000	\$ -	\$ -	\$ -	\$ -
	Tax Levy			\$ -	\$ 282,500	\$ 281,000	\$ 550,000	\$ -	\$ -
	Borrowing within Prop 2 1/2			\$ -	\$ 763,725	\$ -	\$ -	\$ -	\$ -
	FC - Free Cash			\$ 1,446,853	\$ 621,000	\$ 100,000	\$ 250,000	\$ 250,000	\$ -
	RPA - Reauthorized Previous Appropriation			\$ -	\$ 610,000	\$ 480,500	\$ 135,000	\$ 151,000	\$ 275,000
	Community Preservation Funds			\$ 2,912,515	\$ 6,363,000	\$ 1,250,000	\$ 607,500	\$ 250,000	\$ 625,375
	Cemetery Revenue (General Fund and Debt Exclusion)			\$ 577,950	\$ 109,000	\$ 183,000	\$ 88,000	\$ 80,000	\$ 50,000
	Debt Exclusion			\$ 29,180,000	\$ 1,056,000	\$ 50,000	\$ 200,000	\$ 2,000,000	\$ 1,000,000
	Grants			#REF!	\$ 10,340	\$ -	\$ 100,000	\$ -	\$ -
	Golf Maintenance Fund			\$ 109,000	\$ 704,103	\$ -	\$ -	\$ -	\$ -
	Chapter 90			\$ 700,000	\$ 1,000,000	\$ 200,000	\$ -	\$ -	\$ -
	Water Enterprise - Retained Earnings			\$ 1,018,700	\$ 36,000	\$ 13,700	\$ 14,400	\$ 30,000	\$ 40,000
	Water Enterprise Account - Revenues			\$ 285,000	\$ 1,740,000	\$ 6,270,210	\$ 2,419,125	\$ 7,366,072	\$ 1,725,000
	OB - Operating Budget			\$ 60,600	\$ 546,500	\$ 80,000	\$ 125,000	\$ 144,500	\$ 125,000
	Other: Operating Bdgct Encumbrances			\$ 40,000	\$ 22,450,000	\$ -	\$ -	\$ -	\$ 840,000
	Confirmation Total			#REF!	\$ 1,303,700	\$ -	\$ -	\$ 1,825,000	\$ 1,250,000
				#REF!	\$ 37,595,868	\$ 8,908,410	\$ 4,489,025	\$ 12,096,572	\$ 5,930,375

* NOTE: THE WASTEWATER DEBT EXCLUSION IS A FULL AUTHORIZATION OF \$22.43 MILLION VOTE

THE IMA WITH CHATHAM, COLD BROOK PROJECT AND DESIGN OF THE SYSTEM WERE INCL

THE FY 19 APPROPRIATION IS TO CONSTRUCT THE PHASE TWO SYSTEM IN THE SOUTHERN AREA OF PLEASANT BA

\$ -
Total of Debt Exclusion Wastewater \$ 22,430,000

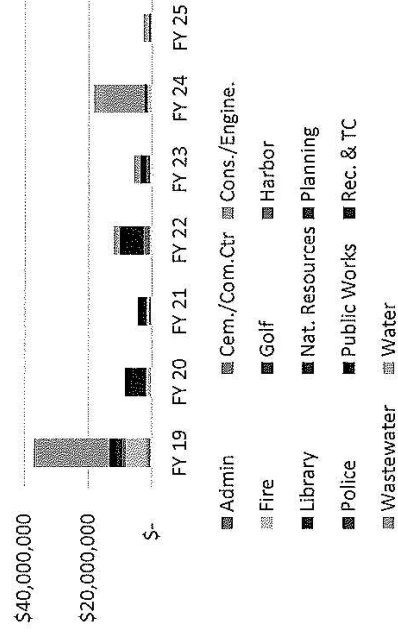
FREE CASH	Available Free Cash		\$	3,576,156
Capital Budget Items	V		\$	1,446,853
Monomoy Capital Assessment	5		\$	225,000
Snow and Ice	11		\$	250,000
OPEB	67		\$	650,000
Cultural Center Operations Subsidy	10		\$	125,000
Stabilization	66		\$	625,000
Chamber of Commerce	60		\$	30,000
Libraries	59		\$	20,000
Cultural Council	61		\$	3,600
FY 18 Details \$75K/Seniors\$25 #12 Small Capital#4			\$	180,000
Prior Years Unpaid Bills	58		\$	20,000
Available Balance			\$	703
TOTAL ALLOCATED			\$	3,575,453
				CPC Voted
			\$	3,337,515
			\$	1,230,500
			\$	359,000
			\$	523,860
			\$	523,015
			\$	271,140
			\$	800,000
			\$	2,912,515

CPC Variant from Requests to Available Funding

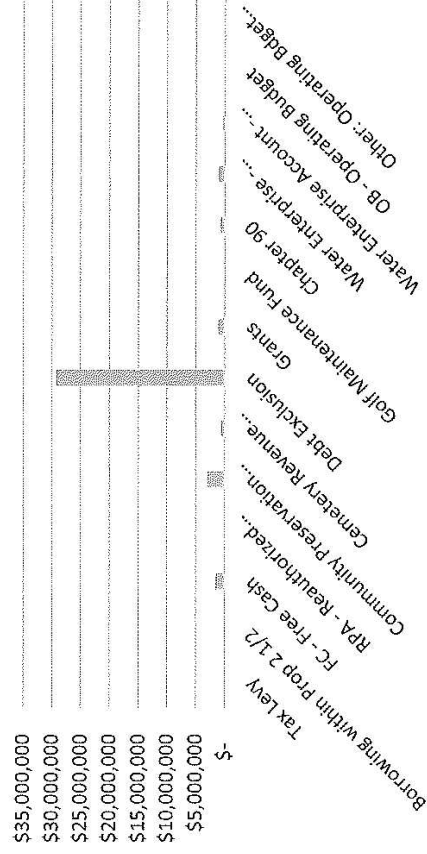
CPC Variant from Town Administrator Suggested Allocation

* Available Revenue includes FY 2018 and Partial FY 18 Collection and Turnbacks

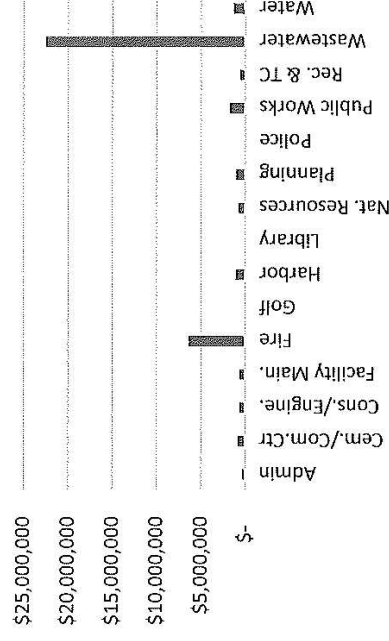
CAPITAL REQUEST BY DEPARTMENT FY19 TO FY 25



CAPITAL FUNDING BY SOURCE FOR FY19



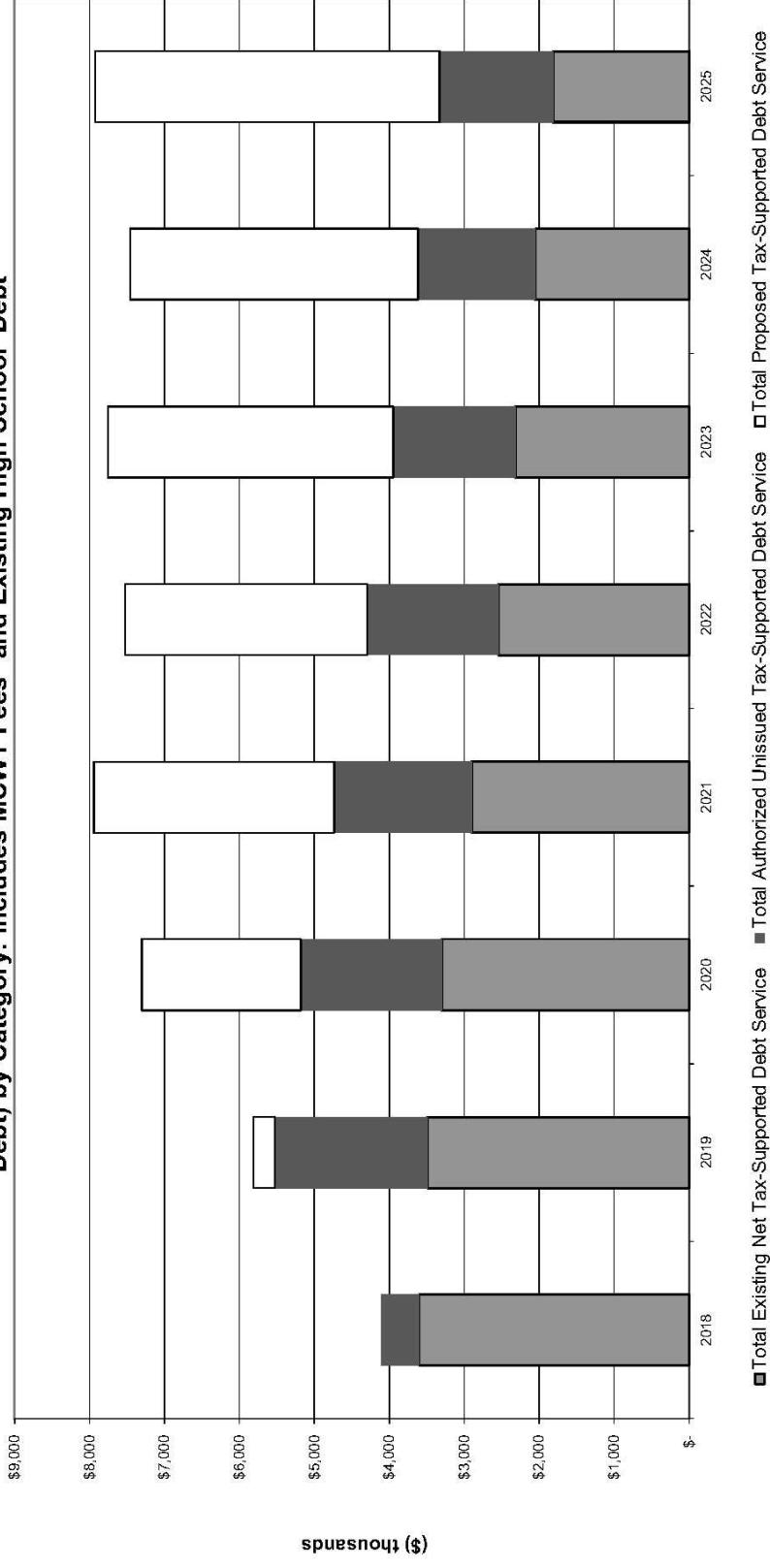
FY 19 CAPITAL BUDGET REQUEST BY DEPARTMENT



APPENDIX C

BUDGET

Town of Harwich, Massachusetts
Existing, Authorized Unissued and Proposed Tax-Supported Debt Service* (i.e. Excludes Self-Supporting Debt) by Category: Includes MCWT Fees* and Existing High School Debt



*Assumes estimated interest rates and fees; preliminary and subject to change.

BUDGET FY 2019 REVENUES		Actual FY2016	Actual FY2017	Voted Budget FY2018	Town Meeting Budget FY2019	% Change
Real Estate & Personal Property Taxes		\$43,574,380	\$44,226,259	\$46,774,148	\$49,549,834	5.9%
Local Receipts:						
Excise Tax		2,057,620	2,324,772	1,975,000	2,325,000	17.7%
Hotel/Motel & Meals		1,028,809	1,084,691	962,000	1,080,000	12.3%
Ambulance		1,475,372	1,478,899	1,450,000	1,460,000	0.7%
Waste Disposal		2,455,996	2,748,461	2,380,000	2,889,000	21.4%
Beach, Recreation & Youth		383,370	371,252	339,750	381,000	12.1%
Harbors & Landings		820,726	918,546	791,049	851,500	7.6%
Golf Operations		1,841,659	1,775,101	1,830,000	1,759,000	-3.9%
Other Local Receipts		2,032,182	3,869,975	1,657,720	1,945,445	17.4%
Total Local Receipts		12,095,734	14,571,696	11,385,519	12,690,945	11.5%
State Aid:						
Cherry Sheet		666,809	683,884	705,430	678,426	-3.8%
School Building Assistance		993,195	993,193	-	-	0.0%
Other:						
Free Cash				-	265,336	100.0%
Overlay Surplus		100,000	125,000	100,000	100,000	0.0%
Harbor Capital Improvement - Wychmere		65,839	107,163	110,930	62,808	-43.4%
Cable Fund (Comcast)		239,107	129,237	143,417	156,450	9.1%
Septic Loan		17,358	17,358	17,358	17,358	0.0%
Water Enterprise Indirect Costs		625,931	587,382	650,178	732,843	12.7%
FEMA		13,991	13,736	13,508	13,608	0.7%
Road Betterments		29,525	52,750	49,194	58,277	18.5%
Allan Harbor Betterments		100,000	151,000	185,550	182,250	-1.8%
Golf Improvement Fund		110,000			75,600	0.0%
SAQ Mooring					103,125	0.0%
SAQ Waterways					70,125	0.0%
CPA Funds (Land Bank)		662,275	633,400	608,950	588,750	-3.3%
Town Clerk State Aid					15,585	0.0%
Total Revenue		\$59,294,144	\$62,292,058	\$60,744,181	\$65,361,320	7.6%

<u>TOWN OPERATION BUDGET 2019</u>		Actual FY2015	Actual FY2016	Actual FY2017	Voted Budget FY2018	Town Meeting Budget FY2019	PCT CHANGE
1	MODERATOR S&W	275	300	-	300	1,000	233.3%
2	SELECTMEN S&W	7,500	7,500	7,500	7,500	12,000	60.0%
3	SELECTMEN - EXP	6,932	8,018	6,303	7,750	8,575	10.6%
4	Sub-Total	14,432	15,618	13,803	15,250	20,575	34.9%
5	FINANCE COMMITTEE S&W	3,019	3,300	2,239	3,500	4,000	14.3%
6	FINANCE COMMITTEE - EXP	204	663	221	450	500	11.1%
7	Sub-Total	3,223	3,963	2,460	3,950	4,500	13.9%
8	FINANCE COMMITTEE RESERVE FUND	-	40,184	-	125,000	125,000	0.0%
9	TOWN ACCOUNTANT - SAL	257,452	241,367	216,511	237,985	250,711	5.3%
10	TOWN ACCOUNTANT - EXP	1,790	3,265	2,919	3,600	3,600	0.0%
11	AUDIT - EXP	18,000	39,500	41,000	36,000	44,500	23.6%
12	Sub-Total	277,242	284,132	260,430	277,585	298,811	7.6%
13	ASSESSORS - S&W	210,827	220,378	172,706	187,465	196,212	4.7%
14	ASSESSORS - EXP	72,703	101,012	71,150	105,860	107,390	1.4%
15	Sub-Total	283,530	321,390	243,856	293,325	303,602	3.5%
16	TOWN COLLECTIONS - S&W	-	16,150	12,140	16,000	15,500	-3.1%
17	TOWN COLLECTIONS - EXP	-	4,760	4,700	3,760	3,760	0.0%
18	Sub-Total	-	20,910	16,840	19,760	19,260	-2.5%
19	POSTAGE	46,533	41,160	52,104	56,160	55,000	-2.1%
20	Sub-Total	46,533	41,160	52,104	56,160	55,000	-2.1%
21	TREASURER - S&W	222,630	231,826	227,049	230,612	256,196	11.1%
22	TREASURER - EXP	93,954	121,620	81,993	112,650	103,250	-8.3%
23	Sub-Total	316,584	353,446	309,042	343,262	359,446	4.7%
24	VACATION & SICK LEAVE BUY BACK	PREVIOUSLY IN DEPARTMENT BUDGETS				47,590	100.0%
25	MEDICARE	172,089	192,646	202,561	200,700	217,004	8.1%
26	ADMINISTRATION - S&W	370,087	389,443	409,417	433,889	449,807	3.7%
27	ADMINISTRATION - EXP	73,801	72,572	113,789	80,950	89,312	10.3%
28	ADMINISTRATION - CAP OUTLAY	2,222	5,000	3,416	5,000	5,500	10.0%
29	UNION CONTRACTS	-	-	5,000	-	-	-
30	Sub-Total	446,110	467,015	531,623	519,839	544,619	4.8%
31	LEGAL SERVICES - EXP	215,626	204,858	204,738	170,000	170,000	0.0%
32	CLAIMS & SUITS	-	187	-	400	500	25.0%
33	Sub-Total	215,626	205,045	204,738	170,400	170,500	0.1%
34	INFORMATION TECHNOLOGY - S&W	92,848	95,913	97,501	99,801	101,790	2.0%
35	INFORMATION TECHNOLOGY - EXP	120,122	223,603	176,207	212,131	276,362	30.3%
36	Sub-Total	212,970	319,516	273,709	311,932	378,152	21.2%
38	IT CHANNEL 18 - S&W	87,037	93,393	98,307	112,417	125,450	11.6%
39	IT CHANNEL 18 - EXP	4,974	31,000	18,673	31,000	31,000	0.0%
40	Sub-Total	92,011	124,393	116,979	143,417	156,450	9.1%
41	CONSTABLE S & W	250	694	250	694	708	2.0%
42	TOWN CLERK - S&W	193,765	196,652	213,478	202,485	230,930	14.0%
43	TOWN CLERK - EXP	31,385	34,848	48,008	29,190	41,322	41.6%
44	Sub-Total	225,150	231,500	261,486	231,675	272,252	17.5%
46	CONSERVATION - S&W	67,504	71,849	81,732	105,633	136,070	28.8%
47	CONSERVATION - EXP	5,291	6,746	5,957	9,746	9,941	2.0%

APPENDIX C - BUDGET

<u>TOWN OPERATION BUDGET 2019</u>		Actual FY2015	Actual FY2016	Actual FY2017	Voted Budget FY2018	Town Meeting Budget FY2019	PCT CHANGE
48	Sub-Total	72,795	78,595	87,689	115,379	146,011	26.5%
49	TOWN PLANNER - S&W	131,546	85,008	57,331	75,104	87,324	16.3%
50	TOWN PLANNER - EXP	3,242	1,740	2,279	4,406	4,531	2.8%
51	Sub-Total	134,788	86,748	59,610	79,510	91,855	15.5%
52	BOARD OF APPEALS - S&W	4,136	-	-	-	-	0.0%
53	BOARD OF APPEALS - EXP	126	560	439	710	735	3.5%
54	Sub-Total	4,262	560	439	710	735	3.5%
55	ALBRO HOUSE - EXP	4,658	4,532	2,890	5,430	5,835	7.5%
56	OLD RECR BUILDING - EXP	5,301	5,086	4,710	6,520	6,989	7.2%
57	W. HARWICH SCHOOL - EXP	873	1,003	577	1,400	1,425	1.8%
58	Sub-Total	10,832	10,621	8,177	13,350	14,249	6.7%
59	COMMUNITY DEVELOPMENT - S&W	-	266,834	230,386	273,909	221,032	-19.3%
60	COMMUNITY DEVELOPMENT - EXP	-	8,996	10,379	10,950	11,630	6.2%
61	Sub-Total	-	275,830	240,765	284,859	232,662	-18.3%
62	PUBLIC BUILDINGS REPAIRS	1,424	28,891	1,100	2,133	2,133	0.0%
63	TOWN/FIN COM REPORTS	7,421	13,000	7,869	10,000	10,000	0.0%
64	ADVERTISING	4,438	9,404	13,514	4,500	7,500	66.7%
65	TELEPHONE	38,198	-	-	-	-	0.0%
66	POLICE - S&W	2,923,556	3,134,153	3,058,309	3,746,911	3,825,308	2.1%
67	POLICE - EXP	389,074	432,100	313,061	618,979	570,476	-7.8%
68	POLICE - CAP OUTLAY	107,389	152,933	165,151	126,000	126,000	0.0%
69	Sub-Total	3,420,019	3,719,186	3,536,521	4,491,889	4,521,784	0.7%
70	FIRE - S&W	3,192,855	3,430,185	3,297,282	3,785,130	3,870,083	2.2%
71	FIRE - EXP	262,116	406,891	365,663	465,182	416,211	-10.5%
72	FIRE - CAP OUTLAY	10,935	-	-	-	-	0.0%
73	Sub-Total	3,465,906	3,837,076	3,662,945	4,250,312	4,286,294	0.8%
74	AMBULANCE - S&W	104,598	219,335	143,001	181,634	169,389	-6.7%
75	EMS - EXP	97,459	102,067	129,183	139,882	119,536	-14.5%
76	Sub-Total	202,057	321,402	272,184	321,516	288,925	-10.1%
77	EMERG. TELECOM - S&W	349,046	423,815	391,025	-	-	0.0%
78	EMERG. TELECOM - EXP	197,916	151,965	133,120	-	-	0.0%
79	Sub-Total	546,962	575,780	524,146	-	-	0.0%
80	BUILDING - S&W	297,558	224,770	227,995	265,413	311,233	17.3%
81	BUILDING - EXP	13,317	12,468	14,955	14,468	20,906	44.5%
82	Sub-Total	310,875	237,238	242,950	279,881	332,139	18.7%
83	EMERG. MGMT - S&W	5,464	4,910	4,458	5,008	5,108	2.0%
84	EMERG. MGMT - EXP	6,745	8,500	3,126	8,500	8,500	0.0%
85	Sub-Total	12,209	13,410	7,584	13,508	13,608	0.7%
86	NATURAL RESOURCES - S&W	86,862	90,472	93,375	96,346	102,233	6.1%
87	NATURAL RESOURCES - EXP	28,446	27,600	26,798	27,600	27,900	1.1%
88	Sub-Total	115,308	118,072	120,173	123,946	130,133	5.0%
89	PLEASANT BAY ALLIANCE	16,855	17,192	16,920	17,343	20,160	16.2%
90	MIDDLE SCHOOL BLDG.	-	125,000	-	-	-	0.0%
91	TOWN ENGINEER - S&W	160,840	166,693	170,185	174,932	180,860	3.4%
92	TOWN ENGINEER - EXP	3,005	3,820	17,738	25,620	25,670	0.2%

APPENDIX C - BUDGET

TOWN OPERATION BUDGET 2019		Actual FY2015	Actual FY2016	Actual FY2017	Voted Budget FY2018	Town Meeting Budget FY2019	PCT CHANGE
93	Sub-Total	163,845	170,513	187,923	200,552	206,530	3.0%
94	HIGHWAY - S&W	2,173,446	2,279,626	2,402,760	2,511,112	2,589,991	3.1%
95	HIGHWAY - EXP	1,689,216	2,089,291	2,331,328	2,502,785	2,691,641	7.5%
96	Sub-Total	3,862,662	4,368,917	4,734,087	5,013,898	5,281,632	5.3%
97	SNOW/ICE - S&W	174,357	90,000	108,597	40,000	40,000	0.0%
98	SNOW/ICE - EXP	488,619	295,000	271,908	95,000	95,000	0.0%
99	Sub-Total	662,976	385,000	380,505	135,000	135,000	0.0%
100	STREET LIGHTS	46,911	80,000	38,130	35,000	37,500	7.1%
101	INTERGOVERNMENTAL TRANS - WW					70,000	100.0%
102	CEMETERY ADMIN - S&W	46,783	57,228	58,830	63,178	64,847	2.6%
103	CEMETERY ADMIN - EXP	3,349	4,240	4,799	4,327	4,742	9.6%
104	Sub-Total	50,132	61,468	63,629	67,505	69,589	3.1%
105	BOARD OF HEALTH - S&W	253,993	184,412	181,111	197,895	177,593	-10.3%
106	BOARD OF HEALTH - EXP	14,453	13,538	12,252	15,638	17,038	9.0%
107	Sub-Total	268,446	197,950	193,364	213,533	194,632	-8.9%
108	COMMUNITY CENTER S&W	136,924	145,219	152,894	164,820	188,468	14.3%
109	COMMUNITY CENTER EXP	151,738	166,114	109,636	115,025	119,521	3.9%
110	Sub-Total	288,662	311,333	262,529	279,845	307,989	10.1%
111	COUNCIL ON AGING - S&W	296,210	339,079	359,322	368,070	370,480	0.7%
112	COUNCIL ON AGING - EXP	63,517	64,669	68,198	75,282	77,286	2.7%
113	Sub-Total	359,727	403,748	427,521	443,352	447,766	1.0%
114	YOUTH COUNSELOR - S&W	70,563	73,446	75,637	81,511	85,203	4.5%
115	YOUTH COUNSELOR - EXP	3,751	4,010	3,932	4,310	4,910	13.9%
116	Sub-Total	74,314	77,456	79,569	85,821	90,113	5.0%
117	VETERANS EXPENSE/BENEFITS	125,218	129,328	96,671	135,434	134,500	-0.7%
118	DISABILTY RIGHT - EXP	-	300	-	300	300	0.0%
119	HUMAN SERVICES	76,500	78,030	79,980	79,980	81,580	2.0%
120	LIBRARY - S&W	487,734	574,545	597,668	643,283	676,741	5.2%
121	LIBRARY - EXP	255,143	312,343	252,696	270,765	274,111	1.2%
122	Sub-Total	742,877	886,888	850,363	914,048	950,852	4.0%
123	RECREATION - SEASONAL - S&W	157,260	173,540	175,732	177,070	215,988	22.0%
124	RECREATION - S&W	196,262	208,531	212,853	228,604	250,115	9.4%
125	RECREATION - EXP	45,137	50,825	44,636	45,575	45,575	0.0%
126	RECREATION - CAP OUTLAY	-	12,000	7,319	12,000	12,000	0.0%
127	Sub-Total	398,659	444,896	440,540	463,249	523,678	13.0%
128	HARBORMASTER -S&W	234,229	270,275	280,246	293,351	311,576	6.2%
129	HARBORMASTER - EXP	105,264	102,685	108,556	173,050	173,300	0.1%
130	Sub-Total	339,493	372,960	388,803	466,401	484,876	4.0%
131	BROOKS ACAD MUSEUM COMMISSION	11,355	15,284	10,138	12,194	12,894	5.7%
132	HISTORICAL COMMISSION	1,224	-	80	540	-	-100.0%
133	HISTORICAL COMMISSION	237	350	-	350	350	0.0%
134	Sub-Total	1,461	350	80	890	350	-60.7%
135	CELEBRATIONS	701	1,600	-	1,600	1,600	0.0%
136	GOLF - S&W	740,443	797,672	762,933	882,530	870,333	-1.4%

APPENDIX C - BUDGET

<u>TOWN OPERATION BUDGET 2019</u>		Actual FY2015	Actual FY2016	Actual FY2017	Voted Budget FY2018	Town Meeting Budget FY2019	PCT CHANGE
137	GOLF - EXP	586,876	615,518	578,068	697,019	676,367	-3.0%
138	GOLF CAP OUTLAY	55,207	63,000	69,548	73,000	73,000	0.0%
139	Sub-Total	1,382,526	1,476,190	1,410,549	1,652,549	1,619,700	-2.0%
140	GOLF IMA MRSD					84,363	100.0%
141	ELECTRICITY - CVEC		92,100	64,315	65,000	65,925	1.4%
142	Total Departmental Budgets	19,526,839	21,644,128	21,001,165	22,988,236	23,874,025	3.9%
143	<u>DEBT SERVICE 01700</u>						
144	TRACK/SOCCER FIELD (20	5,275	5,100	-	-	-	0.0%
145	LANDFILL CAPPING (1999	94,725	87,200	84,400	76,375	73,125	-4.3%
146	LAND ACQUISITION (1997 Church St.	59,425	62,750	60,750	58,500	56,000	-4.3%
147	ELEMENTARY SCHOOL ADDN	1,072,500	1,033,300	989,400	-	-	0.0%
148	LAND ACQUISITION (2000) Bascom	198,750	193,150	181,850	165,125	157,875	-4.4%
149	GOLF CLUBHOUSE (2000)	76,300	74,675	72,725	65,850	59,125	-10.2%
150	LAND BANK ACQ SLOWATYCKI	26,650	25,950	25,150	29,125	27,875	-4.3%
151	LAND BANK ACQ KRUMIN	47,300	46,300	45,100	43,900	42,700	-2.7%
152	WATER ABATE SEPTIC LOA	17,358	17,358	17,358	17,358	17,358	0.0%
153	POLICE STA REPAIRS/PLA	6,250	6,125	5,975	5,825	5,675	-2.6%
154	COPELAS LAND (2002)	73,500	67,075	65,425	63,775	62,125	-2.6%
155	SHEA LAND (2002)	226,500	222,000	211,675	206,425	201,175	-2.5%
156	GOLF COURSE IRRIGATION	140,650	133,050	124,525	121,075	112,700	-6.9%
157	LAND ACQ ROSE/KEELER	111,175	107,800	104,200	100,600	97,000	-3.6%
158	BROOKS ACAD MUSEUM RENOVATION	13,000	12,600	12,200	11,800	11,400	-3.4%
159	MIDDLE SCHOOL ROOF	31,500	30,500	29,500	28,600	28,500	-0.3%
160	HIGH SCHOOL ROOF	38,200	37,000	35,800	34,600	22,800	-34.1%
161	GOLF COURSE BUNKERS	103,000	99,800	96,600	88,500	85,500	-3.4%
162	POLICE STATION	675,963	665,838	655,713	644,463	630,963	-2.1%
163	RD BETTERMENT - OLD POST RD	11,650	11,450	11,225	10,950	5,450	-50.2%
164	RD BETTERMENT - MCGUERTY RD	18,450	18,075	17,625	17,100	16,650	-2.6%
165	ALLEN HARBOR DREDGE DEB	423,000	384,300	377,700	371,100	364,500	-1.8%
166	SAQUATUCKET HARBOR - DOWNEY			60,153	54,435	69,400	27.5%
167	ROAD MAINTENANCE PROGRAM	-	102,000	104,574	104,574	55,000	-47.4%
168	ROAD BETTERMENT - SKINEQUIT	-	-	21,144	21,144	18,368	-13.1%
169	ROAD MAINT PROG-ATM14	103,750	106,250	102,859	103,431	105,000	1.5%
170	ROAD MAINT PROG-ATM15			103,431	52,859	55,000	4.1%
171	WYCHMERE PIER RECONSTR.	-	65,838	107,821	110,931	62,808	-43.4%

APPENDIX C - BUDGET

TOWN OPERATION BUDGET 2019		Actual	Actual	Actual	Voted Budget	Town Meeting Budget	PCT
		FY2015	FY2016	FY2017	FY2018	FY2019	CHANGE
172	SAQ HARBOR DOCK REPLACEMENT					39,600	100.0%
173	ROAD MAINTENANCE FY 17					55,000	100.0%
174	MUDDY CREEK BRIDGE & CULVERT					34,560	100.0%
175	FIRE STATION #2 PLANNING					92,400	100.0%
176	WASTEWATER PHASE 2A					225,000	100.0%
177	WASTEWATER PHASE 2B					354,399	100.0%
178	ROAD MAINTENANCE FY 18					55,000	100.0%
179	SAQ WATERSIDE TAX SUPP					365,800	100.0%
180	SAQ WATERSIDE SELF SUPP					179,200	100.0%
181	CVGC INFRASTRUCTURE					97,200	100.0%
182	CVGC INFRASTRUCTURE - TAX SUPP					10,800	100.0%
183	SAQ LANDSIDE					270,000	100.0%
184	SAQ HARBOR DOCK DESIGN - TAX SUPP					80,400	100.0%
185	GINGER PLUMB PRIVATE WAY					17,809	100.0%
186	INTEREST ON SHORT TERM NOTES	-	-	5,718	-	441,224	100.0%
187	Total Debt Service (Prin & Int)	3,574,871	3,615,484	3,730,596	2,608,420	4,762,464	82.6%
188	STATE ASSESSMENTS	256,873	239,729	245,490	254,386	269,897	6.1%
189	BARNSTABLE CTY RETIREMENT	2,105,875	2,283,370	2,364,925	2,681,194	2,763,836	3.1%
190	CAPE COD COMMISSION ASSESSMENT	199,357	198,560	207,455	211,604	229,452	8.4%
191	BARNSTABLE COUNTY ASSESSMENT	185,944	204,340	193,497	197,368	202,302	2.5%
192	UNEMPLOYMENT COMPENSATION	7,196	35,000	2,567	20,000	10,000	-50.0%
193	GROUP HEALTH INSURANCE	3,319,797	3,849,202	3,563,522	4,620,227	4,778,977	3.4%
194	OPEB	100,000	100,000	100,000	100,000	125,000	25.0%
195	GENERAL INSURANCE	470,695	533,561	450,389	608,451	681,000	11.9%
196	GENERAL INSURANCE DEDUCTIBLE	8,888	15,000	8,151	5,000	5,000	0.0%
197	TOTAL TOWN	29,756,334	32,718,374	31,867,758	34,294,886	37,701,953	9.9%
198	OVERLAY (Abatements/Exemptions)					460,000	
199	C C REGIONAL TECH HIGH	1,248,331	1,330,607	1,437,053	1,487,362	1,581,237	6.3%
200	MONOMOY REG. SCH. DISTRICT						
201	Operating	19,486,696	22,843,944	21,644,248	22,508,423	23,282,215	3.4%
202	Capital/ other			224,723	175,692	260,038	48.0%
203	Transportation	350,715		412,558	367,275	430,896	17.3%
204	Debt Service- Middle School	142,843		1,776,772	1,708,359	24,328	-98.6%
205	Debt Service H.S.	426,174				1,611,913	0.0%
206	Minimum Contribution FY14- credit	(336,245)					0.0%
207	TOTAL MRSD ASSESMENT	20,070,183	22,843,944	24,058,301	24,759,749	25,609,390	3.4%
208	TOTAL	51,074,848	56,892,925	57,363,112	60,541,997	65,352,580	7.9%
Reconciliation to Article 4:							
Total from line 208						\$ 65,352,580	
Less:							
Land Bank Debt Service						588,750	
Overlay						460,000	
Wastewater						70,000	
Cape Cod Technical High School						1,581,237	
Monomoy Regional School District						25,609,390	
Total Reductions						28,309,377	
Article 4						\$ 37,043,203	

APPENDIX C - BUDGET

APPENDIX D

**MESSAGE
FROM THE
SUPERINTENDENT**

Dear Harwich Voters,

I'd like to thank you for your support of the Monomoy Regional School District. Monomoy's FY19 budget allows our school district to maintain and strategically enhance its academic program, to provide needed supports for struggling learners, and to expand opportunities for the children of our towns. As in past years, Monomoy's FY19 budget supports personalized learning by providing small class sizes that are on average 18 students or fewer at the elementary level and 20 students or fewer at the middle and high school levels. Beyond the classroom, students are immersed in a vibrant arts program, a comprehensive interscholastic athletic program, and a rich extracurricular program. Our students' educational travels this year have included school trips to the Dominican Republic and Washington, D.C, and for the 2018-2019 school year will include Monomoy students participating in a Spanish foreign exchange and a high school trip to Iceland.

The quality of our schools can be seen within our performing arts, on our athletic fields, and in the graduates we are producing. From the joy of our elementary choir to the middle school production of *The Further Adventures of Nancy Fickle Fairytale Detective* this fall, to the talent in the recent high school musical *All Shook Up*, the performing arts are thriving within Monomoy Regional, adding to the cultural fabric of our towns. Our high school varsity sports program continues to strengthen, and so far this school year, every fall varsity team advanced to their state tournament, with Varsity Field Hockey winning the Cape and Islands League Championship, and in the winter, Boys Varsity Basketball also advanced to their state tournament.

This year's M.A.S.S. Award of Academic Excellence was presented to Monomoy Regional High School senior Francesca Barr, who will be attending Harvard University in the fall. Francesca not only excels academically, but also served as the captain of the girls varsity soccer team, along with other student leadership roles within our high school. She is one of the founding members of Monomoy's new Global Studies Program, which offers our students the opportunity to go beyond the high school curriculum to make connections to the larger world. Francesca will graduate with a Global Studies Diploma with Distinction, after completing a capstone project on treating schizophrenia in developing countries. She is a testament to the level of academic rigor and breadth of opportunities now available within your town's high school.

During the 2017-2018 school year, 1,887 students attend Monomoy Regional. This is an increase of 23 students, but the enrollment of Harwich students within the district decreased by 21 students. The town's assessment is determined, in part, by a three-year rolling average of foundation enrollment, which is the number of Harwich students attending Monomoy Regional and charter schools or other public school districts through school choice. Included in this foundation enrollment calculation are 144 Harwich students attending other school districts through inter-district school choice (an increase of 11 students over the prior year) and 48 Harwich students attending charter schools (a decrease of 8 students over the prior year), each of whom Monomoy Regional is fiscally responsible for funding during the 2017-2018

academic year. Harwich's FY19 foundation enrollment represents 73.25% of Monomoy's three-year rolling average – this is a .23% decrease over the prior year.

Monomoy Regional's FY19 budget is a "level staffing" budget, maintaining all of the educational programs the district has put in place in recent years. These programs include our new *Math in Focus* curriculum in Grades K-7, *Measures of Academic Success* progress monitoring across grade levels, interdisciplinary oceanography for all 8th graders, physics for all high school freshmen, both Latin and Spanish instruction at the middle school level, and Latin, Spanish, French, and Mandarin instruction for high school students, providing each student in Grades 5 through 12 a Chromebook and technology rich instruction, and our new Global Studies Program at the high school. Within this FY19 budget are also new initiatives, improving the quality of instruction and learning in our schools. Included in these is expansion robotics engineering at the middle and high school levels, an introduction of the *Words Their Way* elementary English curriculum, and extensive social-emotional programming to support students across the grade levels.

Monomoy Regional's FY19 General Fund Budget, including debt, is \$39,708,354, a 4.18% increase over FY18. Monomoy will be using \$705,000 from our Excess and Deficiency reserve to offset the FY19 budget. The school district's FY19 debt service is \$2,233,776, which will continually decrease as we pay down the cost of the new high school over the next 22 years. Harwich's FY19 assessment will be \$25,609,390, a 3.43% increase over the prior year.

At Monomoy Regional, we take pride in the educational program and opportunities we are developing and providing for the children of Chatham and Harwich, and we appreciate your support of our FY19 budget so we can continue to provide a high quality education to the children of our towns. You can learn more about our educational program and Monomoy's schools on our website at www.monomoy.edu.

Proud to be a Monomoy Shark.

Scott Carpenter
Superintendent
Monomoy Regional School District