

## OFFICE OF THE TOWN ADMINISTRATOR

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### Summary of Project

Project Name: Mt. Pleasant Cemetery Gravestone Conservation

Funding Source: Funded by the 2018 Town Meeting Article #50, the total was \$49,900.

Summary: CPC funding will be used to preserve, repair, and clean gravestones.

Bidding information: The bid opening was on November 1, 2018 with only one bid, all materials were present. Two other companies expressed interest, Gravestone Conservation was the low bidder. After counter-signature from the Board of Selectmen, a 50% payment bond will be requested. All bonds and insurance will then be reviewed by Town Counsel.