

# 2007 ANNUAL REPORT

OF THE

OFFICERS OF THE TOWN OF

# HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2007



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**CITIZENS ACTIVITY FORM**

## ***DEDICATION***

### ***BARRY A. HEMEON***

We dedicate this Town Report to Barry A. Hemeon. Barry was a person who took his public service seriously. Barry started as a call fire fighter in the mid 1960's when he was in his twenties. He later served on the Board of Appeals and the Finance Committee. In 1972 Barry was elected full time Selectmen/Assessor/Board of Health. He would later serve as Selectman for twelve years until 1984. He was a member of the Bylaw/Charter Review Committee and an appointed member of the Board of Assessors from 1988 to 2007.

Barry was one of the first to tee off at the new Cranberry Valley Golf Course. He started the Natural Resources Department and the search for owners unknown in the 1970's. He was a strong supporter of education for Town employees and officials. Barry was one of the first in the state to receive the designation Massachusetts Accredited Assessor (MAA) #110. His knowledge of municipal finance, charter and by-laws was a resource for all.

Barry's hallmark was to always listen carefully and try to be fair and compassionate with people. We also thank his wife Rose and their children for sharing Barry with us. The Town is a better place to live thanks to his efforts. Barry's leadership, conscientious diligence and unwavering love of Harwich will surely inspire others to this noble calling.

***IN MEMORIAM***  
***2007***

BARRY A. HEMEON  
Board of Appeals  
Board of Assessors  
Bylaw/Charter Review Committee  
Call Firefighter  
Finance Committee  
Selectmen/Assessor/Board of Health

HELEN LOUISE HIGGINS  
Secretary to the Board of Selectmen

ROSEMARY JOSEPH  
Superintendent of Schools

NORMA LARKIN  
Teacher

JOSEPH MIRISOLA  
Building Code Board of Appeals  
Capital Outlay Committee

ROBERT PREW  
Brooks Free Library Trustee

MARY ELIZABETH SCANNELL  
Town Nurse

*We remember those who have passed away and are grateful  
for their years of faithful service given to the Town of Harwich.*

## **GIFTS TO THE TOWN 2007**

Sally & Don Bradford

Michael Bronner

The Cakounes Family

Cape Cod Five Cents Savings Bank

Crocker's Refrigeration & Appliance Service

A.G. Edwards

EPOCH Assisted Living at Brewster Place

Friends of the Harwich Community Center

Ora Gaylord Arooth Trust

Georgina Goinsalvos

Harwich Garden Club

C. Jackson Hoover

Dan O'Leary

Brendan O'Reilly

Old Timers Softball League

Robert B. Our Co.

Sharon & Stephen Seymour

Thomas G. White

Wyndemere Beach Trust

***With gratitude for your thoughtfulness and generosity  
on behalf of the residents of the Town of Harwich.***

# HALL OF FAME INDUCTEES

**2007**

Caleb Chase

Shirley Gomes

Barry A. Hemeon

D. Isabel Smith

Isobel “Izzy” Thompson

# ADMINISTRATION

## Elected Town Officers - 2007

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### BOARD OF SELECTMEN

Edward J. McManus	Term expires May 2010
Lawrence P. Cole	Term expires May 2010
David W. Marsland, Vice Chairman	Term expires May 2009
Robin D. Wilkins, Chairman	Term expires May 2008
Pete Piekarski	Term expires May 2008

### HOUSING AUTHORITY

Shannon McManus	Term expires May 2011
Brooke Williams	Term expires May 2010
Robert MacCready	Term expires May 2010
William Doherty	Term expires May 2009
Jennifer Thyng, Chairman (appointed by the State)	Term expires May 2008

### MODERATOR

Michael D. Ford, Esq.	Term expires May 2009
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### SCHOOL COMMITTEE

Thomas J. Blute, Chair	Term expires May 2010
Mark Russell	Term expires May 2009
Sue Daggett	Term expires May 2009
John O'Brien	Term expires May 2008
Polly Hemstock	Term expires May 2008

### TOWN CLERK

Anita N. Doucette	Term expires May 2010
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### **TRUSTEES, BROOKS FREE LIBRARY**

William D. Crowell	Term expires May 2010
Robert Widegren	Term expires May 2010
David Bassett	Term expires May 2009
Alma Davis	Term expires May 2009
Robert Prew	Term expires May 2009
Joan McCarty	Term expires May 2008
Joanne Brown, Chair	Term expires May 2008

### **WATER COMMISSIONERS**

Danette Gonsalves	Term expires May 2010
Don T. Bates, Chair	Term expires May 2009
George B. Cavanaugh	Term expires May 2008

### **BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED**

Raymond Gottwald, Harwich Representative

### **BARNSTABLE COUNTY COMMISSIONER - ELECTED**

William Doherty

### **APPOINTED BY THE MODERATOR**

#### **CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE**

Carolyn Crowell	Term expires May 2010
Lyman E. Culver	Term expires May 2008

#### **FINANCE COMMITTEE**

Linda Cebula	Term expires June 30, 2010
Dana DeCosta	Term expires June 30, 2010
Angelo LaMantia	Term expires June 30, 2009
Arvid Grosword	Term expires June 30, 2008
Arthur Watson	Term expires June 30, 2008
Robert Tombs, Chair	Term expires June 30, 2008
Albert Patterson	Term expires June 30, 2008
Tammi Taylor, Board Clerk - Appointed by Committee	

**SURVEYOR OF WOOD & LUMBER**

Geoff Larsen

Term expires May 2010

**TRUSTEES, CALEB CHASE FUND**

David M. Davis

Term expires May 2010

William A. Doherty, Jr.

Term expires May 2009

Paul V. Doane

Term expires May 2008

**APPOINTED BY THE BOARD OF SELECTMEN**

**BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE**

Thomas E. Leach, Regular Member/Representative

Term Indefinite

Mark Russell, Alternate Member/Representative

Term Indefinite

**BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND  
ENVIRONMENT - RABIES TASK FORCE**

Paula J. Champagne, RS, CHO - Alternate Representative

**BARNSTABLE COUNTY WASTE MANAGEMENT  
ADVISORY COMMITTEE**

Lincoln S. Hooper

Term Indefinite

**BARNSTABLE COUNTY "HOME" CONSORTIUM  
ADVISORY COUNCIL**

Eileen Brady

Term Indefinite

**CAPE COD COMMISSION REPRESENTATIVE**

Leo Cakounes

Term expires April 24, 2008

**CAPE COD JOINT TRANSPORTATION  
COMMISSION REPRESENTATIVE**

Lincoln Hooper

Term expires on June 30, 2008

Susan Leven, Alternate

Term expires on June 30, 2008

**CAPE LIGHT COMPACT REPRESENTATIVE**

Barry Worth

Lawrence Cole, Alternate

**CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE**  
William Doherty Term expires June 30, 2008

**FIRE CHIEF / FOREST WARDEN**  
William Flynn

**CHIEF OF POLICE**  
William A. Mason

**EMERGENCY MANAGEMENT DIRECTOR**  
Lee Culver Term expires June 30, 2008

**COUNCIL OF SEMASS COMMUNITIES**  
Lincoln Hooper Term Indefinite  
Michael Kiernan Term Indefinite

**HARBORMASTER/NATURAL RESOURCES OFFICER/  
WHARFINGER/SHELLFISH CONSTABLE**  
Thomas E. Leach Term expires June 30, 2008  
Heinz M. Proft, Assistant Term expires June 30, 2008

**HAZARDOUS MATERIALS COORDINATOR**  
Captain Robert Johnson Term expires June 30, 2008

**HEALTH OFFICER**  
Carol A. Topolewski, M.D. Term expires June 30, 2008

**LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE**  
Paula J. Champagne, RS, CHO Term expires June 30, 2008

**LOWER CAPE COMMUNITY DEVELOPMENT  
CORPORATION BOARD**  
Patricia Whalen Term Indefinite

**LOWER CAPE WIRELESS WORKING GROUP REPRESENTATIVE**  
Robert S. Widegren Term Indefinite

**MUNICIPAL COORDINATOR FOR TOXIC WASTE**

Captain Robert Johnson

Term expires June 30, 2008

**OIL SPILL COORDINATOR**

Deputy Chief Norman Clarke

Term expires June 30, 2008

**RIGHT-TO-KNOW COORDINATOR FOR HAZARDOUS MATERIALS**

Captain Robert Johnson

Term expires June 30, 2008

**REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE  
HEALTH AND HUMAN SERVICES COALITION  
REGIONAL SMALL CITIES GRANT FOR CHILD CARE  
AND TRANSPORTATION APPLICATION PROCESS**

Mary Belle Small, Senior Representative

Susan Peterson, Child Care Representative

**TOWN ACCOUNTANT**

David Ryan

**TOWN COUNSEL**

Kopelman & Paige, P.C.

Term Indefinite

**TOWN COUNSEL (SPECIAL-REAL ESTATE MATTERS)**

Michael D. Ford, Esq.

Term Indefinite

**AFFORDABLE HOUSING-FOUR TOWN ADVISORY COUNCIL  
(EOCD)**

Term Indefinite

Marilyn Barry

Wayne Ellis

Pamela Phipps

Alexander G. Tod

## **AGRICULTURAL COMMISSION**

Colleen Springer	Term expires June 30, 2010
Donna Eaton, Alternate Member	Term expires June 30, 2010
Wayne Coulson	Term expires June 30, 2009
Thomas Davis	Term expires June 30, 2009
Mark Coleman	Term expires June 30, 2009
John Sennott, Chair	Term expires June 30, 2008
Betsy Coleman	Term expires June 30, 2008
Recognition to Alan Hall	

## **ARCHITECTURAL ADVISORY COMMITTEE**

Elizabeth Groves	Term expires June 30, 2010
Kim Robbie	Term expires June 30, 2010
Jonathan Blake	Term expires June 30, 2009
Barbara S. Josselyn, Chair	Term expires June 30, 2008
John S. Steel	Term expires June 30, 2008

## **BIKEWAYS COMMITTEE**

All terms expire June 30, 2008

Hugh "Tim" Millar, Chairman	Michael Hayes
Don Roberts	William Reuss
Barry Worth	
Recognition to: Maurice Yoffee; Lew Ashton	

## **BOARD OF APPEALS – REGULAR MEMBERS**

Richard Flink, Chairman	Term expires June 30, 2010
Geoff Wiegman	Term expires June 30, 2010
Jack E. Brown	Term expires June 30, 2009
Murray Johnson	Term expires June 30, 2009
George Cavanaugh	Term expires June 30, 2008

## **BOARD OF APPEALS - ASSOCIATE MEMBERS**

Dean Hederstedt	Term expires June 30, 2010
Recognition to: Susan Brauner; Joseph Mirisola, Roger Peterson	

## **BOARD OF ASSESSORS**

Robert S. Neese	Term expires June 30, 2010
Richard Waystack, Chairman	Term expires June 30, 2009
Bruce Nightingale	Term expires June 30, 2008
Recognition to: Barry A. Hemeon	

## **BOARD OF HEALTH**

Robert Insley	Term expires June 30, 2010
Stanley Kocot, Chairman	Term expires June 30, 2010
Mary Jane Watson	Term expires June 30, 2009
Pamela Howell	Term expires June 30, 2009
Alfred Hurst	Term expires June 30, 2008

## **BOARD OF REGISTRARS**

Juell Buckwold	Term expires June 30, 2010
Louise Mihovan	Term expires June 30, 2009
Dorothy Hemmings	Term expires June 30, 2008
Recognition to Ann Kelly	

## **BROOKS ACADEMY MUSEUM COMMITTEE**

All terms expire June 30, 2008

Brian Murphy, Chair	Christine Wood
Patti A. Smith	Shannon McManus
Recognition to: Katie McManus	

## **BUILDING CODE BOARD OF APPEALS**

Harry Ellis	Term expires June 30, 2010
David Veelenturf	Term expires June 30, 2010
Richard Flink	Term expires June 30, 2009
Joseph Mirisola	Term expires June 30, 2008

## **BY-LAW/CHARTER REVIEW COMMITTEE**

William A. Doherty	Term expires June 30, 2010
Deborah Sementa	Term expires June 30, 2010
Anita Doucette	Term expires June 30, 2009
Raymond Jefferson, Chair	Term expires June 30, 2009
Jill Mason	Term expires June 30, 2008

## **CAPITAL OUTLAY COMMITTEE**

Arthur Watson, Chair	Term expires June 30, 2010
Bruce Nightingale	Term expires June 30, 2010
Angelo LaMantia	Term expires June 30, 2009
Christopher Harlow	Term expires June 30, 2009
Alan Atkinson	Term expires June 30, 2008
Peter Wall	Term expires June 30, 2008
Robert Owens	Term expires June 30, 2007
Recognition to: Joe Mirisola	

## **CEMETERY COMMISSION**

Robbin Kelley, Cemetery Administrator

Warren Nichols	Term expires June 30, 2010
Paul Doane, Chair	Term expires June 30, 2009
Christine Wood	Term expires June 30, 2008

## **CHANNEL 18 ADVISORY COMMITTEE**

Jill M. Mason, Station Manager

Edward Etsten	Term expires June 30, 2010
Peggy Gabour	Term expires June 30, 2010
John L. Roche	Term expires June 30, 2009
Joseph A. Pino	Term expires June 30, 2008
Al Rosenberg	Term expires June 30, 2008

## **CITIZEN'S ADVISORY COMMITTEE FOR THE COMPREHENSIVE WASTEWATER MANAGEMENT PLAN**

Indefinite Terms

Allin Thompson	Dana DeCosta
John Webby	James Mangan
Matt McCaffery	Kenneth Joudrey

## **COMMUNITY CENTER FACILITIES COMMITTEE**

Betty Pino	Term expires June 30, 2010
Pamela Groswald	Term expires June 30, 2009
Brian Power, Chair	Term expires June 30, 2008
David Sadoski	Term expires June 30, 2008
Francois Marin	Term expires June 30, 2008

Recognition to: Beverly Kelsey

## **COMMUNITY PRESERVATION COMMITTEE**

David Purdy (Housing)	Term expires June 30, 2010
Jack Brown, Chairman (Selectmen)	Term expires June 30, 2010
Jennifer Thyng (Housing Authority)	Term expires June 30, 2010
Pamela Groswald (Selectmen)	Term expires June 30, 2009
John Mahan (Recreation)	Term expires June 30, 2009
Kristine Larson (Real Estate and Open Space)	Term expires June 30, 2009
William Baldwin (Planning)	Term expires June 30, 2008
Larry Ballantine (Conservation)	Term expires June 30, 2008
Shannon McManus (Historical Commission)	Term expires June 30, 2008

## **CONSERVATION COMMISSION**

John Chatham, Conservation Agent

Michael Schreibman	Term expires June 30, 2009
Chester Berg, Chairman	Term expires June 30, 2009
Jason Ford	Term expires June 30, 2009
Lindsay Strode	Term expires June 30, 2008
Robert Bourgoin	Term expires June 30, 2008
Larry Ballantine	Term expires June 30, 2007
Recognition to: Bill Zoino	

## **CONSTABLES**

Armando G. Dimauro, Jr.	Term expires June 30, 2010
Michael Cupoli	Term expires June 30, 2009
Oliver Pelton	Term expires June 30, 2009

## **COUNCIL ON AGING**

Barbara-Anne Foley, Director

Ralph Smith	Term expires June 30, 2010
Robert Fenney	Term expires June 30, 2010
Frances Keary	Term expires June 30, 2010
Robert Widegren	Term expires June 30, 2009
Barbara Bliss, Chair	Term expires June 30, 2009
Raymond Gottwald	Term expires June 30, 2008
Francois Marin	Term expires June 30, 2008
Ron Armbruster	Term expires June 30, 2008

## **CULTURAL COUNCIL**

Dorothy Hemmings	Term expires June 30, 2010
John Prophet, Chair	Term expires June 30, 2010
Toney Hopkins	Term expires June 30, 2010
Patricia Stackhouse	Term expires June 30, 2009
Anne Leete	Term expires June 30, 2009
David Bassett	Term expires June 30, 2009
Anita Doucette	Term expires June 30, 2008
Recognition to: Jack Brown; Elinor Dinsmore	

## **DESIGNER SELECTION REVIEW COMMITTEE**

Terms Expire June 30, 2008

Joseph Borgesi, Town Engineer  
Colin Stevenson

Raymond Jefferson

## **DISABILITY RIGHTS COMMITTEE**

Virginia McCann, Chair	Term expires June 30, 2010
Terri Canavan	Term expires June 30, 2010
Paul Erickson	Term expires June 30, 2010
Catherine Curran	Term expires June 30, 2009
Peter Wasserbach	Term expires June 30, 2009
Dorothy Kelly	Term expires June 30, 2008

Recognition to: Carla Burke, Jean Ann McLaughlin; George Dinsmore;  
Roberta McDonnell

## **GOLF COMMISSION**

Joan Garrity	Term expires June 30, 2010
George Porter	Term expires June 30, 2010
George O. Boulé	Term expires June 30, 2009
Paul Widegren	Term expires June 30, 2009
Jeff Driscoll	Term expires June 30, 2008
Anthony Pagliaro, Chairman	Term expires June 30, 2008

Recognition to: John Halliday

## **HERRING RIVER WATERSHED STUDY COMMITTEE**

Richard Morris	Term expires June 30, 2010
Stephen Duffy	Term expires June 30, 2010
Eric Levy, Chairman	Term expires June 30, 2009
Linda Schultz	Term expires June 30, 2008
Richard Thomas	Term expires June 30, 2008

## **HERRING SUPERVISORS**

James Coyle	Everett Eldredge
Michael Sekerak	Paul Eldredge
Suzanne Stephens	Whitman Stephens
John Schultz	Ed Wikar
Donald Ryder	Scott Lasky

### **HISTORIC DISTRICT COMMISSION**

Robert Bradley, Chairman	Term expires June 30, 2010
Alex Tod	Term expires June 30, 2010
Karen Stello	Term expires June 30, 2009
John McGillen	Term expires June 30, 2009
Shannon McManus	Term expires June 30, 2009
Brian Murphy	Term expires June 30, 2008
Recognition to: Beverly Nightingale	

### **HISTORICAL COMMISSION**

Alex Tod, Chairman	Term expires June 30, 2010
Brian Murphy	Term expires June 30, 2010
Shannon McManus	Term expires June 30, 2009
John McGillen	Term expires June 30, 2009
Karen Stello	Term expires June 30, 2008
Robert Bradley	Term expires June 30, 2008

### **HOUSING COMMITTEE, HARWICH**

Christine Wood	Term expires June 30, 2010
Gerald Loftus, Chair	Term expires June 30, 2009
David Purdy	Term expires June 30, 2009
Tom Huckman	Term expires June 30, 2008
Recognition to: Susan Brauner	

### **HUMAN SERVICES ADVISORY COMMITTEE**

Ellen Cowan	Term expires June 30, 2010
Virginia Burke	Term expires June 30, 2009
Anthony Pagliaro, Chairman	Term expires June 30, 2009
Armine Thomason	Term expires June 30, 2008
Recognition to: John Jennings	

### **LONG POND ADVISORY**

Harwich Representatives

David Nussdorfer

David Kimball

**PLANNING BOARD**

John C. Follas	Term expires June 30, 2010
Joseph McParland	Term expires June 30, 2010
Timothy Klink	Term expires June 30, 2010
William Baldwin	Term expires June 30, 2009
Matt McCaffery	Term expires June 30, 2009
Robert Owens	Term expires June 30, 2008
Ron Nordstrom	Term expires June 30, 2008

Recognition to: Robert Widegren, Jon Idman,  
Bruce Nightingale, Larry Brophy

**PLANNING BOARD-ALTERNATE MEMBERS**

William E. Stoltz	Term expires June 30, 2009
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**PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE  
STEERING COMMITTEE**

Indefinite Term

Allin Thompson  
Larry Ballantine, Alternate Member

**PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE  
TECHNICAL RESOURCE COMMITTEE**

Terms Indefinite

Thomas E. Leach (Harbor/NRO)	Frank Sampson (Board of Health)
John Chatham (Conservation Commission)	Elizabeth Hude (Planning Board)

**POLICE STATION BUILDING COMMITTEE**

Terms Indefinite

Raymond Jefferson, Chairman	Norman Clarke
Richard Hoyer	Franco Previd
Ursula Corbett	Debra DeCosta
John J. Brooks, Jr.	

Recognition to: Geoff Wiegman

## **REAL ESTATE & OPEN SPACE COMMITTEE**

Kristine Larson	Term expires June 30, 2010
Lisa Mahieu	Term expires June 30, 2010
Robert S. Neese	Term expires June 30, 2010
Margo L. Fenn	Term expires June 30, 2009
Paul Widegren, Chair	Term expires June 30, 2009
Richard Thomas	Term expires June 30, 2009
Bud Dey	Term expires June 30, 2009
Douglas D. Stanford	Term expires June 30, 2008
Recognition to: Francis Worrell	

## **RECREATION & YOUTH COMMISSION**

Jeff Carter, Director

Francis Crowley	Term expires June 30, 2010
Vahan Khachadoorian	Term expires June 30, 2010
Lee Culver	Term expires June 30, 2009
David Sadoski	Term expires June 30, 2009
John Mahan, Chairman	Term expires June 30, 2009
David Nixon	Term expires June 30, 2008
Janet Bowers	Term expires June 30, 2008

## **RECYCLING COMMITTEE**

Anthony Cosgrove	Term expires June 30, 2009
Stephen Duffy	Term expires June 30, 2009
Pamela Reiss	Term expires June 30, 2008
William Doherty	Term expires June 30, 2007

## **SCHOOL BUILDING NEEDS COMMITTEE**

Terms Indefinite

Dr. Carolyn Cragin	Gary Costin
Kevin Turner	Carla Blanchard
Deb Donovan	Mary Clarke
Jack Brown	Dr. Murray Johnson
Brenda Norcott	Dr. Thomas Johnson
Robert Larson	Allin Thompson
Terry Russell	Dennis Hoye
Leslie Flynn	

## **SHELLFISH CONSTABLES (VOLUNTARY)**

Terms Expire June 30, 2008

James Coyle  
Dean Knight

Ron Saulnier

## **SHELLFISH & MARINE WATER QUALITY COMMITTEE**

Francis C. Sampson	Term expires June 30, 2010
Robert Dowling	Term expires June 30, 2009
Michael Schreiber	Term expires June 30, 2009
Tom Leach, (Harbor/NRO)	Ex-Officio Member
Heinz Proft	Ex-Officio Member

## **TOWN FOREST COMMITTEE**

Sheldon J. Thayer, Jr.	Term expires June 30, 2010
Raymond L. Thacher, Chairman	Term expires June 30, 2009
Tim Millar	Term expires June 30, 2009

## **TOWN-WIDE WATER QUALITY MANAGEMENT TASK FORCE**

Terms Indefinite

Francis C. Sampson, Chairman	Charles Palmer
Danette Gonsalves	Robert Sarantis
Robert Owens	Ray Gottwald
Larry Ballantine	Robert Goodwin
Anthony Piro	Stanley Kocot
George Myers	

## **TRAFFIC SAFETY COMMITTEE**

Terms Expire June 30, 2008

Gerald Beltis, Chair	Paul McAllister
Oliver E. Pelton	William L. Reuss
Barry Springer	Paul Erickson, Chairman
Recognition to: Barbara Yamamoto, George Dinsmore	

## **TRAILS COMMITTEE**

Richard Thomas	Term expires June 30, 2010
Pauline Ashton	Term expires June 30, 2010
Bruce Nightingale	Term expires June 30, 2010
Gerri Schumann	Term expires June 30, 2008
Recognition to: Francis Worrell	

## **TREASURE CHEST VOLUNTEER COMMITTEE**

Terms Expire June 30, 2008

Pauline Ashton, Chair	Ann & Francis Preston	Leo H. Baumlin
Nancy DeDominici	Denise Soucy	Beverly Gomes
Andrew Kenney	Rosemary Thibeau	Liz Watkins
Cynthia Nunes	Joan Jones	Norma Razinha
Janet Evans	Carol Palmer	Sheila Eldredge
Gretchen Widegren	Michael Pires	Tim Willcox
Debbie Willcox	Jeff Willcox	Jim Willcox
Pricilla White	Eric Fahle	Mark Curran
	Debbie Rogers	

## **UTILITY & ENERGY CONSERVATION COMMISSION**

Bruce Gibson	Term expires June 30, 2010
William Doherty	Term expires June 30, 2010
Barry Worth, Chair	Term expires June 30, 2009
Robert R. Marshall	Term expires June 30, 2008
Valerie Bell	Term expires June 30, 2008

## **VOTER INFORMATION COMMITTEE**

Terms Indefinite

Kathryn Brophy	Sandra Barry
Pamela Groswald, Chair	Joanne Rys
Peggy Rose	Dorothy Hemmings

## **WATERWAYS COMMISSION**

Stephen Root	Term expires June 30, 2010
Lewis Williams	Term expires June 30, 2010
David Plunkett	Term expires June 30, 2010
John F. Clancy	Term expires June 30, 2009
Murray Johnson, Chair	Term expires June 30, 2009
Paul G. Donovan	Term expires June 30, 2008
W. Matthew Hart	Term expires June 30, 2008
Recognition to: William McShane	

## **YOUTH CONSULTATION STUDY COMMITTEE**

Sheila House, Youth & Family Counselor

Linnea N. Snow	Term expires June 30, 2010
Christopher Harlow	Term expires June 30, 2009
Betsy O'Connor	Term expires June 30, 2009
Justin Brackett	Term expires June 30, 2009
James B. Hartley	Term expires June 30, 2008
Elizabeth McGowan	Term expires June 30, 2008
Cathy Comeau, Chair	Term expires June 30, 2008

# Report of the Board of Selectmen

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## **Personnel**

With the retirement of Fire Chief Wil Remillard who served this community for over thirty-one years, from October 1975 to June 2007, in every position in the Department during his career, from Firefighter/EMT, Firefighter Paramedic, Fire Inspector, Captain, Acting Deputy Chief, Deputy Chief and, finally capping off his illustrious career with his appointment as Chief of the Harwich Fire Department in 2003, William L. Flynn, Jr. was promoted to the position of Fire Chief. Mr. Flynn has served as a firefighter and earned promotions as Paramedic, Fire Captain, and Deputy Chief of the Fire Department.

Nanette Balmer accepted the position of Assistant Town Administrator in July 2007. Ms. Balmer came to Harwich with over ten years of municipal management experience in the State of Pennsylvania as well as Massachusetts.

## **Town Meeting**

### *Financial*

At the Annual Town Meeting, the budget for \$41.9 million as proposed was passed, without the need for an operating override. Free cash had been certified during the year at \$2.1 million. Major non-recurring expenditures were funded from free cash, including vehicle replacements for \$573,160, nitrogen management for \$95,000, Human Services for \$76,500. In addition the Town voted to transfer \$300,000 to the Health Insurance Trust Fund and another \$200,000 to our Stabilization Fund from free cash. After approving nearly \$1.9 million in non-recurring expenditures, our balance remaining in free cash exceeds \$572,000.

### *Management of Town Records*

Approved at Town Meeting, the Board of Selectmen awarded several records management contracts to ensure the preservation of historic records as well as improved codification of the Town's charter, by-laws, zoning by-laws and regulations.

## **New Police Station**

Town Meeting voted to engage an architect and project manager to perform services regarding the construction of a new Police facility. Having awarded a contract to the architectural firm of Kaestle Boos, the firm then submitted preliminary designs and cost estimates to the Police Station Building Committee. With preliminary cost estimates in hand, the Building Committee then engaged in public discussion regarding the project cost. In addition, the

Committee held several meetings with both the Finance Committee and Capital Outlay Committee in preparation for a vote on the pending project scheduled for the 2008 May Town Meeting.

### **Five Year Financial Plan**

A priority for the Board of Selectmen was the preparation of a five-year financial plan. The plan prepared by the Town Administrator and the Town Accountant with assistance from department heads provides the Town with a financial framework from which the Town can responsibly plan for the future fiscal stability of the Town. A public hearing was held to solicit input from the community. Such public hearings will be held periodically to ensure the community is aware of the fiscal picture within Harwich.

### **Massachusetts School Building Authority**

The Board of Selectmen authorized the Superintendent of Schools to submit to the Massachusetts School Building Authority the Statements of Interest for the Harwich High School and the Harwich Middle School. The document describes and explains the deficiencies and priority categories for Harwich Public Schools. In addition a School Building Needs Committee was appointed. The Committee represents a broad range of interests within the community.

### *Review of FY06 School Department Encumbrances*

The Board of Selectmen authorized an audit to review the FY06 School Department Encumbrances. Results of the audit were reviewed by school district and the auditor whose recommendations were instituted by the School Committee.

### **Highways, Roadways, Sidewalks**

Massachusetts Highway held a public hearing regarding improvements at the Route 124/Queen Anne Road intersection. The earliest start would be Federal FY09 (October 08). The local task will be to secure rights of ways and improving rights of entry.

The Board of Selectmen entered into an agreement with the Massachusetts Highway Department to rebuild the Harwich Port sidewalks along the Route 28 corridor from Dairy Queen to Bank Street. The project was started in the Spring of 2007 and completed in the Fall of 2007.

The Board of Selectmen approved the signing of a ten-year Chapter 90 contract.

### **Beaches and Harbors**

#### *Coastal Planning*

The Town of Harwich hosted a presentation from Coastal Planning and Engineering of Boca Raton, Florida, a coastal planning company currently assisting Nantucket in the preparation of a Beach Management Plan.

Harwich, under the coordination of the Department of Youth and Recreation, developed the first phase of a Beach Management Plan. That plan will be aligned with a long range harbor dredging plan developed by the Harbormaster, and other department heads representing the Conservation Department, Public Works, and Planning. Initial steps to incorporate this planning into the Town's Capital Plan have been taken in preparation for the 2008 May Town Meeting.

The Board of Selectmen signed an agreement with Barnstable County regarding the dredging of Allen and Saquatucket Harbors.

#### *Wychmere Harbor Club Viewing Deck*

Dr. Fennell proposed to the Department of Environmental Protection to post four parking spaces for Merkle Beach in exchange for removing access to the upper deck of the Wychmere Harbor Club. Following public discussion and a response from the Department of Environmental Protection, Dr. Fennell decided to comply with the Chapter 91 license. In doing so there is now signed access to the viewing platform from Snow Inn Road.

### **Housing**

#### *Affordable Housing*

The Harwich Housing Committee coordinated an affordable housing briefing for the Board of Selectmen.

The briefing included presentations by the Habitat for Humanity, Community Development Corporation, HECH, Harwich Housing Authority and the Harwich Housing Committee.

The Board of Selectmen approved a request by Habitat for Humanity for funds from the Housing Special Revenue Fund be dedicated to the Driftwood Lane Affordable Housing development. The project consists of seven traditional single family houses, six of which are three-bedroom houses, and one is a four-bedroom house, as well as four two-bedroom duplexes and two one-bedroom duplex units.

#### *Cultural Center (Old Rec Building) and West Harwich School Project*

The Board of Selectmen approved an agreement with the architectural firm of Menders, Torrey and Spencer for the preparation of a suitability analysis, concept planning, and pre-development analysis.

As part of the pre-development activities, a working group, composed of representatives from the Historic Commission, Cultural Council, Housing Committee, Community Preservation Committee and Finance Committee, was formed to ensure that all Town committees impacted by the project had a voice in its development.

Although the Board of Selectmen has not officially designated the Old Recreation Building and West Harwich School House as Cultural Centers, the Board did extend the use of the Old Recreation Building to the Cultural Council subject to not detracting from planned development.

## **Wastewater Quality**

### *Wastewater Management Plan*

The Board of Selectmen signed the contract for the development of a Comprehensive Wastewater Management Plan. As part of the planning process the Selectmen appointed a Citizens Advisory Committee which will be advisory to the Water Quality Task Force.

### *Cape Cod Water Resources Project*

The Board of Selectmen resolved to support the Cape Cod Water Resources Restoration Project; to restore and revitalize wetland areas, and signed an agreement with the Cape Cod Conservation District, Barnstable County, the Towns of Barnstable County, the Massachusetts Executive Office of Environmental Affairs and the Natural Resources Conservation Service, United States Department of Agriculture.

## **Property**

### *Tax Title Properties*

The Town of Harwich tentatively selected thirteen parcels as owner unknown for land court filings. That process includes a court examiner, publication, motion to default and judgment issued over a twelve month period.

### *Tax Classification*

The Board of Selectmen moved to select a factor of "1" - taxing all property at the same rate; that the Town does not grant an open space exemption; that we do not grant a residential exemption and that we do not have a small commercial exemption.

### *Land Parcels*

The Town authorized the Board of Selectmen to sell six parcels of land owned by the Town, the proceeds which would be deposited into the Affordable Housing Trust Fund. Requests for Proposals yielded an interest in only three of the six parcels. The Board of Selectmen then approved seeking Requests for Proposals for the sale of the three remaining parcels.

### *Old Fire Station Property on Bank Street*

The Board of Selectmen moved to file a Request of Determination with the Conservation Commission which affirmed the wetlands delineation accessing the property.

The ultimate dispensation of the property will be determined by Town Meeting.

## **Other Activities of Interest**

### *Non-Resident Taxpayers Meeting*

The annual Non-Resident Taxpayers Meeting was held the first week in August. Facilitated by the Town Administrator, briefings were provided by the Director of Golf Operations, the Director of the Highway Department, the Town Planner, the Chairman of the School Building Needs Committee, the Chairman of the School Committee and the Chairman of the Police Station Building Committee.

### *Passport Issuance*

The Community Center received approval from the Immigration and Naturalization Service to issue passports.

### *Fireworks and Cranberry Festival*

Fireworks at Red River Beach became the solution to restoring that event to the Cranberry Festival weekend. By all accounts the fireworks were deployed without any major incident. The Festival Committee is considering a possible barge launch in the future.

### *Cable Franchise Collaborative*

Comcast's cable television license with the Town of Harwich expires in December 2009. Harwich has started the license renewal process which usually starts 30-36 months prior to license expiration. Ascertainment is part of the process for towns, collectively and separately to determine community needs and wants including public access and local programming cable service including coverage programming.

The Board of Selectmen approved an agreement to employ Peter Epstein, Attorney, to represent the Town of Harwich in the hearings and negotiations in renewing the Town's Cable Franchise Agreement.

### *East Harwich Village Project*

The Board of Selectmen approved a Memorandum of Understanding to coordinate the various interest groups (the Town of Harwich, the East Harwich Community Association, Cape Cod Commission and the Association for the Preservation of Cape Cod.)

### *Human Services*

A new Human Services budget was prepared for 2009 as well as a refined process for advertising for proposals and issuing separate contracts to each human services provider.

### *Centralization of Services*

Initial steps have been taken to create both a centralized maintenance service as well as a centralized vehicle maintenance service.

### *Chamber of Commerce*

The Board of Selectmen continue to engage in conversations with representatives from the Chamber of Commerce regarding the development of a partnership to address the issue of economic development within the Town of Harwich.

### *Harwich Civic Spirit Day*

Coordinated by the Cakounes family and assisted by staff from Town Hall and the Community Center, the event once again honored the many volunteers that make possible the many services available to the Harwich community.

### *Senior Citizen Tax Work-Off Program*

The Board of Selectmen approved a Senior Citizen Tax Work-Off Program. The program will serve to promote some tax relief to Harwich's Senior Citizens as well as much needed assistance to many of the programs within the Town.

### *Cape Cod Economic Summit*

Members of the Board of Selectmen as part of its effort to attend to the long term fiscal health of Harwich, attended several meetings with Peter Francese, noted New England demographer. Although the Board of Selectmen sought to engage Mr. Francese in a demographic study specific to Harwich, he indicated his desire to consult with the Cape as a whole rather than an individual Town. A demographic study specific to the needs of Harwich remains a priority of the Board.

Robin D. Wilkins, *Chair*  
David W. Marsland  
Peter J. Piekarski  
Edward J. McManus  
Lawrence P. Cole

# *Report of the* **Town Administrator**

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This is my first annual report to you, the residents of Harwich as your new Town Administrator. I want to convey to you my heartfelt gratitude to the Town Administrator Screening Committee and the Board of Selectmen for selecting me to serve in this valuable position of community leadership. My family and I had vacationed in Harwich and fell in love with your community. Upon learning of the vacancy in this position, I immediately applied and knew from day one that if selected, this would be a dream come true. In my first year, I have come to know and work with a dedicated Board of Selectmen, volunteer committees and hard-working employees, all of whom are serving you to make Harwich a wonderful place to live.

Interim Town Administrator Steve Lombard had started the FY 08 Budget process in December 06 by collecting Departmental Requests. The Departmental Requests exceeded his projected revenues by \$1.4 million, so my first challenge was to submit a balanced budget to the Board of Selectmen in January as required by the Home Rule Charter. With the assistance of Town Accountant David Ryan, Deputy Assessor David Scannell, the Board of Assessors and Department Heads, we were able to meet that first milestone and submit a budget which did not require a General Override. I continued to work with new School Superintendent Carolyn Cragin, the Finance Committee, the Capital Budget Committee and municipal Department Heads to refine the Budget recommendations with four amendments which adjusted service levels as additional revenue became available.

The Town had been cited by the bond rating agency Standard and Poor's for lacking a comprehensive financial plan. So, the summer of 2007 was dedicated to developing the Town's first 5 year Financial Plan. This effort will require annual updating of revenue and expense forecasts and adjust accordingly. This document should assist the Town in maintaining and eventually upgrading its bond rating. A Finance Team was organized consisting of the Town Accountant, Deputy Assessor, Treasurer Collector, Assistant Town Administrator, School Superintendent, School Business Manager and myself. This team will meet periodically to monitor and project budgets, update the five year plan and alert our policy makers of any financial concerns.

2007 was a year in which much emphasis was placed upon our Insurance policies and an opportunity to save significant dollars. A bid process for our General Property and Casualty policies started prior to my arrival resulted in an award of contract with the Massachusetts Inter-local Insurance Association. MIIA specializes in municipalities with excellent rates, risk coverage and train-

ing to avoid costly claims. Annual savings exceeded \$300,000. The other management focus was on Group Health Insurance where Harwich has a stand alone self funded program with Blue Cross plans only. Harwich also has a significant number of employees and retirees still subscribing to the Blue Cross Master Medical indemnity plans which cost the subscribers and Town far more than the newer PPO and HMO plans. Through labor negotiations, the Town settled its six municipal contracts with agreements to drop the Master Medical plans and join the Cape Cod Municipal Health Group for FY 09.

We worked closely with the Capital Outlay Committee to improve the decision making and reporting process. We have incorporated a new column in which the original departmental request will be retained; the Capital Outlay Committee worked with the Harbormaster and Waterways Commission to develop a dredging and beach nourishment policy; and agreement to update costs for future years and to identify funding sources and co-ordinate the plan into the five year financial plan.

With the planned retirement of Fire Chief Remillard on June 30th, The Board of Selectmen asked that the Town Administrator investigate the elimination of the Fire Chief Position and creation of a Public Safety Director position. I issued a report to the Board of Selectmen in which I recommended retaining the two Chiefs positions as best for Harwich. Upon acceptance of that report, I proceeded with a recommendation to promote Deputy Chief William Flynn to the position of Fire Chief. The Board of Selectmen accepted my recommendation and Bill Flynn has served his first half year as Fire Chief in an outstanding performance.

The position of Assistant Town Administrator was vacant upon my arrival with the departure of René Read to the Town of Mashpee in the prior year. In July, I selected Nan Balmer to serve in this capacity. Nan had been serving in the Selectmen/Town Administrator's Office in Orleans and was ready for this new challenge. Nan has been assigned a number of tasks in the areas of Personnel Management, Procurement, Cable re-licensing and wind turbine development. Nan attends the Selectmen's Meetings and shares in all of our assigned duties.

Much of my time in this first year was dedicated to Labor Relations and personally negotiating with each of the municipal bargaining units. Union contracts were settled for FY 07 with the Highway Employees and with the Water Department employees at 2 percent and the same through a State JLMC Arbitration Award with the Superior Officers. Settlements for FY 08-10 with each of the six municipal unions were being concluded at the end of this calendar year with raises of three, three and three and one quarter percent. Joint dispatch between Police and Fire was included in these public safety contract settlements.

This new centralized dispatch, the first on the Cape, is planned to be built as part of the new Police Station project and installed in the current Fire Station training room. The Police Station Building Needs Committee worked diligently throughout the year with Architect Kaestle Boos to design a new facility that is appropriately sized to meet the current and projected needs of the Police Department while simultaneously controlling projected Capital costs. The construction costs of approximately \$10 million dollars will be requested at the 2008 Annual Town Meeting.

Another major study initiated in 2007 is the Comprehensive Wastewater Management Plan which was funded by the May Annual Town Meeting at \$500,000. This study will determine the best methods for disposing of our wastewater without harming the water quality of our freshwater ponds, rivers, estuaries and bays.

I want to personally thank the Board of Selectmen, our elected and appointed Boards, Committees and Commissions for their volunteer spirit and especially our employees who are responsive to all the residents of Harwich. I especially want to publicly express my appreciation to our Office consisting of Nan Balmer, Ann Steidel and Sandy Robinson for their dedication and effort

James R. Merriam  
*Town Administrator*

# Report of the Planning Board

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## Membership

The Planning Board would like to recognize several members who resigned this year and thank them for their combined 19 years of service to the Town of Harwich:

Bruce Nightingale (1995-2007)

Larry Brophy (2002-2007)

Robert Widegren (2006-2007 – reappointment after serving on the Board of Selectmen)

Jon Idman (2006-2007)

In December the Board re-organized and elected Robert Owens as Chair and Matt McCaffrey as Clerk/Vice-Chair.

Board members would also like to thank Town Planner, Sue Leven and Assistant Town Planner, Elizabeth Hude for their outstanding performance this year. The knowledge of their jobs made the work of the Board that much easier for the long term benefit of the Town of Harwich.

## Development Review

The Planning Board received 49 development applications in 2007:

22 Land Subdivision Applications – 1 Modification, 2 Preliminary, 3 Recessions, 10 ANR and 6 Definitive Subdivisions resulting in a net creation of:

29 new buildable lots

3 new private roads

15.219 acres of protected open space

1 Adequacy of Access Application

26 Applications requesting 10 Use Special Permits, 9 Site Plan Reviews and 12 Waivers of Site Plan resulting in a net creation of:

6,449 s.f. of new nonresidential floor area

11 new residential units – 1 Apartment Incidental to Commercial, 1 Accessory Apartment, 9 units created through a density increase via Zoning Board of Appeals

52 chairs for seasonal outdoor seating (Restaurant)

20 chairs for indoor year-round seating (FF/Takeout)

2 Horses stabled in the Water Resource District

1 Wind-Turbine accessory to a Commercial structure

1 New medical use in the Water Resource District

8 Lots were released from covenant for subdivisions approved in previous years.

2 Applications were sent to the Cape Cod Commission as Developments of Regional Impact

1 – Discretionary, 1 – Mandatory, Both applications were later withdrawn.

4 Applications were allowed to Withdraw Without Prejudice of a future application.

1 Special Operations Permit in the Six Ponds District is still pending as of this report.

1 Waiver of Site Plan Review was denied.

The Planning Board also provided advisory opinions for 35 applications for zoning relief to the Zoning Board of Appeals.

### Zoning By-laws

In 2007, Town Meeting approved a zoning by-law amendment that now permits small scale wind energy systems as accessory uses for commercial and industrial uses. We are working with staff to develop language for wind energy as a primary commercial use for a future Town Meeting.

Also at the 2007 Town Meeting, taxpayers approved the preservation of the Town's important documents which includes the codification of the zoning by-laws. Once complete, the by-laws will be available in a searchable on-line format resulting in faster, more efficient retrieval for staff and applicants.

### Special Meetings of the Board

The Planning Board held a very productive annual meeting with the Zoning Board of Appeals on November 27. We discussed future revisions to the Town's zoning by-laws relating to signs, building height, wind energy and the Town's by-law for Apartments Incidental to Commercial.

In addition, we met with the Town's Director of Highways, Lincoln Hooper, to discuss the status of transportation projects in Harwich for roads and sidewalk improvements. The meeting helped foster a stronger level of coordination between the Department of Highway's plans for improvements on Route 137 and the East Harwich Village project.

The Planning Board met with the Harwich Conservation Trust in September. Michael Lach, Executive Director of HCT, presented material relevant to the Town's Open Space Residential Development (Cluster Subdivision) by-law. The HCT is often the recipient of the Conservation Restriction for open space within Harwich. The meeting helped us understand the criteria for acceptance of open space by the HCT which they can then pass along to applicants pursuing Cluster subdivision approval. The result is a more efficient process for the applicant and better planning of conservation land in Harwich.

We held our first public meeting with the Cape Cod Commission to discuss their Land Use Mapping initiative in July. The land use map is a critical tool for managing land development, planning our wastewater treatment facility and revising thresholds for referrals to the Commission. The meeting was well attended and we look forward to future meetings and further discussion on the map.

Several members of the Board participated in meetings sponsored by the Cape Cod Chamber of Commerce, Cape Cod Commission and Citizen Planners Training Collaborative. Topics ranged from economic development to ethics and the interpretation of state and local by-laws.

### Planning and Economic Development

The Planning Board adopted a new strategic planning model this year for organizing their objectives and goals annually. We will be working with staff, the Chamber of Commerce and the Board of Selectmen to align and prioritize the Town's planning needs such as strengthening the community's economy and managing future land development. This document will also support revisions to the Town's Local Comprehensive Plan.

East Harwich has approached the end of its second year of a three-year visioning campaign. The Planning Board helped to facilitate the coordination of plans for improvements to Route 137 between the Highway Department and the East Harwich Village Collaborative. There were three public meetings held resulting in over 100 participants and public comments. In May, Kurt Gaertner, Director of Sustainable Development in Massachusetts presented strategies for applying Smart Growth principles in the area. In September, Tabitha Harkin, Whitlock Intern for the Association to Preserve Cape Cod, presented stunning visuals depicting the potential application of these strategies. Horsley Witten Group has been retained to develop design guidelines and potential zoning changes; Fuss & O'Neill is examining traffic issues in the area and will help us understand traffic impacts of various development options; and FinePoint Associates are conducting a retail market analysis to determine the types and sizes of businesses that could feasibly locate in the area.

The Planning Board continues to review the Route 28 corridor and Harwich Center. Both areas play a significant role in the Town's economy as they contain rich cultural and environmental assets that make Harwich an attractive tourist destination as well as a place to live and work. Harwich Center is also home to many of the Town's municipal offices, schools and emergency services.

In support of economic development, the Planning Board began work this year to streamline the administrative components of the Subdivision approval

and Special Permitting processes. Updates are on-going and reflect in the Town's website and the 2<sup>nd</sup> floor lobby area in Town Hall. Revisions to the Rules and Regulations will be made in spring of 2008. The Board continues to communicate and coordinate its efforts with the other permit granting authorities within the Town and with regional and state authorities.

The Planning Board appreciates the public attendance and input on applications this year. We look forward to serving the community again in 2008.

Respectfully submitted,

Lawrence E. Brophy, *Chairman*  
Robert Owens, *Vice-Chairman*

# *Report of the* **Planning Department**

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The Planning Department continues to provide staff support primarily to the Planning Board and Board of Appeals, as well as the Pleasant Bay Alliance, Housing Committee, Water Quality Management Task Force, and other departments and committees, as time and staffing allows. We also provided extensive assistance and information to the general public. Ongoing projects include:

**Zoning By-Law Amendments** – In 2007, Town Meeting approved a zoning by-law amendment that now permits small scale wind energy systems as accessory uses for commercial and industrial uses. We are beginning to develop language for wind energy as a primary commercial use and hope to have that ready for Town Meeting in 2008.

**Development Review** – The Planning Department provided support for the Planning Board's review of 49 development applications and the Board of Appeals' review of 35 applications for zoning relief. This involved helping applicants throughout the review process, file management, and correspondence, as well as the writing of detailed reports and decisions. Other development review work included lot status reports for approximately 42 applications for new dwellings and providing the Planning Board with advisory opinions for the 35 applications heard by the Board of Appeals.

**Developments of Regional Impact** – There were two projects referred to the Cape Cod Commission for review as Developments of Regional Impact (DRI) in 2006. A proposal to increase the size of the Stonewood Products business was referred and later withdrawn by the applicant. The Planning Board also referred a Proposed subdivision on Church Street as a Discretionary Referral which was accepted by the Commission. Following negotiations between the applicant, the Commission and the Planning Department, the DRI was withdrawn and a new plan submitted to the Planning Board. The Board approved the new plan in December.

**Local Comprehensive Plan** – The current update of the Local Comprehensive Plan is coinciding with the Cape Cod Commission's periodic revisions to the Regional Policy Plan. It is our hope to have a revised Local Comprehensive Plan that meets the Minimum Performance Standards of the revised Regional Policy Plan. Work on the plan is ongoing.

**Heritage Landscape Inventory** – The Massachusetts Department of Conservation (DCR) created the Heritage Landscape Inventory Program (HLIP) designed to identify important landscapes in Massachusetts and provide communities with strategies for preserving them. This year the Planning Department worked with the DCR, Cape Cod Commission, Boston University

students and members of our community to conduct an inventory of important landscapes in Harwich. The opportunity was provided free of charge through a special partnership with the DCR, Cape Cod Commission and the Boston University Preservation Studies Program. Drafts of the final report are now available in the Planning Department.

**East Harwich Village Center Project** – The Planning Department received a \$75,000 grant from the Cape Cod Economic Development Council in December of 2006 for the second year of the East Harwich Village Center study. This grant was combined with Local Comprehensive Plan Implementation funds from the Cape Cod Commission and used to continue the study of the CH-2 zone, also known as the area in and around the intersection of Routes 137 and 39. The Department has been working in a collaborative capacity with the following partners who also assisted in securing these funds: Cape Cod Business Roundtable, Cape Cod Commission, Association to Preserve Cape Cod, and the East Harwich Community Association. We worked with the Cecil Group, Horsley Witten Group and FXM Associates in the first year to develop options for the future of the area, present those options to the public in several very well attended public forums, and develop a proposed future development plan that provides the area with the best possible balance between growth and resource protection. In the second year we are working with Horsley Witten Group to develop design guidelines and potential zoning changes; with Fuss & O’Neill to look at traffic issues in the area and help us to see how various development options will effect traffic in the area; and with FinePoint Associates who are conducting a retail market analysis to help determine the types and sizes of businesses that could locate in the area.

**FEMA/CRS** – The Town of Harwich has received its annual certification through the FEMA Community Rating System (CRS). Being part of the CRS enables property owners to purchase discounted flood insurance. The Town has been recertified and continues to receive the lower flood insurance rate. The Planning Department is responsible for completing the annual certification process for the Town.

**Public Service** – The Planning Department continues its commitment to providing information to the general public, as well as other local, regional, state or federal agencies.

Assistant Town Planner Elizabeth Hude and I are looking forward to another productive year and would like to thank everyone for their continued support.

Respectfully submitted,

Susan M. Leven AICP  
*Town Planner*

# Report of the Board of Registrars

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The report of the Harwich Board of Registrars for the calendar year 2007 is as follows:

## VOTER TOTALS – REPORT AS OF DECEMBER 2007

<b>Ward 0</b>	<b>PREC 1</b>	<b>PREC 2</b>	<b>PREC 3</b>	<b>PREC 4</b>	<b>TOTALS</b>
DEMOCRAT	708	622	589	638	2557
REPUBLICAN	535	561	568	401	2065
GREEN PARTY USA	2	2	0	2	6
GREEN-RAINBOW	2	4	3	3	12
INTER. 3RD PARTY	1	1	2	4	
LIBERTARIAN	5	7	11	7	30
UNENROLLED	1382	1281	1540	1279	5482
GRAND TOTALS	2636	2478	2711	2332	10157

The 2007 census enumerated a population of 12,764 persons. The annual census was conducted first by a town wide mailing that was followed by street and telephone solicitations for information. The intake of census data was completed by April 2007. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list was compiled for the State.

During 2007 there was the May Annual Town Meeting and Election.

After 15 years on the Board of Registrars Ann M. Kelly resigned and in June the Board of Selectmen appointed Juell Buckwold to a three-year term. The Board would like to thank Ann Kelly of all her years of dedicated service to the Town of Harwich as a member of this Board.

We could like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully submitted,

Juell Buckwold  
Louise R. Mihovan  
Dorothy Hemmings  
Anita N. Doucette, Town Clerk  
*Board of Registrars*

# TOWN RECORDS

## *Report of the* **Town Clerk**

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### **Fees Collected – Fiscal Year 2006-2007**

Marriage Intentions	\$	2,130.00
Birth Certificates		3,555.00
Death Certificates		10,830.00
Marriage Certificates		1,565.00
Dog Licenses		7,705.00
Board of Appeals Fees		9,200.00
Business Certificates		4,390.00
Fish & Wildlife Licenses Fees		236.35
Photocopies		755.50
Non-Criminal Violation Payments – Police		100.00
Non-Criminal Violation Payments – Harbor		250.00
Non-Criminal Violation Payments – Conservation		200.00
Non-Criminal Violation Payments – Health		50.00
Underground Fuel Tanks		375.00
Raffle Permits		60.00
Utility Poles		40.00
Burial Permits		1,200.00
Total Amount Collected:	\$	42,641.85
Total Amount to Treasurer:	\$	42,641.85

**Fishing, Hunting, Sporting & Trapping Licenses and Stamps Sold  
FY 2006/2007**

62 Resident Fishing	@\$28.50 =	\$ 1,767.00
04 Resident Fishing Minor	@ 12.50 =	50.00
06 Resident Fishing (65-69)	@ 17.25 =	103.50
63 Resident Fishing (70 +)	@ .00 =	.00
25 Non-Resident Fishing	@ 38.50 =	962.50
08 Non-Resident Fishing – 3 day	@ 24.50 =	196.00
01 Non-Resident Fishing Minor	@ 12.50 =	12.50
00 Resident Fishing – 3 day	@ 13.50 =	00.00
01 Duplicate Fishing	@ 3.50 =	3.50
20 Resident Hunting	@ 28.50 =	570.00
04 Resident Hunting (65-69)	@ 17.25 =	69.00
20 Resident Sporting	@ 46.00 =	920.00
02 Resident Sporting (65-69)	@ 26.00 =	52.00
28 Resident Sporting (70 +)	@ .00 =	.00
11 Archery Stamps	@ 5.10 =	56.10
15 Waterfowl Stamps	@ 5.00 =	75.00
20 Primitive Firearm Stamps	@ 5.10 =	102.00

Total Licenses & Stamps: 290	4,939.10
Less Fees Withheld	<u>236.35</u>
Amount Paid to Div. of Fisheries & Wildlife:	\$ 4,702.75

**FISHERIES & WILDLIFE FOR TOWN REPORT  
F/Y 2007 – 2008  
DECEMBER**

F1 – Res. Fishing	17	H1 – Hunting	11
F2 – Fishing (Minor)	01	H2 – Hunting (65-69)	00
F3 – Fishing (65-69)	06	H3 – Hunting (para)	00
F4 – Fishing (70+)	09	H8 – Minor Hunting	00
F6 – NR Fishing	08	S1 – Sporting	01
F7 – NR Fishing (3 day)	02	S2 – Sporting (65-69)	00
F8 – Fishing (3 day)	02	S3 – Sporting (70+)	07
F9 – NR Minor Fishing	01	Archery Stamp	10
		Waterfowl Stamp	10
		Primitive Stamp	17

***Vital records for 2007 Annual Town Report***

***“As recommended by the State Office of Vital Records, only the number of births, deaths and marriages recorded in the past year are listed”***

***Number of Births - 84***

***Number of Deaths - 208***

***Number of Marriages - 85***

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL TOWN MEETING WARRANT  
MAY 7, 2007**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday, May 7, 2007, at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 5th day of March, 2007

s/Robin D. Wilkins, Chairman

s/Edward McManus,

s/David W. Marsland

s/Peter Piekarski

s/Lawrence P. Cole

BOARD OF SELECTMEN

A true copy Attest:

s/Oliver E. Pelton

Constable

April 19, 2007

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday 7th day of May, 2007 at the time and place for the purpose herein named by posting up attested copies hereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton

Constable

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The Moderator, Michael D. Ford, called the meeting to order at 7:00 PM when a quorum of 150 was met, having 361 registered voters were in attendance. Before town business began, Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant. The May 2007 Harwich Annual Town Meeting was held in the Community Center on 100 Oak Street, the Town Meeting began with:

**TOWN OFFICERS AND COMMITTEES**

**ARTICLE 1.** To choose various Town Officers and Committees.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** So voted.

At this time:

**TOWN MODERATOR APPOINTMENTS  
ANNUAL TOWN MEETING – MAY 7, 2007**

The Moderator hereby reserves the right to make all appoints at a later time.

Date: May 7, 2007

Michael D. Ford, Esq.  
Town Moderator

**REPORTS OF TOWN OFFICERS AND COMMITTEES**

**ARTICLE 2.** To hear reports of all Town Officers and Committees for the year 2006.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** So voted.

**ELECTED OFFICIALS SALARIES**

**ARTICLE 3.** To see if the Town will vote to fix the salaries of the elected officials of the Town for fiscal year commencing July 1, 2007 and ending June 30, 2008 as follows and to act fully thereon. Estimated cost: \$71,881.20.

Selectmen (5) . . . . .	\$1,500.00 (each)
Moderator . . . . .	\$300.00
Town Clerk . . . . .	\$62,581.20
Water Commissioners (3) . . . . .	\$500.00 (each)

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. TO SET SALARIES FOR ELECTED OFFICIALS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as follows:

Selectmen (5) . . . . .	\$1500 each
Moderator . . . . .	\$300
Town Clerk . . . . .	\$62,581
Water Commissioners (3) . . . . .	\$500 each

Duly seconded

**ACTION:** So voted.

**FUND NON-UNION COMPENSATION PLAN**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to amend the Personnel By-law Compensation Plan for FY 2008 as follows and to act fully thereon. By request of the Board of Selectmen.

Estimated cost: \$\_\_\_\_\_.

**NO RECOMMENDATION PENDING COMPLETION OF NEGOTIATIONS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND NEGOTIATED CONTRACT – FIRE FIGHTERS**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2008 Fire Department budget to implement the new contractual agreement between

Harwich Permanent Fire Fighters, Local 2124, International Association of Fire Fighters and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**NO RECOMMENDATION PENDING COMPLETION OF NEGOTIATIONS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND NEGOTIATED CONTRACT – WATER DEPARTMENT**

**ARTICLE 6** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2008 Water Department budget to implement the new contractual agreement between the International Association of Machinists and Aerospace Workers, Local Lodge 264 of District 38, A.F.L.-C.I.O. and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**NO RECOMMENDATION PENDING COMPLETION OF NEGOTIATIONS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND NEGOTIATED CONTRACT – HIGHWAYS & MAINTENANCE**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2008 Division of Highways & Maintenance budget to implement the new contractual agreement between the Highways & Maintenance Employees Association and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**NO RECOMMENDATION PENDING COMPLETION OF NEGOTIATIONS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND NEGOTIATED CONTRACT – EMPLOYEES ASSOCIATION**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2008 budget to implement the new contractual agreement, including new job descriptions, between the Harwich Employees Association and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**NO RECOMMENDATION PENDING COMPLETION OF NEGOTIATIONS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND NEGOTIATED CONTRACT – POLICE SUPERIOR OFFICERS**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2008 Police Department budget to implement the new contractual agreement between the Harwich Superior Officers Association Local 589 and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**NO RECOMMENDATION PENDING COMPLETION OF NEGOTIATIONS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND NEGOTIATED CONTRACT – POLICE OFFICERS**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2008 Police Department budget to implement the new contractual agreement between the International Brotherhood of Police Officers and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**NO RECOMMENDATION PENDING COMPLETION OF NEGOTIATIONS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND ONE FIRE FIGHTER/PARAMEDIC**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund one Fire Fighter/Paramedic position and related expenses and to act fully thereon. By request of the Fire Chief. Estimated Cost: \$79,984.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE INDEFINITELY POSTPONED. FUNDING FOR THIS ARTICLE IS INCLUDED IN THE OPERATING BUDGET. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed because funding was included in the Operating Budget. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND HIRING OF SIX NEW POLICE OFFICERS**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund the hiring and related expenses for six (6) additional police officers and to act fully thereon. By request of the Chief of Police. Estimated Cost: \$440,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED AS IT DOES NOT FIT INTO THE TOWN'S CURRENT FINANCIAL ABILITY TO FUND WITHOUT A PROPOSITION 2 ½ OVERRIDE. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**FUND ADDITIONAL HOURS FOR PART-TIME  
OUTREACH COORDINATOR FOR COUNCIL ON AGING**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sufficient sum of money to increase the service level of the part-time 25 hour Outreach Coordinator by 10 hours for the Council on Aging and to act fully thereon. By request of the Council on Aging. Estimated Cost: \$12,163.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. FUNDS FOR THIS POSITION ARE IN THE OPERATING BUDGET. VOTE: YES-5, NO-0**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed because funding was included in the Operating Budget. Duly seconded

**ACTION:** This article is indefinitely postponed.

## **BUDGET**

**ARTICLE 14.** To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money as may be required to defray Town charges for Fiscal Year 2008 and to act fully thereon. (BUDGET – SEE APPENDIX B). Estimated cost: \$44,597,047.

LINE	FY 2008 OPERATING BUDGET DESCRIPTION	FY 06		TOWN MEETING		TA REQUEST		VOTED BY BOS		VOTED BY	
		ACTUAL		FY 2007		FY 2008		FY 2008		FY 2008	BY FIN COM FY 2008
		\$	300	\$	300	\$	300	\$	300	\$	300
1	Moderator S&W										
			300		300		300		300		300
2	Selectmen's S&W	6,531		7,500		7,500		7,500		7,500	7,500
3	Selectmen's Expense	3,196		7,000		7,000		7,000		7,000	7,000
	<b>Sub-Total</b>	<b>9,727</b>		<b>14,500</b>		<b>14,500</b>		<b>14,500</b>		<b>14,500</b>	<b>14,500</b>
4	Finance Committee S&W	9,373		9,600		4,200		4,200		4,200	4,200
5	Finance Committee Expense	-		1,020		1,020		1,020		1,020	1,020
	<b>Sub-Total</b>	<b>9,373</b>		<b>10,620</b>		<b>5,220</b>		<b>5,220</b>		<b>5,220</b>	<b>5,220</b>
6	Finance Committee Reserve Fund.	-		221,945		193,602		193,602		193,602	193,602
	<b>Sub-Total</b>	<b>-</b>		<b>221,945</b>		<b>193,602</b>		<b>193,602</b>		<b>193,602</b>	<b>193,602</b>
7	Accountant's S&W	183,527		190,643		191,438		191,438		191,438	191,438
8	Accountant's Expense	951		1,300		2,900		2,900		2,900	2,900
9	Audit	25,500		35,000		38,000		38,000		38,000	38,000
	<b>Sub-Total</b>	<b>209,978</b>		<b>226,943</b>		<b>232,338</b>		<b>232,338</b>		<b>232,338</b>	<b>232,338</b>
10	Assessors' S&W	206,999		208,963		208,901		208,901		208,901	208,901
11	Assessors' Expense	17,542		21,055		21,620		21,620		21,620	21,620
	<b>Sub-Total</b>	<b>224,541</b>		<b>230,018</b>		<b>230,521</b>		<b>230,521</b>		<b>230,521</b>	<b>230,521</b>



<b>24</b>	Constable Salaries	<b>125</b>	<b>375</b>	<b>375</b>	<b>375</b>	<b>375</b>
<b>25</b>	Clerk's S&W	125,095	131,003	143,837	143,837	143,837
<b>26</b>	Clerk's Expense	17,585	22,750	22,498	22,498	22,498
	<b>Sub-Total</b>	<b>142,680</b>	<b>153,753</b>	<b>166,335</b>	<b>166,335</b>	<b>166,335</b>
<b>27</b>	Conservation Commission S&W	39,752	43,753	43,753	43,753	43,753
<b>28</b>	Conservation Commission Expense	5,255	5,770	5,770	5,770	5,770
	<b>Sub-Total</b>	<b>45,007</b>	<b>49,523</b>	<b>49,523</b>	<b>49,523</b>	<b>49,523</b>
<b>29</b>	Town Planner S&W	127,503	162,003	114,051	114,051	114,051
<b>30</b>	Town Planner Expense	1,798	1,900	2,900	2,900	2,900
	<b>Sub-Total</b>	<b>129,301</b>	<b>163,903</b>	<b>116,951</b>	<b>116,951</b>	<b>116,951</b>
<b>31</b>	Planning Board S&W	778	1,822	1,800	1,800	1,800
<b>32</b>	Planning Board Expense	50	600	760	760	760
	<b>Sub-Total</b>	<b>828</b>	<b>2,422</b>	<b>2,560</b>	<b>2,560</b>	<b>2,560</b>
<b>33</b>	Board of Appeals S&W	1,864	4,200	1,800	1,800	1,800
<b>34</b>	Board of Appeals Expense	281	600	560	560	560
	<b>Sub-Total</b>	<b>2,145</b>	<b>4,800</b>	<b>2,360</b>	<b>2,360</b>	<b>2,360</b>
<b>35</b>	Repairs to Public Buildings	-	5,000	3,000	3,000	3,000
<b>36</b>	Town & Finance Committee Reports	12,821	16,000	16,000	16,000	16,000
<b>37</b>	Miscellaneous Printing	-	2,000	2,000	2,000	2,000



<b>53</b>	Emergency Management Expense	<b>3,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>54</b>	Dog Officer S&W	-	-	-	-	-
<b>55</b>	Dog Officer Expense	-	-	-	-	-
<b>56</b>	Inspector of Animals S&W	Included in Police Budget	-	-	-	-
	<b>Sub-Total</b>	-	-	-	-	-
<b>57</b>	Natural Resources Expense	24,057	26,600	29,800	29,800	29,800
	<b>Sub-Total</b>	<b>24,057</b>	<b>26,600</b>	<b>29,800</b>	<b>29,800</b>	<b>29,800</b>
<b>58</b>	Pleasant Bay Alliance Expense	<b>16,825</b>	<b>16,825</b>	<b>16,825</b>	<b>16,825</b>	<b>16,825</b>
<b>59</b>	Cape Cod Reg Tech High School	954,244	894,212	814,661	814,661	814,661
<b>60</b>	Harwich Public Schools	12,816,571	13,242,220	13,612,466	13,612,466	13,612,466
	<b>Sub-Total</b>	<b>13,770,815</b>	<b>14,136,432</b>	<b>14,427,127</b>	<b>14,427,127</b>	<b>14,427,127</b>
<b>61</b>	Town Engineer's Dept S&W	130,136	137,150	138,426	138,426	138,426
<b>62</b>	Town Engineer's Dept Expense	1,605	3,700	3,800	3,800	3,800
	<b>Sub-Total</b>	<b>131,742</b>	<b>140,850</b>	<b>142,226</b>	<b>142,226</b>	<b>142,226</b>
<b>63</b>	Highways and Maintenance S&W	1,423,628	1,467,371	1,521,929	1,521,929	1,521,929
<b>64</b>	Highways and Maint.Expense	1,145,382	1,243,245	1,274,869	1,274,869	1,274,869
<b>65</b>	Hot Mix, Oil/Improve Town Roads	85,000	100,000	-	-	-

LINE	FY 2008 OPERATING BUDGET DESCRIPTION	FY 06 ACTUAL	VOTED BY TOWN MEETING		TA REQUEST FY 2008	VOTED BY BOS FY 2008		VOTED BY BY FIN COM FY 2008	
			FY 2007	FY 2008		FY 2008	FY 2008		
66	Hwy Snow Removal Wages	8,000	10,000	25,000	25,000	25,000	25,000	25,000	
67	Hwy Snow Removal Materials	17,000	20,000	30,000	30,000	30,000	30,000	30,000	
68	Hwy Snow Removal Equipment	34,000	35,000	45,000	45,000	45,000	45,000	45,000	
	<b>Sub-Total</b>	<b>2,713,010</b>	<b>2,875,616</b>	<b>2,896,798</b>	<b>2,896,798</b>	<b>2,896,798</b>	<b>2,896,798</b>	<b>2,896,798</b>	
69	Street Lights	<b>80,530</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	
70	Cemetery S&W	25,283	22,733	33,965	33,965	33,965	33,965	33,965	
71	Cemetery Expense	1,849	3,850	3,850	3,850	3,850	3,850	3,850	
	<b>Sub-Total</b>	<b>27,132</b>	<b>26,583</b>	<b>37,815</b>	<b>37,815</b>	<b>37,815</b>	<b>37,815</b>	<b>37,815</b>	
72	Water Enterprise Fund	<b>1,951,783</b>	<b>1,710,182</b>	<b>1,844,021</b>	<b>1,844,021</b>	<b>1,844,021</b>	<b>1,844,021</b>	<b>1,844,021</b>	
73	Board of Health S&W	179,680	206,023	241,256	241,256	241,256	241,256	241,256	
74	Board of Health Expense	22,526	27,425	29,425	29,425	29,425	29,425	29,425	
75	Flax Pond Monitoring	-	2,000	-	-	-	-	-	
	<b>Sub-Total</b>	<b>202,206</b>	<b>235,448</b>	<b>270,681</b>	<b>270,681</b>	<b>270,681</b>	<b>270,681</b>	<b>270,681</b>	
76	Channel 18 S&W	55,216	59,327	59,936	59,936	59,936	59,936	59,936	
77	Channel 18 Expense	28,203	38,910	32,110	32,110	32,110	32,110	32,110	
78	Channel 18 Capital Outlay	-	-	-	-	-	-	-	
	<b>Sub-Total</b>	<b>83,419</b>	<b>98,237</b>	<b>92,046</b>	<b>92,046</b>	<b>92,046</b>	<b>92,046</b>	<b>92,046</b>	

<b>79</b>	Community Center S&W	206,275	237,061	236,269	236,269	236,269
<b>80</b>	Community Center Exp.	132,666	133,860	143,410	143,410	143,410
	<b>Sub-Total</b>	<b>338,941</b>	<b>370,921</b>	<b>379,679</b>	<b>379,679</b>	<b>379,679</b>
<b>81</b>	Council on Aging S&W	188,262	188,410	209,104	209,104	209,104
<b>82</b>	Council on Aging Expense	32,751	32,451	38,905	38,905	38,905
	<b>Sub-Total</b>	<b>221,013</b>	<b>220,861</b>	<b>248,009</b>	<b>248,009</b>	<b>248,009</b>
<b>83</b>	Youth Counselor S&W	52,457	56,240	56,240	56,240	56,240
<b>84</b>	Youth Counselor Expense	3,443	3,835	4,280	4,280	4,280
	<b>Sub-Total</b>	<b>55,901</b>	<b>60,075</b>	<b>60,520</b>	<b>60,520</b>	<b>60,520</b>
<b>85</b>	Veterans' Services Expense	25,260	25,831	25,831	25,831	25,831
<b>86</b>	Veterans' Benefits	13,870	30,000	15,000	15,000	15,000
	<b>Sub-Total</b>	<b>39,130</b>	<b>55,831</b>	<b>40,831</b>	<b>40,831</b>	<b>40,831</b>
<b>87</b>	Disability Rights Committee Expense	30	640	640	640	640
	<b>Sub-Total</b>	<b>30</b>	<b>640</b>	<b>640</b>	<b>640</b>	<b>640</b>
<b>88</b>	Brooks Library S&W	336,561	347,393	361,585	361,585	361,585
<b>89</b>	Brooks Library Expense	181,255	215,819	229,545	229,545	229,545
	<b>Sub-Total</b>	<b>517,816</b>	<b>563,212</b>	<b>591,130</b>	<b>591,130</b>	<b>591,130</b>



<b>101</b>	Golf Operations & Maintenance S&W	550,191	584,650	635,553	635,553	635,553
<b>102</b>	Golf Operations & Maintenance Expense	380,743	385,133	429,852	429,852	429,852
	<b>Sub-Total</b>	930,934	969,783	1,065,405	1,065,405	1,065,405
<b>103</b>	<b>Total Departmental Budgets</b>	14,595,597	15,926,852	16,335,967	16,335,967	16,335,967
<b>104</b>	<b>Total Debt Service (Prin. &amp; Int.)</b>	5,044,089	4,558,691	4,817,620	4,817,620	4,817,620
<b>105</b>	Barnstable County Retirement	1,656,708	1,656,603	1,742,558	1,742,558	1,742,558
<b>106</b>	Special Retirement Pension a & b	3,552	3,552	3,552	3,552	3,552
<b>107</b>	Unemployment Compensation	-	60,000	60,000	60,000	60,000
<b>108</b>	Group Health Insurance	4,483,703	4,359,672	5,410,863	5,410,863	5,410,863
<b>109</b>	Insurance, General	810,674	800,000	750,000	750,000	750,000
<b>110</b>	Insurance Deductibles/Exclusions	24,677	20,000	20,000	20,000	20,000
	<b>Sub-Total</b>	6,979,314	6,899,827	7,986,973	7,986,973	7,986,973
<b>111</b>	<b>Total Town Budget w/o Schools &amp; Water</b>	26,618,999	27,385,371	29,140,560	29,140,560	29,140,560
	<b>Total Operating Budget FY 08</b>					
<b>112</b>	<b>Including Schools &amp; Water Enterprise</b>	<b>\$ 41,387,353\$</b>	<b>42,337,773 \$</b>	<b>44,597,047 \$</b>	<b>44,597,047 \$</b>	<b>44,597,047</b>

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. TO FUND THE CONTINUING OPERATION OF THE TOWN. VOTE: YES-6, NO-0**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant under the column voted FINCOM FY 2008 **with the following changes, line # 60 Harwich Public Schools delete \$13,612,466 and replace with \$13,652,466, line # 42 Police depart S&W delete \$2,552,174 and replace with \$2,593,174, line # 43 delete \$ 292,492 and replace with \$297,492** and the sum of **\$44,683,047** be appropriated for this purpose. That to raise this appropriation, the sum of **\$40,861,796** be raised and appropriated, and that \$2,347,837 be transferred from the Water Enterprise Fund, and that \$882,418 be transferred from the CPC Fund, Undesignated Fund Balance to pay for current Land Bank debt service, and that \$113,746 be transferred from the Comcast Fund, and that \$17,250 be transferred from the Septic Loan Betterment Fund, and that \$75,000 be transferred from the Library Grant, and that \$125,000 be transferred from the Waterways Management Fund, and that \$260,000 be transferred from Overlay Surplus. Duly seconded

**ACTION:** So voted.

#### **CAPITAL PLAN ADOPTION**

**ARTICLE 15.** To see if the Town will vote to adopt the Capital Plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal year 2014 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. TO CONTINUE TO PLAN FOR FUTURE CAPITAL EXPENDITURES. VOTE: YES-5, NO-0**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

**ACTION:** So voted.

**FY 2007 – 2013 CAPITAL PLAN**

ITEM	FY07	FY08	FY 09	FY 10	FY 11	FY 12	FY 13
<b>Construction Projects</b>							
Golf Bankers Reconstruction	640,000						
Golf Driving Range Upgrade	375,000						
New Police Station Plans		600,000					
New Police Station Construction			6,000,000				
Rec. & Youth Sand Pond Bathroom				100,000			
Replace Part of High School Roof	430,000						
Replace Middle School Membrane Roof	350,000				2,400,000		15,000,000
New High School Construction							
Wastewater Treatment Planning		300,000					
Wastewater Treatment Planning					1,000,000		
Wastewater Treatment Construction						3,125,000	3,125,000
Wychmere Harbor Town Wooden Bulkhead						200,000	
Squametuck Harbor Piling Replacement						120,000	
<b>Total Construction</b>	<b>1,795,000</b>	<b>900,000</b>	<b>6,000,000</b>	<b>100,000</b>	<b>3,400,000</b>	<b>3,445,000</b>	<b>18,125,000</b>
<b>Recurring Items &amp; Maintenance</b>							
Highway Roads & Sidewalks Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Town Hall Computer Upgrades	150,000						
<b>Total Recurring/Maintenance</b>	<b>1,150,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>
<b>Total Construction &amp; Recurring</b>	<b>2,945,000</b>	<b>1,900,000</b>	<b>7,000,000</b>	<b>1,100,000</b>	<b>4,400,000</b>	<b>4,445,000</b>	<b>19,125,000</b>
<b>Vehicle Replacement</b>							
Fire Rescue Vehicle	175,000		175,000		175,000		150,000
Fire Engine						46,700	
Ladder Truck Refurbishing				250,000			
Highway Sweeper	160,000					175,000	
Roll-off Truck		170,000					
Highway Loader			150,000				
Landfill Loader			150,000				
Land fill Refuse Trailer				110,000			
Highway Dump truck						125,000	
<b>Total Vehicle Replacement</b>	<b>335,000</b>	<b>170,000</b>	<b>325,000</b>	<b>510,000</b>	<b>175,000</b>	<b>767,000</b>	<b>150,000</b>
<b>TOTAL PLAN</b>	<b>3,280,000</b>	<b>2,070,000</b>	<b>7,325,000</b>	<b>1,610,000</b>	<b>4,575,000</b>	<b>5,212,000</b>	<b>19,275,000</b>
<b>Water Department</b>							
Decommission Brooks Park Water Tank	148,000						
Water Main Projects	600,000	300,000	300,000	300,000	300,000	300,000	300,000
Water Storage Tank Rehabilitation		800,000					
New Well Source Investigation	100,000	100,000	100,000				
Repair Lothrop Water Tank			700,000				
Remote Meter Reading				100,000	100,000		
<b>Water Department Total</b>	<b>848,000</b>	<b>1,200,000</b>	<b>1,100,000</b>	<b>400,000</b>	<b>400,000</b>	<b>300,000</b>	<b>300,000</b>
<b>TOTAL PLAN PLUS WATER</b>	<b>4,128,000</b>	<b>3,270,000</b>	<b>8,425,000</b>	<b>2,010,000</b>	<b>4,975,000</b>	<b>5,512,000</b>	<b>19,575,000</b>

**FY 2008 – 2014 CAPITAL PLAN**

ITEM	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
<b>Construction Projects</b>							
New Police Station Plans	\$600,000.00						
New Police Station Construction		\$6,000,000.00					
Rec. & Youth Sand Pond Bathroom			\$1,000,000.00				
New High School Plans					\$1,000,000.00		
New High School Construction						\$10,000,000.00	
Waste Water Management Planning	\$300,000						
Waste Water Management Design						\$1,000,000.00	
Waste Water Management Construction					\$200,000.00		\$5,000,000.00
Weyhmere Harbor Town Wooden Bulkhead							
Squatucket Harbor Piling Replacement	\$120,000.00						
Replace Fuel Storage Tanks at Highway Garage	\$210,000.00						
<b>Total Construction</b>	<b>\$1,230,000.00</b>	<b>\$6,000,000.00</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$1,200,000.00</b>	<b>\$11,000,000.00</b>	<b>\$5,000,000.00</b>

<b>Recurring Items and Maintenance</b>							
Highway Roads & Sidewalks Maintenance	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$750,000.00	\$750,000.00	\$750,000.00	\$750,000.00
Repair/maintenance Town Hall HVAC	\$100,000.00						
<b>Total Recurring/Maintenance</b>	<b>\$1,100,000.00</b>	<b>\$1,000,000.00</b>	<b>\$1,000,000.00</b>	<b>\$750,000.00</b>	<b>\$750,000.00</b>	<b>\$750,000.00</b>	<b>\$750,000.00</b>
<b>Total Construction &amp; Recurring</b>	<b>\$2,330,000.00</b>	<b>\$7,000,000.00</b>	<b>\$1,100,000.00</b>	<b>\$750,000.00</b>	<b>\$1,950,000.00</b>	<b>\$11,750,000.00</b>	<b>\$5,750,000.00</b>

<b>Vehicle Replacement</b>							
Fire Rescue Vehicle		\$175,000.00		\$175,000.00		\$150,000.00	
Fire Engine					\$467,000.00		
Refurbish ladder truck			\$250,000.00				
Highway Sweeper					\$175,000.00		
Roll-off Truck	\$170,000.00						
Highway Loader						\$150,000.00	\$130,000.00
Landfill Loader							
Landfill Road Tractor				\$125,000.00			
Highway Dump truck	\$170,000.00	\$175,000.00	\$250,000.00	\$300,000.00	\$792,000.00	\$150,000.00	\$130,000.00
<b>Total Vehicle Replacement</b>	<b>\$170,000.00</b>	<b>\$175,000.00</b>	<b>\$250,000.00</b>	<b>\$300,000.00</b>	<b>\$792,000.00</b>	<b>\$150,000.00</b>	<b>\$130,000.00</b>
<b>TOTAL PLAN</b>	<b>\$2,500,000.00</b>	<b>\$7,175,000.00</b>	<b>\$1,350,000.00</b>	<b>\$1,050,000.00</b>	<b>\$2,742,000.00</b>	<b>\$11,900,000.00</b>	<b>\$5,880,000.00</b>

<b>Water Department</b>							
Water Main Project	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00
Water Storage Tank Rehabilitation							
New Well Source Investigation	\$200,000.00	\$100,000.00	\$100,000.00	\$200,000.00			
Replant Lohthrop Water Tank	\$700,000.00						
Remote Meter Reading	\$650,000.00					\$9,000,000.00	
New Water Treatment Plant							
<b>Water Department Total</b>	<b>\$1,150,000.00</b>	<b>\$1,100,000.00</b>	<b>\$400,000.00</b>	<b>\$500,000.00</b>	<b>\$300,000.00</b>	<b>\$9,300,000.00</b>	<b>\$300,000.00</b>
<b>TOTAL PLAN PLUS WATER</b>	<b>\$3,650,000.00</b>	<b>\$8,275,000.00</b>	<b>\$1,750,000.00</b>	<b>\$1,550,000.00</b>	<b>\$3,042,000.00</b>	<b>\$21,200,000.00</b>	<b>\$6,180,000.00</b>

**FUND ARCHITECT AND PROJECT MANAGER  
FOR CONSTRUCTION OF NEW POLICE STATION**

**ARTICLE 16.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to engage an architect and project manager to perform services regarding the construction of a new Police facility, and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$ 500,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDING FOR SUCH BE FROM A DEBT EXCLUSION. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to appropriate the sum of \$500,000 to engage an architect and a project manager to perform services related to the construction of a new police station including all costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$500,000 and to issue bonds and notes therefore pursuant to General Laws chapter 44, sections 7 or 8, or any other enabling authority; to authorize the Board of Selectmen to expend all funds available for the project and to take any other action necessary to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½ ) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Duly seconded

**ACTION:** This article needed a two-thirds vote to pass, it was a unanimous vote, so declared.

**HARWICH COMPREHENSIVE  
WASTEWATER MANAGEMENT PLANNING**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money for the purpose of conducting a Comprehensive Wastewater Management Plan (CWMP) to determine the most cost effective way to meet the DEP/EPA imposed nitrogen limits for Pleasant Bay, the Nantucket Sound coastal estuaries of Allen, Wychmere and Saquatucket Harbors and Herring River and to authorize the Board of Selectmen to accept any state or other grants available and further enter into an agreement with qualified consultant(s) to assist the Town with said CWMP, and to act fully thereon. By request of the Water Quality Task Force. Estimated Cost: \$ 500,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDING FOR SUCH BE FROM A DEBT EXCLUSION. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to appropriate the sum of \$500,000 to conduct a Comprehensive Wastewater Management Plan to determine the most cost effective way to meet the DEP/EPA imposed nitrogen limits for Pleasant Bay, the Nantucket Sound coastal estuaries of Allen, Wychmere and Saquatucket Harbors and Herring River, including all costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$500,000 and to issue bonds and notes therefore pursuant to General Laws chapter 44, sections 7 or 8, or/or chapter 29C of the General Laws, or any other enabling authority; to authorize the Board of Selectmen to expend all funds available for the project and to take any other action necessary to carry out the project ,and to accept any state or other grants available; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½ ) amounts required to pay the principal of and interest on the borrowing authorized by this vote. Duly seconded

A motion to terminate debate was made and seconded. This needed a 4/5 majority vote to pass, it was a unanimous vote, so declared.

**ACTION:** This article needed a two-thirds vote to pass, it was a unanimous vote, so declared.

### **FUND THE ROAD MAINTENANCE PROGRAM**

**ARTICLE 18.** To see if the Town will vote to raise and appropriate or transfer from available funds and/or borrow in accordance with Chapter 44 of the Massachusetts General Laws, or any other enabling authority, a sum of money to fund the “Road Maintenance Program” as requested in the Capital Plan for Fiscal Year 2008 and to act fully thereon. By request of the Director of Highway and Maintenance. Estimated Cost: \$1,000,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDING FOR SUCH BE FROM A DEBT EXCLUSION. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to appropriate the sum of \$1,000,000 to fund the Road Maintenance Program as requested in the Capital Plan for Fiscal Year 2008, including all costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,000,000 and to issue bonds and notes therefore pursuant to General Laws chapter 44, sections 7 or 8, or any other enabling authority; to authorize the Board of Selectmen to expend all funds available

for the project and to take any other action necessary to carry out the project; provided, however, that the appropriation and borrowing authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½ ) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Duly seconded

**ACTION:** This article needed a two-thirds majority vote. The Moderator declared that this vote did receive the necessary two-thirds majority vote to pass.

**LEASE OR PURCHASE AND EQUIP VEHICLES**

**ARTICLE 19.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to lease or purchase and equip the following vehicles, and to act fully thereon:

<u>Highway and Maintenance</u>	<u>Estimated Purchase Cost</u>
One (1) new Roll-Off Truck (Disposal)	\$170,000

And to further authorize trade-in or sale of the following old vehicle toward the purchase price, where the Board of Selectmen find that this vehicle cannot be utilized elsewhere in Town:

One (1) 1977 Mack Tractor

By request of the Board of Selectmen. Estimated cost: \$ 170,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDING FOR SUCH BE FROM A CAPITAL OUTLAY EXCLUSION. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to raise and appropriate the sum of \$170,000 to purchase a new roll-off truck (disposal), and to authorize the Board of Selectmen to trade-in or sell the 1977 Mack Tractor if it cannot be utilized elsewhere in Town; provided, however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 ½ ) the amount required to pay for the capital outlay expenditure authorized by this vote in Fiscal Year 2008.

Duly seconded

**ACTION:** So voted.

**REMOVE/REPLACE FUEL STORAGE SYSTEM AT DPW GARAGE**

**ARTICLE 20.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sufficient sum of money to remove and replace the fuel storage system, located at the DPW garage, and to act fully thereon. By request of the Director of Highway and Maintenance. Estimated Cost: \$210,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDING FOR SUCH BE FROM A CAPITAL OUTLAY EXCLUSION. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to raise and appropriate the sum of \$210,000 to remove and replace the fuel storage system located at the DPW Garage; provided, however, that the appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2 1/2) the amount required to pay for the capital outlay expenditure authorized by this vote in Fiscal Year 2008.

Duly seconded

**ACTION:** So voted.

**FUND WATER DEPARTMENT PROJECTS AND EQUIPMENT**

**ARTICLE 21.** To see if the Town will vote to transfer from available funds from the Water Enterprise Fund a sufficient sum of money to fund the following:

	<u>Estimated Cost</u>
New Water Meter Radio Read System . . . . .	\$500,000
New Well Source Exploration . . . . .	\$200,000

And to act fully thereon. By request of the Board of Water Commissioners and the Superintendent. Estimated Cost: \$700,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDING FOR SUCH BE FROM THE WATER ENTERPRISE FUND. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that \$700,000 be transferred from the Water Enterprise Fund as follows:

New Well Source exploration	\$200,000
New Water Meter Radio Read System	\$500,000
	Duly seconded

**ACTION:** So voted

**PURCHASE NEW EQUIPMENT**

**ARTICLE 22.** To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sufficient sum of money to purchase and equip the following equipment and to act fully thereon:

<u>Highway &amp; Maintenance</u>	<u>Estimated Purchase Cost</u>
One (1) new Posi-Track Skid Steer Loader (Parks/Hwy)	\$42,000
Two (2) 100 yard trailers for C&D Waste	\$90,000

And to further authorize trade-in or sale of the following old equipment toward the purchase price, where the Board of Selectmen find that this equipment cannot be utilized elsewhere in Town: Two (2) 2000 Steco 100 yard C&D Trailers

<u>Community Center</u>	<u>Estimated Purchase Cost</u>
One (1) new Koko Smarttrainer for Weight Room	\$10,465
One (1) new training system to replace elliptical trainer	\$ 4,598
Six (6) new electrical basketball winches	\$15,500

<u>Fire Department</u>	<u>Estimated Purchase Cost</u>
Four (4) Medtronic LifePak 12 Monitors & related equipment	\$85,000
By request of the Board of Selectmen. Estimated Cost:	\$ 247,563

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that \$247,563 be transferred from Free Cash for the following:

<u>Highway and Maintenance</u>	
One (1) new posi-track skid steer loader (Parks/ Hwy)	\$42,000
Two (2) 100 yard trailers for C&D Waste	\$90,000

And to authorize the Board of Selectmen to trade-in or sell (2) 2000 Steco 100 yard C&D trailers

<u>Community Center</u>	
One (1) new Koko Smarttrainer for Weight room	\$10,465
One(1) new training system to replace elliptical trainer	\$ 4,598
Six (6) new electrical basketball winches	\$15,500

<u>Fire Department</u>	
Four (4) Medtronic Lifepak 12 monitors and related Equipment	\$85,000
	Duly seconded

**ACTION:** So voted.

**FUND REPAIR/REPLACEMENT OF TOWN HVAC UNITS**

**ARTICLE 23.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to repair and/or replace the Town's HVAC systems and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$ 100,000.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that \$100,000 be transferred from Free Cash to design, repair and / or replace town HVAC systems and that the Board of Selectmen be authorized to seek proposals for this work and to purchase or lease the HVAC equipment as is in the best interest of the town.

Duly seconded

**ACTION:** So voted.

**PURCHASE OR LEASE NEW TRUCK FOR WATER DEPARTMENT**

**ARTICLE 24.** To see if the Town will vote to transfer from available funds from the Water Enterprise Fund for the purpose of leasing/purchasing a new 6 Wheeler Dump Truck and to trade in or sell a 1992 Ford Utility Dump Truck and to act fully thereon. Requested by the Board of Water Commissioners and Superintendent. Estimated Cost: \$29,184.64.

**THE FINANCE COMMITTEE RECOMMENDS THAT THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDED FROM WATER ENTERPRISE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that \$29,184.64 be transferred from the Water Enterprise Fund for the purpose of leasing or purchasing a new 6-wheeler dump truck and to trade in or sell a 1992 Ford Utility dump Truck for the Water Department.

Duly seconded

**ACTION:** So voted.

**FUND IMPROVEMENTS TO SEPTIC TREATMENT SYSTEM  
AT MIDDLE AND ELEMENTARY SCHOOLS**

**ARTICLE 25.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund necessary improvements for the septic treatment system at the Middle and Elementary Schools and to act fully thereon. By Request of the School Committee. Estimated Cost: \$34,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDING FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$34,000 be transferred from Free Cash for the purpose of making necessary improvements to the septic treatment system at the Middle and Elementary Schools. Duly seconded

**ACTION:** So voted.

**FUND THE PURCHASE OF FOUR MODULAR REPLACEMENT CLASSROOMS AT THE HIGH SCHOOL**

**ARTICLE 26.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund the purchase of four (4) modular replacement classrooms at Harwich High School and to act fully thereon. By Request of the School Committee. Estimated Cost: \$192,923. **THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND \$113,419 BE FUNDED FROM AVAILABLE FUNDS AND \$79,504 BE FUNDED BY TRANSFER FROM PRIOR YEAR'S BONDING ARTICLE. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that \$113,419 be transferred from Free Cash and \$79,504 be transferred from Article 2 of the 2006 Special Town Meeting for the purpose of purchasing four (4) modular replacement classrooms at Harwich High School. Duly seconded

**ACTION:** So voted.

**FUND BUILDING MAINTENANCE AT THE SCHOOLS**

**ARTICLE 27.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund building maintenance at the Elementary, Middle and High Schools in order to accomplish the extraordinary maintenance goals set forth by the School Administration in accordance with its 5-year maintenance plan and to act fully thereon. By request of the School Committee. Estimated Cost: \$87,350. **THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDING FROM AVAILABLE FUNDS TO PRESERVE THE TOWN'S ASSETS. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$87,350 be transferred from available Free Cash for the purpose of funding building maintenance at

the Elementary, Middle and High Schools in accordance with its 5-year maintenance plan.

Duly seconded

**ACTION:** So voted.

**FUND PROJECT CONTEMPORARY COMPETITIVENESS**

**ARTICLE 28.** To see if the Town will vote to raise and appropriate or transfer from available funds for the Board of Selectmen and School Committee to award scholarships which will defray the cost of tuitions and related expenses to seventh, eighth and ninth grade Harwich students to participate in Project Contemporary Competitiveness at Bridgewater State College and the Advanced Leadership Program at Mass Maritime Academy and to act fully thereon. By request of the School Committee or Board of Selectmen. Estimated Cost: \$12,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDING FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$12,000 be transferred from Free Cash for the Board of Selectmen and School Committee to award scholarships which will defray the cost of tuitions and related expenses to seventh, eighth and ninth grade Harwich students to participate in Project Contemporary Competitiveness at Bridgewater State College and the Advanced Leadership Program at Mass Maritime Academy.

Duly seconded

**ACTION:** So voted.

**FUND TECHNOLOGY HARDWARE AND SOFTWARE FOR SCHOOL DEPARTMENT**

**ARTICLE 29.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund technology hardware and software for the School Department and to act fully thereon. By request of the School Committee or Board of Selectmen Estimated Cost: \$54,306.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDING FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$54,306 be transferred from Free Cash for the purpose of funding technology hardware and software for the School Department.

Duly seconded

**ACTION:** So voted.

**ACCEPT FUNDING FOR MAINTENANCE, REPAIR  
AND CONSTRUCTION OF PRIMARY ROADS**

**ARTICLE 30.** To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of Chapter 90 reimbursement from the Commonwealth of Massachusetts for Highway related expenses and to act fully thereon

By request of the Director of Highway and Maintenance.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement program and to authorize the Board of Selectmen to enter into a contract with the Commonwealth of Massachusetts, Department of Public Works and to authorize the Treasurer, with the approval of the Board of Selectmen to borrow in anticipation of 100% reimbursement of said amounts.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**REPLACE A PORTION OF THE ROOF OF THE  
HIGHWAY MAINTENANCE BUILDING**

**ARTICLE 31.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to replace a portion of the roof of the Highway Maintenance building and to act fully thereon. By request of the Director of Highway and Maintenance.

Estimated Cost: \$24,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO FUND PHASE 2 OF REPLACEMENT OF ROOF AT TOWN GARAGE. FUNDING FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$24,500 be transferred from Free Cash to replace a portion of the roof of the Highway Maintenance building.

Duly seconded

**ACTION:** So voted

**REMOVE/REPLACE LIGHT POLE AND FIXTURES AT  
WHITEHOUSE FIELD**

**ARTICLE 32.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to partially fund the removal and replacement of light poles and fixtures at Whitehouse Field contingent upon the Harwich Athletic Association funding the remainder of this project in its entirety and to act fully thereon. By request of the Recreation and Youth Commission. Estimated Cost: \$40,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED CONTINGENT ON FUNDS TO BE RAISED FOR THE BALANCE OF THE COST OF THIS PROJECT BY THE HARWICH ATHLETIC ASSOCIATION. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$40,000 be transferred from Free Cash to partially fund the removal and replacement of light poles and fixtures at Whitehouse Field contingent upon the Harwich Athletic Association funding the remainder of this project in its entirety.

Duly seconded

**ACTION:** So voted.

**REPLACEMENT OF FLOORS AT COMMUNITY CENTER**

**ARTICLE 33.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sufficient sum of money to remove and replace some of the existing rug floor coverings throughout the Community Center building with new flooring and to act fully thereon. By request of the Community Center Director. Estimated cost: \$28,550.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Peter Piekarski-Selectman) I move that this article be accepted and adopted and the sum of \$28,550 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** A standing count was taken; YES 93 NO 93, the Moderator declared his vote and the motion passed.

**DREDGING RESERVE FUND**

**ARTICLE 34.** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to dredge various harbors and to apply for and accept any State, Federal or private grant monies available for this purpose and to act fully thereon. By request of the Harbormaster. Estimated Cost: \$100,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED \$40,000 FROM AVAILABLE FUNDS AND \$60,000 FROM THE WATERWAYS MANAGEMENT FUND. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted for the purpose of appropriating and/or transferring \$40,000 from Free Cash and \$60,000 from the Waterways Management Fund to dredge various harbors and to apply for and accept any State, Federal or private grant monies available for this purpose.

Duly seconded

**ACTION:** So voted.

### **SKINEQUIT POND RESTORATION PROJECT**

**ARTICLE 35.** To see if the Town will vote to transfer from Article 56 of the 2001 Annual Town Meeting the balance of \$1,800 to be used for a remediation project involving the aeration of Skinequit Pond and to act fully thereon. By request of the Natural Resources Director. Estimated Cost: \$1,800.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDED BY TRANSFER OF FUNDS FROM PREVIOUS TOWN MEETING. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and to transfer from Article 56 of the 2001 Annual Town Meeting the balance of \$1,800 to be used for a remediation project involving the aeration of Skinequit Pond.

Duly seconded

**ACTION:** So voted.

### **RECONSTRUCT TENNIS COURTS AT BROOKS PARK**

**ARTICLE 36.** To see if the Town will vote to transfer from Community Preservation Act funds (Recreation) to the Recreation and Youth Commission, a sum of money it determines necessary for the reconstruction of the four (4) existing tennis courts at Brooks Park and to act fully thereon. By recommendation of the Community Preservation Committee and the Recreation and Youth Commission. Estimated Cost: \$ 82,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$82,000 be transferred

from CPC Fund, Undesignated Fund\_Balance (Recreation) to the Recreation and Youth Commission for this purpose. Duly seconded

**ACTION:** So voted.

### **FUND WALKING TRAIL IMPROVEMENTS**

**ARTICLE 37.** To see if the Town will vote to transfer from Community Preservation Act funds (Recreation) to the Harwich Trails Committee, a sum of money it determines necessary for walking trail improvements and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Trails Committee. Estimated Cost: \$ 5,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$5,000 be transferred from CPC Fund, Undesignated Fund Balance (Recreation) to the Harwich Trails Committee for this purpose. Duly seconded

**ACTION:** So voted

### **CONSTRUCT BOCCE COURT AT BROOKS PARK**

**ARTICLE 38.** To see if the Town will vote to transfer from Community Preservation Act funds (Recreation) to the Harwich Recreation and Youth Commission, a sum of money it determines necessary for the construction of a bocce court at Brooks Park and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Recreation and Youth Commission. Estimated Cost: \$ 5,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$5,000 be transferred from CPC Fund, Undesignated Fund\_Balance (Recreation) to the Harwich Recreation and Youth Commission for this purpose. Duly seconded

**ACTION:** So voted.

### **FUND PRESERVATION OF TOWN RECORDS**

**ARTICLE 39.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) to the Harwich Town Clerk, a sum of money

it determines necessary for the preservation of Town records and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Town Clerk. Estimated Cost: \$ 34,629.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$34,629 be transferred from CPC Fund, Historic Reserves (Historic) to the Harwich Town Clerk for this purpose.  
Duly seconded

**ACTION:** So voted.

### **FUND CODIFICATION OF THE CHARTER AND BY-LAWS**

**ARTICLE 40.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) to the Harwich Town Clerk, a sum of money it determines necessary for the codification of the Harwich Town Charter, General By-laws, Zoning By-laws and Zoning Regulations and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Town Clerk. Estimated Cost: \$ 30,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. WORK SHOULD BE ABLE TO BE DONE BY TOWN STAFF. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and the sum of \$30,000 be transferred from the Community Preservation Act funds (Historic) to the Town Clerk for this purpose.  
Duly seconded

**ACTION:** So voted.

### **FUND RESTORATION PROJECTS AT BROOKS ACADEMY**

**ARTICLE 41.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) to the Brooks Academy Commission a sum of money it determines necessary for certain restoration projects at Brooks Academy and to act fully thereon. By recommendation of the Community Preservation Committee and the Brooks Academy Commission.  
Estimated Cost: \$ 50,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. CONTINUATION OF FACILITY UPGRADE. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$50,000 be transferred from CPC Fund, Historic Reserves (Historic) to the Brooks Academy Commission for this purpose. Duly seconded

**ACTION:** So voted.

**FUND RENOVATIONS AT OLD RECREATION  
BUILDING AND WEST HARWICH SCHOOL**

**ARTICLE 42.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) to the Harwich Cultural Council a sum of money it determines necessary for the renovation, and /or purchase, and installation of historically appropriate windows at the Recreation Building on Sisson Road and the West Harwich School and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Cultural Council.

Estimated Cost: \$ 84,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED PENDING MORE DEFINITE PLANS FOR UTILIZATION OF THE BUILDING. VOTE: YES-4, NO-2.**

**MOTION:** (Edward J. McManus – Selectman) I move that this article be accepted and adopted and the sum of \$84,000 be transferred from the CPC Fund, Historic Reserves (Historic) to the Harwich Cultural Council for this purpose. Duly seconded

A motion was made and seconded to terminate debate, this needed a 3/4 majority vote to pass, and this motion failed. The debate continued.

**ACTION:** A standing count was taken YES 87 NO 82, the motion was so voted.

**UPGRADE ELECTRICAL SYSTEM AT THE BROOKS ACADEMY**

**ARTICLE 43.** To see if the Town will vote to transfer from Community Preservation Act funds (Historic) to the Harwich Historical Society a sum of money it determines necessary for upgrading the electrical system and the installation of interior lighting at Brooks Academy and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Historical Society. Estimated Cost: \$ 30,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. CONTINUATION OF FACILITY UPGRADE. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$13,062 be transferred from CPC Fund, Historic Reserve (Historic) and \$16,938 be transferred from CPC Fund, Undesignated Fund Balance to the Harwich Historical Society for this purpose.  
Duly seconded

**ACTION:** So voted.

**FUND HOUSING COSTS AT 916 AND 920 ROUTE 28**  
**IN SOUTH HARWICH**

**ARTICLE 44.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) to the Harwich Ecumenical Council for the Homeless, Inc., a sum of money it determines necessary for predevelopment and carrying costs for housing on the site of 916 and 920 Route 28 in South Harwich and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Ecumenical Council for the Homeless, Inc.

Estimated Cost: \$ 69,533.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$69,533 be transferred from CPC Fund, Housing Reserve (Housing) to the Harwich Ecumenical Council for the Homeless, Inc. for this purpose.

Duly seconded

**ACTION:** A standing count was taken YES 90 NO 45, the motion carried.

At 11:00 PM on Monday, May 7, 2007 a motion was made and seconded to adjourn until Tuesday, May 8, 2007 at 6:30 PM.

On Tuesday, May 8, 2007, the Moderator, Michael D. Ford, Esq. called the Annual Town Meeting to order at 6:30 PM after a quorum of 150 was met; having 301 registered voters were in attendance the Annual Town Meeting was opened and began with:

**DEVELOPMENT OF DRIFTWOOD LANE**  
**HOUSING DEVELOPMENT**

**ARTICLE 45.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) to Habitat for Humanity of Cape Cod, a sum of money it determines necessary to assist in the development of the Driftwood Lane housing development and to act fully thereon. By recom-

mentation of the Community Preservation Committee and Habitat for Humanity of Cape Cod. Estimated Cost: \$ 90,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-5, NO-0, ABSTAINED-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$90,000 be transferred from CPC Fund, Housing Reserve (Housing) to Habitat for Humanity of Cape Cod for this purpose. Duly seconded

**ACTION:** So voted.

**FUND INFRASTRUCTURE DESIGN AND CONSTRUCTION  
AT OLD RECREATION SITE ON SISSON ROAD**

**ARTICLE 46.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) to the Harwich Housing Committee, a sum of money it determines necessary for infrastructure design and construction at the Recreation site on Sisson Road and the West Harwich School and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Housing Committee. Estimated Cost: \$ 90,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE AMENDED TO REMOVE THE WORD “CONSTRUCTION”. IF AMENDED, THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDING FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant except by deleting the words “and construction” and that the sum of \$30,000 be transferred from the CPC Fund, Housing Reserve (Housing) and \$60,000 be transferred from CPC Fund , Undesignated Fund Balance to the Harwich Housing Committee for this purpose. Duly seconded

**AMEND MAIN MOTION:** (Edward McManus – Selectman) I move that this motion be amended by including the words “and construction”. Duly seconded

**ACTION ON AMENDMENT:** The amendment carried.

**ACTION ON MAIN MOTION AS AMENDED:** So voted.

**FUND RENTAL ASSISTANCE REVOLVING LOAN FUND**

**ARTICLE 47.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) to the Harwich Housing Authority, a sum of money it determines necessary for a rental assistance revolving loan fund and to act fully thereon. By recommendation of the Community Preservation Committee and the Harwich Housing Authority.

Estimated Cost: \$ 100,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-4, NO-2.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$77,842 be transferred from the CPC Fund ,Housing Reserve (Housing) and \$22,158 be transferred from CPC Fund, Undesignated Fund Balance (Housing) to the Harwich Housing Authority for this purpose. Duly seconded

**ACTION:** So voted.

**FUND PRE-DEVELOPMENT OF HARWICH PORTUGUESE MEN'S CLUB HOUSING DEVELOPMENT**

**ARTICLE 48.** To see if the Town will vote to transfer from Community Preservation Act funds (Housing) to the Lower Cape Cod Community Development Corporation, a sum of money it determines necessary for pre-development of the Harwich Portuguese Men's Club's Housing Development, located at 59 Queen Anne Road and to act fully thereon. By recommendation of the Community Preservation Committee, the Lower Cape Cod Community Development Corporation and the Harwich Portuguese Men's Club. Estimated Cost: \$ 100,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED PROVIDED PROPER TITLE TO PROPERTY CAN BE ASCERTAINED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS.**

**VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$100,000 be transferred from CPC Fund, Undesignated Fund Balance (Housing) to the Lower Cape Cod Community Development Corporation, subject to a determination that the Harwich Portuguese Men's Club has secured clear title to the property, for this purpose. Duly seconded

**ACTION:** So voted.

**FUND ADMINISTRATIVE COSTS OF THE  
COMMUNITY PRESERVATION COMMITTEE**

**ARTICLE 49.** To see if the Town will vote to transfer from Community Preservation Act funds (Administration) to the Community Preservation Committee, a sum of money it determines necessary for administrative costs and to act fully thereon. By recommendation of the Community Preservation Committee. Estimated Cost: \$ 25,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$25,000 be transferred from CPC Fund, Undesignated Fund\_Balance (Administration) to the Community Preservation Committee for this purpose.

Duly seconded

**ACTION:** So voted.

**ACQUISITION OF TAX TITLE PROPERTIES**

**ARTICLE 50.** To see if the Town will vote to transfer from Community Preservation Act funds (Open Space) to the Real Estate and Open Space Committee, a sum of money it determines necessary for the acquisition of certain properties by tax title and to act fully thereon. By recommendation of the Community Preservation Committee and the Real Estate and Open Space Committee. Estimated Cost: \$ 40,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed.

Duly seconded

**ACTION:** The article was indefinitely postponed.

**OPEN SPACE/MANAGEMENT PLAN**

**ARTICLE 51.** To see if the Town will vote to transfer from Community Preservation Act funds (Open Space) to the Real Estate and Open Space Committee, a sum of money it determines necessary to create an Open Space/Management Plan and to update the Town Open Space Plan and to act fully thereon. By recommendation of the Community Preservation Committee and the Real Estate and Open Space Committee. Estimated Cost: \$ 40,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDS FROM COMMUNITY PRESERVATION FUND. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$40,000 be transferred from CPC Fund, Undesignated Fund\_Balance Open Space) to the Real Estate and Open Space Committee for this purpose. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**MAINTAIN, UPDATE, AND/OR CERTIFY  
REAL/PERSONAL PROPERTY VALUATIONS**

**ARTICLE 52.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to maintain, update, and/or certify real and personal property valuations and to act fully thereon. By request of the Board of Assessors. Estimated cost: \$21,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE TO FUND ANNUAL UPGRADE OF ASSESSMENT RECORDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$21,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**JIM NOONAN HUMAN SERVICES ARTICLE**

**ARTICLE 53.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money, to be expended under the direction of the Board of Selectmen, to help defray the expenses of certain Human Services Agencies and to act fully thereon. By Petition. Estimated cost: \$76,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED FOR THE SUM OF \$57,250 TO BE FUNDED FROM AVAILABLE FUNDS. VOTE: YES-3, NO-2.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$57,250 be transferred from Free Cash for this purpose. Duly seconded

**AMEND MAIN MOTION:** (Edward McManus – Selectman) I move that this motion be amended by deleting the sum of \$57,250 and inserting the sum of \$76,500. Duly seconded

**ACTION ON AMENDMENT:** Amendment carried.

**ACTION ON MAIN MOTION AS AMENDED:** Motion carried.

**FUND MUNIS CHART OF ACCOUNT REVISION**

**ARTICLE 54.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the purchase of Munis revised Chart of Accounts and to act fully thereon. By request of the Town Accountant. Estimated Cost: \$ 41,800.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM AVAILABLE FUNDS. VOTE: YES-7, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$41,800 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**FUND POLICE AND FIRE CLAIMS TRUST ACCOUNT**

**ARTICLE 55.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to the Police and Fire Claims Trust Fund Account for Fiscal Year 2008 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$4,000.00.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$4,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**AMEND HARWICH EMPLOYEE ASSOCIATION  
COMPENSATION PLAN AND JOB DESCRIPTIONS**

**ARTICLE 56.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to retain a consultant to prepare a new pay and classification plan for the Harwich Employees Association for FY 2008, including new job descriptions and to act fully thereon. Estimated Cost: \$ 25,000.

**THE FINANCE COMMITTEE RECOMMENDS \$10,000 FOR THIS ARTICLE. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$18,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**CONTRACT TO CONDUCT DEMOGRAPHIC STUDY**

**ARTICLE 57.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sufficient sum of money to contract for 20-year projections of year-round total population, school age population, summer population, resident and non-resident housing structures, miles of town roads, and the demand for public safety services, to aid in sizing of future capital projects, facilities planning and staffing of town departments and to act fully thereon. Historical data will be provided by town departments. Final product delivered to the town will permit town staff to update projections as additional data are acquired. By request of the Board of Selectmen. Estimated Cost: \$ \_\_\_\_\_.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-5, NO-0.**

**MOTION:** (Lawrence Cole – Selectman) I move that this article be accepted and adopted and the sum of \$32,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** Motion carried.

**CONTRACT TO CONDUCT BENCHMARK STUDY**

**ARTICLE 58.** To see if the Town will vote to raise and appropriate or transfer a sufficient sum of money to conduct a benchmark study of the cost of delivery of public services in Harwich relative to costs in other similar communities in Massachusetts. The purpose is to identify expenditures and/or staffing that are out of line with those levels in towns that are comparable in size, demographics, economic structure, etc., so that activities where significant savings may be achievable are addressed and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$ \_\_\_\_\_.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM AVAILABLE FUNDS. VOTE: YES-3, NO-2.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that a sum of \$7,500 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** Motion carried.

**At 8:05 PM a motion was made, seconded and so moved to adjourn the Annual Town Meeting until the conclusion of the Special Town Meeting.**

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
SPECIAL TOWN MEETING WARRANT  
MAY 8, 2007**

BARNSTABLE, SS:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Tuesday, May 8, 2007 at 8:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 4<sup>th</sup> day of April, 2007

s/Robin D. Wilkins, Chairman

s/Peter Piekarski

s/David W. Marsland

s/Edward McManus

s/Lawrence P. Cole

HARWICH BOARD OF SELECTMEN

A true copy Attest:

s/Oliver E. Pelton

Constable

April 19, 2007

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 8<sup>th</sup> day of May, 2007 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton

Constable

The Moderator, Michael D. Ford, Esq. convened the Special Town Meeting, the Town Clerk, Anita N. Doucette read the Warrant and return of Warrant. The Special Town Meeting began with:

**FUND POLICE AND FIRE CLAIMS ACCOUNT**

**ARTICLE 1.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to the Police and Fire Claims Trust Fund Account for Fiscal Year 2007 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$13,900.00.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FOR \$13,900 FROM AVAILABLE FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$13,900 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**CONSTRUCT PARKING LOT AT EARLE ROAD BEACH**

**ARTICLE 2.** To see if the Town will vote to transfer from Community Preservation Committee Act funds the amount of \$35,000 to fund the completion of the Earle Road Beach construction project and to act fully thereon. By request of the Community Preservation Committee and Recreation and Youth Commission. Estimated Cost: \$ 35,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM COMMUNITY PRESERVATION FUNDS. VOTE: YES-4, NO-1, ABSTAIN-1**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$35,000 be transferred from the CPC Fund, Undesignated Fund Balance (Recreation) to the Recreation and Youth Commission for this purpose. Duly seconded

A motion was made and seconded to terminate debate, this needed a ¾ majority vote to pass, and it was a unanimous vote, so declared.

**ACTION:** So voted.

**FUND HIGHWAYS AND MAINTENANCE CONTRACT AGREEMENT**

**ARTICLE 3.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the Fiscal Year 2007 Division of Highways and Maintenance Employee's Association

and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$22,560.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. VOTE: YES-6, NO-0**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$22,560 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**FUND NEGOTIATED CONTRACT – POLICE SUPERIOR OFFICERS**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2007 Police Department budget to implement the new contractual agreement between the Harwich Superior Officers Association Local 589 and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$\_\_\_\_\_.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE POSTPONED UNTIL SETTLEMENT OF PENDING ARBITRATION. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$14,300 be transferred from Article 4 of the May 2, 2005 Annual Town Meeting for this purpose. Duly seconded

**ACTION:** So voted.

**REPLACE PILINGS AT WYCHMERE AND SAQUATUCKET HARBORS**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or take from the Waterways Improvement Fund a sufficient sum of money to replace pilings at Saquatucket Municipal Marina and Wychmere Harbor town Pier and to apply for and accept any State, Federal or private grant monies for this purpose and to act fully thereon. By request of the Harbormaster. Estimated cost: \$125,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED FOR \$125,000 AND FUNDED FROM \$102,735 FROM AVAILABLE FUNDS AND TRANSFER OF \$22,266 FROM A PRIOR YEAR'S ARTICLE. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$102,734 be transferred from Free Cash and \$22,266 be transferred from Article 35 of the 1996 Annual Town Meeting for this purpose. Duly seconded

**ACTION:** So voted.

**FUND GENERAL HEALTH INSURANCE TRUST FUND**

**ARTICLE 6.** To see if the Town will vote to transfer a supplemental sum of money to fund the Fiscal Year 2007 General Health Insurance Trust Fund and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$268,282.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED FOR \$268,282 FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$268,282 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted

**SUPPLEMENT FY 2007 SCHOOL OPERATING BUDGET**

**ARTICLE 7.** To see if the Town will vote to transfer a sufficient sum of money to supplement the Fiscal Year 2007 School Department operating budget and to act fully thereon. By request of the School Committee. Estimated Cost: \$ 79,960.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED FOR \$79,960 FROM AVAILABLE FUNDS. VOTE: YES-4, NO-2**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$79,960 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**INTER-MUNICIPAL AGREEMENT / ROAD BETTERMENT PROJECT**

**ARTICLE 8.** To see if the Town of Harwich will vote to authorize the Board of Selectmen to enter and to perform an inter-municipal agreement, in substantially the form on file in the Town Clerk's Office, providing for the Town of Harwich to repair and improve Wayside Road in Harwich, and for the Town of Harwich to impose and assess the apportioned betterments upon the own-

ers of the Brewster lots having frontage on Wayside Road and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be infinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**MEDICARE EXTENSION PLANS;**  
**MANDATORY TRANSFER OF RETIREES**

**ARTICLE 9.** To see if the Town will vote to accept M.G.L. Ch. 32B Section 18 that requires all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the town and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**AMENDMENT:** (Robin Wilkins – Selectman) I move that this article be amended and referred back to the Board of Selectmen for further study and report the benefits and costs to the Town, its employees and retirees at the next scheduled town meeting. Duly seconded

**ACTION ON AMENDMENT:** The amendment carried.

**ACTION ON MAIN MOTION AS AMENDED:** So voted.

**EXTENSION OF ALLEN HARBOR BOAT RAMP**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate or transfer a sufficient sum of money to construct a fifteen (15) foot extension to the Allen Harbor boat ramp and to act fully thereon. By request of the Harbormaster. Estimated cost: \$42,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED FOR \$42,000 AND FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$42,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**CHANGE SENIOR EXEMPTION FROM \$500 TO \$600**

**ARTICLE 11.** To see if the Town will vote to accept certain provisions of Chapter 184 Section 51 of the Acts of 2002 amending General Laws section 5 Clause 41-C as follows:

Change the amount of the Senior Exemption from \$500.00 to \$600.00 only. This change to take effect for FY 2008, and to act fully thereon.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. A PRIOR YEARS TOWN MEETING VOTED THE EXEMPTION TO BE \$1,000. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article is indefinitely postponed.

**SENIOR CITIZEN PROPERTY TAX WORK-OFF  
ABATEMENT PROGRAM**

**ARTICLE 12.** To see if the Town will vote to accept the provisions of Chapter 184, Section 52 of the Acts of 2002 amending the Massachusetts General Laws Chapter 59, Section 5K, effective Fiscal Year 2008, allowing the Town to enter into a Senior Citizen Property Tax Work-Off Abatement Program and to act fully thereon. By request of the Council on Aging.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**ACTION:** So voted.

**DEMOLITION DELAY PROPOSED BY-LAW CHANGE**

**ARTICLE 13.** To see if the Town will vote to amend the General By-Law ARTICLE \_V PART 2, entitled Historically Significant Buildings; Demolition Purpose and Scope, by amending Section 5-208, Determination of Applicability and Demolition Delay as follows:

Delete the phrase “up to ninety (90) days” and replacing it with the phrase “up to one hundred and eighty (180) days.” The new section to read:

“If after hearing the Commission determines that the building in question is historically significant, and the proposed work would destroy or substantially diminish its historic value, it is empowered to impose a demolition delay of up to one hundred and eighty (180) days from the date of said determination and may schedule additional hearings during any such delay period to allow an opportunity to develop alternatives to demolition” and to act fully thereon. By request of the Harwich Historical Commission.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. AMOUNT OF TIME REQUESTED APPEARS TO BE NOT PRACTICAL. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article was indefinitely postponed.

**INTENT REQUIREMENT PROPOSED BY-LAW CHANGE**

**ARTICLE 14.** To see if the Town will vote to amend the General By-Law ARTICLE \_V PART 2, entitled Historically Significant Buildings; Demolition Purpose and Scope, by amending Section 5-203, Notice of Intent requirements as follows:

Delete “prior to 1900 A.D.”, and insert “prior to 100 years before the present calendar year.” The new section to read:

“Before any building constructed prior to one hundred (100) years before the present calendar year is demolished in whole, or in part, a Notice of Intent to do so will be filed with the Commission” and to act fully thereon. By request of the Harwich Historical Commission.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article was indefinitely postponed.

## **BOARD OF APPEALS FEES**

**ARTICLE 15.** To see if the Town will vote to amend Section X (Administrative Official), E (Board of Appeals) by deleting the last sentence, and by deleting everything in the next to last sentence following the phrase “or appeal with the Board” so that it reads:

“The Board of Appeals is hereby authorized to establish, from time to time, by regulation, the filing fee to be charged for filing a petition or appeal with the Board, ~~said fee shall not exceed two hundred fifty (\$250.00) dollars. (In addition to such filing fee, all costs of publishing shall be paid by the appellant or petitioner.)~~” and to act fully thereon. By request of the Planning Board.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**ACTION:** This article needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

## **WIND ENERGY BY-LAW CHANGE**

**ARTICLE 16.** To see if the Town will vote to amend Section XX (Regulations for Wind Energy Systems) of the Zoning By-laws by making the following changes:

In Section 4.7, delete the word “Uniform” in the title and second sentence and replace it in both instances with the word “State” so that it reads “State Building Code;” and

In Section 4.9, delete the word “National” in the title and first sentence and replace it in both instances with the word “Massachusetts” so that it reads “Massachusetts Electrical Code;”

and to act fully thereon. By request of the Planning Board.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

At this time Joseph McParland read the Planning Board Report:

April 10, 2007

To: Board of Selectmen  
From: Planning Board  
RE: Planning Board Report to Special Town Meeting  
Article 16 – Wind Energy By-law Change

On April 10, 2007 the Planning Board held a public hearing on the proposed amendment to the Zoning By-law to Section X.X. regarding changes to the Wind Energy by-law. These changes result from comments received from the Attorney General's Office following last year's Town Meeting. There were no comments from the public or the Board. The Board voted unanimously to recommend this article to the Town Meeting.

**ACTION:** It was a unanimous vote, declared.

### **WIND ENERGY SYSTEMS IN INDUSTRIAL DISTRICTS**

**ARTICLE 17.** To see if the Town will vote to amend Section XX (Regulations for Wind Energy Systems) of the Zoning By-laws by creating a new section C, entitled "Wind Energy Systems in the Industrial (IL) District" as follows:

#### B. Wind Energy Systems in the Industrial (IL) District

##### 1.0 Definitions

1.1 Wind Energy System: A wind energy conversion system consisting of a wind turbine, a tower, and associated control or conversion electronics, which has a rated capacity of not more than 25 kW and which is intended to reduce on-site consumption of utility power for a single non-residential lot.

1.2 Rotor: The blades and hub of the wind turbine that rotate during turbine operations.

1.3 Tower Height: The height above existing grade of the fixed portion of the tower, excluding the wind turbine itself.

2.0 Special Permit Requirements: The Planning Board is hereby established as the special permit granting authority, in connection with the construction of Wind Energy Systems (WES) in the Industrial (IL) District in the Town of Harwich. A special permit may be issued for the erection of a WES, as an accessory use in any designated industrial district provided that the conditions outlined in 4.1 to 4.11 of this section are met.

and to act fully thereon. By request of the Planning Board.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**AMENDMENT:** (Joseph McParland – Planning Board) I move that the article be accepted and adopted as printed in the warrant with the following changes:

add the following sentence at the end of paragraph 1.1:

A meteorological/test tower used to measure factors including wind speed and wind directions for the purpose of determining the appropriateness of a specific location for a wind energy system is also considered part of a wind energy system. Duly seconded

At this time Joseph McParland read the Planning Board report:

April 10, 2007

To: Board of Selectmen  
From: Planning Board  
Re: Planning Board Report to Special Town Meeting  
Article 17 – Wind Energy Systems in Industrial Districts

On April 10, 2007 the Planning Board held a public hearing on the proposed amendment to the Zoning By-law to Section X.X. regarding changes to the Wind Energy by-Law to allow wind energy systems in Industrial Districts. There was a great deal of discussion between the Planning Board and the public concerning issues including the need for a by-law addressing wind generation for profit, the need for increasing the allowable kilowatts for wind turbines, and whether or not wind turbines should be allowed anywhere else in Harwich. A recommendation was made that the Board consider adding language to accommodate meteorological or “test” towers for measuring wind speeds prior to installing a turbine. The article has been amended to include that provision. The Board voted 7 in favor (Brophy, McParland, Idman, Baldwin, Nightingale, Owens, Follas) and 1 opposed (McCaffery) to recommend this article to the Town Meeting.

**ACTION ON AMENDMENT:** It was a unanimous vote, so declared.

**ACTION ON MAIN MOTION AS AMENDED:** This motion needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

## **WIND ENERGY SYSTEMS IN COMMERCIAL DISTRICTS**

**ARTICLE 18.** To see if the Town will vote to amend Section XX (Regulations for Wind Energy Systems) of the Zoning By-laws by amending section B, entitled “Commercial Wind Energy Systems” by changing the title to “Wind Energy Systems in Commercial Districts,” deleting the word (reserved), and adding new text as follows:

### C. Wind Energy Systems in Commercial Districts

#### 1.0 Definitions

1.1 Wind Energy System: A wind energy conversion system consisting of a wind turbine, a tower, and associated control or conversion electronics, which has a rated capacity of not more than 25 kW and which is intended to reduce on-site consumption of utility power for a single non-residential lot.

1.2 Rotor: The blades and hub of the wind turbine that rotate during turbine operations.

1.3 Tower Height: The height above existing grade of the fixed portion of the tower, excluding the wind turbine itself.

2.0 Special Permit Requirements: The Planning Board is hereby established as the special permit granting authority, in connection with the construction of Wind Energy Systems (WES) in Commercial Districts in the Town of Harwich. A special permit may be issued for the erection of a WES, as an accessory use in any designated commercial district provided that the conditions outlined in 4.1 to 4.11 of this section are met.

and to act fully thereon. By request of the Planning Board.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1.**

**MOTION:** (Joseph McParland – Planning Board) I move that the article be accepted and adopted as printed in the warrant with the following changes:

add the following sentence at the end of paragraph 1.1:

A meteorological/test tower used to measure factors including wind speed and wind directions for the purpose of determining the appropriateness of a specific location for a wind energy system is also considered part of a wind energy system.

Duly seconded

At this time Joseph McParland read the Planning Board report:

April 10, 2007

To: Board of Selectmen  
From: Planning Board  
Re: Planning Board Report to Special Town Meeting  
Article 18 – Wind Energy Systems in Commercial Districts

On April 10, 2007 the Planning Board held a public hearing on the proposed amendment to the Zoning By-law to Section X.X. regarding changes to the Wind Energy by-law to allow wind energy systems in Commercial Districts. Since the prior article dealt with the same language for the Industrial district, there was a limited discussion on this article. A recommendation was made that the Board consider adding the same language to this article that was proposed for the prior article. The article has been amended to include that language. The Board voted 7 in favor (Brophy, McParland, Idman, Baldwin, Nightingale, Owens, Follas) and 1 opposed (McCaffery) to recommend this article to the Town Meeting.

**ACTION:** This motion needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**AMEND ZONING BY-LAWS – NON CONFORMING STRUCTURES**

**ARTICLE 19.** To see if the Town will vote to amend Section X (Administrative Official), J (Non-Conforming Structures and Uses), 1 (Non-Conforming Structures), e, by adding the *italicized* text and deleting the ~~strickthrough~~ text as follows:

- e. A lawfully pre-existing non-conforming single or two-family residential structure, may, by Special Permit, be demolished and replaced with a new structure on the same site, provided that it is determined by the Board of Appeals that:
  - i. The replacement of the structure will not be substantially more detrimental to the neighborhood than the existing structure, *and*
  - ii. The replacement of the structure will not cause or contribute to any undue nuisance, hazard or congestion in the neighborhood, zoning district or Town, and
  - iii. *The replacement structure will not increase any of the following existing non-conformances: building coverage, site coverage, setback encroachment, and*
  - iv. *The replacement structure will reduce at least one of the following existing non-conformances: building coverage, site coverage, setback encroachment, and*

v. *The replacement structure may not increase the habitable square footage of the structure by more than 25% over the habitable square footage of the existing structure over a ten (10) year period beginning on the date of the issuance of the special permit by the Board of Appeals.*

~~vi. The replacement structure will not increase the non-conforming nature of the structure as defined in b. above.~~

and to act fully thereon. By request of the Planning Board.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-1.**

**MOTION:** (Jonathon Idman – Planning Board) I move that the article be accepted and adopted as printed in the warrant Duly seconded

At this time Jonathon Idman read the Planning Board Report:

April 10, 2007

To: Board of Selectmen

From: Planning Board

Re: Planning Board Report to Special Town Meeting

Article 19 – Amend Zoning By-laws – Non-Conforming Structures

On April 10, 2007 the Planning Board held a public hearing on the proposed amendment to the Zoning By-law to Section X.J. regarding non-conforming structures. There was discussion between the Board and the public concerning some of the language, including the limit to a 25% increase in floor area over a 10 year period. The Board voted to amend the language to include a square footage figure as well. The Board voted 7 in favor (Brophy, McParland, Idman, Baldwin, Nightingale, Owens, Follas) and 1 opposed (McCaffery) to recommend this article to the Town Meeting.

After speaking with the Moderator, it was determined that addition of a 500 square foot figure was out of the scope of the article. Therefore, we have moved this article as written in the Town Warrant.

**ACTION:** It was a unanimous vote, so declared.

### **AMEND ZONING BY-LAWS – NON CONFORMING USES**

**ARTICLE 20.** To see if the Town will vote to amend Section X (Administrative Official), J (Non-Conforming Structures and Uses), 2 (Non-Conforming Uses), by adding the *italicized* text and deleting the ~~striketrough~~ text as follows.

## 2. Non-Conforming Uses

- a. *Except for single and two family dwellings provided for in paragraph e of this section, a lawfully pre-existing structure, whether conforming or not, used for a lawfully non-conforming use, may, by Special Permit, be changed, altered, ~~extended~~, or razed and replaced with a new structure on the same site, provided that it is determined by the Board of Appeals that:*
  - i. The replacement of the structure will not be substantially more detrimental to the neighborhood than the existing structure, *and*
  - ii. The replacement of the structure will not cause or contribute to any undue nuisance, hazard or congestion in the neighborhood, zoning district or Town, and
  - iii. The replacement, *or altered ~~alteration or extension~~* structure will be used for the same use or for a conforming use, *and*
  - iv. *The replacement structure will not increase the non-conforming nature of the structure as defined in b. above.*
- b. *Except for single and two family dwellings provided for in paragraph e of this section, a proposal to demolish and replace a lawfully pre-existing structure, whether conforming or not, used for a lawfully non-conforming use which will increase the non-conforming nature of the structure will require a variance from the Board of Appeals pursuant to Chapter 40A Section 10 of the Massachusetts General laws.*
- c. Re-number former b.
- d. Re-number former c.

and to act fully thereon. By request of the Planning Board.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-4, NO-2.**

**MOTION:** (Jonathon Idman – Planning Board) I move that the article be accepted and adopted as printed in the warrant with the following changes:

In paragraphs 2.a.i and ii, add a comma and the words “alteration or change” following the word “replacement” so that it reads “The replacement, alteration or change of the structure...” and

In paragraph 2.a.iii, delete the proposed word “or” and add the words “or changed” following the proposed word “altered” so that it reads: “The replacement, altered or changed structure...” and

delete the remainder of the article (paragraph 2.a.iv, 2.b. and the renumbering of 2.c. and 2.d).  
Duly seconded

At this time Jonathon Idman read the Planning Board Report:

April 24, 2007

To: Board of Selectmen  
From: Planning Board  
Re: Planning Board Report to Special Town Meeting  
Article 20 – Amend Zoning By-laws – Non-Conforming Uses

On April 10, 2007 the Planning Board held a public hearing on the proposed amendment to the Zoning By-law to Section X.J. regarding non-conforming uses. There was discussion between the Board and the public concerning some of the language, and the Board decided to table the discussion until the Board's meeting on April 24, 2007. At the April 24 meeting, the Board chose to leave the change, alteration or replacement of a non-conforming use as a Special Permit. Therefore, the proposed amendments are meant to clarify existing language and do not change the intent of the existing by-law. The Board voted 7 in favor (Brophy, McParland, Idman, Baldwin, Nightingale, Ownes, Follas) and 1 opposed (McCaffery) to recommend this article to the Town Meeting.

**ACTION:** It was a unanimous vote, so declared.

**SUPPLEMENTAL FUNDS FOR**  
**CRANBERRY VALLEY FUEL TANK PROJECT**

**ARTICLE 21.** To see if the Town will vote to raise and appropriate or transfer from available funds a supplemental sum of money to remove an underground fuel storage tank and install an above ground fuel storage tank at the Cranberry Valley Golf Course and to act fully thereon. By request of the Golf Committee. Estimated Cost: \$9,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED THROUGH AVAILABLE FUNDS. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$9,500 be transferred from Free Cash for this purpose.  
Duly seconded

**ACTION:** So voted.

**FUND CLEAN-UP COSTS FOR OIL SPILL AT POLICE STATION**

**ARTICLE 22.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund clean-up costs resulting from an oil tank leak at the Police Station and to act fully thereon. By request of the Police Chief. Estimated Cost: \$15,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED AND FUNDED FROM AVAILABLE FUNDS. THIS ARTICLE ONLY COVERS EXPENSES TO DATE. ADDITIONAL FUNDS MAY BE NEEDED TO COMPLETE THE CLEAN-UP. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$15,000 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**MATCHING GRANT FUNDS - COMMUNITY CENTER**  
**HURRICANE SHUTTERS**

**ARTICLE 23:** To see if the Town will vote to raise and appropriate from available funds a sufficient sum of money to meet the requirement for a 25% match of grant funds from the Massachusetts Emergency Management Agency through the Hazard Mitigation Grant Program for hurricane shutters for the Community Center and to act fully thereon. By request of the Director of Emergency Management, the Community Center Director and the Town Planner. Estimated Cost: \$ 15,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED FOR \$15,000 FROM AVAILABLE FUNDS. FINAL APPROVAL FOR THIS PROJECT AFTER GRANT FUNDS HAVE BEEN APPROVED SHOULD BE BY THE TOWN ADMINISTRATOR . VOTE: YES-4, NO-2.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted and the sum of \$15,000 be transferred from Free Cash for this purpose, subject to final project approval by the Town Administrator. Duly seconded

**ACTION:** So voted.

At 9:15 PM a motion was made and seconded to adjourn the Special Town Meeting, and resume the Annual Town Meeting, the Meeting began with:

**SUPPLEMENT FUND FOR CULTURAL COUNCIL ACTIVITIES**

**ARTICLE 59.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to supplement available funds for the Town's Cultural Council which will increase the availability of cultural activities in the Town and to act fully thereon. By request of the Harwich Cultural Council. Estimated cost: \$2,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. NOT A PRIORITY USE OF TOWN FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Edward McManus – Selectman) I move that this article be accepted and adopted and the sum of \$2,500 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**FUND EXPENSES ASSOCIATED WITH COSTS OF FLU CLINIC**

**ARTICLE 60.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund the purchase of vaccines and to cover expenses associated with the administration of a flu clinic and to act fully thereon. By request of the Board of Health. Estimated Cost: \$ 7,500.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. TO BE FUNDED FROM AVAILABLE FUNDS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$7,500 be transferred from Free Cash for this purpose. Duly seconded

**ACTION:** So voted.

**ACCEPT GENERAL LAW CHAPTER 59 SECTION 5L**

**ARTICLE 61.** To see if the Town will vote to accept Massachusetts General Law Chapter 59 Section 5L pertaining to deferral of taxes for National Guard overseas effective for Fiscal Year 2008 and to act fully thereon. By request of the Board of Assessors. Estimated Cost: Loss of interest.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND THAT IT PERTAINS TO NATIONAL GUARD AND RESERVISTS. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**AMEND BY-LAWS – USE OF MATERIALS**  
**CONTAINING PERCHLORATE**

**ARTICLE 62.** To see if the Town will vote to amend Article IV of the General By-Laws by adding a new Part 15 as follows:

Part 15 Prohibition on the Storage and Use of Materials Containing Perchlorate

4-15-1 Purpose

1. Perchlorate is an inorganic chemical commonly used in the manufacturing of rockets, missiles, fireworks and explosives. It may be found in surface and ground waters around military operations, defense contracting, manufacturing facilities, and areas where blasting agents have been used.

2. Perchlorate is highly mobile in water and can persist for many years in ground water and surface water. It can cause adverse health effects at even low concentrations, and the US Environmental Protection Agency and the Massachusetts Department of Environmental Protection (DEP) have made it a priority to implement regulations to protect drinking water supplies and public health from Perchlorate impacts. Accordingly, the DEP is promulgating a drinking water standard of 2 parts per billion (ppb) that comes into effect during 2007.

3. Given the potential for adverse effects on groundwater resources from Perchlorate, the purpose of this bylaw is to protect the Town's drinking water supplies from contamination.

4-15-2 Prohibition.

The storage, use, handling, igniting, or disposal of any materials, including without limitation explosives or fireworks, containing Perchlorate within 1500 feet of the boundary of the Zone II protective area around any public water supply as approved by the Massachusetts Department of Environmental Protection, including drinking water wells owned and operated by the Town, is hereby prohibited. The limit of the 1500 foot protective radius for each Town-owned well field is shown on the map included as Appendix A to this bylaw. In the event that the delineation of a Zone II changes, the Board of Water Commissioners ("Board") shall revise Appendix A and shall keep a copy of the revised map on file with the Town Clerk and the Water Department.

4-15-3 Administration.

1. The Board shall administer, implement, and enforce this Bylaw. Any powers granted to or duties imposed upon the Board may be delegated in writing by the Board to its employees or agents.

2. The Board may adopt, and periodically amend, rules and regulations relating to the administration of this Bylaw. Failure by the Board to promulgate such rules and regulations or a legal declaration of their invalidity by a court shall not act to suspend or invalidate the effect of this Bylaw.

4-15-4 Enforcement.

1. The Board or an authorized agent may issue a written order to enforce the provisions of this Bylaw or the regulations thereunder, which may include requirements to cease and desist from any specified activity until there is compliance with this Bylaw.

2. Any person who violates any provision of this bylaw, or regulation, order or permit issued thereunder shall be punished by a fine of \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense; or to take any other action relative thereto.

and to act fully thereon. By request of the Board of Water Commissioners and the Superintendent.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FOR PROTECTION OF THE TOWN'S WATER SUPPLY. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant.Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**ACCEPT NEW SECTION OF GENERAL LAWS**

**ARTICLE 63.** To see if the Town will vote to accept Massachusetts General Laws, Chapter 39, Section 23D which is part of Chapter 79 of the Acts of 2006 entitled "An Act Further Regulating Meetings of Municipal Boards" and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** So voted.

**ACCEPT NEW SECTION OF GENERAL LAWS**

**ARTICLE 64.** To see if the Town will vote to accept Massachusetts General Laws Chapter 40, Section 22F regarding license fees and service charges and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** So voted.

**ANIMAL CONTROL BY-LAWS AND PENALTIES**

**ARTICLE 65.** To see if the Town will vote to amend the Animal Control By-Law by deleting the fifth paragraph in its entirety under section:

10-102 LICENSES AND TAGS:

“The fee for each dog license shall be ten (10) dollars unless a certificate from a veterinarian stating that the dog has been spayed or neutered is presented to the clerk, in which case the fee shall be six (6) dollars. No fee shall be charged for a dog specially trained to lead the blind or serve a blind or deaf person upon presentation to the clerk of a certificate of such training.”

Inserting in its place the following:

The fee for each dog license shall be determined annually by a committee of the Town Administrator, The Town Clerk, and The Animal Control Officer and approved by the Board of Selectmen. No fee shall be charged for a dog specially trained to lead the blind or serve the blind or deaf person upon presentation to the Town Clerk of a certificate of such training and to act fully thereon. By request of the Town Clerk and the Animal Control Officer.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. REMOVES THE SETTING OF FEES FROM THE BY-LAW. VOTE: YES-4, NO-2.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

**ACTION:** So voted.

**ANIMAL CONTROL BY-LAW – KENNEL LICENSES**

**ARTICLE 66.** To see if the Town will vote to amend the Animal Control By-Law Section 10-106 by deleting the first two paragraphs in its entirety under section:

“A kennel maintained as a business for the boarding and/or grooming of dogs shall obtain a Commercial Kennel License upon written application and the payment of fifty (50) dollars. Each kennel shall be available for inspection by the Animal Control Officer, a Police Officer, or the Board of Health.

Any owner or keeper of more than three (3) dogs but less than seven (7) shall obtain a kennel license for a Multiple Pet Household upon payment of twenty five (25) dollars. The owner or keeper shall present to the Town Clerk verification that all dogs six (6) months old or older have been currently immunized against rabies.”

Inserting in its place the following:

A kennel maintained as a business for the boarding and/or grooming of dogs shall obtain a Commercial Kennel License. The fee for each Commercial Kennel License shall be determined annually by a committee of the Town Administrator, The Town Clerk, and The Animal Control Officer and approved by the Board of Selectmen. Each kennel shall be available for inspection during normal business hours by the Animal Control Officer, a Police Officer, or the Board of Health.

Any owner or keeper of more than three (3) dogs but less than seven (7) dogs shall obtain a kennel license for a Multiple Pet Household. The owner or keeper shall present to the Town Clerk verification that all dogs six (6) months or older have been immunized against rabies. The fee for each Kennel License shall be determined annually by a committee of the Town Administrator, The Town Clerk, and The Animal Control Officer and approved by the Board of Selectmen and to act fully thereon. By request of the Town Clerk and the Animal Control Officer.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. REMOVES THE SETTING OF FEES FROM THE BY-LAW. VOTE: YES-4, NO-2.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted as printed in the warrant.Duly seconded

**ACTION:** So voted.

## **TOWN BY-LAW – HOUSE NUMBERING**

**ARTICLE 67.** To see if the Town will vote to change the wording of the Town By-Law “House numbering Section 4-901” to read as follows:

### **4-901**

All Dwellings, apartment buildings, condominiums, and business establishments located in whole or in part in the Town of Harwich shall have affixed thereto or otherwise posted on the premises in a location approved by the Selectmen the street number representing the address of such dwelling unit. Said number shall be four (4) inches or greater, and must be visible from the street or road providing vehicular access to such building. For the safety of Harwich citizens or visitors to our town, said number must be in numerical form only and not affixed to the entrance door.

### **4-902**

An owner or occupant who fails to post on their premises the street number assigned thereto by the Selectmen within 60 days after being given written notice by the Engineering, Building, Police or Fire departments or Harwich TRIAD assigned designee of the Selectmen, or any owner or occupant who fails to keep said number posted and maintained in a legible condition, or any person who unlawfully removes, defaces or conceals said number, shall be subject to a \$50 fine for each offense. In case of a failure to post, keep posted or maintain said number in a legible condition, each day such number is not so posted or maintained in a legible condition shall constitute a separate offense and to act fully thereon. By request of the Council on Aging and the Fire Department.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. CLARIFICATION OF THE BY-LAW NEEDS TO BE UNDERTAKEN. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** The article was indefinitely postponed.

## **ESTABLISH COUNCIL ON AGING REVOLVING FUND**

**ARTICLE 68.** To see if the Town will vote to establish a revolving fund (for the purpose of funding programs with the Council on Aging) pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E ½ and to act fully thereon. By request of the Council on Aging.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. ANNUAL VOTE TO ESTABLISH A REVOLVING ACCOUNT. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to approve a revolving fund for the purpose of receiving fees and donations and paying for congregate meals and exercise programs at the Senior Center authorized by the Council on Aging with an upset annual limit of \$50,000. Duly seconded

**ACTION:** So voted.

**LEASE AGREEMENT FOR CONSTRUCTION OF WIRELESS TOWER ON PLEASANT LAKE WATER STORAGE FACILITY**

**ARTICLE 69.** To see if the Town will vote to authorize the Board of Water Commissioners to enter into lease agreements for up to 20 years with wireless (cellular) providers on the Pleasant Lake water storage facility and to act fully thereon. Requested by the Board of Water Commissioners and Superintendent.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. WILL PROVIDE ADDITIONAL REVENUES FOR WATER ENTERPRISE FUND. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted. Duly seconded

**ACTION:** So voted.

**PINE GROVE ARTICLE AUTHORIZING SELECTMEN TO FILE SPECIAL LEGISLATION WITH GENERAL COURT**

**ARTICLE 70.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation authorizing the Town to accept by gift, transfer, purchase or eminent domain the real and personal property of the Pine Grove Cemetery (a.k.a. Pine Grove Cemetery Association of West Harwich, Inc. or Pine Grove Cemetery Association) as previously authorized by vote of the 2006 Annual Town Meeting, Article 23, which article identified both the reference of the recorded deeds of the parcels contained in such transfer and the associated Perpetual Care funds held in the accounts of the Pine Grove Cemetery. This action will not preclude the ability of the Pine Grove Cemetery to also petition the Barnstable County Probate Court seeking its affirmative judgment for the transfer of said funds and to act fully thereon. By request of the Cemetery Commission.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS CLARIFIES A VOTE FROM LAST YEAR'S TOWN MEETING. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to authorize the Board of Selectmen to petition the General Court to enact special legislation authorizing the Town to accept by gift, transfer, purchase or eminent domain the real and personal property of the Pine Grove Cemetery. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**KELLEY CEMETERY ADJACENT LANDS**  
**EMINENT DOMAIN PROCEEDING**

**ARTICLE 71.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation authorizing the town to take or accept by gift, transfer, purchase or eminent domain, for cemetery purposes the unnumbered parcel of land adjoining Kelley Cemetery as previously authorized by the 2006 Annual Town Meeting, Article 21, and as identified by said article and to act fully thereon. By request of the Cemetery Commission

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS CLARIFIES A VOTE FROM LAST YEAR'S TOWN MEETING. VOTE: YES-4, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to authorize the Board of Selectmen to petition the General Court to enact special legislation authorizing the town to take or accept by gift, transfer, purchase or eminent domain, for cemetery purposes the unnumbered parcel of land adjoining Kelley Cemetery as previously authorized by the 2006 Annual Town Meeting, Article 21, and as identified by said article.

Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**HARWICH HISTORICAL SOCIETY LEASE AGREEMENT**

**ARTICLE 72.** To see if the Town will vote to authorize the Board of Selectmen to enter into a ten (10) year lease agreement with the Harwich Historical Society to lease the Brooks Academy Museum and to act fully thereon. By request of the Board of Selectmen.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS IS A RENEWAL OF THE LEASE PRESENTLY IN EFFECT. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**SELL PARCELS OF LAND OWNED BY THE TOWN**

**ARTICLE 73.** To see if the Town will vote to authorize the Board of Selectmen to sell certain parcels of land owned by the Town, the proceeds which will be deposited into the Affordable Housing Trust Fund upon such terms and conditions as the Board deems to be in the best interest of the Town, and to authorize the Board to first take such parcels by eminent domain for the purpose of clearing title thereto, and to further authorize the Board to enter into any agreements in connection with the above purpose and to act fully thereon. The specific parcels are as follows:

<u>Map/Parcel</u>	<u>Address</u>	<u>Acreage</u>
Map 32/Lot N3-B	0 Bank Street	.20 acres
Map 58/Lot K6	246 Queen Anne Road	1.45 acres
Map 69/Lot M1	276 Queen Anne Road	2.25 acres
Map 58/Lot K1-4	178 Queen Anne Road	.79 acres
Map 58/Lot K1-3	172 Queen Anne Road	.68 acres
Map 72/Lot L 262	759 Queen Anne Road	.23 acres
Map 85/Lot S 102	13 Haromar Heath	.25 acres
Map 66/Lot A 1-91 (94)	754 Depot Street	.23 acres
Map 92/Lot H5-A	0 Cottonwood Road	.44 acres
Map 13/Lot A-3	386 Route 28	.30 acres
Map 65/Lot A4-70 (73)	0 Belmont Gardens	.23 acres
Map 39/Lot C-2	0 Main Street	.39 acres

By request of the Board of Selectmen and the Housing Committee.

**NO RECOMMENDATION PENDING FURTHER INFORMATION.**

**MOTION:** (David Marsland – Selectman) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

**AMENDMENT:** (Paul Widegren – Real Estate and Open Space Committee) I move that this Main Motion be amended to read as follows: “That the article be accepted and adopted as printed except that the following parcels be deleted:

Map 58/Lot K6	246 Queen Anne Road	1.45 acres
Map 69/Lot M1	276 Queen Anne Road	2.25 acres
Map 58/Lot K1-4	178 Queen Anne Road	.79 acres
Map 58/Lot K1-3	172 Queen Anne Road	.68 acres

Duly seconded

**ACTION ON AMENDMENT:** A standing count was taken, YES 106 NO 58, amendment carried.

**AMENDMENT:** (Stephen Chandler) I move that the main motion be further amended by adding the following parcel to the list of those parcels to be deleted.

Map 32/Lot N3-B	0 Bank Street	20 acres
		Duly seconded

**ACTION:** This amendment did not carry.

**AMENDMENT:** (Leo Cakounes) I move that the main motion be further amended by adding the following parcels to the list of those parcels to be deleted.

Map 85/Lot S 102	13 Haromar Heath	.25 acres
Map 66/Lot A 1-91 (94)	754 Depot Street	.23 acres
		Duly seconded

**ACTION ON AMENDMENT:** This amendment carried.

A motion was made and seconded to terminate debate, this needed a 3/4 majority vote to pass, it was a unanimous vote, so declared.

**ACTION ON MAIN MOTION AS AMENDED:** This article needed a 2/3 majority vote to pass, it was declared to have received the necessary 2/3 majority vote, the article passed.

**ACQUIRE PROPERTIES ASSESSED TO CAPE COD HOSPITAL**  
**ARTICLE 74.** To see if the Town will vote to accept five (5) properties owned by Cape Cod Hospital that are up for tax taking by accepting a release deed from Cape Cod Hospital and to act fully thereon. The properties are as follows:

<u>Assessor's Map</u>	<u>Parcel</u>
Misc.	4
Misc.	5
Misc.	6
Misc.	7
Misc.	11260000

By request of the Board of Assessors.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

**ACQUIRE DOWNEY PROPERTY**

**ARTICLE 75.** To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for general municipal purposes, all or a portion of land now or formerly owned by Julia T. Downey, Trustee, and located on the south side of Route 28 in Harwich, Mass, and shown on Assessor's map 15 as Parcel H4, containing 2.2 acres, more or less, and to raise and appropriate, or transfer from available funds or borrow a sufficient sum of money for such acquisition; and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town and to act fully thereon. By request of the Board of Selectmen.

**NO RECOMMENDATION PENDING FURTHER INFORMATION.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article was indefinitely postponed.

**FUND RECONSTRUCTION OF COVE ROAD,  
OLD POST ROAD & WAYSIDE ROAD**

**ARTICLE 76.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to repair Cove Road, Old Post Road and Wayside Road, subject to repayment through the use of a private way betterment assessment program and an inter-municipal agreement with the Town of Brewster to recover from Brewster residents who abut Wayside Road and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$ 175,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDING TO BE FROM \$175,000 DEBT EXCLUSION OVERRIDE. VOTE: YES-4, NO-3.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be indefinitely postponed. Duly seconded

**ACTION:** This article was indefinitely postponed.

**DEFRAY EXPENSES – CHASE AND HARWICH PORT LIBRARIES**

**ARTICLE 77.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to help defray the expenses of the Chase Library and Harwich Port Library; said funds to be expended under the direction of the Chase Library and the Harwich Port Library Trustees and to act fully thereon. By Petition. Estimated cost: \$22,630.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. THE SELECTMEN NOTIFIED THE LIBRARIES AT TOWN MEETING LAST YEAR THAT FUNDING WAS QUESTIONABLE FOR FUTURE YEARS. VOTE: YES-5, NO-1.**

**MOTION:** (Leo Cakounes) I move that this article be accepted and adopted and that the sum of \$22,630.00 be transferred from Free Cash for this purpose.  
Duly seconded

A motion was made to terminate debate, this needed a 3/4 majority vote to pass, it was a unanimous vote, so declared.

**ACTION:** So voted.

**PROMOTE TOWN OF HARWICH**

**ARTICLE 78.** To see if the Town will vote to raise and appropriate or transfer a sufficient sum of money for the Harwich Chamber of Commerce to advance economic development initiatives for and with the town of Harwich. Said monies to be used for marketing and informational pieces and activities promoting the Town to local and regional residents, second home owners, visitors and tourists and to encourage businesses to establish themselves in Harwich and to act fully thereon. By Petition. Estimated cost: \$12,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. FUNDS FROM AVAILABLE FUNDS. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted and that the sum of \$12,000 be transferred from Free Cash to the Harwich Chamber of Commerce for this purpose.  
Duly seconded.

**ACTION:** So voted.

**AMEND DESIGNATIONS OF TOWN ZONING DISTRICTS**

**ARTICLE 79.** To see if the Town will vote to amend the Town of Harwich Zoning Map by changing the zoning designation of certain portions of the R-R zoning district, being parcels H5-2, R1, and R2 on Map 115 of the Town of Harwich "Assessor's Maps, to the R-H-2 zoning district in the manner shown on a copy of said Zoning Map which is on file in the Office of the Town Clerk, a copy of a portion of which map showing the land area affected is attached and appears in this warrant and to act fully thereon. By Petition of Wequassett Inn.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-1, ABSTAIN-1.**

**MOTION:** (Robert Tombs-Chairman, Finance Committee) I move that this article be accepted and adopted to amend the Town of Harwich Zoning Map by changing the zoning designation of certain portions of the R-R zoning district, being parcels H5-2, R1, and R2 on Map 115 of the Town of Harwich "Assessor's Maps, to the R-H-2 zoning district in the manner shown on a copy of said Zoning Map which is on file in the Office of the Town Clerk.

Duly seconded

John Idman - Planning Board read the Planning Board report as follows:

March 23, 2007

To: Board of Selectmen

From: Planning Board

RE: Planning Board Report to Town Meeting

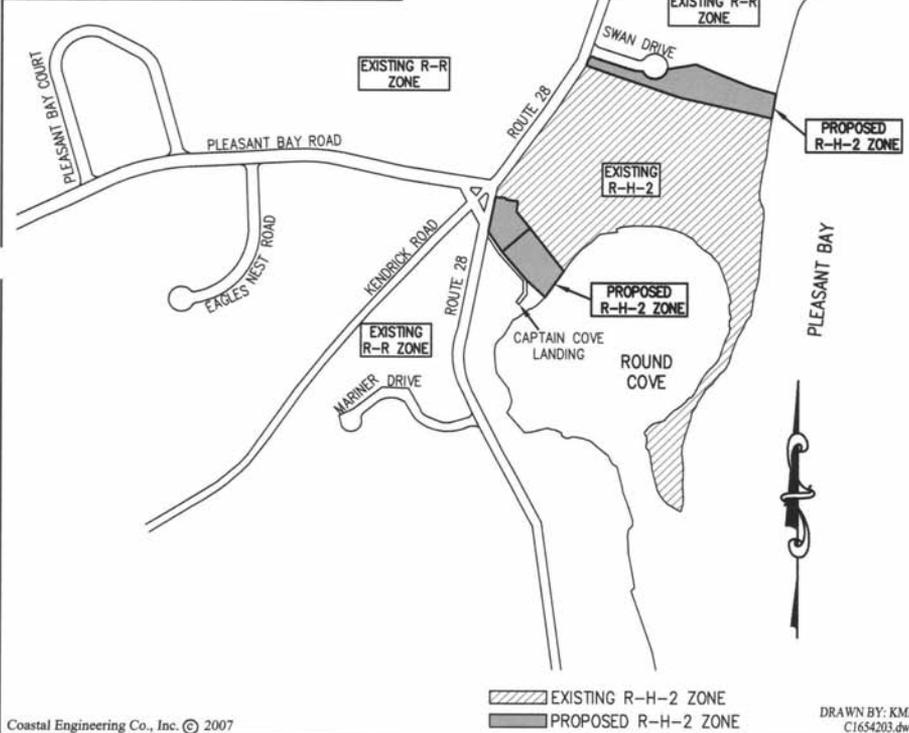
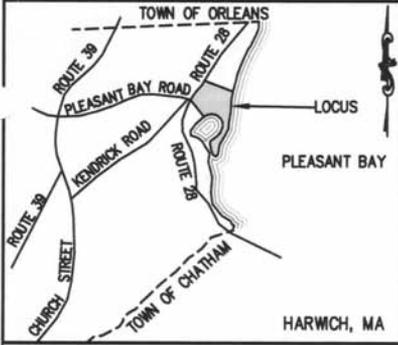
Amendment to the Town of Harwich Zoning Map

On March 13, 2007, the Planning Board held a public hearing on the proposed amendment to the Town of Harwich Zoning Map relative to change the zoning designation of parcels H5-2, R1 and R2 on Map 115 of the Town of Harwich Assessor's Maps from the R-R to the R-H-2 zoning district. There were several letters and comments from the public in support of the zoning designation change. The Board voted unanimously to recommend this article to the Town Meeting.

**ACTION:** This article needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**PLAN REFERENCES:**

ASSESSORS MAPS 108, 109, 114, AND 115



Coastal Engineering Co., Inc. © 2007

DRAWN BY: KMB  
C1654203.dwg

**COASTAL ENGINEERING COMPANY, INC.**  
260 Cranberry Hwy. Orleans, MA 02653  
508.255.6511 Fax: 508.255.6700

**PROPOSED REZONING  
(3 PARCELS R-R TO R-H-2)  
WEQUASSETT INN  
HARWICH, MA**

SHEET NO.  
**SKC-1**

PROJECT NO.	C16542.03
SCALE	NO SCALE
DATE	1/18/07

**FUND SOLAR ENERGY SYSTEM AT TOWN HALL**

**ARTICLE 80.** To see if the Town will vote to spend a sufficient sum of money to install a solar energy system onto the Harwich Town Hall and to act fully thereon. By Petition. Estimated Cost: \$50,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. NO DEFINITE PLAN OR COSTS WERE SUBMITTED. VOTE: YES-6, NO-0.**

**MOTION:** (Milton Hirshberg) I move that this article be accepted and adopted and the amount of \$50,000 be transferred from Free Cash for this purpose.

Duly seconded.

**ACTION:** This motion did not carry.

**FUND SOLAR ENERGY SYSTEM AT COMMUNITY CENTER**

**ARTICLE 81.** To see if the Town will vote to spend a sufficient sum of money to install a solar energy system onto the Harwich Community Center and to act fully thereon. By Petition. Estimated Cost: \$50,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. NO DEFINITE PLAN OR COSTS WERE SUBMITTED. VOTE: YES-6, NO-0.**

**MOTION:** (Milton Hirshberg) I move that this article be accepted and adopted and the amount of \$50,000 be transferred from Free Cash for this purpose.

Duly seconded.

**ACTION:** This motion did not carry.

**DEFRAY COSTS OF THE HARWICH ATHLETIC ASSOCIATION**

**ARTICLE 82.** To see if the Town will vote to raise and appropriate or transfer the sum of Three Thousand (\$3,000.00) Dollars to help defray the cost of the Harwich Athletic Association, Inc. in sponsoring the Harwich Town Baseball Team (Harwich Mariners) a member of the Cape Cod Baseball League and other community athletic events. Said money to be spent under the direction of the Board of Selectmen and to act fully thereon. By Petition. Estimated Cost: \$ 3,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-6, NO-0.**

**MOTION:** (Edward McManus – Selectman) I move that this article be accepted and adopted and the sum of \$3,000 be transferred from Free Cash for this purpose.

Duly seconded

**ACTION:** So voted.

## **COMPENSATION BALANCE AGREEMENT**

**ARTICLE 83.** To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institutions for fiscal year 2008 pursuant to Chapter 44, Section 53F of the General Laws and to act fully thereon. Customary Article.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**ACTION:** So voted.

## **LIABILITY TIDAL/NON-TIDAL RIVERS**

**ARTICLE 84.** To see if the Town will assume the liability in the manner provided by Section 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tide waters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with Section 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth and to act fully thereon. Customary Article.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**ACTION:** So voted.

## **HERRING FISHERIES**

**ARTICLE 85.** To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. CUSTOMARY ARTICLE. VOTE: YES-5, NO-1.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I move that this article be accepted and adopted for this purpose. Duly seconded

**ACTION:** So voted.

**UNPAID BILLS**

**ARTICLE 86.** To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in Chapter 170 of the Acts of 1941 and to act fully thereon. By request of the Town Accountant.

Estimated cost: \$\_\_\_\_\_.

**NO RECOMMENDATION PENDING FURTHER INFORMATION.**

**MOTION:** (Robert Tombs, Chairman-Finance Committee) I that this article be accepted and adopted and that the sum of \$ 17,360.98 be transferred from Free Cash for this purpose.

<u>Department</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Fire/EMS	Len Kalback- Electrician	repairs and parts	\$ 390.00
Harbors	Longevity bonus	S&W	3,916.01
Schools	Cape Cod Collaborative	Virtual H.S. Program	5,916.01
Town Hall	Longevity Bonus	S&W	1,284.64
Town Engin.	Longevity bonus	S&W	533.81
Recreation	United Rental Lift	Whitehouse Field	500.02
Town Hall	Staples	Office Supplies	273.32
Town Hall	Staples	Office Supplies	325.32
Town Hall	Verizon	damage claim	2,538.27
Town Hall	NStar Electric / Gas	repairs	1,974.89
Town Hall	CIT Tech Fin Services	copier rental	449.70
	Total	\$ 17,360.98	

Duly seconded.

**ACTION:** It was a unanimous vote, so declared.

At this time the Moderator, Michael D. Ford, Esq. made the following appointments:

**FINANCE COMMITTEE**

I hereby appoint Linda Cebula to a 3 year term

I hereby appoint Dana DeCosta to a 3 year term

**SURVEYOR OF WOOD & LUMBER**

I hereby appoint Geoff Larsen as the Surveyor of Wood & Lumber

**CALEB CHASE TRUST FUND**

I hereby appoint David M. Davis to a 3 year term as a Trustee of the Caleb Chase Trust Fund

Date: May 8, 2007

s/Michael D. Ford, Esq.  
Town Moderator

## **STABILIZATION FUND**

**ARTICLE 87.** To see if the Town will vote to raise and appropriate or transfer from surplus revenue or available funds a sum of money to be added to the Stabilization Fund and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$ 100,000.

**THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0.**

**MOTION:** (Robert Tombs, Chairman- Finance Committee) I move that this article be accepted and adopted and that the sum of \$100,000 be transferred from Free Cash to be added to the Stabilization Fund. Duly seconded

**ACTION:** It was a unanimous vote, so declared.

At 11:50 PM on May 8, 2007 a motion was made to adjourn the May 2007 Annual Town Meeting, duly seconded and so voted.

## **THE FOLLOWING ARTICLES WERE PASSED AT THE ANNUAL TOWN MEETING MAY 7, 2007**

### **CUSTOMARY ARTICLES**

- ARTICLE 1** TOWN OFFICERS AND COMMITTEES
- ARTICLE 2** REPORTS OF TOWN OFFICERS AND COMMITTEES
- ARTICLE 84** LIABILITY TIDAL/NON-TIDAL RIVERS
- ARTICLE 85** HERRING FISHERIES

### **CAPITAL PLAN**

- ARTICLE 15** CAPITAL PLAN ADOPTION

### **LAND TAKING/SPECIAL LEGISLATION**

- ARTICLE 70** PINE GROVE ARTICLE AUTHORIZING SELECTMEN TO FILE SPECIAL LEGISLATION WITH GENERAL COURT
- ARTICLE 71** KELLEY CEMETERY ADJACENT LANDS EMINENT DOMAIN PROCEEDING

### **AMEND GENERAL BY-LAWS**

- ARTICLE 62** AMEND BY-LAWS – USE OF MATERIALS CONTAINING PERCHLORATE
- ARTICLE 65** ANIMAL CONTROL BY-LAWS AND PENALTIES
- ARTICLE 66** ANIMAL CONTROL BY-LAW – KENNEL LICENSES

**AMEND ZONING BY-LAWS**

**ARTICLE 79** AMEND DESIGNATIONS OF TOWN ZONING DISTRICTS

**ACCEPT MASSACHUSETTS GENERAL LAWS**

**ARTICLE 61** ACCEPT GENERAL LAW CHAPTER 59 SECTION 5L

**ARTICLE 63** ACCEPT NEW SECTION OF GENERAL LAWS

**ARTICLE 64** ACCEPT NEW SECTION OF GENERAL LAWS

**APPROPRIATIONS VOTED UNDER ARTICLES**

**ANNUAL TOWN MEETING**

**MAY 7, 2007**

**FROM TAX LEVY**

**ARTICLE 14** BUDGET \$ 40,861,796.00

**TRANSFERRED FROM FREE CASH**

**ARTICLE 22.** PURCHASE NEW EQUIPMENT \$ 247,563.00

**ARTICLE 23.** FUND REPAIR/REPLACEMENT OF TOWN HVAC UNITS 100,000.00

**ARTICLE 25.** FUND IMPROVEMENTS TO SEPTIC TREATMENT SYSTEM AT MIDDLE AND ELEMENTARY SCHOOLS 34,000.00

**ARTICLE 26.** FUND THE PURCHASE OF FOUR MODULAR REPLACEMENT CLASSROOMS AT THE HIGH SCHOOL 113,419.00

**ARTICLE 27** FUND BUILDING MAINTENANCE AT THE SCHOOLS 87,350.00

**ARTICLE 28** FUND PROJECT CONTEMPORARY COMPETITIVENESS 12,000.00

**ARTICLE 29** FUND TECHNOLOGY HARDWARE AND SOFTWARE FOR SCHOOL DEPARTMENT 54,306.00

**ARTICLE 31** REPLACE A PORTION OF THE ROOF OF THE HIGHWAY MAINTENANCE BUILDING 24,500.00

**ARTICLE 32** REMOVE/REPLACE LIGHT POLE AND FIXTURES AT WHITEHOUSE FIELD 40,000.00

**ARTICLE 33** REPLACEMENT OF FLOORS AT COMMUNITY CENTER 28,550.00

**ARTICLE 34** DREDGING RESERVE FUND 40,000.00

**ARTICLE 52** MAINTAIN, UPDATE, AND/OR CERTIFY REAL/PERSONAL PROPERTY VALUATIONS 21,000.00

**ARTICLE 53** JIM NOONAN HUMAN SERVICES ARTICLE 76,500.00

**ARTICLE 54** FUND MUNIS CHART OF ACCOUNT REVISION 41,800.00

**ARTICLE 55** FUND POLICE AND FIRE CLAIMS TRUST ACCOUNT 4,000.00

<b>ARTICLE 56</b>	AMEND HARWICH EMPLOYEE ASSOCIATION COMPENSA- TION PLAN AND JOB DESCRIPTIONS	18,000.00
<b>ARTICLE 57</b>	CONTRACT TO CONDUCT DEMOGRAPHIC STUDY	32,000.00
<b>ARTICLE 58</b>	CONTRACT TO CONDUCT BENCHMARK STUDY	7,500.00
<b>ARTICLE 59</b>	SUPPLEMENT FUND FOR CULTURAL COUNCIL ACTIVITIES	2,500.00
<b>ARTICLE 60</b>	FUND EXPENSES ASSOCIATED WITH COSTS OF FLU CLINIC	7,500.00
<b>ARTICLE 77</b>	DEFRAY EXPENSES – CHASE AND HARWICH PORT LIBRARIES	22,630.00
<b>ARTICLE 78</b>	PROMOTE TOWN OF HARWICH	12,000.00
<b>ARTICLE 82</b>	DEFRAY COSTS OF THE HARWICH ATHLETIC ASSOCIATION	3,000.00
<b>ARTICLE 86</b>	UNPAID BILLS	17,360.98
<b>ARTICLE 87</b>	STABILIZATION FUND	100,000.00

**FROM OTHER AVAILABLE FUNDS**

<b>ARTICLE 14</b>	BUDGET	113,746.00
		17,250.00
		125,000.00
		75,000.00
		260,000.00
<b>ARTICLE 26</b>	FUND THE PURCHASE OF FOUR MODULAR REPLACE- MENT CLASSROOMS AT THE HIGH SCHOOL	79,504.00
<b>ARTICLE 34</b>	DREDGING RESERVE FUND	60,000.00
<b>ARTICLE 35</b>	SKINEQUIT POND RESTORATION PROJECT	1,800.00

**BALLOT QUESTIONS – DEBT EXCLUSIONS**

<b>ARTICLE 16</b>	FUND ARCHITECT AND PROJECT MANAGER FOR CON- STRUCTION OF NEW POLICE STATION	\$ 500,000.00
<b>ARTICLE 17</b>	HARWICH COMPREHENSIVE WASTEWATER MANAGEMENT PLANNING	500,000.00
<b>ARTICLE 18</b>	FUND THE ROAD MAINTENANCE PROGRAM	1,000,000.00

**BALLOT QUESTIONS – CAPTIAL EXCLUSIONS**

<b>ARTICLE 19</b>	LEASE OR PURCHASE AND EQUIP VEHICLES	170,000.00
<b>ARTICLE 20</b>	REMOVE/REPLACE FUEL STORAGE SYSTEM AT DPW GARAGE	210,000.00

## **CPC/ FUNDS**

<b>ARTICLE 14</b>	BUDGET	882,418.00
<b>ARTICLE 36</b>	RECONSTRUCT TENNIS COURTS AT BROOKS PARK	82,000.00
<b>ARTICLE 37</b>	FUND WALKING TRAIL IMPROVEMENTS	5,000.00
<b>ARTICLE 38</b>	CONSTRUCT BOCCE COURT AT BROOKS PARK	5,000.00
<b>ARTICLE 39</b>	FUND PRESERVATION OF TOWN RECORDS	34,629.00
<b>ARTICLE 40</b>	FUND CODIFICATION OF THE CHARTER AND BY-LAWS	30,000.00
<b>ARTICLE 41</b>	FUND RESTORATION PROJECTS AT BROOKS ACADEMY	50,000.00
<b>ARTICLE 42</b>	FUND RENOVATIONS AT OLD RECREATION BUILDING AND WEST HARWICH SCHOOL	84,000.00
<b>ARTICLE 43</b>	UPGRADE ELECTRICAL SYSTEMS AT THE BROOKS ACADEMY	30,000.00
<b>ARTICLE 44</b>	FUND HOUSING COSTS AT 916 AND 920 ROUTE 28 IN SOUTH HARWICH	69,533.00
<b>ARTICLE 45</b>	DEVELOPMENT OF DRIFTWOOD LANE HOUSING DEVELOPMENT	90,000.00
<b>ARTICLE 46</b>	FUND INFRASTRUCTURE DESIGN AND CONSTRUCTION AT OLD RECREATION SITE ON SISSON ROAD	90,000.00
<b>ARTICLE 47</b>	FUND RENTAL ASSISTANCE REVOLVING LOAN FUND	100,000.00
<b>ARTICLE 48</b>	FUND PRE-DEVELOPMENT OF HARWICH PORTUGUESE MEN'S CLUB HOUSING DEVELOPMENT	100,000.00
<b>ARTICLE 49</b>	FUND ADMINISTRATIVE COSTS OF THE COMMUNITY PRESERVATION COMMITTEE	25,000.00
<b>ARTICLE 51</b>	OPEN SPACE/MANAGEMENT PLAN	40,000.00

## **WATER ENTERPRISE FUND**

<b>ARTICLE 14</b>	BUDGET	2,347,837.00
<b>ARTICLE 21</b>	FUND WATER DEPARTMENT PROJECTS AND EQUIPMENT	700,000.00
<b>ARTICLE 24</b>	PURCHASE OR LEASE NEW TRUCK FOR WATER DEPARTMENT	29,184.64

**THE FOLLOWING ARTICLES WERE PASSED AT THE  
SPECIAL TOWN MEETING  
MAY 8, 2007**

**AMEND ZONING BY-LAWS**

- ARTICLE 15** BOARD OF APPEALS FEES  
**ARTICLE 16** WIND ENERGY BY-LAW CHANGE  
**ARTICLE 17** WIND ENERGY SYSTEMS IN INDUSTRIAL DISTRICTS  
**ARTICLE 18** WIND ENERGY SYSTEMS IN COMMERCIAL DISTRICTS  
**ARTICLE 19** AMEND ZONING BY-LAWS - NON CONFORMING  
STRUCTURES  
**ARTICLE 20** AMEND ZONING BY-LAWS - NON CONFORMING USES

**ACCEPT MASSACHUSETTS GENERAL LAWS**

- ARTICLE 12** SENIOR CITIZEN TAX WORK OFF PROGRAM

**APPROPRIATIONS VOTED UNDER ARTICLES  
SPECIAL TOWN MEETING  
MAY 8, 2007**

**FROM FREE CASH**

- |                   |   |             |
|-------------------|---|-------------|
| <b>ARTICLE 1</b>  | FUND POLICE AND FIRE CLAIMS ACCOUNT                           | \$13,900.00 |
| <b>ARTICLE 3</b>  | FUND HIGHWAYS AND MAINTENANCE<br>CONTRACT AGREEMENT           | 22,560.00   |
| <b>ARTICLE 5</b>  | REPLACE PILINGS AT WYCHMERE AND<br>SAQUATUCKET HARBORS        | 102,734.00  |
| <b>ARTICLE 6</b>  | FUND GENERAL HEALTH INSURANCE<br>TRUST FUND                   | 268,282.00  |
| <b>ARTICLE 7</b>  | SUPPLEMENT FY 2007 SCHOOL<br>OPERATING BUDGET                 | 79,960.00   |
| <b>ARTICLE 10</b> | EXTENSION OF ALLEN HARBOR BOAT RAMP                           | 42,000.00   |
| <b>ARTICLE 21</b> | SUPPLEMENTAL FUNDS FOR CRANBERRY<br>VALLEY FUEL TANK PROJECT  | 9,500.00    |
| <b>ARTICLE 22</b> | FUND CLEAN-UP COSTS FOR OIL SPILL AT<br>POLICE STATION        | 15,000.00   |
| <b>ARTICLE 23</b> | MATCHING GRANT FUNDS - COMMUNITY CENTER<br>HURRICANE SHUTTERS | 15,000.00   |

**FROM OTHER AVAILABLE FUNDS**

**ARTICLE 4** FUND NEGOTIATED CONTRACT – POLICE SUPERIOR OFFICERS 14,300.00

**ARTICLE 5** REPLACE PILINGS AT WYCHMERE AND SAQUATUCKET HARBORS 22,266.00

**CPC/FUNDS**

**ARTICLE 2** CONSTRUCT PARKING LOT AT EARLE ROAD BEACH 35,000.00

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HARWICH  
ANNUAL ELECTION BALLOT  
MAY 15, 2007**

BARNSTABLE , ss:

To either of the Constables of the Town of Harwich in said County,  
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 15, 2007, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: two (2) Selectmen for three (3) years; one (1) Town Clerk for three (3) years; one (1) School Committee Members for three (3) years; one (1) Water Commissioner for three (3) years; two (2) Library Trustees for three (3) years; one (1) Housing Authority Member for five (5) years.

**BALLOT QUESTIONS**

1. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so called, the amounts required to pay for the bond issued in order to engage an architect and project manager to perform services related to the construction of a new Police Station as outlined in Article 16 of the May, 2007 Annual Town Meeting Warrant, for which monies from this assessment will be used for the fiscal year beginning July 1, 2007?"

YES\_\_\_\_\_ NO\_\_\_\_\_

2. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so called, the amounts required to pay for the bond issued in order to conduct a Comprehensive Wastewater Management Plan to address Federal and State imposed nitrogen limits as outlined in Article 17 of the May, 2007 Annual Town Meeting Warrant, for which monies from this assessment will be used for the fiscal year beginning July 1, 2007?"

YES\_\_\_\_\_ NO\_\_\_\_\_

3. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so called, the amounts required to pay for the bond issued in order to fund road maintenance as outlined in Article 18 of the May, 2007 Annual Town Meeting Warrant, for which monies from this assessment will be used for the fiscal year beginning July 1, 2007?"

YES \_\_\_\_\_ NO \_\_\_\_\_

4. "Shall the Town of Harwich be allowed to assess an additional \$170,000 in real estate and personal property taxes for the purpose of purchasing or leasing a new roll-off truck (disposal), as outlined in Article 19 of the May, 2007 Annual Town Meeting Warrant, for which monies from this assessment will be used for the fiscal year beginning July 1, 2007?"

YES \_\_\_\_\_ NO \_\_\_\_\_

5. "Shall the Town of Harwich be allowed to assess an additional \$210,000 in real estate and personal property taxes for the purpose of removing and replacing the existing fuel storage system located at the DPW garage as outlined in Article 20 of the May, 2007 Annual Town Meeting Warrant, for which monies from this assessment will be used for the fiscal year beginning July 1, 2007?"

YES \_\_\_\_\_ NO \_\_\_\_\_

6. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so called, the amounts required to pay for the bond issued in order to fund the repair of Cove Road, Old Post Road and Wayside Road as outlined in Article 76 of the May, 2007 Annual Town Meeting Warrant, for which monies from this assessment will be used for the fiscal year beginning July 1, 2007?"

YES \_\_\_\_\_ NO \_\_\_\_\_

7. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 ½, so called, the amounts required to pay for the bond issued in order to fund the acquisition for general municipal purposes of all or a portion of land now or formerly owned by Julia T. Downey, Trustee, and located on the south side of Route 28 in Harwich, MA, and shown on Assessor's Map 15 as Parcel H4, containing 2.2 acres, more or less, as outlined in Article 75 of the May, 2007 Annual Town Meeting Warrant for which monies from this assessment will be used for the fiscal year beginning July 1, 2007?"

YES \_\_\_\_\_ NO \_\_\_\_\_

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 4<sup>th</sup> day of April 2007.

s/Robin D. Wilkins, Chairman  
s/Peter Piekarski  
s/David W. Marsland  
s/Edward J. McManus  
s/Lawence P. Cole  
Harwich Board of Selectmen

April 19, 2007

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 15<sup>th</sup> of May, 2007 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/Oliver E. Pelton  
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as and Election Officer at 6:45 AM.

	<b>PRECINCT I</b>	<b>PRECINCT II</b>
Warden	Sue Weinstein	Ursula Corbett
Clerk:	Jeanne Dunne	Carole Warren
Insp.Ck In:	Judy Davis	Alice Stanford
Insp.Ck Out	Anita Martello	
	<b>PRECINCT III</b>	<b>PRECINCT IV</b>
Warden	Juell Buckwold	John Gaisford
Clerk:	Janet Bowers	Evelyn Robinson
Insp.Ck In:	Hilda Dagenais	Richard Bowers
Insp. Ck Out:	Dorothy Harrington	Eleanor Mee

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 11:45PM until 6:00PM or 2:00PM and work until the close of the polls.

	<b>PRECINCT I</b>	<b>PRECINCT II</b>
Dep.Warden:	Sue Weinstein	Ursula Corbett
Dep. Clerk		Carole Warren
Dep.Insp.In:	Janet Silverio	Alice Stanford
Dep.Insp.Out:	Janet Bowers	

	<b>PRECINCT III</b>	<b>PRECINCT IV</b>
Dep.Warden:	Juell Buckwold	Robert Kelly
Dep. Clerk	Mary Egan	Richard Bowers
Dep.Insp.In:		Catherine Sacramone
Dep.Insp.Out:	Susan Mills	Eleanor Mee

Precinct I, Precinct II, Precinct III, and Precinct IV ballot boxes were examined by the Town Clerk, and the Wardens of each precinct. Each ballot box was found to register “zero”. The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 2,134 included 91 absentee ballots. The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	597, including 20 absentee votes
Precinct II	612, including 32 absentee votes
Precinct III	531, including 26 absentee votes
Precinct IV	394, including 13 absentee votes

The Town Clerk, Anita N. Doucette, announced the results on May 15, 2007, at 8:35 P.M

As follows:

<b>Candidate</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>Total</b>
<b>BOARD OF SELECTMEN</b>					
Lawrence P. Cole	414	453	379	283	1,529
Edward James McManus	426	422	351	264	1,463
Donald F. Howell	217	189	210	155	771
Write-ins	3	6	0	1	10
Blanks	134	154	122	85	495

**TOWN CLERK**

Anita N. Doucette	520	531	482	363	1,896
Write-ins	1	1	0	1	3
Blanks	76	80	49	30	235

**SCHOOL COMMITTEE**

Thomas J. Blute	492	504	457	348	1,801
Write-Ins	1	2	2	1	6
Blanks	104	106	72	45	327

**WATER COMMISSIONER**

Danette L. Gonsalves	492	489	452	339	1,772
Write-Ins	1	0	2	1	4
Blanks	104	123	77	54	358

**TRUSTEES, BROOKS FREE LIBRARY**

William D. Crowell	498	482	433	339	1,752
Robert S. Widegren	413	427	384	277	1,501
Write-Ins	3	1	1	1	6
Blanks	280	314	244	171	1,009

**HOUSING AUTHORITY 5 YR Term**

Robert MacCready	374	352	291	221	1,238
David A. Morand	131	121	157	109	518
Write-ins	1	0	0	0	1
Blanks	91	139	83	64	377

**QUESTION 1. POLICE STATION PLANS**

YES	332	344	287	239	1,202
NO	244	252	223	145	864
Blanks	21	16	21	10	68

**QUESTION 2. COMPREHENSIVE WASTEWATER PLAN**

YES	420	417	377	282	1,496
NO	159	179	144	101	583
Blanks	18	16	10	11	55

**QUESTION 3. ROAD MAINTENANCE**

YES	366	366	305	239	1,276
NO	204	225	208	140	777
Blanks	27	21	18	15	81

**QUESTION 4. NEW ROLL OFF TRUCK**

YES	239	239	183	156	817
NO	333	345	320	222	1,220
Blanks	25	28	28	16	97

**QUESTION 5. FUEL STORAGE SYSTEM DPW**

YES	300	301	232	196	1,029
NO	275	289	267	181	1,012
BLANKS	22	22	32	17	93

**QUESTION 6. ROAD REPAIR**

YES	234	237	185	140	796
NO	327	339	308	231	1,205
BLANKS	36	36	38	23	133

**QUESTION 7. DOWNEY PROPERTY**

YES	295	287	224	190	996
NO	263	295	274	185	1,017
Blanks	39	30	33	19	121

# HUMAN SERVICES

## *Report of the* **Agricultural Commission**

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The Harwich Agricultural Committee is a very active committee composed of members motivated in serving the agricultural interests of the Town of Harwich. True to our mission statement, we are dedicated to preserving our agricultural heritage as well as promoting our local agricultural businesses.

To this end, this past year, we are proud to have sponsored Harwich Farm Fest 2007. This festival was highly successful. Our local farming businesses registered record receipts and several even landed commercial contracts with major restaurants. This Farm Fest was captured on local television, radio, newspaper and magazine publications and definitely provided Harwich with more than a week of prime time advertising. It is our strong opinion that our agricultural past and present is a driving force in local tourism.

Also this past year, this Committee worked closely with the Board of Health in re-writing the stable permit and we look forward to the implementation of it in the month's ahead. As to our plans for the upcoming year, we will again plan on sponsoring Farm Fest 2008 as well as continuing in our efforts to create a Farmer's Market which will be held weekly during the summer months.

Sincerely,

John Sennott, *Chairman*  
*Harwich Agricultural Committee*

# *Report of the* **Brooks Free Library**

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739 Main St., Harwich, MA 02645  
Phone: (508) 430-7562, Email: bfl\_mail@clamsnet.org  
Website: www.brooksfreeibrary.org

## **Vision Statement of the Brooks Free Library**

*The Brooks Free Library Board of Trustees, Library staff and the Harwich community envision a future where the Library provides a world without limits in the heart of the community.*

## **Mission Statement of the Brooks Free Library**

*The mission of the Brooks Free Library is to promote full and equal access to information and ideas, the love of reading, the joy of learning, and engagement with the arts, sciences and humanities.*

The Board of Trustees and the Library Director respectfully submit our Annual Report for calendar year 2007. Established in 1881, the Brooks Free Library is the municipal library for the Town of Harwich and is governed by a seven member elected Board of Trustees. This year Elinor Dinsmore left the Board at the expiration of her term, Robert Widegren was elected to fill that seat and incumbent William Crowell was re-elected in May. Sadly, Trustee Robert Prew passed away in November. The Board of Trustees and Board of Selectmen will appoint a Trustee to serve until May 2008, when the remaining year of Bob's term will be included on the ballot.

This year additional funding enabled us to restore three open hours. We revised our schedule in July, and now open at 10 am, an hour earlier each day. The Library is open a total of 39 hours per week with a schedule of Tuesday, Wednesday and Thursday 10 am to 7 pm, and Friday and Saturday 10 am to 4 pm. This schedule provides consistency, making our hours easier to remember, while attempting to balance the needs of retirees, families with young children and those who prefer daytime hours with the needs of families with school-age children and people who work during the day.

Library lovers in Harwich also benefit from the fact there are two non-municipal libraries in town - the Harwich Port Library and Chase Library. Sometimes incorrectly referred to as "private libraries," they are, in fact, public libraries. Unlike the Brooks Free Library, however, they are not owned or operated by the Town. Each library is governed by a private, independent

association. The Harwich Port and Chase libraries are not branches of Brooks or part of a town “library system,” and funds for their support are not included in the Brooks Free Library budget. They have traditionally received financial support from Town funds through an article at Town Meeting supported by the voters. A Cape Libraries Automated Materials Sharing (CLAMS) card is not needed to use these libraries since they are not members of the CLAMS consortium. Many Harwich residents take advantage of what the different libraries offer, using Brooks and one or both of the independent libraries.

In February 2008 the renovated Brooks Free Library will have been open for ten years! This project provided the Town with a first class, modern library – one that will continue to serve the needs of the community for many years to come. The \$3 million dollar renovation and expansion was partially funded by a \$1.3 million dollar Library Services and Technology Act grant from the Massachusetts Board of Library Commissioners. The Friends of the Brooks Free Library purchased adjacent land for additional parking, finished the basement to create meeting and programming space, and purchased furnishings. This renovation preserved a historic structure and, because the Library didn’t relocate, the project contributed to maintaining the vitality of Harwich Center. With this project the community also invested in the institution of a free, public library and all that entails. Ten years later the community continues to reap its benefits of this renovation.

Historically the number of items checked out at Brooks placed us at the middle of the 34 circulating locations in CLAMS. The number of items checked out each year has grown so rapidly - 63% in the past ten years - that for the several years now Brooks has been the 3rd highest circulating location! Last year 169,529 books, audiobooks, videos, magazines, museum passes and circulating pieces of art were checked out – a whopping 13,981 increase over the previous year. Again this year we can include the statement “this is the largest year-to-year increase in circulation the Library has ever had!” in this report. At some point we expect activity to plateau – we only have a certain number of items, a finite amount of parking, etc. - but so far that hasn’t happened. And circulation continues to increase this year! The number of items checked out from July to December is up 10,347 over the same time period last year - making Brooks the 2nd busiest circulating location in CLAMS so far this fiscal year!

The Library has experienced sustained growth in other areas since the renovation. Brooks now has 13,370 cardholders, an increase of 43%. Last year we responded to 13,866 reference questions - a 460% increase. The number of inter-library loans - items Brooks sends to patrons at other libraries and materials other libraries send to us - rose from 6,118 to 44,147 – a 622% increase. A regional delivery service, funded through the state budget, delivers materials from one library to another. The Library collection consists of

66,393 items, a 57% increase over our holdings ten years ago. Many residents stop by daily to read the newspapers and magazines, activity that has increased but does not result in any statistics.

Technology is an integral part of public library service today. Comcast provides free broadband service for our public computer network. Staff computers operate our Millennium automated system, accessed through a separate CLAMS network. Library trust funds have been used to purchase computers, other hardware and software. Brooks has 22 computers for public use – 6 for children and youth, 10 for adults (6 with Internet access, 1 for word processing, 2 for use with assistive technology, and a dedicated Reference research station), 4 online catalogs and 2 self-check-out stations. Many residents and visitors take advantage of our free 24/7 wireless Internet hotspot. This service has become quite a draw, attracting many users to Harwich Center even when the Library is closed. We have been able to offer these technology services to the public for minimal cost and without any dedicated technology staffing.

This year a self-check module for our automated system became available and we set up the first self-checkout station at the Circulation Desk in January. We added a second station in the Children's Department in July. Many patrons love checking out materials themselves, preferring the privacy and speed of self-checkout. Staff members are still available to serve patrons who need assistance, those with fines to pay, who are picking up items on hold, and those who just don't like automation.

While we're pleased to report the statistics on the continuing increased use of the Library, the value of a library isn't just found in numbers - it's the value of the services provided to the community. In addition to basic library services, the community selected three service responses for our Long Range Plan. The "General Information" service response means the Library empowers people by providing access to information and reference services. This can range from maintaining a collection of current medical information, cookbooks, gardening books, college financial aid information, and encyclopedias, atlases and materials for reference and research. The "Lifelong Learning" response means the Library will provide opportunities for people to continue their education throughout their lives. Activities in this area range from story-times to homework help, to courses on a variety of subjects, author talks, and lectures. The "Commons" is one of the most popular service responses chosen by communities across the nation for their public library. This service response addresses the need of people to meet and interact with others in the community. Activities such as book discussion groups, writers groups, craft activities and game programs provide a recreational opportunity as well as chance to get to know others, build relationships and foster a sense of community among residents. We offered a total of 665 programs this year, all of which related to one or more of the service responses in our Long Range Plan.

This year 396 of the programs we offered were provided for adults. On-going programs included three book discussion groups – a morning group, an evening group and a “Literary Diners” group. Our Evening Writers’ group disbanded, but our Morning Writers’ Group continues to meet on Wednesday mornings. Other on-going programs have included our Scrabble, Fine Redesign, Computer Tutoring, Scrap-booking and – new this fall – “Wii Sports for Adults” on Friday afternoons. While the list of lectures we offered is too long to include, a range of subjects were covered. Astronomy, living a full life in retirement, conservation, water quality, gardening, coyotes and sea turtles are just a few of the topics offered. Craft programs included workshops on flower arranging, creating holiday candles and gift tags, and scrap-booking. Other offerings featured the arts - with painting demonstrations, dramatic readings, musical programs focusing on jazz, the blues, bluegrass, and opera, and performances by local musicians. These programs, funded from our Howard W. Lang Fund and presented to the public free of charge, contribute to the rich cultural environment in the town. The Friends of the Library also organized and funded programs. For adults, they continued their popular and well attended series of “First Sunday” programs on the first Sunday afternoon of the month during the off-season with a variety of musical performances and entertaining speakers.

We continued to offer a variety of activities for young people, with 269 of the programs provided offered for children and youth. For younger children, we offer story-times on Tuesday and Friday mornings, and biweekly Wednesday sessions of Movin’ and Groovin’, a musical creative movement program for toddlers and preschoolers, and a monthly story-time for the Harwich Public Schools’ “Make Way for Kids” pre-school. Our Children’s Librarian regularly offers creative programs for youngsters based on popular books and series, and schedules performances by storytellers, magicians, puppeteers and musicians using funds from the Howard W. Lang Fund.

The Library attracts many older children and youth after school, and is a very active place. Parents don’t need to register their children in advance, nor are there any registration fees. Youngsters can meet friends to socialize, play board games, start their homework, participate in a program, meet a tutor or use a computer. Our Homework Center is open after school, and our Children’s Librarian is a great resource for help with homework and projects. We continue to offer a special program for middle and high school students on Tuesday afternoons, as we have for several years. This year we are offering “Dance, Dance, Revolution” and the new “Wii Sports” on alternate Tuesdays. On Wednesdays, we host a special afternoon program for elementary school children. In September we began alternating the new “Wii Sports” with the popular “Lego Mania,” but with 25 to 30 youngsters attending each week, we quickly found we needed to offer both. Youngsters have fun inventing and building

with the Legos while waiting for a turn to play baseball, golf, tennis or bowling on the Wii. Special book clubs, such as the Anime Book Club and the Mother-Daughter Book Group are also offered. The theme of the Summer Reading Program was “Catch the Beat @ Your Library” and began with a family picnic and magic show in Brooks Park. Special activities and performances were held – often more than one per day – funded by the Friends of the Brooks Free Library. Some of the offerings were a traveling petting zoo, drum circles, reading with the Harwich Mariners, T-shirt printing, and a visit by exotic animals.

Our innovative Vision Impaired Technology Assistance at the Library (VITAL) program remains a national model. We provide a comprehensive instructional program, using volunteer tutors to teach people with vision loss to become independent users of computers and assistive technology. This technology enables people with vision loss to read and write independently again. We know of only one other public library in the country that offers instruction. Several CLAMS libraries have or are purchasing assistive technology and plan to begin instructional programs, and we’ve encouraged and supported these efforts. A two-year Library Services and Technology Act grant from the Massachusetts Board of Library Commissioners in FY2006 and FY2007 helped us continue this program. Carla Burke has served as the VITAL coordinator, paid from grant funds. With additional Town funding we were able to continue this position after grant ended, and Carla was appointed to this six-hour per week position in July. The VITAL program was honored with the designation as an “Exemplary Program” by the Massachusetts Board of Library Commissioners and cited in their Annual Report. This year we purchased a Braille embosser with grant funds, the Dennis-Harwich Lions Club donated a new video magnifier and we purchased a new computer with funds from the Chatham-Nauset Lions Club. Our partnership with the Chatham-Nauset Lions continues, with four members serving as volunteer tutors. A member of the Dennis-Harwich Lions and a member of the Lower Cape Kiwanis Club served as typing tutors this year.

We provide services and activities that make the Library a welcoming and inclusive place for all members of the community, including those with disabilities. The renovation made our facility fully ADA compliant. Wheelchair accessible tables and furnishings that accommodate all community members were purchased by the Friends and from grant and gift funds. The Friends operate the Books on Wheels program, delivering library materials to home-bound Harwich residents. We have an expanded collection of large print materials and audiobooks, a collection of audio-described videos, and a deposit collection of Talking Books and several players.

This year was Suzanne Martell’s first full year as Public Services Librarian after seven years as Children’s Librarian. With energy and enthusiasm,

Suzanne jumped right in to the position, overseeing circulation, staffing, and adult programming. Reference Librarian Jennifer Pickett and Children's Librarian Ann Bower completed their first year with us in December. Both brought many talents and strengths with them and they have been terrific additions to our staff! This fall we have experienced turnover in our part-time staff. Juell Buckwold resigned in October, followed by Vince Kraft and Karen Horn in December. Fortunately, all three plan to continue working as substitute Library Technicians. Four new employees were appointed to fill the vacancies: Joanne Clingan as a part-time Senior Library Technician, and Emily Milan, Robert Maull and Michelle Spinney as part-time Library Technicians.

### **Brooks Free Library Staff**

Library Director	Ginny Hewitt
Public Services Librarian	Suzanne Martell
Reference Librarian	Jennifer Pickett
Children's Librarian	Ann Bower
Senior Library Technician – 30 hours	Nicole Hansen
Senior Library Technician – 24 hours	Judy Nichols
Senior Library Technician – 18 hours	Vince Kraft/ Joanne Clingan
Senior Library Technician – 18 hours	Phil Inman and Karen Horn
Senior Library Technician – 6 hours (grant funded through 6/07)	Carla Burke
Library Technician – 34 hours total	Juell Buckwold, Karen Horn, Emily Milan, Robert Maull and Michelle Spinney
Library Clerk – 18 hours	Mary Jo Metzger
Custodian – 30 hours	Patricia Centrella

This year we employed the following temporary employees as Substitutes: Eric Benevides, Kent Churchill, Joanne Clingan, Adrienne Eldredge, Barbara Georgiou, Peter Goldstein, Kerry Gonnella, Heather Hendershot, Emily Milan, Pam Paine, Linda Quinlan, Kristen Shaw, Michelle Spinney, and Wendy Tiedeman. Our FY2008 budget eliminated funding for 6 Library Page hours per week, although state aid funds were used to fund some hours this summer. Students serving as Pages included Marie Celin, Katrina Crocker, Abigail Hynes-Houston, Melissa Stello, and Ashley Talham.

This year we were assisted by the Friends of the Brooks Free Library and many wonderful volunteers. Friends activities included operation of the Book Sale, leasing of additional copies of bestsellers, organizing and sponsoring the First Sunday programs, operating the Books on Wheels homebound delivery program, and funding Summer Reading Program activities, VITAL, Santa's annual visit, museum passes, and a landscaping maintenance program. This year the Friends Board lost a very active and valuable member when Claire

Kenny, Book Sale Coordinator and Program Chair, passed away in December. Two bright spots for the Friends this year were the trip to Taormina, Italy in November, organized by Dorothy Hemmings, and the publication of the Friends of the Brooks Free Library cookbook, a project coordinated by Shirley Banford. Many Friends members also do double-duty, serving as Library volunteers. We'd like to thank all our volunteers who perform a variety of functions, from shelving returned books, telephoning patrons to let them know we have something on hold for them, processing new books, registering patrons for library cards, coordinating and hosting programs, serving as computer tutors, and many other activities!

Challenges for the future include continuing to provide the highest quality library services while dealing with sustained growth and increased demand for library service. We look forward to a centralized building maintenance function, which will better protect the Town's investment in all its facilities and will allow Library staff to concentrate on Library functions and services.

The Board of Trustees is in the process of preparing a new Long Range Plan and welcomes community input in the planning process. The Trustees are also interested in feedback from the community on day-to-day issues and concerns. The Board meets on the second Wednesday of each month, at 7 pm at the Library. Community members can also contact the Trustees about any issues or concerns by writing to Brooks Free Library Board of Trustees, 739 Main St., Harwich, MA 02645.

Respectfully submitted,

*Board of Trustees*

JoAnne Brown, *Chairperson*

Joan McCarty, *Secretary*

William D. Crowell, *Treasurer*

David Bassett

Alma Davis

Robert Widegren

*Library Director*

Virginia A. Hewitt

# Report of the Trustees of the Caleb Chase Fund

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On January 21, 1899, Caleb Chase signed his Last Will and Testament establishing the The Caleb Chase Fund in which he bequeathed “to the Town of Harwich to be used for the support of the poor, Ten Thousand Dollars.” The following is the Trustees’ financial report for the fiscal year ended June 30, 2007.

## FINANCIAL STATEMENT

UBS Financial Services, Inc. - beg. balance	-55.92
Dividends and Interest (received during fiscal year):	7,055.90
Paid to Town of Harwich Treasurer (received during fiscal year)	<u>- \$6,476.43</u>

## ASSETS ON HAND AT END OF FISCAL YEAR:

UBS Financial Services, Inc (End bal. - June 30, 2007)	\$ 523.55
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## SECURITIES (Market values June 30, 2007)

533 shs Citigroup	\$ 27,337.57	
400 sh Coca Cola Co.	20,924.00	
350 sh Exelon Corp.	25,410.00	
400 sh Exxon Corp.	33,552.00	
800 sh General Electric	30,624.00	
800 sh Intel	18,991.20	
400 sh International Paper Co.	15,620.00	
500 sh McDonalds	25,380.00	
48 sh Medco Health Solutions, Inc.	3,743.52	
600 sh Proctor & Gamble Co.	36,714.00	
700 sh Qlogic Corp.	11,655.00	
500 sh Walgreen Co	21,770.00	
350 sh Washington Mutual Inc.	14,924.00	
160 sh Ishares Trust Russell 1000 Index	<u>13,064.00</u>	<u>299,709.29</u>
		\$300,232.84

Respectfully submitted,

William A. Doherty, Jr., *Treasurer*  
David M. Davis  
Paul V. Doane

# *Report of the* **Cape Cod Commission**

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The Cape Cod Commission is the regional land use planning and regulatory agency created in 1990 to serve the citizens and the 15 towns of Barnstable County. Its mission is to manage growth, to protect Cape Cod's unique environment and character, and to foster a healthy community for present and future generations.

The Cape Cod Commission provides regional services and coordinates many projects and activities that affect all of Barnstable County. The Commission also provides technical assistance to each Cape town. Activities involve promotion of affordable housing and economic development; protection of coastal, water, and natural resources; preparation of maps and analysis of geographic data; preservation of historic resources; preparation of transportation plans and analysis of traffic congestion and safety issues; and more.

The Cape Cod Commission is charged with reviewing and regulating Developments of Regional Impact, recommending designation of Districts of Critical Planning Concern, and preparing and overseeing the implementation of the Regional Policy Plan, the set of planning policies and objectives that guide development on Cape Cod.

## **Regional Activities in FY2007**

### ***21st Century Task Force***

Throughout the year, the Cape Cod Commission's regulations and operations were the subject of a comprehensive external review by the 21st Century Task Force on the Cape Cod Commission. A 19-member committee appointed in late spring 2006 by the Barnstable County Commissioners, the Task Force evaluated the agency's operations and made recommendations to improve its effectiveness and relationships with towns. The Task Force met for six months and conducted a thorough review of the Commission's planning, regulatory, technical assistance, and management communications functions.

In December 2006, the Task Force delivered its report with more than 35 recommendations for improvements. The County Commissioners identified their priorities among those recommendations in late April 2007, focusing on better communications with Cape Cod municipal officials, more emphasis on the creation of livable wage jobs when analyzing development proposals, and working with towns to revise regional development review thresholds.

As it pursues implementation of Barnstable County's priorities, the Cape Cod Commission will draft proposed changes to its Enabling Regulations and

will revise the Regional Policy Plan. The Commission will make progress reports to the County Commissioners and Assembly of Delegates and meet with towns, chambers of commerce, and other interested groups.

### ***Planning, Technical Assistance, Training, and Regulatory Activities***

In Fiscal Year 2007, the Cape Cod Commission continued to pursue regional planning, technical assistance, and regulatory activities to help communities to manage growth across the region. In addition, the Commission sponsored and cosponsored training workshops for municipal officials and staff. Several highlights of those activities include the following:

- The Cape Cod Commission continued to provide staff support to the Cape Cod Metropolitan Planning Organization (MPO), which allocates federal funds for transportation. The staff also worked with the Cape Cod Joint Transportation Committee, discussing local, regional, state, and federal transportation planning programs. Part of the Commission's work includes maintaining the Regional Transportation Plan and the annual Transportation Improvement Program, which are the primary means by which federal and state funds are allocated to the Cape's transportation projects. This year, the MPO endorsed a four-year update of the Regional Transportation Plan and the annual update of the Transportation Improvement Program.

As a result of these efforts, approximately \$61 million of local and regional transportation projects were eligible for funding for Federal Fiscal Years 2007 through 2010.

- The Cape Cod Commission continued its water resources protection work, contributing to wastewater management, water quality, and water supply initiatives.

The staff coordinated the technical advisory committee to the Cape Cod Water Protection Collaborative and continued to participate as a technical partner in the Massachusetts Estuaries Project (MEP), making watershed-based nitrogen-loading assessments of land use affecting Cape Cod embayments.

The staff also continued to promote pond and lake water-quality stewardship. Among other studies and data analyses, the Commission coordinated the sixth annual water quality "snapshot" involving citizen volunteers who took 400 samples from 136 ponds and lakes this year. The School of Marine Science and Technology at the University of Massachusetts-Dartmouth, an MEP partner, analyzed the water samples in their laboratories without charge; the analysis has an estimated value of \$100 per sample.

- The Cape Cod Commission continued its solid waste management planning work this year by encouraging and organizing Cape municipalities to make an evaluation of long-term solid waste disposal options. One goal of the evaluation is to prepare for the possible renegotiation of municipal contracts with the SEMASS waste-to-energy facility in Rochester, Massachusetts, before current contracts expire (generally 2015). Another is to explore feasible alternatives to SEMASS.

The staff sent a proposed work outline to all Cape boards of selectmen and town managers. Each town then nominated a representative to a contract committee that was formally appointed by the Barnstable County Commissioners in early summer 2007. By the end of the fiscal year, the staff had begun researching and compiling a comprehensive “Phase I” report that begins analyzing waste disposal options. The report will be shared and discussed with the contract committee and Cape municipalities beginning in fall 2007.

- The Cape Cod Commission continued its affordable housing work this year. The staff coordinated the HOME Consortium, which has brought more than \$9.4 million in federal funds to the region since 1994, resulting in more than 600 affordable housing units across the Cape. The staff also continued to manage the Soft Second Loan Program, which makes special mortgage loans that subsidize interest costs for eligible home buyers. Nearly 500 first-time home buyers have benefited from these loans since 1992. The Commission also continued to offer a Technical Assistance Program for affordable housing, which since 1995 has provided more than \$200,000 to local housing authorities, housing non-profit organizations, and municipalities to support capacity building, resource development, and short-term strategic planning. The staff also monitored Chapter 40B developments Capewide and provided technical comments to local boards reviewing 40B proposals in their communities.
- The Cape Cod Commission sponsored and cosponsored a variety of training sessions and workshops for municipal officials and staff this year, including five workshops on affordable housing issues, four roundtable sessions and a workshop to support town committees implementing the Community Preservation Act, three meetings of a user group to support Geographic Information System work in towns, a workshop on coastal hazards and floodplain management, a field trip to a stormwater management research facility, and a conference on wastewater management.
- The Cape Cod Commission considered more than 40 Development of Regional Impact (DRI) proposals this year, including industrial parks, transportation facilities, commercial and residential subdivisions, retail developments, telecommunications towers, historic residences, municipal

facilities, utility services, new or expanded mixed-use developments, and redevelopment projects. The Commission finalized 11 DRI decisions during Fiscal Year 2007.

## **Services and Activities in the Town of Harwich, FY2007**

### ***Affordable Housing***

- Provided a \$5,000 Technical Assistance Program (TAP) award to the Lower Cape Cod Community Development Corporation for a development consultant for a project with the Portuguese Men's Club.
- Through the Barnstable County HOME Consortium, provided one down payment and one Soft Second Program loans to Harwich households.

### ***Geographic Information System***

- Updated Harwich parcels data, matching them to aerial photos for improved geographic accuracy.
- Prepared a map of Harwich Land Trust properties.
- Prepared tax-title map numbering for The Cape Cod Compact of Conservation Trusts.

### ***Planning***

- Worked with graduate school students from the Boston University Historic Preservation Program to create an inventory of cultural landscapes.

### ***Regulatory***

- Accepted a discretionary referral from the town for a Development of Regional Impact (DRI) review of the proposed Monomoy Landing project, which the applicants have since withdrawn.

### ***Transportation***

- Performed roadway and intersection traffic counts at 12 locations in summer 2006. The Commission and its predecessor agency have performed a total of 269 counts at 50 unique locations in Harwich since 1984.
- Established a remote data-collection link to the continuous traffic-counting station at the intersection of Routes 137 and 39.
- Coordinated the Flex Working Group to monitor, update, and expand the transit bus service for Lower/Outer Cape.
- Provided \$66,445 in Development of Regional Impact (DRI) mitigation funds for the design of Route 124/Queen Anne Road intersection improvements.

## **Water Resources**

- Provided technical comments on the draft Massachusetts Estuaries Project (MEP) standards proposed by the Department of Environmental Protection for Pleasant Bay's Total Maximum Daily Load (TMDL) for nitrogen, then provided assistance with the pilot implementation project in coordination with the Pleasant Bay Alliance.
- Monitored groundwater levels in two US Geological Survey observation wells each month.
- Reviewed pond water quality data and delivered a report to Harwich in December 2006.
- Continued to provide support for the management of Long Pond water quality, including a review of local regulations to better protect pond water quality, and coordination with Brewster and Harwich conservation commissions for the application of alum. The Commission also provided \$10,000 toward the cost of the alum treatment.
- Coordinated water quality "snapshots" (26 samples) and analyses of Andrews, Aunt Edies, Bucks, Cornelius, Flax, Hawksnest, Hinckleys, John Joseph, Robbins, Sand, Skinequit, Walkers, and White ponds.

Respectfully submitted,

Leo Cakounes  
*Harwich Representative, Cape Cod Commission*

# *Report of the* **Cape Light Compact**

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Town of Harwich Activities

Harwich Representative – Barry Worth

Harwich Alternate – Valerie Bell

The Cape Light Compact was formed in 1997 following two years of study and votes of town boards of selectmen and town council. It is organized through a formal intergovernmental agreement signed by all 21 member towns and Barnstable and Dukes counties. The purpose of the Cape Light Compact is to advance the interests of consumers in a competitive electric supply market, including the promotion of energy efficiency. Each participating municipality has a representative on the Compact Governing Board, which sets policy and works with staff, technical and legal support to advance the Cape Light Compact programs.

## *POWER SUPPLY*

In 2007, the Cape Light Compact (Compact) provided energy to residents and businesses in accordance with a competitive electricity supply contract negotiated by the Compact with ConEdison Solutions. Currently, prices are approximately 14% to 15% lower than they were in the beginning of 2006. The Compact continues to work towards stable pricing for consumers in an environment of extreme price volatility.

As of December 2007, the Compact had 8,983 electric accounts in the Town of Harwich on its energy supply. Over \$38,000 in savings were achieved in 2007 for these accounts, when compared to the default service price offered by NSTAR.

## *ENERGY EFFICIENCY*

From January to October 2007, rebates and other efficiency incentive programs provided to the town of Harwich by the Compact totaled approximately \$219,716 brought savings to 496 participants of \$131,108 or about 655,540 kilowatt-hours of energy saved for 2007.

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer “energy conservation” charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer’s electric bill.

Other Cape Light Compact Efforts Include:

- The Cape Light Compact continues to bring energy education to the Town of Harwich through use of energy kits, materials, and classroom support. Teachers benefit from the energy education conference held in March 2007 and ongoing support from CLC staff.
- The solar array at the Harwich Elementary School as part of the Solarize Our Schools program generated over 2,758 kWh of electricity for the school and prevented over 4,760 lbs of CO<sub>2</sub> from entering the atmosphere.
- Twenty-Two Low-Income homes were retrofitted for a reduction in energy usage and increased comfort.
- Two ENERGY STAR® qualified homes were built in the Town of Harwich.
- The Harwich School System took advantage of nearly \$72,000 worth of lighting and HVAC retrofits projected to save 119,503 kWh of electricity consumption.

# Report of the Council on Aging

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## MISSION STATEMENT

“The mission of the Board of Directors of the Harwich Council on Aging is to advocate to the Town for the senior citizens of Harwich through an ongoing assessment of their needs, making the community aware of those needs, as well as overseeing the development and implementation of programs and services of the Council on Aging.”

## NURSING SERVICES:

<b>Type of Nursing Service</b>	<b>Number</b>
<b>Home Visits</b>	<b>875</b>
<b>Office Visits</b>	<b>970</b>
	<b>Total 1839</b>
<b>Referrals from Hospitals, M.D.'s, VNA, etc.</b>	<b>50</b>
<b>Discharges</b>	<b>35</b>
<b>Home Flu Immunizations</b>	<b>80</b>

The Town Nurse program provides skilled nursing care referrals and education to the residents of Harwich. Our service offers a weekly wellness clinic open to walk-in's at the Community Center, in addition to blood pressure clinics scheduled monthly at various senior housing sites. Daily home visits are made Monday through Friday on an as needed basis, including several weekly medication pours that can become complex and labor intensive visits. The Town Nurse is often the last link to keeping the senior in their own home and facilitating a better quality of life to those in need of help. The Town Nurse program is daily working with the aging of the community and the beginning of the “baby boomers” utilizing services.

We want to give special thanks to Susan Weinstein, R.N. a tremendous Volunteer Nurse and to Beryl Daley, R.N. who is the per diem Nurse who covers vacations, sick time and education when the Town Nurse is not available.

It is apparent with the continuing Federal and State budget reductions, and the growing number of seniors in our community, that the current nursing program needs review for increased hours. Currently and in the future the demands will continue to exceed what our present 25 hour nursing program can offer.

## **VOLUNTEERS-WE LOVE THEM!!**

**We welcomed our new (Grant position) Volunteer Coordinator Maureen Hammett in November, and although it is only 2 hours a week, we are thrilled to have her help and experience!**

**Volunteer's #: 317**

**Volunteer Hours: 16,401.50 hours**

**In Kind \$ Value: \$256,991.60**

Each year the COA selects a volunteer as Harwich Senior Citizen of the Year, someone who represents all of our dedicated volunteers. The COA seeks to honor an outstanding resident who exemplifies positive aging, is an excellent role model and gives his/her time willingly to serve others. This year the Harwich Council on Aging has chosen **Dorothy O'Connell**. The Harwich Board of Selectmen and the Commonwealth of Massachusetts presented certificates to Dorothy as the "Senior of the Year" at the COA Volunteer Recognition Luncheon.

"Dottie" is a tireless volunteer who is excellent at making new visitors feel especially welcome. She volunteers in the Senior Dining Program on Tuesdays with the Harwich High School special needs students who assist with this program each week. Dottie is the Co-Instructor of the weekly Tuesday Craft Classes held here at the Community Center. She also can be found making dolls, wreaths, crafts etc at her Congregational Church too!

## **ELDER AFFAIRS LIAISON**

**Donna Tavano is the Harwich Police Department's Elder Affairs Liaison to the Council on Aging. She continues to work very closely with our Outreach team including at times our Town Nurse, to triage very difficult and complex cases. This critical position not only saves the town money but prevents potential abuse, neglect, accidents and even criminal offenses. With an aging population of 38.3% over the age of 60 in Harwich it is imperative that we continue to foster this relationship and realize the lives saved by having the Elder Affairs Liaison.**

## **CALEB CHASE FUND**

The Harwich Council on Aging Department became the screening department for the Caleb Chase Fund and report information based on assessments made with potential clients, to the Board of Selectmen who makes the approval of each case. This was a great fit for our department because we already do this everyday, are proficient at it, and know what to look for. More importantly, the Council on Aging Department staff is able to assist the Caleb Chase clients with more than just assistance with their utility bills. We inform them of the Fuel Assistance Program, WIC, Family Pantry, Lower Cape

Outreach, Housing, Food Stamps, Government Food Distribution, and Mass Health. We also counsel them about a program called Serve New England which allows people who volunteer in their community a minimum of 2 hours a month to receive a great food package at a government price because they have volunteered their time to the community in which they live and are “giving back”. Many of the Caleb Chase Fund recipients have families and are thrilled to learn that they can receive so much more help by meeting with us here. So far the screening has been a win-win for the Town of Harwich!

### **PROGRAMS, SERVICES and COA REVENUE**

The Council on Aging provides many programs and services to the residents of Harwich. This past year \$7,700 in revenues were brought in to the Town of Harwich through program fees for 16 different offered through the Council on Aging.

### **COA DIRECTOR/ADA COMPLIANCE OFFICER**

The COA Director was requested by the Town Administrator in August of 2006 to be the ADA Compliance Officer for the Town of Harwich. This position reviews grievances and follows up on them with the general public, businesses, and Town Departments. She works closely with the Harwich Building Inspector, Fire Inspector, and Harwich Disability Rights Committee, to enforce the ADA Laws of this Commonwealth. As ADA Compliance Officer this year, I have worked with many local businesses on parking lot compliance issues, ramp issues and accessibility. As a result, compliance has been reached.

I have also worked with the Planning Dept. and the members of the Disability rights Committee to review at site plans for ADA compliance as well. As ADA Compliance Officer, I also worked closely with the Town Clerk to secure a C.A.R.T Reporter for Town Meeting. These professionals are in high demand and as Town Meetings in Cape towns are often on overlapping nights it is very difficult for the 2 local reporters to cover all of our towns. We will continue to work hard on this accessibility issue while encouraging teaching facilities and supportive organizations to lobby for more of these professionals, as they are so vital for our communities.

This year as ADA Compliance Officer, I will be working very closely with all Town Department Heads, the Assistant Town Administrator and the Town Administrator to distribute to them and implement the guidelines and checklists for Self Evaluation of all Town of Harwich entities.

### **SENIOR TAX WORK OFF PROGRAM**

As a result of the wonderful voters of this town, the “Senior Tax Work Off program” was voted in at last May’s town Meeting and the guidelines approved in November 2007. We are most pleased that Harwich voters approved this program as it will help 30 seniors tremendously to receive a \$750 property tax rebate. THANK YOU HARWICH VOTERS!!!

**FIRST EVER HARWICH ALZHEIMER'S MEMORY WALK**  
**OCTOBER 2007**

Did you know????????Harwich has the **4th HIGHEST POPULATION of Alzheimer's Disease on Cape Cod**-not a statistic we are happy about. As a result of learning this and many volunteers and members of the Council on Aging having participated over the years in this "Miles of Memories Walk" at other locations, the Council on Aging Board voted to be the host of another location for Alzheimer's Services of Cape Cod and the Islands. We had a gorgeous day and a tremendous turnout for this walk and everyone who participated from babies in strollers, to dogs, to older adults we all had a terrific time...a definite repeat. Won't you join us next October????

**EMERGENCY MANAGEMENT HEALTH FAIR**

This year the Harwich Council on Aging held their annual Health Fair with an "Emergency Management" theme. Harwich Disability Rights Committee was a huge help with the fair handing out brochures for what people with disabilities should do to "shelter in place" as well as where to go if they are told to evacuate. The goal of the Council on Aging is to have "Emergency Forms" filled out on every senior in Harwich in addition to any resident who has special needs, so that we can immediately be able to provide services to them to accommodate those special needs. We handed out our C.A.P.E. Bags (**Carry All Personal Essentials** bags) at the fair, received many attendees completed emergency forms, and helped to educate all in attendance. A special thanks to Kim Concra, from the Barnstable County Extension Service and Lee Culver, Emergency Management Director for Harwich who were both excellent speakers at the fair.

As the residents of Harwich age, the Council on Aging continues to be more and more "at the CENTER of it all", and this is how we want it, for people to feel comfortable all the time at the center so that when a crisis happens they know where to come!

Respectfully Submitted:

Barbara Bliss - *Chairman*  
Ralph Smith - *Vice Chair*  
Ron Armbruster - *Treasurer*  
Frances Keary - *Secretary*  
Ray Gottwald  
Robert Widegren  
Robert Fenney  
Francois Marin

Barbara-Anne Foley  
*Executive Director*

# *Report of the* **Harwich Cultural Council**

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To the Honorable Board of Selectmen and the residents of the Town of Harwich:

We respectfully submit the Annual Report of the Harwich Cultural Council for the year 2007.

The Harwich Cultural Council (HCC) is a town committee annually funded through the Massachusetts Cultural Council (MCC) to enrich the cultural lives of our citizens. We are charged with allocating grant funds for community-based projects and ticket subsidies to theaters, museums, and other educational venues in the arts, humanities, and interpretive sciences (learning about nature, science, and technology in ways that connect directly to people's lives).

The grass-roots nature of the Local Cultural Council Program, the largest decentralized arts granting program in the country, makes it a unique vehicle for discovering opportunities to stimulate talent, community resources, and individual initiative to contribute to the cultural life of Harwich residents.

The nine-member council appointed by the Selectmen met twelve times during the year, with additional subcommittee and special meetings. Based on the state and local aid formula, your council received \$4,000 from the MCC to utilize for grant funds. We are most grateful to the Harwich townspeople for approving an additional \$2,500 at the 2007 Town Meeting.

Two of our goals for this year were to encourage cultural awareness and exposure throughout the community and encourage broader community involvement in cultural efforts. We believe that, through the financial support obtained at town meeting and the success of our fundraising efforts, we achieved those goals.

During the past year, the HCC accepted the resignations of Tammi Callahan in October 2006 and Jack Brown in June 2007. Elinor Dinsmore moved out of state in August 2007. We are most grateful for their service to the community.

Anita Doucette joined in July 2007 and Robert Doane became a member in September, 2007. At present, we have one vacancy.

Recruitment is always a concern, as is the length of time from date of application to approval. After approval by the Board, new members must complete an online training syllabus with the Massachusetts Cultural Council.

As a local branch of the MCC, HCC's purpose is to advocate for and promote the arts, humanities, and interpretive sciences. Our primary duty is to award grants to individuals and organizations for cultural activities benefiting the Town of Harwich. The HCC received thirty-three applications for grants. We awarded grants to twenty-two with a total grant pool of \$9,495, which consisted of \$4,000 from MCC, \$2,500 from Harwich Town Meeting, and the balance from fundraising.

The grass-roots nature of the program, the largest decentralized arts granting program in the country, makes it a unique vehicle for discovering opportunities to stimulate talent and individual initiative that contribute to the cultural life of Harwich residents. Although full funding of all applications is not always possible, partial grants help to defray expenses.

Grant awards totaling \$2,135 will benefit students at **Harwich High School**:

- The Alternative Education Class for two field trips – one to the Battleship Cove Museum and one to the Larz Anderson Auto Museum.
- Partial funding of Odin Smith's Artist in Residence program.
- Two internships at the Cape Cod Museum of Art.

At **Harwich Elementary School** funding totals \$2,110 for the following:

- Poetry workshops for the Kindergarten classes
- Partial funding for Grade 1 and Grade 5 students to attend a December program at Cape Cod Community College
- Two lectures on reptiles and raptors, with the opportunity to view these creatures, will be presented to students in Grade 5.

**Harwich Middle School** will benefit by partial funding to support the project for drama club, in collaboration with the Harwich Junior Theatre, in their study and performances of "Romeo and Juliet."

Other grant awards to benefit Harwich school students are:

- Funds for **Allegretto**, a group of local professional musicians, who go into the classrooms and provide introductions to their instruments.
- Funds for the **Harwich Community Partnerships** to assist in a one-week residence for a drummer to perform for local preschools and Harwich Kindergarten classes, culminating in a family event at Winter Carnival in March.

The **Harwich Historical Society** was awarded \$500 to fund a Civil War enactment in July.

Partial funding totaling \$675 was awarded for four programs for the **Council on Aging**:

- **John Dirac** will present a classical guitar concert in February
- **Bob Thomas**, tap dancer, will present “Grandma, Vaudeville & Me” also in April.
- **Ruth Harcovitz**, soprano, will return in October with her program, “The Sunny Skies of Italy.”
- In November, **Richard Clark** will perform “And Now, Mark Twain.”

Two programs scheduled at the **Brooks Free Library** will receive partial funding:

- **John Dirac** will perform a classical guitar concert in January
- **Richard Clark** will present “Shakespeare, Lunatic, Lover & Poet” in May.

Partial funding to augment the Summer Reading Program at the **Chase Library** will be provided to offset the fee of a Magic and Juggling Performance.

Other performing groups to receive funding are: the **Mid-Cape Chorus**, **Cape Cod Chamber Ensemble, Inc.**, and **Meeting House Chamber Music Festival, Inc.**

**Nate Chapman**, working on a New York University thesis film, was awarded a small stipend to assist with “Destroying the Gates,” a satire with a target audience of senior citizens.

The HCC is unique in that it can solicit donations for the grant pool and for other cultural activities. The fundraising goal for this year is to equal or exceed last year’s effort. Through our fundraising efforts this year We have received approximately \$800 from a 3% response to a mail solicitation, \$530 from a silent auction conducted in the Harwich Oracle, and approximately \$700 from a “Dine and Demo” program featuring an art demonstration by noted artist, Bill Maloney, along with a luncheon catered by The Mason Jar.

In December 2007, the HCC made a request to the Board to use the proposed cultural center on Sisson Road (formerly the old Youth and Recreation Building) for cultural activities. This was approved for use until June 30, 2008. The HCC has been supporting and will continue to support the efforts of the Friends of the Harwich Cultural Exchange Centers, Inc. a.k.a. CEC to provide cultural programs which have been ongoing since April 2007. The activities have represented each of three areas (the arts, humanities, and interpretive sciences) through workshops, exhibits, performances, panel discussions, demonstrations, slide shows, and classes.

In keeping with our mission to advocate for and promote cultural activities, in June 2007, the HCC, together with the Housing Committee asked the Board to designate the Sisson Road building and the West Harwich School as

cultural centers for the purpose of the RFP soon to be brought forward by the architectural firm now engaged in pre-development work for the two sites. During the year, the HCC participated as a voting member of a Work Group, which has made recommendations for the RFP.

The HCC's most important asset is an informed public, essential to raising awareness of our work in promoting and advocating for cultural activities in Harwich, and helping our fundraising efforts. In cooperation with CEC, we are participating in an online e-mail/survey service, Constantcontact.com recommended by the Chamber of Commerce which gives us the flexibility to build an e-mail list and keep the addressees informed about our activities on a regular basis without using regular mail. In one month, we generated over 2,000 e-mails. Our address book now includes 120 contacts.

In January 2007, with help from Walter Brooks of Capecodtoday online, the HCC created a blog entitled "*Historic Harwich*". The purpose is to keep a running record of the progress toward the completion of the multi-purpose use of our two historic buildings, the old Recreation Building and the West Harwich School, generate announcements of cultural events in Harwich, and keep the public informed of the goals of the HCC and the CEC.

### **Goals for 2008:**

1. The MCC requires us to perform a community needs assessment, i.e. needs for cultural activities that the public wants us to consider in our grant application reviews. In 2008, we will use the Constantcontact online survey service; seek ways to involve more of the citizens of Harwich in the process; and hold public hearings for this purpose.
2. In the coming year, we will strive to add 200 e-mail addresses to our address book.
3. We have several fundraising activities planned for 2008, including a mail solicitation, a travel package (to Sorrento, Italy), silent auction, two special events with the same format as our successful "Dine and Demo" event, and solicitations through our e-mail program. The goal is to reach \$11,000 in the grant pool.
4. We will continue to support and collaborate with CEC in their fundraising and programming efforts.
5. We will continue to support and collaborate with the Housing Committee and advise the Board to bring a cultural center/housing project to fruition.
6. We will continue the search for a non-profit entity to operate the proposed cultural center.

7. We will continue to encourage cultural awareness and exposure throughout the community and encourage broader community involvement in cultural efforts.
8. We will support the efforts to revitalize the Historic District.
9. We will complete our grant cycle in 2008 and look forward to a successful year in fundraising to increase our grant pool.

We are grateful for the many people in the community who have helped the council achieve its goals this year. We thank them all for their help, support, their treasure, and their dedication to the cultural well-being of Harwich.

*Council Members*

Patricia Stackhouse, *Co-Chair*

John Prophet, *Co-Chair*

David Bassett

Robert Doane

Anita Doucette

Dorothy G. Hemmings

Toney Hopkins

Anne Leete

*Advisory*

Barbara Johnson

# Report of the Forestry Committee

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The Forestry Committee elected the following slate of officers for fiscal year 2007/08:

Raymond L. Thacher	Chairman
Hugh (Tim) Millar	Vice Chairman
Sheldon J. Thayer	Clerk

Committee members conduct periodic inspections of the forest throughout the year.

We find the firing range continues to be utilized by citizens and the Police for training and target practice. The Scouts are contributing to the maintenance of the forest for which we are grateful.

Wildlife prospers in the forest. There is evidence of deer, rabbits and an abundance of squirrels. Various indigenous and seasonal/migratory birds abound as do birds of prey.

We continue to regard the Charles Holmes Town Forest as a vital and valuable open space resource. It is an integral part of the Two Town Preserved Open Corridor created by the Thompson Field property, the Water Department property to the East of Thompson's Field, the water shed area South of The Forest on Depot Road and the Town of Chatham's water district Southeast to Route 28. The corridor has been expanded by the Town of Chatham's recent acquisition of 23.6 acres of the T.W. Nickerson property, which is contiguous with the forest to the East. There is also an 18 acre parcel to the Northwest, on the Mill Pond, in Chatham that is close the forest.

Our forest flourishes! Nature perseveres! The natural setting of our Town Treasure invites all who care to enjoy the quiet solitude of our unspoiled Cape Cod Woodland.

Trails are unmarked deliberately. Follow the paths of deer and other critters of the habitat. Fallen trees and branches may hinder your way. Find your way around them. Our charge is to preserve a natural forest environment. We are not in the business of making and maintaining trails or paths.

We ask, should you care to venture into the Holmes Forest that you observe one basic rule...**If you bring it in, take it out when you leave!**

It continues to be the mission of the Forestry Committee to maintain the Forest in its natural state and to provide, without interference, a habitat for wildlife.

Respectfully Submitted

Raymond L. Thacher  
*Chairman*

## *Report of the* **Board of Health**

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As Chairman of the Board of Health I am fully aware as I am grateful in having talented and loyal members of the Board of Health: Mrs. Mary Jane Watson, Vice-Chairperson, Mrs. Pamela Howell, Doctor Robert Insley, Doctor Alfred Hurst.

Staggering are the impressive statistics indicating and identifying the myriad activities and accomplishments of our Health Department. Impressive as these statistics may be, they do not reflect the time, the energy and resource expenditure. As an example, over 200 food establishments as well as food dispensing establishments undergo inspection prior to permit issuance. On frequent occasions repeat inspections are necessary in assuring compliance with the strict Board of Health rules and regulations. But even conforming food establishments may require extended periods of time and energy should they choose to expand their services. An example is the food enterprise which chose to expand its service by offering reduced oxygen packaging. After satisfying a complex hazard analysis and critical control point plan review and after 100 hours of our staff's time and energy were expended in this singular exercise, a permit was issued and public safety was assured.

A well-functioning and effective Board of Health must also be a flexible one in being able to accommodate and adapt to the cutting edge results of ongoing research and development. With the mutual object of protecting and monitoring the high quality of our water, our Board of Health works in close collaboration with the Harwich Water Quality Task Force. On their most recent recommendations steps have already been initiated in adopting rules and regulations pertaining to phosphorus mitigation especially in areas surrounding our ponds while employing modifications of existing Title 5 systems. Our Board of Health recognizes the benefit of working with the Water Quality Task Force and looks forward in continuing this collaboration.

Altogether too frequently the public is deluged with notices of recalled contaminated foods: E coli contaminated lettuce and spinach to the most recent recalls of E coli contaminated ground beef and even more recently the recall of Listeria contaminated chicken pot pies followed by recall of Salmonella tainted turkey pot pies. The ramifications and consequences of these recalls are of colossal magnitude. Loss of revenue and employment is also of significant magnitude when millions of pounds of produce and millions of pounds of beef have to be discarded in efforts to prevent the spread of disease and possible mortality. A recall must be regarded as a failure: a failure to recognize and identify contaminated foodstuffs prior to nationwide distribu-

tion. Regardless of the pressures and burdens these recalls may place on local Boards of Health the solution lays not in Harwich but in Washington. There is some hope in the solution of these potentially lethal issues. The United States House of Representatives has already initiated hearings and investigations. As we speak the Energy and Commerce Committee is in session to study food safety both domestic and imported.

Among other activities, our staff is finalizing plans for the influenza immunization clinic scheduled for November 27 at the Community Center. The success of this clinic is the conjoint efforts of our staff, the Visiting Nurse Association, the staff of the Community Center, the Harwich Police Department as well as our valued volunteer staff. In contrast to past years the supply of vaccine appears to be adequate. We therefore urge the citizens of Harwich to avail themselves of this valuable and potentially lifesaving opportunity.

Recently a local newspaper published an article announcing the Board's initiative of studies to determine the scope and incidence of infection of teeth in our children. There is sound scientific basis to conclude that fluoride can protect teeth from the ravages of carries. Tailoring the best methods of delivery for our community is yet to be determined.

The future. Frustrations abound in attempts to plan the future. As members of the Board of Health, we know what has to be done; we know what should be done but with paucity of personnel and limited financial resources we agonize in recognizing the limits of what can be done.

In closing I would like to ask your indulgence in considering two issues.

It is well known that the pathway of disease transmission in man is hand to mouth. It is therefore cardinal that a strict discipline of hand washing be the first and most important factor in the line of defense in disease prevention. Astonishingly, and much to the chagrin of health workers, studies reveal that 30-40% of males do not wash their hands before exiting restrooms, while 20-30% of women do not wash their hands before exiting restrooms. These statistics are stark indicators that the curricula of personal hygiene need review and re-assessment not only in our schools but also in our adult population which may also require personal hygiene reminders and re-enforcement in the most vital of disciplines.

I would like to establish that the last topic is not a consensus of opinion of my Board members since I have not had an opportunity to present this topic for discussion so it is therefore a personal assessment and reflection.

The media widely publicized the tragic loss of two Boston firefighters engaged in attempts in containing a restaurant fire. Subsequent revelations

that these two firefighters might have been impaired or compromised by alcohol and opiate influence were followed by volcanic eruptions of outrage and indignation and painfully cast an unfortunate and undeserved blemish on the reputation and the sterling performances of the vast majority of firefighters. In the waning din of this emotional tsunami, we should pause and remind ourselves that as citizens we are also employers of people of varied disciplines whose charge is carrying out the duties of government. We must also realize that we employ some of high risk exposure. Since we are responsible for their performance and deportment we are obliged to provide them with an environment conducive to optimal performance while offering maximum protection and security against physical and emotional injury. We must realize that even with the best of precautions some may succumb to frailties especially when stressed beyond human limits of tolerance and endurance thus requiring support services of treatment, recuperation and rehabilitation.

The true character of a community may well be reflected in the attitude and manner that we as citizens are willing to protect those who protect us.

Respectfully submitted,

Stanley Kocot, MD

# Report of the Health Director

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The following permits were reviewed and issued by the Board of Health:

TYPE	CURRENT FEE	#ISSUED
Food Service Establishments	\$10-250	201
Motels/Cabins	\$75	11
Rubbish Haulers	\$100	6
Swimming Pools	\$100	22
Disposal Works Installers	\$100	66
Milk & Cream	\$10	14
Manufacture of Frozen Dessert	\$50	7
Stable	\$20/50	22/4
Funeral Directors	\$50	2
Mobile Food	\$100	5
Septage Carriers	\$100	22
Massage Therapist	\$50	33
Massage Establishment	\$100	15
Catering	\$100	6
Well Permits	\$50	22
Retail Sale of Tobacco	\$50	23
Recreational Camps	\$75	1
Tanning salon	\$100	1

These resulted in the collection of \$45,585. In addition, 235 permits were issued for the installation and/or repair of septic systems with receipts totaling \$41,230 and fees for the review of real estate transfer inspection reports collected \$30,250. A total of 729 percolation and deep hole observation pits were performed on 165 lots with fees collected of \$19,400. Total department receipts for 2007 were \$136,465. While permit activity for the department has declined in some areas and remained steady in others, fees collected represent an *increase* of \$12,838 or 10.4%. This is directly attributed to the new revenue streams evaluated and instituted by the Board in the past 2 years.

Inspection and requests for services were fulfilled in the following areas:

Food service	231
Septic system plan review	235
Building/alteration/site plan review	529
Housing	42
Therapeutic massage establishment	2
Swimming pools/beaches	46

Complaint investigation	67
Water analysis	456
Hazardous waste/underground storage	9
On-site septic approval	256
Test holes	417
Percolation tests	312
Real estate transfer review	287
Tobacco sale outlets	56

Projects and program development within the department in 2007:

- As evidenced by the list of permits granted by the Board to operate businesses in accordance with public health regulations, the list is long and the variety great- 428 permits encompassing 19 categories. Nearly all of these establishments are further required to maintain applicable health standards and are subject to an inspection program by members of our technical staff.
- The number of businesses and facilities requiring review grows annually, and 2007 was no exception. *Thirty-two new business permits were granted in 2007.* Prior to presentation to the Board of Health for approval, any new facility/ business or existing business with change in operations &/or management must undergo a department review. This entails orientation with the Health Director involving review of business plan, floor plans, personnel credentials and certifications, physical facility appropriateness including equipment, septic system compliance, operations plan, hazardous materials use and storage and the number of site inspections from our technical staff as necessary to bring a favorable recommendation to the Board. New for the year were: *Food Service*-Harwich Central Café; Starbucks@ Stop & Shop; Sushi by Jay @ Stop & Shop; Sea Shack Seasonings; Casa di Babbo; Deli Llama. *Massage Establishments*- Wequassett Inn; Kris Etz. *Massage Therapists*-Kris Etz; Michelle Cormier; Janette Reber; Linda Milliken; Amy Corrigan; Christen Dexter; Debra Samia; John Brittain; Katherine Dowd Gulotta; Sandy Brietzke; Julie Menard; Norma Eberle; Alicia Green; Ann Paparells; Marta Stojda; Sandra McClelland and Chantel Brown. *Stable* – 331 Main Street. Successfully completing written exams to become *septic system installers* were- Aaron Nickerson, Bryan Barrows, Russell Holmes, David Krofssik and for *Title 5 septic system inspector*- Darrell Stone. In addition, similar reviews by our staff for change of ownership to existing business was conducted and granted at eight locations: Deli Llama to Alecsie’s House of Pizza; Rt 137 Mobile to One Thirty-seven Gas Inc; Harwich Gas;

Wallace Food Mart to Harwich Food Mart; West Harwich Sunoco to West Harwich Save-On-Gas; Olde Harwich Lodgings; Sandpiper Beach Inn; and, Seadar Inn.

- One of the primary duties assigned to the Health Director by the Board of Health is the compilation of research and preparation of all cases for presentation to the Board. In an effort to streamline monthly meetings due to continuation of incomplete filings, all applicants are required to meet with the Health Director prior to submission of a project as an agenda item. The Health Director prepared 23 projects for variances resulting in the granting of 46 variances at 17 meetings conducted by the Board. The Board also reviewed and acted upon the following subdivisions: Dorothy Miller -425 Route 137; Belmont Estates-off Depot St; Carla Chapman-210 North Westgate Rd; Bascom-Church St; Gear Realty Trust- off Bay Rd; Albertine Siegel Trust- 6 Depot Rd; Marini Nominee Trust- Church St. Additional projects prepared by the Health Director included six projects required to file environmental impact reports due to flow design over 2,000 gallons of water per day and 3 projects requesting reconsideration of orders of conditions imposed by the Board.
- We continue to work closely with the Barnstable County Department of Health and the Environment. BCDHE has provided the staff via summer interns to assist the town with the collection of all weekly samples at public bathing beaches and an additional intern weekly to assist with summer inspection requirements. The County Laboratory continues to provide a valuable service in free and/or reduced cost water analysis and auxiliary field crews at great savings to the Town. Our intern this summer conducted swimming pool inspections at 22 facilities and 6 food service facility inspections. We also utilized her office and organizational skills for data management and input for our potassium iodide program and communicable disease case reporting. Kate also developed an educational display board for us to use at health fairs to promote potassium iodide pill distribution availability. We appreciate this unique service available to our department.
- Nursing Services-the contract with the VNA provides services for communicable disease investigations as required by the Department of Public Health (50-75 cases per year); provides services to maternal /new borne child care; handles the monthly childhood immunization clinic and provides contract nurses to staff our annual flu clinic. This year our department conducted 3 successful clinics and

additional outreach programs to administer approximately 1100 doses of flu vaccine. Due to the increased demand for vaccine, the department –through town meeting approval- received money to purchase additional supplies to augment the state supplied allotment. Three clinics- one for town employees, one for the general public and a “last chance clinic” held regionally with the Chatham Health Department- drew approximately 750 clients. The remainder of the supply was utilized by our Town Nurse for the homebound program and a small amount was distributed for use by our in town physicians. Communicable Disease Investigations conducted by the VNA included the following reports:

Lyme Disease	60
Chronic Hep C	1
Chronic Hep B	1
Acute Hep B	2
Pertussis	1
Ehrlichiosis	1
Norovirus	2
Giardia	2
Campylobacter	2
HGA	2
Pneumonia	1
Gonorrhea	1

- Emergency Preparedness- For the second year we utilized the principals of Incident Command in our planning strategy for the annual flu clinic and used the clinic to exercise some key points for an emergency management situation. From a clinic historically staffed by a few Health Department employees and half dozen volunteers we have grown to a staff of 45—crossing boundaries into many town departments and a large cadre of volunteers. Many, many hours of planning and effort went into this exercise and useful information was gathered in running the drill. During an actual emergency, town workers would be called upon to assist with the emergency operations plan and particularly with an Emergency Dispensing Plan. With the approval and support of the Town Administrator, other town departments were encouraged to participate in this training exercise. Heartfelt thanks to our many community volunteers and staff members from Health, Planning, Conservation, Water, Assessor’s, Town Clerk, Recreation, Police, Fire, Council on Aging, Community Center, Cemetery, Town Nurse, School Nurse, Channel 18, Town Administrators, Board of Selectmen, Barnstable County Dept. of Health & Environment and the County Sheriff’s office

CERT program. A special “Thanks with Distinction” goes to Detective Lee Culver. Lee, in his capacity as Emergency Management Director, was the guiding light and mentor - assisting the Health Director with training and planning for the event.

- Weights & Measures- The Town of Barnstable continues to serve in the capacity of sealer of weights and measures for Harwich to fulfill all of our required device certification and measuring, file annual reports with the Commonwealth, and respond to consumer complaints. This program is operated at no cost to the Town in exchange for the device inspection fees being collected by the Town of Barnstable. We are pleased to report renewed interest in the set of weights and pouring devices granted to the Town by the Commonwealth in the early 1900's. The magnificent display case has been moved to the main lobby of Town Hall where the display is being refreshed, researched and catalogued for us by the Harwich Historical Museum. Carol DeChristopher has spent much time tracing the history of these measuring standards. She has also contacted former employees of the town in order to put into historical perspective the importance of this role in earlier society.
- New Topics-
  1. The BOH requested research and assistance of the Health Director regarding the issue of fluoridation of the drinking water supply. After an extensive literature search and discussion with the Water Superintendent, the Board determined that the availability of other fluoride modalities and the low patient population to be served did not justify further program development.
  2. The BOH requested the Health Director to research and institute a program to survey compliance with amalgam separators in the Harwich dental industry necessary for water quality protection. Staff will initiate this program winter of 2008
  3. Meetings between the BOH and Water Quality Task Force have resulted in recommendations to strengthen existing regulations for water quality protection. Staff will work in 2008 to present draft regulations for consideration
  4. Barnstable County Department of Health & Environment staff have assisted us in the implementation of a computer tracking program to chart and monitor inspection and sampling requirements for all advanced wastewater treatment facilities in Harwich.

5. The Health Director provides technical support to the Water Quality Task Force and has assisted with the lengthy task of consultant review and selection for the Comprehensive Wastewater Management program. The firm CDM was chosen and funded at town meeting for this multi-year endeavor and monthly progress meetings are ongoing. Department staff has provided much assistance and material to the consultant during the information gathering phase.
6. The funding of a part-time Senior Health Inspector has enabled us to reinstate our food service inspection program. Our inspector has focused on physical facility familiarity this first year with all of the establishments. This has required conducting extensive inspections and critiquing each site as to compliance with changes in regulation on the state and federal level since 2000. Deficiencies are being categorized according to short and long term priorities and a calendar is being developed for goals and implementation. Plans are to reinstitute more training programs for food service operators. In 2007 we hosted the refresher course for food manager certification and conducted a special seminar at the COA for food handlers of the senior town lunch program. Certain food processing operations are considered extremely high risk and require extensive review -both inspection and written- as well as additional approval from the Board of Health and Mass Department of Public Health. In 2007 Dave's Ribs requested review and certification to be able to vacuum package food products. Over 100 hours of staff time has been devoted to research, review, validate, inspect the product line and confer with the MDPH to attain the desired results.
7. At the request of the Town Administrator, the Health Director will be assuming a leadership role on the subject of employee education and health promotion programs. It is a proven fact that there is a direct correlation between health promotion programs and lowered health care costs for the workforce. Given the escalating costs for the towns' health insurance coverage, it is an appropriate time to be exploring and implementing health promotion and wellness programs amongst the town family. Education seminars and clinics are being planned to be incorporated as core functions of the town in such areas of wellness, accident prevention, emergency management training, diversity awareness and health fairs. A number of these will be in conjunction with the town's new employee assistance program

offered with the MIIA insurance group. We are pleased to report that approximately 150 employees participated in the 2007 town employee flu clinic.

As always, this department is ever grateful to the cooperative effort shown by all of our colleagues in the town family.

Paula J. Champagne, R.S., C.H.O., *Health Director*

John Chatham, *Health Inspector\**

Mark Polselli, *Health Inspector\**

Patricia Ballo, RS, RN, *Senior Health Inspector*

Carol Genatossio, *Head Clerk*

Judith M. Sullivan, *Principal Clerk*

Sandra Howard, *Recording Secretary*

\*job share

# *Report of the* **Historic District Commission**

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The Harwich Center Historic District Commission was greatly benefited by the Board of Selectmen when they agreed to appoint members of the Historical Commission to serve on the District Commission. The chronic situation that developed because of vacancies and the resulting lack of a quorum when a single member was absent was greatly relieved. Regular meetings of both the Historic District and the Historical Commissions were coordinated to occur in tandem on the 4th Thursday of each month. The result was high attendance with a resulting quorum necessary for voting procedures.

However, the Historic District Commission still has a need for new members so as to fill an existing vacancy and perhaps relieve some members of what amounts to “double duty”.

The Commission regulates work on properties that affects the preservation and improvement of structures, space, and setting within the District. This past year, the Commission considered 14 applications for Certificates of Appropriateness, Hardship, or Non-Applicability. One Certificate of Hardship was approved, 4 Certificates of Non-Applicability were approved, and one Certificate of Hardship was denied.

The ongoing concerns of the Commission include a need for a full slate of alternate members, the Commission’s relationship with the District proprietors as a regulatory committee, the timely dispersal of information to the case of violations. Real progress is being made with all of these concerns, and the Commission looks forward to a productive new year.

The Historic District Commission would like to acknowledge the Building Department, especially Geoff Larsen and Donna Vektorino; the Engineering Department; the Town Clerk’s Office; and the Board of Selectmen’s Liaison the Commission for their support and assistance.

Respectfully submitted:

Robert L. Bradley, *Chairman*

*Members:*

Karen Stello

Shannon McManus

Brian Murphy

Alex Tod

John McGillan

*Report of the*  
**Historical Commission**

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Member crossover with the Historic District Commission is working well. Six actions were held on demolition applications. The historic building inventory update survey reports is underway, proceeding slowly and effectively. Much time has been involved in drafting a realistic, workable R.F.P. for mixed use of the Rec. building and West Harwich school sites for renovations to the historic structures, and construction of affordable housing units.

Respectfully submitted,

Shannon McManus  
Robert Bradley  
Brian Murphy  
John McGillen  
Karen Stello  
Alex Tod, *Chairman*

# *Report of the* **Harwich Housing Authority**

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The office of the Harwich Housing Authority is located at 38 Sisson Road in Harwich Port. The mailing address is Post Office Box 714, Harwich Port, MA 02646. The phone number is (508) 430-2390. Office hours are Wednesdays 8:30 to 5:00 and Fridays 8:30 to 12:30. Meetings of the Board of Commissioners are held on the fourth Tuesday of the month at the Housing Authority office. The meetings are posted and are open to the public.

The mission of the Harwich Housing Authority is to provide affordable, decent, safe and sanitary housing through the maintenance of our existing units and the development of new units; to create an environment which enables residents to live responsibly and with dignity; to support residents in their effort to achieve self-sufficiency; to honor public commitments in a fiscally and ethically responsible manner; to create and maintain public confidence in the Authority's operations and staff; to ensure that the facilities owned and managed by the HHA are marketable to the community and are appealing to residents; to enable the HHA staff to improve their performance through appropriate vision, training, and career development; to establish performance goals that meet or exceed industry standards and that optimize the use of available resources to achieve our performance objectives; and to assist the Town, State and National governments in identifying and addressing housing needs.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD).

The Harwich Housing Authority operates a total of thirty-two (32) units of subsidized housing under four (4) different subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has ten (10) scattered site family and elderly units; the Massachusetts 705 family housing program which consists of twelve (12) family units; and the Massachusetts 167 program -Department of Mental Health which has a total of eight (8) special needs units. In addition, the HHA acts as a host agency for the administration of two (2) Section 8 HUD certificates for tenants living in Harwich.

The HHA was routinely audited in 2007 and was once again awarded a no findings rating.

In 2007 we continued to have a closed waiting list due to our inability to serve the applicants currently waiting for housing.

The HHA has entered into an agreement with Lower Cape Cod Community Development Corporation to develop a 3 acre parcel of land on Main Street Extension. This project, when completed, will provide 12 units of low-income rental housing. The LCCDC has applied for and received a grant from the Cape Light Compact to include many “green” features into this development and we’re looking forward to seeing this project reach fruition.

The HHA continues to administer a revolving loan fund for rental assistance, which was funded with Community Preservation Act funds. This assists persons at or below 80% of the area median income with first and last month’s rent and security deposits. Preference is given to persons living or working in Harwich.

The HHA has applied for Community Preservation Act funds for a Rental Assistance Fund that will help individuals and families remain in rental housing in Harwich. We hope that the Town will support us in this endeavor.

We also applied for Community Preservation Act funds for an Affordable Housing Infrastructure and Development Assistance Fund. This fund, if approved at Town Meeting, will assure that funds would be immediately available for housing needs.

We continue to contract with the Chatham Housing Authority for management of the HHA. Valerie Foster, P.H.M., handles the daily activities of the HHA. Michael Marry is our Maintenance Mechanic and works a part-time schedule with the HHA. We thank them both for their service.

In December, we held an election of officers of the HHA, due to the resignation of Jennifer Thyng as Chair.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 2007 and looks forward to a productive 2008. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

Valerie Foster, *Executive Director*

*Board Members:*

William J. Doherty, Chair

Robert MacCready, Vice Chair

Shannon McManus, Treasurer

Brooke Williams, Asst. Secretary

Jennifer L. Thyng, State Appointee

*Staff:*

Valerie Foster, Executive Director

Michael Marry, Maintenance

# *Report of the* **Housing Committee**

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The mission of the Housing Committee is to work towards diverse solutions to the Affordable Housing shortage that will further our stated goal of 10% of such housing under the Harwich Local Comprehensive Plan.

The Committee currently has five (5) members and meets generally the first and third Mondays of the month at 7PM in the Town Hall Library. The Committee can be expanded to seven (7) or nine (9) members at the discretion of the Board Of Selectmen.

Our top priority for 2007 regarding the issuance of the Developer/Manager RFP and subsequent award for the Old Rec Building and site in Harwich center and the West Harwich School and site was not achieved. Part of the delay was due to the overwhelming work load that the new Town Administer faced upon his arrival viz Waste Water Management Study, restructuring the management of the golf course, the police station building project, the harbor dredging issue, balancing the 2008 budget without any override, adhering to the selectmen's directive "no new hiring" and essentially negotiating nearly all of the expiring union contracts. The other part of the delay was due to the lack of timely response from the architectural firm during the last third of its self imposed schedule. We are looking forward to having the RFP issued and awarded during the first half of calendar year 2008.

On the positive side of the ledger, the citizens of the town passed at the 2007 ATM six (6) CPA articles for various Affordable Housing activities submitted by your Housing Committee(2X), one each from Habitat For Humanity, Lower Cape Cod Development Corporation, Harwich Ecumenical Council for the Homeless and the Harwich Housing Authority. Also the warrant article for selling six (6) Town parcels with proceeds going to the Affordable Housing Special Revenue fund was passed after six (6) other parcels were deleted from the Article.

Habitat for Humanity was awarded \$ 323,000 from the Affordable Housing Special Revenue Fund for their Gomes Way (formally Driftwood) project in East Harwich. Job site activities will begin the summer of 2008. Please note that no Town of Harwich borrowing is involved with this project which will be valued at approximately three million (\$3,000,000) dollars not counting the value of the land which is leased from the town of Harwich.

In late 2007 the Housing Committee sponsored three (3) articles for the Feb.2008 STM. Also there are eleven (11) CPC proposed articles for the May ATM including six (6) Housing Committee Articles, one sponsored in con-

junction with the Cultural Council, one (1) each by Habitat for Humanity, and the Lower Cape Cod Development Corporation and two (2) by the Housing Authority. We believe that most of these articles will be approved by the Community Preservation Committee and supported by the citizens of the Town as they have done in the past.

The HHC attempted to restore the residence at 185 Main Street in collaboration with the Harwich Conservation Trust early in 2007. We had to abort this endeavor due to excessive cost forecasted by an independent cost estimator beyond the prudent and realistic monetary guidelines set by the committee.

Several Affordable Housing Projects are being delayed due to abutter's litigation. We recognize the rights of individuals to pursue their issues in court. Notwithstanding that we believe that the Housing Developers will prevail, this committee has always tried to be guided in our endeavors by the principle of "Communicate, Coordinate and Compromise." Another Housing project (LLCDC) is tied up in title clearance issues.

To further our mission goal, the HHC believes that a Housing Advocate (part time) has to be in residence at Town Hall to insure that housing issues are addressed in a timely manner. Housing also needs an advocate sitting at the weekly town staff meetings to address issues affecting affordable housing production in the Town. The HHC is currently working with the Town Administrator to address this issue in 2008.

To maintain awareness and acquire updated information about REGULATIONS AND POLICIES AFFECTING AFFORDABLE HOUSING, HHC members have attended a number of State, County and Town sponsored conferences, workshops and meetings about this subject, as well as participating as members of various cape-wide agencies and boards related to housing issues..

The HHC has met this year with many town, county and state agencies and non-profit organizations to DISCUSS POTENTIAL SUPPORT FOR FUTURE PROJECTS either exclusively for housing or multi purpose uses.

The HHC, in an effort to INFORM AND GATHER FEEDBACK from the citizens of the Town, regarding Affordable Housing issues has accomplished the following:

1. Held several Public Hearings/Meetings in the spring regarding proposed Articles for the 2007 ATM;
2. Participated in several Channel 18 Question and Answer Special in March and November of '07 regarding an overview of current and future Housing Projects;

3. Moderated a Board of Selectmen Housing Conference/Presentation in early January '07. HECH, CDC, Habitat for Humanity and HHA were contributing participants. A follow up housing conference was held in February which was also on Channel 18.

The HHC, in coordination with the HHA, is preparing a "draft" update of the TOWN'S HOUSING STRATEGY (2003 STM, Article 3) as part of the Town's scheduled updated Local Comprehensive Plan 2000 to be issued in 2008.

The HHC acknowledges the ENTHUSIASTIC SUPPORT of the Town Administrator, Accountant, Assessor and Clerk and their entire staff in assisting the Committee in our ongoing research regarding potential housing related data.

The HHC also ACKNOWLEDGES THE EFFORTS of Susan Brauner who served on the HHC until her retirement/resignation in December '07 to pursue other endeavors.

We look forward to a more productive year in 2008.

Respectfully Submitted by,

Gerry Loftus, *Chair*

Tom Huckman

Dave Purdy

Chris Wood

Susan Brauner (*resigned 12/31/07*)

# *Report of the* **Human Services Advisory Committee**

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The purpose of the Human Services Advisory Committee is to consider the merits of requests from various Human Service Agencies in order to determine which request and what amounts of town funds will be presented to the Board of Selectman for consideration.

In 2007, Town Meeting appropriated \$76,500.00 to fifteen human service agencies. Those agencies are as follows: Independence House, CapeAbilities, Harwich Congregate Senior Meals, Gosnold, Sight Loss Services of Cape Cod, Cape Cod Child Development, The Family Pantry Corp., The Harwich Ecumenical Council for the Homeless, The Consumer Assistance Council, Cape Cod Human Services, Legal Services of Cape Cod, Lower Cape Outreach Council, Interfaith Council for the Homeless, Eastwind Share, and The Aids Support Group of Cape Cod.

This fund is known as the James M. Noonan fund.

Respectfully Submitted,

Anthony Pagliaro, *Chairman*  
Ginger Baker  
Ellen M. Cowan  
Armine Thomason

## *Report of the* **Treasure Chest**

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The volunteers and Mr. Lincoln Hooper prepared new Rules and Regulations and Volunteer Charge. We went before the Selectmen for approval and were granted same on December 3, 2007. Thanks to everyone who had input and worked to help accomplish the outcome.

My thanks to each of the volunteers:

Leon "Lee" Baumlin

Nancy DeDominicis

Janet Evans

Beverly Gomes

Andrew "Ted" Kenney

Carol Palmer

Ann Preston

Norma Razinha

Denise Soucy

Elizabeth "Liz" Watkins

Gretchen Widegren

Jeff Willcox

Tim Wilcox

Mark Curran

Sheila Eldredge

Eric Fahle

Joan Jones

Cynthia "Rose" Nunes

Michael Pires

Francis Preston

Debbie Rogers

Rosemary Thibeau

Priscilla White

Debbie Willcox

Jim Willcox

There are others that give us a hand when we need it the most along with the volunteers to keep our place operating as smoothly as possible.

To Mike, David, Erin and the young men of the Transfer Station, we sincerely value your help.

To our patrons that make our lives easier and enjoyable, we say "Your kindness and thoughtfulness is gratefully treasured."

Happily submitted,

Pauline Ashton, *Chair*

*Report of the*  
**District Department of Veterans  
Services**

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The District Office of Veterans Services continues to work with all those veterans issues such as VA compensation, medical benefits, pensions, insurance questions, financial aid and all those concerns that we, as a one-stop veterans program can help with.

One of the major problems that we face is the length of time that the VA takes to make decisions on those old and new pending cases. We as veterans' representatives have voiced our displeasure with this problem numerous times, but to no avail.

The primary VA medical clinic in Hyannis still maintains a high level of service to all those veterans enrolled.

We would like to thank the Town Administrator, Treasurer and Town Accountant for all their help. Also, our State Legislators who we work so closely with on all the bills that we file on behalf of those we serve.

Yours in the service to veterans,

Sidney L. Chase  
*Director & Veterans Agent*  
Norman E. Gill  
*Regional Director & Veterans Agent*  
Edward F. Merigan  
*Assistant Director & Veterans Agent*  
Blake Dawson  
*Service Officer*

# *Report of the* **Harwich Youth Counselor**

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I am pleased to submit the Annual Report of the Office of the Youth Counselor for the year 2007 and recognize the community members who support the needs of Harwich Youth and their families.

The mission statement of the Office of the Youth Counselor is “to maintain and support a youth counseling and referral service that is universally accessible, visible, confidential, and linked to other support services.” The Harwich Youth Counselor maintains an average caseload of 18-25 adolescents during 12 months of the year. When the schools are closed for vacations and the summer months, the Harwich Youth Counselor is available for appointments. The Youth Counselor also offers parent coaching for parents who request this as a service.

The Harwich Youth Counselor maintains and periodically updates a comprehensive list of mental health and wellness resources for Harwich Youth and their families, which include but are not limited to:

- area mental health counselors, social workers, and psychologists
- parent support groups
- psychiatrists for medication evaluations
- psycho-education classes for teens and parents
- guide to services through Barnstable County Human Services
- emergency mental health services
- alcohol and drug treatment facilities
- AA, Al-anon, and Al-a-teen groups
- Reference source materials on adolescent, family and mental health issues

The Harwich Youth Counselor meets weekly with high school and middle school guidance staff to discuss the mental health needs of the teen population served. Referrals for counseling often come through guidance personnel contact with parents, grandparents, and guardians. Referrals also come from juvenile probation, administrators, teachers and area mental health counselors.

During 2007, the Harwich Youth Counselor and the Harwich Youth Services Committee (a volunteer group of concerned citizens) achieved the following goals:

- Held 4 Teen Nights for high school teens at the Harwich Community Center during the 2006-2007 academic year

- Maintained the Community Services Alternative to School Suspension Program, utilizing businesses and organizations in the community
- Held 2 music jams at the Sisson Road site of the former community center, one of which was a fundraiser for a school in Haiti
- Sponsored 3 Brooks Summer Music Jam events in Brooks Park, which were organized by 2 local teens who are Harwich High School alumni
- Networked with town committees whose mission statement supports healthy choices for Harwich youth
- Ran the Healthy Choices Program for Harwich High School students, a psycho-educational 6 week program

The Harwich Youth Counselor is a member of the following committees and organizations:

- Schools of the 21st Century Advisory Board
- Harwich High School Friends of the Arts
- Safe and Drug Free Schools Advisory Committee
- Massachusetts Mental Health Counselors Association
- American Counseling Association
- National Board for Certified Counselors
- The Friends of the Harwich Community Learning Center Programs

It is an honor to work for the Town of Harwich, supporting teens and their families. I look forward to continuing my work with teenagers in both the therapeutic setting and by connecting kids with the community around them, so that they can realize their potential for making a difference in the lives of their peers, their families, and the community that is helping to raise them

Sheila House, *Harwich Youth Counselor*  
*Master of Science*  
*Licensed Clinical Mental Health Counselor*

*Harwich Youth Services Committee*  
 Catherine Comeau, *Chair*  
 Elizabeth McGowan, *Clerk*  
 James Hartley  
 Christopher Harlow  
 Linnea Snow

# PUBLIC SAFETY

## *Report of the* **Animal Control Officer**

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To the Honorable Board of Selectmen and the Citizens of Harwich, I hereby submit the annual report of the Animal Control Officer.

During the year 2007 there were 709 calls for service which is an increase from 2006. There were 445 dog related calls, 53 cat related calls, 152 wildlife related calls, 41 livestock related calls and 18 animal bite calls. Many of these calls required follow up visits.

Two dog bite cases required dog hearings that resulted in the dogs and their owners being required to attend additional obedience and behavior training. It is important that all dog owners understand the traits of the breed of dog that they own and that both the dog and the owner receive proper training.

Two cases of cruelty to animals were investigated. In both cases charges were brought against the animal owners and the cases are still pending in the courts.

As mentioned last year Animal Control received a grant from the Humane Society of the United States for a dedicated trailer to store animal crates and supplies needed in the event of an evacuation. The trailer is stocked and ready to go. The Cape Cod Regional Technical High School will shelter animals belonging to evacuees during times of area evacuations. The animals will be kept in a separate part of the building and Animal Control staff will be on site to care for the animals. There is always a need for crates and blankets in good condition please contact Animal Control or the Community Center if you would like to donate any items.

Please remember that all dogs and cats must have a current rabies vaccination and that all dogs must be licensed annually. The licensing period is from January 1 through December 31 each year. Dog licenses are available at the Town Clerks office.

If you suspect animal cruelty or have any animals concerns please call me at; 508-430-7541 x-6 or E-mail me at [burns@harwichpolice.com](mailto:burns@harwichpolice.com)

Respectfully submitted,

John J. Burns,  
*Animal Control Officer*

# *Report of the* **Animal Inspector**

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To the Honorable Board of Selectman and the Citizens of Harwich, I hereby submit the annual report of the Animal Inspector.

During the year 2007 there were 41 livestock related calls. These were, for the most part, inspections to determine animal health and living conditions. There were no significant problems found.

There were 18 cases investigated of an animal biting or scratching a person. This is an increase from last year. Please be aware that all dogs are capable of biting and should be under the owner's direct control at all times.

The rabies baiting program continued this year with bait being distributed throughout the Cape in the spring and fall. The bait is a fishmeal block that should attract wildlife. Inside the block is a dose of rabies vaccine. The USDA has also been conducting wildlife surveillance to determine the effect of the baiting program and also to determine the location and density of rabid wildlife.

State law requires all dogs and cats over 6 months of age to have a current rabies inoculation. A dog or cat that receives a wound of an unknown origin and does not have a current rabies inoculation must be quarantined for 6 months or euthanized.

Please let wildlife be wild and take every precaution to care for and protect your pets. If you see a wild animal acting sick or aggressive please call for assistance.

**DO NOT FEED OR APPROACH ANY WILDLIFE!**

If you have any animal related concerns please call me at 508-430-7541 X-6 or E-mail me at [burns@harwichpolice.com](mailto:burns@harwichpolice.com).

Respectfully submitted

John J. Burns  
*Animal Inspector*

# Report of the Building Department

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I hereby present my report of activity for the Building Department for the calendar year ending December 31, 2007.

A total of \$ 285,332.00 was collected by this department for various fees throughout the year and paid to the Town Treasurer. Of this total \$107,310.00 was collected as electrical, plumbing and gas fees, representing a total of 1,589 permits<sup>1</sup>.

The following lists the total number of permits issued in the past three years.

	2005	2006	2007
Building Permits	687	852	797
Demolition Permits	34	30	22
Sign Permits	62	33	44
Certificates of Inspection	88	54	69
Harwich Historical Commission	1	4	6
Rental Density Permits	3	1	30
Harwich Historic District	15	19	15

The following table lists the total number of permits for various types of construction:

42	Dwellings-Single Family	10	Garages
1	Dwelling-Multifamily	1	Garage-Temporary
3	Commercial Buildings	1	Gazebo
3	Commercial Guest Houses	2	Handicap Ramps
118	Additions (R)	7	Pools
1	Addition (C)	1	Pool House
7	Addition/Alterations	3	Retaining Walls
411	Alterations (R)	58	Sheds (R)
14	Alterations (C)	2	Sheds (C)
1	Alteration (Mun)	1	Solar Panels
1	Accessory Building	4	Stoves
2	Barns	13	Tents-Temporary
2	Boathouses	1	Trailer-Temporary (C)
39	Decks	2	Wind Towers
2	Fireplace/Chimney	4	Miscellaneous
13	Foundations	1	Move Building
26	Foundations-Temporary Permits <sup>2</sup>		

(333 of these permits were **EXPRESS PERMITS**)

Footnotes: <sup>1</sup> New fee schedules were effective as of April 2, 2007.

<sup>2</sup> This permit category was streamlined through administrative changes and, as a result, significantly reduced the number from years past.

Visit our website @ [www.town.harwich.ma.us](http://www.town.harwich.ma.us) to access applications, the Building Code, the Town Zoning By-Laws, and related forms. In addition, the Building Department posted online in 2006 a Rental Density Permit application in an effort to facilitate a workable process to enhance public safety and track rental homes.

The most significant change in 2008 will be the implementation of the new 7th edition of the building code. The Commonwealth has provided the following web site, [www.mass.gov/dps](http://www.mass.gov/dps), as a resource to ease this transition.

Respectfully submitted,

Geoffrey S. Larsen  
*Building Commissioner*

*Report of the*  
**By-Law/Charter Review Committee**

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The Harwich Charter revisions were finally approved by the State Legislature and Town Meeting in 2006.

The Committee completed its review of the General By-Laws.

An article was approved at the May 2007 Town Meeting to hire a Codifying Company to Codify all of the Towns major documents (General By-Laws, Charter, and Zoning By-Laws).

Our Goal is to have the codified General By-Laws available for approval at the May 2008 Town Meeting.

Respectfully submitted,

Willam Doherty  
Anita Doucette, *Secretary*  
G. Raymond Jefferson, *Chair*  
Jill Mason  
Deborah Sementa

# *Report of the* **Department of Emergency Management**

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To the Honorable Board of Selectmen and the Citizens of the Town of Harwich.

Another year has come and gone with no hurricanes touching our shores. I wish I could say that for nor'easters.

The Town, as well as the Cape, has suffered more from Nor'easters than any other type of weather related incidents during 2007.

The April 2007 Nor'easter caused significant damage all over the State. The Governor applied to the President for a Disaster Declaration. The President granted the Declaration which allowed cities and towns to apply for Federal monies for damages. Here in Harwich we saw damage to the Middle School Roof, many trees were downed, and loss of power, damage to the siding on the Community Center and the sand shifting during the storm caused more shoaling to the entrance to Allen's Harbor. Harwich was assigned a FEMA representative and we were able to recover Sixty Thousand Dollars.

The Nor'easters continued right through the rest of the year with Noel being our last storm to cause damage. The Emergency Managers of the Cape did petition the Governor to issue a Declaration but we were unsuccessful.

The Town continues to use Cape Cod Regional Technical High School as our primary people and animal shelter. Sgt Richard Sayers, our longtime shelter manager, will be retired by the time you read this report. I thank him for his dedication, his ability to get the job done and his support of this department. I wish him and his wife well during retirement.

We continue to update our Comprehensive Emergency Plan, our Pandemic Plan and we are working on our Continuity of Operations Plan. These updates take time and the help of many people.

The Emergency Management Department is made up of volunteers who give of their time. They include Logistics Chief- Carolyn Carey, Planning Chief- Sue Leven, Public Information Officer- Jill Mason, and Robert Currie who takes care of our aging vehicles and Tom Gagnon my Deputy Director. I wish to thank each of them for their time and help this past year.

Training was once again a priority this year. Harwich Emergency Management hosted many training classes at the Community Center. We continue to spend many hours on training which is required by the State and

Federal Government. One of the training sessions we hosted was School Hazard Planning which was attended by the Emergency Management staff and Harwich School System staff.

I attend the monthly meetings of the Barnstable County Regional Planning Committee and I also travel to Bridgewater to the Mass Emergency Management Region II Headquarters for monthly meetings.

I continue to use Channel 18 as a way to get out the word to my fellow towns people. Jill Mason does an extraordinary job getting the word out. Try to check Channel 18 once a day to keep yourself update on what's going on in Town. In the event of an emergency I will be doing live programs to keep you informed.

I am working with Craig Wiegand, Water Superintendent, to create a town wide alert system. The Water Department has such a system in place for customers and we are adding to that so that anytime we have some type of emergency we can notify people about what is going on. You will receive a letter from me requesting information about your home in Harwich. I would ask that you take a few minutes and fill out the form and get it back to the town. This will help us to get you notified in the event of an emergency.

Once again this year the Town's annual Flu Clinic was run under the Incident Command System. I would like to thank Paula Champagne for all her hard work to make the clinic run as well as it did. I would also like to thank Barbara-Ann Foley for her work with the volunteers. Without these volunteers we could not run the Flu Clinic.

Once again I tell you the Town of Harwich has a plan and we know that it works. I ask you as citizens of our town to do your part and **BE PREPARED**. Take some time and work out a shelter in place plan, an evacuation plan and a communications plan for your family. Put them in writing and practice them. It could save your life or the life of your loved ones.

I wish to thank the men and women of the Harwich Police Department for their continued support of Emergency Management. I also want to say thanks to all the town employees and Department Heads for their assistance and help. To the people of Harwich I thank you for your continued support and ask that you plan today for what will happen down the road.

Respectfully,

Lee Culver  
*Director*  
*Harwich Emergency Management*

# Report of the Harwich Fire Department

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The Harwich Fire Department is committed to providing professional emergency services essential to the health, safety, and well being of the community. We will accomplish our mission through fire prevention, education, fire suppression, advanced emergency medicine, hazard mitigation, and other related services. As always, we will utilize all of the resources entrusted to us, to effectively and efficiently provide a service deemed excellent by our community.

## **Personnel**

Our Fire Service Personnel are our most important resource. The Harwich Fire Department has a long history of recruiting and retaining some of the finest men and women the fire service has to offer. It is an honor to serve alongside these dedicated, professional, and compassionate individuals.

### **Harwich Fire Department Staff**

William L. Flynn Jr., Fire Chief  
Norman M. Clarke Jr., Deputy Fire Chief  
Robert W. Johnson, Captain of Fire Prevention  
Susan Pires, Administrative Assistant

#### **Group One**

Captain/EMT Donald W. Parker  
Lieutenant/EMT Michael Mason  
Fire Fighter/EMT-P Robert Sanders  
Fire Fighter/EMT David LeBlanc  
Fire Fighter/EMT-P Brenda Norcott  
Fire Fighter/EMT-P Thomas Gould  
Fire Fighter/EMT-P Scott Tyldesley  
Fire Alarm Operator Margaret Mantos

#### **Group Two**

Captain/EMT John Clarke  
Lieutenant/EMT Daniel Spencer  
Fire Fighter/EMT-P John C. Ayer  
Fire Fighter/EMT Bruce Young  
Fire Fighter/EMT-P Justyne Walorz  
Fire Fighter EMT-P Eric Diamond  
Fire Fighter/EMT-P Joshua Ford  
Fire Alarm Operator Alice Bonatt

#### **Group Three**

Captain/EMT Joseph Mayo  
Lieutenant/EMT-P Timothy Jaques  
Fire Fighter/EMT-P Glenn Hawthorne  
Fire Fighter/EMT-P Craig Thornton  
Fire Fighter/EMT-P Leighanne Deering  
Fire Fighter/EMT Mathew Eldredge  
Fire Fighter/EMT Ryan Edwards  
Fire Alarm Operator Diane Nicholson

#### **Group Four**

Captain/EMT Kent Farrenkopf  
Lieutenant/EMT-P Brian Coughlan  
Fire Fighter/EMT Leonard Kalbach  
Fire Fighter/EMT George Romme  
Fire Fighter/EMT-P Steven Currey  
Fire Fighter/EMT-P Bucky Mabile  
Fire Fighter/EMT-P Shawn Piche  
Fire Alarm Operator Iris McNally

## Emergency Operations

In calendar year 2007 your Fire Department responded to 3863 calls for emergency services. Seventy percent of our call volume is for emergency medical care of the sick and injured. Our entire staff of Firefighters are cross trained as Emergency Medical Technicians and Paramedics and are on duty twenty four hours a day, three hundred and sixty five days a year ready to respond to your emergency calls for assistance.

<b>Total Calls for Emergency Service</b>	<b>3863</b>
Fires (Building, Vehicle, Brush)	83
Overpressure/Rupture (Boiler Problems)	2
Emergency Medical (Transports, Assists, Motor Vehicle Accidents)	2723
Hazardous Condition (Electrical Problems, Fuel Spills, Gas Leaks)	194
Service Calls (Mutual Aid, Water Problems, Lockouts)	372
Good Intent Calls (Steam for Smoke, Authorized Burning)	166
False Calls (False Alarms, System Malfunctions)	321
Special Incidents (Otherwise Unlisted)	2

### Calls by Village

North Harwich	169	South Harwich	188
East Harwich	793	West Harwich	353
Pleasant Lake	520	Harwich Center	1088
Harwich Port	609	Route 6	16
Mutual Aid	127		

### Emergency Medical Services (EMS)

It is with great sadness I report to you the passing of Cape Cod Hospital Emergency Room Physician and former Harwich Resident Dr. Lloyd H. Bremer. Dr. Bremer was one of the founding fathers of Emergency Medical Services in Massachusetts. While residing in Harwich, Dr. Bremer often visited the Bank Street Fire Station demonstrating the latest pre-hospital equipment to be field-tested by the Harwich Rescue Squad. In 1973 he taught Cape Cod's first EMT course at the Bank Street Station training Fire Fighters from Harwich and the surrounding communities. Dr. Bremer, along with several other visionaries, saw the need for Paramedics on Cape Cod due to its unique demographic and geographic properties. In 1974, through the joint efforts of local leaders and medical and fire professionals, Cape and Islands EMS was born. This non-profit corporation secured grant funding from the Robert Wood Johnson Foundation for Paramedic training and radio communications and the rest is history. In 1975 advanced medical care left the sacred halls of our local hospital under the direction of Dr. Bremer and Dr. Robert Rikken of Falmouth Hospital when the Commonwealth of Massachusetts' first class of Paramedics hit the streets. Dr. Bremer passed away last July in

Flagstaff Arizona with his family at his side. We will be forever grateful for his vision, guidance, and mentoring and we offer his family our most sincere condolences and appreciation.

The Harwich Fire Department continues its partnerships with Cape and Islands Emergency Medical Services, Cape Cod Health Care, and the Barnstable County Sheriffs Communications Center. We would like to thank our Medical Director, Cape Cod Hospital Emergency Room Physician Jeff Herbst, for his guidance over the last year. We would also like to thank Cape and Islands Emergency Medical Services new Executive Director Alden Cooke for his assistance in orchestrating our new affiliation agreement with Cape Cod Healthcare. This upcoming year the Harwich Fire Department along with Cape and Islands Emergency Medical Services and the Barnstable County Chiefs Association will continue our efforts to obtain the Commonwealth's approval of our Cape-wide "Primary Service Zone Plan". Last year the Massachusetts Office of Emergency Medical Services asked each city and town in the Commonwealth to submit an individual plan on providing Emergency Medical Services in each community. Our coalition submitted a regional plan that focuses on the sharing of resources and is based on the existing Barnstable County Mutual Aid Plan. The Primary Service Zone plan establishes a more formal local EMS delivery planning process and makes optimal use of available EMS resources. Our plan has been reviewed at the Regional Emergency Medical Services Council level and we are continuing our efforts with the Office of Emergency Medical Services to have our regional plan approved.

### **Fire Prevention**

The Harwich Fire Department's prevention program goal is to reduce the frequency of fires through education, inspection and enforcement. Captain Robert W. Johnson has done an exemplary job heading up this department over the last year. Captain Johnson not only serves as Fire Inspector, he also serves as Harwich's Right to Know and Hazardous Materials Coordinator. Capt. Johnson also functions as the Incident Safety Officer at large-scale emergency incidents. This year the fire prevention office reviewed its present fee structure and at a Public Hearing held earlier this year a new fee schedule was adopted by the Board of Selectmen. The new fee schedule for inspectional services will go into effect January 1<sup>st</sup>, 2008. The following is a partial list of activities conducted by the Fire Prevention Division in 2007.

	Number	Receipts
Inspections	625	\$ 16,060.
Permits Issued	198	\$ 5,165.
Copies of Reports	31	\$ 177.
Total	854	\$ 21,402.

## **Facilities**

Our Headquarters Station on Sisson Road is twelve years old and continues to serve us well. Deputy Chief Norman M. Clarke, Jr. serves on the Police Department Building Committee and has been active with the committee over the last five years. We continue to explore ways to share resources with the Harwich Police Department in the proposed combining of the present Fire Headquarters with a new Police Station. We actively support this project and commend and appreciate the efforts of the Building Committee.

Station #2 II in East Harwich is 32 years old. This station is quite active due to significant growth in the East Harwich area. We have conducted introductory discussions with the Town of Chatham regarding the concept of regionalization of Station #2 and continue working towards developing public safety partnerships with surrounding communities. We will actively continue to explore these options and attempt to expand dialogue with the surrounding communities. We also thank East Harwich Village Community Association for inviting us to participate in their meetings regarding the development of the East Harwich Center Initiative.

## **Communication**

As directed by the Board of Selectmen we are moving forward with great progress on the proposed combined dispatch center. The combining of Police and Fire dispatching into one unit is a significant task requiring a true spirit of cooperation. I would like to thank Police Chief William Mason, the Unions representing both Police and Fire, and Deputy Chief Norman Clarke for their ongoing efforts to bring this project to fruition.

## **Summary**

2007 has been a year of significant transition at the Harwich Fire Department. My first six months as Fire Chief have been extremely active and rewarding. I would like to thank the Board of Selectmen and Town Administrator for their support; I am truly grateful for the privilege of serving our wonderful community. I would like to take this opportunity as well to thank Chief Wilfred Remillard for his years of service to both the Harwich Fire Department and our Country and wish him nothing but the best in his retirement.

Due to attrition there have been two new hires and three promotions at the Harwich Fire Department within my first two months. My first order of business as Chief was to promote Captain Norman M. Clarke Jr., a thirty-year veteran of the Department to the position of Deputy Chief. With the Deputy Chief's position filled we went ahead with the testing process to determine the next new Captain and Lieutenant. This was a difficult decision for all the right

reasons, because so many talented and qualified individuals took the initiative to go through this extensive exam process. As a result of the process, Lt. Joseph Mayo was promoted to the rank of Captain and Fire Fighter Michael Mason was promoted to the rank of Lieutenant. We also welcomed two new members to the Department, Fire Fighter/Paramedic Joshua Ford, who joins us after serving on the Yarmouth Fire Department, and Fire Fighter/EMT Ryan Edwards, a former member of the Orleans and Amherst Fire Departments.

The Harwich Fire Department continues to provide the very best service possible with the resources provided. This would not be possible without the cooperation and input from a very dedicated and committed Fire Department staff. Over the last six months we have examined our operation and have made adjustments in everything from the way we dispense paper towels to how our Oxygen is supplied. We have requested energy audits of our two facilities and I am proud to announce our East Harwich Station # 2 received an Energy Star Award for energy conservation. We have actively pursued a number of grants this year with great success. In 2007 we have been awarded in excess of \$135,000 worth of training funds and equipment from the Massachusetts Fire Fighter Equipment Grant, the Assistance to Fire Fighters Grant Program/US Department of Homeland Security, the Massachusetts DCR/Federal Excess Property Program and the Cape Cod Foundation. I would also like to thank Philip Burt of the Barnstable County Resource Department for reviewing our grant applications prior to submission.

In closing I would like to thank all the members and staff of the Harwich Fire Department for their support during my first six months as Fire Chief. The encouragement and support you have provided me is heartfelt and humbling. Our firefighters are committed to providing the very best in emergency services for our community, with the highest degrees of professionalism, caring, compassion, and excellence. The Harwich Fire Department fully appreciates the years of support from the Board of Selectmen, the Town Administrator and the citizens we serve. I would also like to thank our fellow employees in other Town Departments; through their spirit of cooperation we have one of the finest communities on Cape Cod.

Respectfully Submitted,

William L. Flynn Jr.  
*Fire Chief*

# Report of the Harwich Police Department

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To the Honorable *Board of Selectmen and Citizens of the Town of Harwich*, as the Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2007 and recognize the personnel who provided professional public safety and law enforcement services to our community.

## **PERSONNEL**

(December 31, 2007)

### **ADMINISTRATION**

Chief William A. Mason  
Karen F. Young, Administrative Secretary

### **ADMINISTRATIVE DIVISION**

Lieutenant Tom Gagnon  
Sergeant David J. Jacek, Detectives  
Sergeant Richard Sayers, Administrative and Community Services  
Detective Lee E. Culver, Court Prosecutor  
Detective Robert C. Brackett  
School Resource Officer Jonathan L. Mitchell,  
Cape Cod Technical High School  
School Resource Officer Jeffrey F. Davis, Harwich High School  
School Resource Officer Mark W. Harris,  
Harwich Elementary/Middle Schools  
Donna I. Tavano, Principal Clerk - Records and Elder Affairs Liaison  
Stephen Cody, Principal Clerk - Firearms Licenses and Records

### **OPERATIONS DIVISION**

Lieutenant Barry Mitchell	Sergeant Christopher J. Kender
Sergeant Richard Campbell	Sergeant John F. Sullivan, Jr.
Sergeant Kevin M. Considine	Officer John E. Warren
Officer William M. Shelley	Officer Robert D. Hadfield
Officer Adam E. Hutton	Officer Robert F. Horgan
Officer Michael E. Porter	Officer Neil A. Nolan
Officer T. Paul Ulrich	Officer Aram V. Goshgarian
Officer Thomas D. Clarke	Officer Paul B. Boorack
Officer Joseph F. Labelle	Officer Richard E. Buttrick
Officer Derek Dutra	Officer Eric J. Geake
Officer Mark T. Holmes	Officer Keith T. Kannally
Officer Peter P. Petell	Officer Amy R. Walinsky

## COMMUNICATIONS

Dispatcher Amy L. Clough  
Dispatcher Julie L. Mei

Dispatcher Kerrie E. Pentland  
Dispatcher Erin Hemeon

## SPECIAL OFFICER - ANIMAL CONTROL

John J. Burns (Full-Time)

## SPECIAL OFFICERS

John F. Sullivan, Sr.  
David R. Brouillette  
Lynda J. Brogden-Burns

Robert E. Currie  
Keith E. Lincoln

## POLICE CHAPLAINS

Reverend Jim David  
The Very Reverend Malcolm McDowell

## POLICE MATRONS

Cheryl Malone  
Karen Shores

Beverly A. Murphy  
Patricia Scarnici

## Understanding Police Officer Compensation

There has been and continues to be some confusion about police officer compensation as indicated in recent editorials, articles, and comments that have been made. Total police officer compensation derives from a variety of sources including taxes, grants, and private companies. Base pay, benefits, and the majority of overtime expenses are included in the annual Police or General Town budgets which are predominantly funded by local and State tax revenues. A minor portion of the overtime worked is funded by various grants obtained by the Police Department predominantly in the areas of community policing, specialized traffic enforcement, and homeland security.

The vast majority of police “details” are funded by private corporations or contractors that are working within the Town of Harwich. In addition, several large scale public events such as road races, festivals, sporting events, and parades require additional police personnel and resources. These assignments, **which are worked by officers in addition to their regular shifts and responsibilities**, are necessary for traffic direction, road closures, crowd control, and area security. **It is important to understand that grants and private funding, not local tax dollars, pay for these additional hours worked.** Grant paid overtime and/or private details may comprise up to 20% or more of an officer’s total wage compensation.

Each detail worked is assessed a 10% Administrative Fee which goes directly to the Town’s General Fund to cover billing and scheduling administrative costs. When a police cruiser is necessary at a detail location, a separate fee is charged for that vehicle which also goes to the General Fund.

The majority of overtime worked by officers is to meet minimum staffing needs necessary to address calls for service and sector coverage. Officers are often required to work sixteen (16) hour shifts or be ordered-in on days off from home to meet these basic public safety staffing needs. Overtime and detail compensation, regardless of funding source, is **not** included or calculated towards eventual retirement benefits.

**CRIMINAL ACTIVITY REPORTED**  
(January 1 through December 31, 2007)

**Part One Offenses**

<b>Code</b>	<b>Category</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>
001	Homicide	0	1	0	0	0
002	Rape	0	4	3	3	4
003	Robbery	0	3	0	3	2
004	Assault	69	99	71	101	60
005	Burglary	50	65	84	110	171
006	Larceny	174	289	287	233	141
007	Auto Theft	6	4	16	17	1
008	Arson	0	2	1	2	2
	<b>Total:</b>	<b>299</b>	<b>467</b>	<b>462</b>	<b>469</b>	<b>381</b>

	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>
<b>TAKEN INTO CUSTODY</b>				
Arrests, Protective Custody	465	359	308	204
Arrest Summonses *			228	199

(\* Data on this category not collected prior to 2006)

**Total: 536 403**

**Total Calls for Service 16,852 14,472 13,544 16,118**

As Chief, I have been privileged to work with an excellent staff that takes pride in their service to the community of Harwich. I would like to take this opportunity to recognize and thank Lieutenant Tom Gagnon and Records Specialist Donna Tavano for their assistance and contributions to this Annual Report.

I continue to have the pleasure of meeting and working with several citizen groups, civic organizations, churches, and other Town departments. Their support and assistance has been invaluable in helping me understand the needs of the community and developing priorities to meet expectations in a cooperative partnership.

**Personnel**

This past year several personnel changes have occurred. In 2006, Officer James Cheverie took a similar position with the Yarmouth Police Department, Dispatcher Jamie DeSilva resigned and moved out of state, and Officer Tracey Clarke received a medical retirement due to a job related injury in the latter

part of 2007. The Harwich Police Department wishes each of these individuals the best in their retirement and new careers.

The loss of these employees and other vacancies throughout the year has resulted in the necessity of the Department to recruit, select, hire, equip, and train three officers and one dispatcher positions in 2007. Officers Keith Kannally, Peter Petell, and Amy Walinski were hired to fill these vacancies. Part-Time Provisional Dispatcher Erin Hemeon was hired to assist in filling communication shift coverage. As of the date of this Report, the selection process is continuing to fill one full-time dispatcher position that will bring the Department up to its funded strength. This is a time consuming and costly process that is necessary to maintain staffing levels for basic police services.

A promotional process for sergeant was completed to fill the vacancy created by Sergeant Dennis Kendrick's retirement. The competition for this vacancy was very strong. Several well qualified candidates received high scores making the decision extremely difficult. Officer Kevin Considine was selected for this promotion. He assumed his new duties effective July 1, 2007 as a sergeant assigned to Patrol. Sergeant David Jacek was transferred to Detectives to fill the vacancy previously held by Sergeant Kendrick.

In addition to vacant positions, academy training of new officers, job related injuries, and extended serious illnesses of Department staff resulted in the functional loss of four (4) full time equivalent (FTE) employees that made maintaining minimum staffing levels very difficult. Personnel were often required to work sixteen (16) hour shifts multiple times in the same week to sustain basic minimum coverage. I would like to take this opportunity to thank and commend the officers and sergeants for their dedication, personal sacrifice, and professionalism in filling the necessary positions under these difficult conditions. Throughout the year, **the Police Department remained dedicated to provide the highest level of quality public safety services possible with the resources that are authorized in an efficient and effective manner.**

### **Above and Beyond the Call of Duty**

Once again officers of the Harwich Police Department were recognized for exceptional acts of bravery and public safety services to our community. For the third consecutive year, officers of the Harwich Police Department were recognized with the *Heroes of Cape Cod and Nantucket* recognition by the *American Red Cross - Cape Cod Chapter* awarded at a ceremony held on March 9, 2007 in Hyannis. This year, three officers received this award for an outstanding act of bravery that saved a life.

On Friday, December 8, 2006 **Officer Joseph Labelle** was off-duty traveling on Route 6 between Exits 10 and 11 when a vehicle lost control, over-

turned, and trapped the driver inside. Officer Labelle immediately stopped and rendered aid to the motorist who was being crushed by the weight of the vehicle and had stopped breathing. Along with a Massachusetts State Highway employee that also stopped, Officer Labelle was able to apply enough physical strength to relieve the pressure on the trapped driver until additional assistance arrived. **Officer Neil Nolan** utilized the push bumpers of his police cruiser to stabilize the overturned vehicle and along with **Officer (Sergeant) Kevin Considine** attempted to remove the driver due to a ruptured gasoline tank flooding the entire area that posed an immediate threat of fire and/or explosion. All three officers put their lives in jeopardy to save another. Previous recipients of the *Heroes of Cape Cod and Nantucket* award were Animal Control Officer Jack Burns in 2005 and Detective Lee Culver and Sergeant Richard Sayers in 2006.

On Monday, October 29, 2007, **Officer Robert Hadfield** received the "George L. Hanna" Award for Outstanding Acts of Heroism and Bravery from Governor Deval Patrick and Secretary of Public Safety Kevin M. Burke at a ceremony held in the State House. A total of seventeen (17) police officers from across the Commonwealth, who were selected by a statewide review committee from hundreds of nominations, received this prestigious recognition. He was nominated for this State recognition due to an event which occurred in December, 2006.

In the early morning hours of Christmas day, Officer Robert Hadfield responded to a call of someone screaming for help in the area of Seymour Pond. Upon arrival, and utilizing the police cruiser to illuminate the area, Officer Hadfield observed a man who had fallen from a canoe and was drowning. Realizing the gravity of the situation, Officer Hadfield notified dispatch to have the fire department respond with their boat. Due to the temperature of the air and water, it was evident that the subject's life was in grave danger. Using ingenuity and without regard for his personal safety, Officer Hadfield located a canoe and paddles at a neighboring house and began to paddle towards the victim; however, the canoe capsized causing him to fall into the cold water. Officer Hadfield was able to make it back to shore with the canoe, remove the water, re-enter the pond, and paddle to the victim.

On the second attempt, Officer Hadfield was successful in rescuing the victim. As he neared the shore, Officer Michael Porter entered the water and assisted in bringing the victim the remaining way. Both Officer Hadfield and Officer Porter then carried the victim to a patrol unit where Officer Clarke had prepared the needed items to begin to warm the person. During this rescue effort, Officer Hadfield sustained injuries to his shoulder and arm. The Harwich Fire Department responded to the scene which resulted in both the officer and the victim being transported to Cape Cod Hospital for evaluation and treatment.

As an epilog to this event, after being examined at Cape Cod Hospital, it was determined that the injury suffered by Officer Hadfield would prohibit him from returning to patrol duty as he was scheduled to work a double (16 hour) shift. Officer Hadfield understood that since it was Christmas, someone would have been ordered to work in his place to meet minimum staffing needs. To prevent this, Officer Hadfield volunteered to work "light duty" on the desk and perform dispatching functions so no one would have their Christmas unnecessarily interrupted.

### **Calls for Service**

As indicated above, total calls for service increased 19% from 13,544 in 2006 to 16,118 in 2007. There has been some question on what constitutes a call for police service. Basically, a call for service is any action or event requiring the presence of a police officer. A call for service can be something as simple as a parking complaint or business check during the night, or as serious as a domestic violence response, armed robbery, drug investigation, or homicide. They are not counted by the number of officers or amount of time expended to address the issue. Calls for service are just one indicator of service demands upon the Police Department.

For example, when an officer is dispatched to a parking complaint and issues a parking ticket to the violator, this is counted as one call for service. It involves one officer for approximately ten minutes. Similarly a traffic stop made for a speeding vehicle is also counted as one call for service; however, three officers responding to a fatal traffic crash involving four vehicles in a major intersection; this also counts for one call for service even though they may be on scene for over two hours conducting the initial investigation and an additional 40 hours necessary to complete the technical reconstruction investigation.

Here are some other events responded to by Harwich Police officers and detectives. A police detective and several uniform officers are involved in a lengthy narcotics investigation involving months of surveillance, undercover contacts, collection of evidence, search and arrest warrant executions, which result in five arrests, the recovery of a large quantity of illegal drugs, thousands of dollars in cash, forfeiture of property, and several days of trial. This counts as one (1) call for service.

Three police officers are called to the location of a domestic fight where the victim is seriously injured. The initial investigation takes over two hours to collecting evidence, photographing the scene, and interviewing witnesses. The victim is interviewed by an officer at Cape Cod Hospital while another officer arrests, books, processes, and incarcerates the suspect. Temporary restraining orders are completed and served. Written reports regarding the incident are completed. The court officer completes the process and files the case for

prosecution. All of the involved officers are witnesses in a subsequent one day trial. All of this counts as one (1) call for service.

A local business owner requests that a suspicious vehicle in the parking lot be checked due to the recent passing of counterfeit twenty dollar bills. The officer responds and determines that the occupant of the vehicle is waiting for his spouse to meet him there to go shopping. No report is written and the officer clears the scene in less than five minutes. This counts as one (1) call for service. The investigation, arrest, and prosecution of the two individuals identified as actually passing the counterfeit bills took well over 40 staff hours and counted as one (1) call for service.

There are many activities conducted by the Harwich Police Department that do not count as calls for service including requests for copies of records, telephone calls for information that do not generate the dispatching of a police officer, firearms licensing, citizens asking directions from a police officer, and other general patrol duties. As the crime rate decreases, calls for service may actually increase as officers are expending less time on responding to calls and more time on preventing crime through contacting traffic violators, suspicious vehicles, conducting business checks, neighborhood patrols, and presence in schools. The opposite is true as well. When the crime rate increases, total calls for service may decrease since police officers are responding to higher numbers of time consuming investigations.

In next years report, information will be presented regarding drug and narcotic issues, how they relate to the total crime rate, and efforts of the Harwich Police Department to identify and investigate drug crimes in our Town.

### **School Resource Officer Program**

In addition to their law enforcement responsibilities, school resource officers counsel students, instruct classes on a wide variety of law enforcement related topics, act as a resource for staff, and promote a safe atmosphere for students while in school. Over the years, these officers have established a strong working relationship with students and staff built upon mutual respect and trust. The majority of their efforts are proactive in that they obtain information and intervene **prior** to criminal activity taking place. Efforts have resulted in a significant reduction in assaults, alcohol abuse, drugs, thefts, and property damage both on and off school property.

Due to increasing demands to provide basic minimum patrol coverage and address rising public safety calls for service, significant changes were made in the School Resource Officer (SRO) Program. This is the second consecutive year that the program has had to be reduced. Effective with the 2007 – 2008 school year, Officer Jon Mitchell remained at the Cape Cod Regional Technical High School that partially funds this position, while Officer Jeff Davis was

reassigned from the Harwich High School and Officer Mark Harris from the Middle/Elementary Schools back to patrol sector assignment. When shifts are above minimum staffing levels and call loads allow, Officers Davis and Harris will continue their SRO activities; however, this has resulted in a net reduction of 80% in coverage for the Harwich schools and 53% overall in the school resource officer program. This was a very difficult but necessary decision to increase basic public safety coverage for the Town and the citizens we serve. These three officers continue to serve the youth of our community in an outstanding manner that promotes mutual respect and understanding.

### **Elder Affairs Liaison**

The senior population in Harwich continues to grow as the Baby Boomers begin to make their move toward retirement. Harwich, Chatham, and Orleans remain the Cape towns with the highest percentage of residents over 60.

With a burgeoning aging population come specific concerns. Donna Tavano acts as the Harwich Police Department's Elder Affairs Liaison. In this capacity, she works closely with the Council on Aging to identify and assist elders in crisis, providing access to resources which enables residents to stay in their own homes or move to a safer and more appropriate environment if necessary.

The H.E.A.L. program, developed as a collaboration of the COA and the police department, has assisted dozens of seniors, many who have no family support network. In efforts to keep our town safe for both the senior at risk and the community at large, five guns were removed from households where at least one member suffered from dementia. Also, six seniors were encouraged to relinquish their drivers' licenses due to medical concerns.

C.A.P.E. emergency evacuation bags continue to be distributed and the police and COA are actively involved in collecting used cell phones. These phones are loaned or given to residents whose phone service has been interrupted or who are traveling. They may only be used to dial 9-1-1 in an emergency.

Donna is frequently requested to share information with other towns both on and off-Cape regarding this highly effective and proactive program. You may recognize Donna as the author of *The Blue Light Special* which appears monthly in the COA [Hi Tidings](#) newsletter, a column in which she shares information and advises on crime and safety for seniors

### **Alternative Funding Sources**

The Harwich Police Department continued its aggressive pursuit for alternative funding sources to supplement public safety operations. 2007 again brought further Federal Budget reduction in grants and outside funding sources for essential proactive crime prevention and interdiction efforts. This forces police departments to either reduce services designed to prevent, rather

than respond to, criminal activities or increase dependence upon local revenue sources. **Already implemented reductions at the State and Federal levels have reduced outside overtime/personnel funding to the Harwich Police Department from an annual high of \$103,000 in FY 2003 to \$18,000 (down 83%) in FY 2006.**

The Department has been awarded a \$32,000 *Community Policing Grant* and \$1,250 from the *Click It or Ticket Campaign* issued by the Governors Highway Safety Bureau that continued in 2007. Applications were also made for over \$150,000 in funding for the new joint public safety communications center. Additional grants have been and will continue to be applied for when appropriate for construction and equipment costs associated with the new public safety building project. Grant administration and alternative funding options are under Lieutenant Gagnon whose efforts are appreciated especially when outside funding potentials are very limited.

### **Citizen's Police Academy**

The Harwich Police Department was pleased to report the graduation of the 12<sup>th</sup> Session of the Citizen Police Academy on Monday, November 19, 2007. The class participants were instructed on subjects such as criminal law, domestic violence, drug and narcotics enforcement, O.U.I. investigations, gangs, crime scene processing, accident investigation, use of force, police administration, and probation. The course also included a ride-along in a cruiser and a firearms day. The ten week Academy met each Thursday evening with many of the classes involving "hands-on" experience in lifting fingerprints, photographing and collecting evidence, completing an accident investigation, and a firearms course. The graduates were:

Charlene B. Coyle	James F. Coyle	Paul E. Studzinski
Oliver E. Pelton	Raymond J. Kingston	Roberta A. McDonnell
Frances J. Libiszewski	Margaret L. Kirker	Kenneth D. Grade
Barbara Yamamoto	Robert Cybulski	

The purpose of the Academy is to provide citizens with an understanding of the duties, responsibilities, and procedures related to the law enforcement profession. Under the direction of Sergeant David Jacek, the Citizen Police Academy continues to be revised and improved to include more interactive presentations which provide a better learning experience for the participants. The next session of the Academy is scheduled to start in September, 2008. Interested citizens are encouraged to contact Sergeant Jacek for further details and an application package.

### **Condition of the Existing Police Building**

During the past year, the Police Department was again in need of extensive repairs as well as updating. During a storm in the latter part of 2007, the

Police Department's main radio antenna collapsed and damaged two vehicles. Emergency communications were severely compromised. At the same time, the Fire Department's antenna was extensively damaged. After inspection, it was determined that both antennas were beyond repair and needed to be replaced. NSTAR donated and installed a telephone pole to act as a temporary antenna until a permanent replacement can be installed.

The Police Department roof sustained significant damage and started leaking. Several pieces of expensive computer equipment were damaged or destroyed by the water. Although the roof remains structurally weak, another section had to be repaired due to shingles and waterproofing materials being blown from the surface. I would like to thank the Highway and Maintenance Department for promptly assisting the Police Department with these emergency repairs.

Heavy rains once again brought damage to the existing facility. The main electrical junction box flooded causing an electrical hazard. In addition, the lower level boiler and report writing rooms flooded damaging several pieces of computer equipment as well as the rugs and walls. The mandated digital voice recording system was also damaged during this storm. Building modifications on the existing facility are still an on-going issue. These repairs are what are minimally necessary to maintain the facility in operating condition until replacement.

In 2006, by utilizing 1993 era communications radio consoles that were being disposed of by the Mashpee Police Department as waste, the Harwich Police Department was able to make much needed improvements and upgrade service capabilities within budget limitations. Although this was a significant improvement over previous public safety communications operations, failing components and lack of replacement part availability for this vintage equipment continued to be a challenge in 2007. With the potential of a new facility in the near future, efforts are continuing to maintain dependable emergency communication capabilities during the interim period.

### **Police Building Committee**

The Harwich Police Building Committee submits its own Annual Report; therefore, I will not attempt to duplicate any of the information it may contain and would encourage all citizens to read it regarding the proposed facility. I do want to take this opportunity to thank Chair Ray Jefferson, Co-Chair Norm Clarke, John Brooks, Jr., Richard Hoyer, Franco Previd, and Debra DeCosta for their dedication and long hours of work regarding this important project for our community. Citizens with questions regarding the proposed facility or wanting to tour the existing building are encouraged to contact a committee member or me at your earliest convenience.

As it is well known, the Police and Fire Departments are developing joint public safety dispatch in conjunction with the construction of the new police building. This has resulted in the identification of several shared spaces, redesign of operations, and further advancement of cooperation between the two departments. I would like to also thank Chief Bill Flynn, Deputy Chief Norm Clark, and the staff of both departments for working diligently and professionally on these matters of enhanced public safety services for the community we serve.

I am pleased to provide the citizens of Harwich with my eighth *Annual Report* of the Police Department. This report highlights some of the major accomplishments and events over this year; however, it does not reflect all of the successes and services provided consistently by every member of this organization. It is the consistent delivery of quality services to this community and the positive partnership with the citizens of this Town that continues to be the Department's most important attribute.

In conclusion, I would like to gratefully acknowledge the support and assistance given to me by the staff of this Department. In addition, a special thanks to the *Board of Selectmen*, Finance Committee, Capital Outlay Committee, Town Administrator Jim Merriam, and his staff for their willingness to assist me over this past year. Once again, special thanks goes to Karen Young, my Administrative Secretary, for her perseverance in meeting endless deadlines, developing reports, attention to detail, directing calls, and budget maintenance. If you have any questions or need additional information, please feel free to contact me at your earliest convenience.

Respectfully submitted,

William A. Mason  
*Chief of Police*

# *Report of the* **Police Headquarters Building Committee**

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The Committee was given its charge from the Board of Selectman in May of 2006 after presenting the Feasibility Study that was completed in 2005. All members of the Police Headquarters Preliminary Building Committee were re-appointed to the new building committee.

Accomplishments to date are as follow:

- 1.) Approved funding at Town Meeting and the Ballot box in May 2007 for the Design phase of the new Police Station and Joint Dispatch Facility.
- 2.) Completed the Needs Assessment Study and approved the Design of the new Police Station in December 2007.
- 3.) Received Construction cost estimates December 2007
- 4.) We will go out for Construction bids in March 2008.
- 5.) Warrant articles will be presented to the May 2008 Town Meeting for funding for the Project Manager, Architect, and Construction for the new Police Station and Joint Dispatch facility.
- 6.) Start date for Construction will be July 2008.

G. Raymond Jefferson, *Chair*  
Norman Clarke, *Co-Chair*  
John Brooks, Jr., *Secretary*  
Richard Hoyer  
Franco Previd  
Debra DeCosta

# ENVIRONMENT & PUBLIC WORKS

## *Report of the* **Architectural Advisory Committee**

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The Architectural Advisory Committee reviewed and acted on commercial properties of 36 signs and 4 site plans during the year 2007. Commercial buildings and signs are an important facet of how the Town of Harwich appears. The Board is always open to suggestions from interested persons. Our meetings are the second Tuesday of each month at 6:30 p.m. We hope we have an impact on preserving the charm and atmosphere of the Town.

Respectfully submitted,

Barbara Scott Josselyn, *Chair*  
Jonathan Blake  
Elizabeth Groves  
Kim Robbie

# Report of the Bikeways Committee

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Ever heard someone say, “Gee, I wish they’d clean up the bike trail”, or “I saw candy wrappers and empty water bottles out there last week”, or “**They** should do something about people riding right through the intersection”?

NEWS FLASH – We are all “**They**”... and you are actually allowed to help, should you choose.

We would be happy to consider you an Honorary Member of the Bikeways Committee if you’d like to occasionally pick up that empty water bottle, the Kleenex that missed someone else’s pocket, or even take along a Mutt Mitt when you walk your dog on the trail (or anywhere else, for that matter).

If manual labor or taking a chance on the “job jar” doesn’t suit your lifestyle, you now have the opportunity of a lifetime to be really helpful. Through the Harwich Treasurer’s office, we have established a separate and perpetual account for the purpose of accepting donations, fundraising receipts and other monies designated for maintenance, improvement and other projects and needs such as bicycle safety education for kids at the Bike Rodeo.

When you visit Town Hall to pay a tax bill, water bill or renew your pooch’s license, feel free to drop off a check made payable to FRIENDS OF HARWICH BIKEWAYS.

You’ll be glad you did!

The idea of Friends of Harwich Bikeways is based on the state’s need to maintain the main Cape Cod Rail Trail (CCRT). Our own responsibility right now is the Old Colony Rail Trail from the rotary junction to the Chatham line – it belongs to the Town. We can borrow some of the state’s ideas and consider these ideas on a local scale:

- Group rides and outings – walking, horseback and roller blades as well as bikes
- Events – Geocaching, landscape art, foot races...
- Hospitality – information and support to visitors and trail users
- Railroad and local history information
- Trail user surveys – determine activities and services needed
- Volunteer – promote opportunities
- Web site – maps and information for both visitors and locals
- Wildlife and habitat – protect and enhance

When all is said and done, Harwich is extremely fortunate to have almost 9 miles of paved multi-user trails that connect with at least additional 25 miles

to Wellfleet, Dennis and Chatham. Plans are being considered for extension westward through Yarmouth, which will yield many more exciting destinations and activities.

And when you're on the trail we hope you'll enjoy it safely by following some simple rules.

1. Massachusetts law requires a bike helmet for 16 and younger, but everyone should wear one on a bike. Your Red Sox hat won't prevent brain injury.
2. Cyclists must obey the STOP signs at all intersections. Don't try to beat the oncoming cars...they're bigger and faster.
3. Slowly approach the crosswalk **only** when you're ready to cross. Cars are going to stop if you are a pedestrian – that means WALKING. If you stand right at the edge and just look around, oncoming traffic doesn't know if you're waiting for someone or if you're going to dash in front of them.
4. If you have obeyed the law and have stopped at your STOP sign, keep your feet on the ground and WALK your bike when traffic stops. DON'T try to remount your bike. You'll probably fall down in the middle of the road
5. Everybody on the trail stays to the right. Works great if you call out before you overtake, and scootch further to the right while being passed. Oh, and if you do hear a rider ring a bell or call out behind you, don't turn around to see where the noise came from – you don't have a need to know at that point. If you stop for any reason...get off the trail immediately to avoid people who don't really want to stop.
6. Leash your dog on the trail, and use the Mutt Mitts provided.

Passing on your left!!

*Harwich Bikeways Committee*

Hugh "Tim" Millar, *Chair*

Bill Reuss, *Vice Chair*

Barry Worth, *Clerk*

John Harrison

Michael Hays

Don Roberts

Maurice Yoffee (*Deceased*)

SGT Richard Sayers, *Harwich Police Department, Ex-officio Member*

Albert Cline, *Member Emeritus*

Lew Ashton, *Member Emeritus*

# *Report of the* **Cemetery Commission**

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Over the past year the Cemetery Commission has continued the work of focusing on several fronts including: cost savings efforts, cooperation and coordination with Town Departments, and expansion of Town cemetery resources.

The Cemetery Administrator has been working with Representative Sarah K. Peake in finalizing the process of acquiring Pine Grove Cemetery in West Harwich and securing by eminent domain the lands adjacent to the Kelley Cemetery property in North Harwich, both by petition of the General Court to enact Special Legislation.

During the past year, the Commission, working with the Town Engineering Department, completed the preparatory surveying of both Kelley Cemetery and Evergreen Cemetery for expansion projects. We will be marking trees that will remain before the clearing of lots begins. The Commission is also working on expansion of both the South Harwich Cemetery as well as Pine Grove. It is essential that we complete these projects as soon as possible, as the Town is rapidly running out of available burial lots for sale. Island Pond and Mount Pleasant cemeteries have no more full burial lots available for purchase.

We have continued our training with the Ground Penetrating Radar Equipment. In December our Cemetery Administrator and a member of the Department of Public Works Staff completed a three-day training program on software systems which enables us to create three dimensional printouts of surveyed parcels. We expect that, through the ability to locate new lots for added property sales as well as rental income from other municipalities and our own Town's departments, this equipment will very rapidly pay for itself and become an additional revenue source for the Commission.

Total income for the year was \$24,025 comprised of \$2,050 in administrative fees and new perpetual care funds and \$21,975 from lot sales. Looking ahead, the major focus of the Commission will be the development of the expanded area at Evergreen Cemetery including considering creation of a Veterans burial area that may include a columbarium wall. Administratively, we plan to continue to update the Town's burial records, including records from the recently acquired Pine Grove Cemetery. Currently we only have four of our fifteen cemeteries in our database and hope to have all burials indexed by the end of the fiscal year. We would like to thank Joan Mahoney and the

volunteers from the Historical Society for their help with this effort. Our office, located in the Town's Department of Public Works Garage on Queen Anne Road, is open from 8:00 AM to 1:30 PM five days a week.

Respectfully submitted,

Christine Wood, *Chairman*  
Paul Doane, *Commissioner*  
Warren Nichols, *Commissioner*  
Robbin Kelley, *Administrator*

## Report of **Harwich Channel 18**

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I, as department head, respectfully submit this annual report to the citizens of the Town of Harwich.

In the year 2007, Harwich Channel 18 has continued to provide a service to the Town of Harwich with locally produced programming, delivered via cable. The Channel continues to offer cablecasting of our Board of Selectmen's meeting as well as LIVE cablecasting of our Town Meetings and Special Town Meetings. In the past year, we have contracted with *Capecod.com* to provide the "streaming" of Channel 18 as an addition to the Town of Harwich Web Site. This service allows any person to access the Channel from any location with an internet connection. For all the non-residents and part time residents, this service will provide them with an opportunity to keep updated on town events. We have contracted to add to this service with an "on demand" feature, which will allow access independently from the Channel 18 program schedule. We will be offering the Board of Selectmen's meetings "on demand" and will expand the service as space allows.

Harwich Channel 18 is in the process of addressing the need to upgrade the facility from an "analog" signal to a "digital" signal. This will be a major task, and an RFP has been written to begin the process by contracting with a video engineer to help us make this important upgrade. We have also begun the initial process of our 10 year Cable Franchise Contract with Comcast our cable provider. The Town does need interested citizen's to serve on the Cable Advisory Committee, and I would ask any interested person to contact the Selectmen's office to become part of this committee.

"Community Journal", which highlights events and people of interest in the community, is in its 9<sup>th</sup> year of production. This show is produced weekly by volunteers who plan, interview, and act as crew. *Community Journal* continues to attract guests who have a need to get information to the public, and is still our most popular show. I would like to thank Betty Pino, Paul Coughlin, Bill Flynn, Dorothy Safford, Florence Levenson, Ellie Bassett, Ron Armbruster and Phil Dolan for their continued support, and welcome Linda Johnson to our team! We would welcome additional volunteers to join us on Wednesday and Thursday mornings.

Our interest in the Town's history continues, with shows produced by volunteers John and Joyce Roche. We have completed John's series "Wharfs", which has been a big hit. This effort to chronicle the Town's history is ongo-

ing and will surely be a treasure for future generations of Harwich residents. John and Joyce Roche are invaluable resources to the Channel and to the Town. New history projects are underway, including a rare look at "Lighthouses of Cape Cod", so stay tuned!

Programming with the Council On Aging increases every year. We are saddened to report that Garry Stephens, co-producer of the series, "Cooking For One", passed away after fighting a battle with cancer. I would like to thank Sue Stephens for all her years of work producing over a hundred shows for the citizen's of Harwich. The Director of the Council on Aging has taken up the slack, and now helps with our new cooking show, "Cooking with Pam". Pam Russell, a nutritional consultant, is helping us to eat healthy and live well.

Many of the COA's seminars are taped and cablecast. I also make copies of seminars available to the COA for citizen's to borrow and watch at their leisure.

The Voter Information Committee has taken on the task of hosting a series with all the Town committees. They have produced a series of interviews with many of the Town's committees, and have provided the citizens with critical information relating to the Annual Town Meeting. I am very pleased they have come forward to spearhead this project, and look forward to additional programming with this small but active committee.

It is important to note, every year more of the Town's departments realize the advantages of producing programming. The channel is a perfect way to get information out to the citizens and taxpayers of the town. We continue to work closely with the Emergency Management Department in Town to assure that Harwich citizen's are prepared in the event of an emergency. I post updates on local weather emergencies, and I am ready to go LIVE with any information that is requested. The Federal government has declared the year 2008 at "Resolve to be Ready" year. Our local Emergency Management team will take up this challenge and move to insure that the citizen's of Harwich are "READY". Once again, I acted as the Town's Public Information Officer, during our annual "flu clinic", which was run as an Incident Command exercise. We used the Channel to inform the citizen's as to how the clinic was to be run and how things were operating during the clinic as it was happening. This had proved to us and shown you, the citizen's, that the Town is able to handle a crisis if it were to happen.

The Harwich High School TV Club continues to produce a weekly "News Show". For the past 14 years, I have had the pleasure of working with Harwich High School students of different ages, backgrounds, interests and ambitions. These are wonderful young people, and we all should be proud of the work they do. We try to follow many of our students as they leave Harwich

schools and venture into the world of work. Many have gone on to study communications and have been successful in their careers. We are proud of former HHS TV News Anchor Seth Doane who can be seen on *CBS News with Katie Couric!*

In closing I would like to thank my many volunteers who continue to dedicate many hours of service to Harwich Channel 18, and I look forward to another good year at Harwich Channel 18.

Respectfully submitted,

Jill Mason  
*Harwich Channel 18*

# *Report of the* **Community Center Facilities Committee**

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The Community Center Facilities Committee, with the dedicated support and leadership of the Community Center Director, Carolyn Carey, submit this report as a bench mark of the progress the Community Center is making. Attendance and usage continues to increase and we are very grateful to the entire community for their support.

The Weight Room continues to be one of the most popular services available in the Community Center. In order to better meet the needs of the community the Committee created seasonal fees to help increase membership in the Center. We charge \$10.00 per day, \$35.00 per week, \$50.00 monthly, and \$150.00 yearly membership fees. In addition we have added the small weight room located on the recreation side of the building. This years membership fees for the weight room have generated \$23,567.00 to date. Revenue increases greatly during the month of January. The Town voted to add the KOKO machine to the weight room which is helping to generate additional revenue.

Other revenues include the program fee totaling \$ 800.00 and the building use fee, currently \$1,790.00. We believe we have seen a slight decrease in this number with the old recreation building offering meeting space at no charge to some groups and organizations that formally used the Community Center.

One of our newest projects/ goals is becoming a U.S. Passport site. On January 3rd we will take our first passport and create another service within the center. The Director completed a training session and is now certified to act as a passport agent. This is an exciting opportunity for the Center and the community alike.

The Facilities Committee would like to take a moment to thank the Selectmen and the community for funding three town articles that support the Community Center. We have installed the new equipment and the KOKO machine in the weight room and are scheduling the new carpeting and electric basketball hoop installation. We are very grateful for the support we have received throughout our 7 ½ years of service to our community.

The Committee is ever mindful of the budgetary constraints facing the town and continues to monitor costs and look for ways economically to serve the COA, Youth and Recreation, Channel 18 and the community. To this end the goals of the Committee for FY08- 09 are:

- a. Provide passport services for the Town.

- b. Establish a set of plans in conjunction with the other departments to finish the basement in a three phase project
  - 1. Phase I - Plans for basement
  - 2. Phase II - Construction of building plan for the basement
  - 3. Phase III- Construction of the pool at the Community Center
- c. Continue to work with the Recreation and Youth Commission and the Council on Aging to increase programs and meet the needs of the community.
- d. Establish the Child Care room as a functional Space for all age groups including child care – teen / pre teen and seniors with passive recreational space available at different times.
- e. Provide WIFI within the Center.
- f. Create creative revenue generating ideas/programs within the Community Center.

The Community Center held the second indoor yard sale this year for groups that utilize the building. The event helped groups generate revenue and enabled them to pay their annual Community Center room fee.

The Community Center has become a vital training site for many of the state and federal Emergency Management training programs that Harwich has had representation at each of the training sessions

This year we hosted our second successful flu clinic – which was run under the Emergency Management system – providing the town the opportunity to practice in the event of an actual emergency. The Community Center Director acts as the logistic coordinator for the town and was appointed by the Emergency Management Director, Detective Lee Culver.

The Center continues to be a back up shelter for the town and will open for the community upon the request of the Emergency Management Director.

In addition, for the 7th year in a row, the Community Center hosted the After Prom Party for the Junior class which allows a safe active environment for the students following their exciting event.

It's easy to see why we call the Community Center a great success when you look at the number of events/activities that were held in the Center during the year.

Room #1	387 bookings
Room #2	359 bookings
Room #3	387 bookings

Room #4	592 bookings
Room #5	523 bookings
Playroom	313 bookings
Multi-Purpose	732 bookings
Gym	1876 bookings

With the statistic above it is important to remember that these bookings can last from one (1) hour to an all day event in any given room. In addition, with the gym booking we are able to separate the gym with the drop curtain allowing two events at the same time.

We hope you feel as we do that your Community Center is well utilized and providing many needs for so many people. Lastly regarding these statistics we wanted to point out that each room usage has increased over last years numbers.

Although we cannot possibly thank everyone, the Community Center would like to take a moment to acknowledge those individuals that have gone above and beyond to insure the ongoing achievements and growth of our Center. The Facilities Committee would like to thank Youth and Recreation and the Counsel on Aging for the work they do both inside and out of the Community Center that builds the spirit of the center throughout the town. We would be remiss if we did not mention the other departments throughout the town that make the Community Center a great success, The Highway dept, Treasurers, Accounting, Selectmen / Town Administrators, Water, Police and Fire – the list could go on and on, but without the dedication and support of the individuals within these department the Center would not be able to do all that we do. We send a special thank you to Jill Mason and her volunteers for the hard work and support they continue to bring to the Center. We would like to thank the businesses in the community who continue to support events through their generosity. Finally, we would thank the Friends of the Community Center whose dedication and financial support make so much that we do at the Center possible.

Respectfully submitted,

Brian Power, *Chairman*  
 Carolyn B. Carey, *Director*  
 Pam Groswald  
 Betty Pino  
 David Sadoski  
 Francois Marin

# *Report of the* **Conservation Commission**

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The Conservation Commission meets on the first and third Tuesdays of each month to conduct public hearings. The exact dates of the meetings are published a year in advance. The Commission is a regulatory board appointed by the Board of Selectmen to facilitate the Massachusetts Wetlands Protection Act and the Harwich Wetlands Protection By-law. Scheduled hearings are conducted for the permitting of proposed work within environmentally sensitive areas; and also to deal with violations and damage to those same sensitive environments. The Commonwealth of Massachusetts and the Town of Harwich protect freshwater and saltwater wetland resources.

Notices of Intent are filed with the Commission and an Order of Conditions is issued after a public hearing. This year 99 such hearings were held resulting in 71 Orders of Conditions being issued. Ten of those orders had to be amended later because the applicant wanted to request additional work. When projects are completed and found to be in compliance with their Orders of Conditions, the Commission issues a Certificate of Compliance. This year 42 certificates were issued. Occasionally, requests to perform work are granted under Determinations of Applicability or Administrative Reviews, which address more minor projects. The Commission received 13 applications for a Request for Determination of Applicability and 48 applications for Administrative Review. Revenues received by the Town for these proceedings totaled \$15,103.

Violations, which are the result of home-owners or contractors performing work in or near wetland resources without first obtaining a permit, took up a large part of the Commission's workload. Under State and Local Regulations, no person is permitted to fill, alter, dredge or remove anything without obtaining a permit from the local Conservation Commission. This past year, 11 Enforcement Orders were issued.

Some of the more rewarding work is when we can enhance and improve the land under the Conservation Commission's jurisdiction within the town. Such tasks include improvement to trails and trail markings; and identification of those trails with kiosks. This has been done in cooperation with the Trail Committee, Harwich Conservation Trust, Americorps, and other volunteers. We also had two Boy Scout projects which added to our trail improvements. We held our annual seedling give-away in the spring as we have done for so many years. In the fall, we were finally successful along with the Brewster Conservation Commission in permitting and applying an alum treatment to

Long Pond. This turned out to be approximately a ten-year project considering all that had to be done to obtain funding and approval.

Protecting the environment is a challenging task at times. The Commission strives to do this in a respectful and consistent fashion for both the homeowner and the community. Commissioners Chester Berg, Lindsay Strode, Robert Bourgoïn, Larry Ballantine, Jason Ford, Michael Schreiberman; Conservation Administrator John Chatham; Administrative staff Carol Genatossio and Judy Sullivan are working hard to protect, improve and enhance the environment for the betterment of the community.

Acknowledgment goes to William Zoino, who retired this past year for all his time and expertise on the Conservation Commission.

Respectfully,

Chester Berg  
*Chairman*

# *Report of the* **Engineering Department**

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The Engineering Department continued to work on a wide variety of projects in 2007. The Department typically performs work for all stages of project development including design, permitting, cost estimation, bidding and construction management, as well as professional land surveying services for all Town projects

The Earle Road Beach project including the installation of a new rest room and Title V septic system was completed along with the construction of an additional parking area and the removal of a portion of the existing parking lot and an extension of the beach area.

Repair of the Allens Harbor boat ramp was bid and repairs were completed by Robert B. Our Company, of Harwich, Ma, the low bidder.

Plans and specifications were prepared and permits obtained for the removal of the existing underground fuel storage tank at Saquatucket Harbor. The project was bid and the tank removal was completed by Dowling Corporation of Wrentham, Ma, the low bidder.

Plans and specifications were prepared and permits obtained for the removal of the existing underground fuel tank and the replacement with an above ground tank at Cranberry Valley Golf Course. The project was bid and the old tank was removed and the new tank installed by Advance Corporation of Chicopee, Ma, the low bidder.

Plans and Specifications were prepared for new hurricane shutters for the Community Center, the project was bid and is awaiting funding.

A property survey was performed, the edge of wetlands located and a plan prepared for the Harbormasters property on Bank Street.

Snow Inn Road was surveyed as well as the Merkel Beach property and a plan was prepared.

An as-built plan was prepared for the new vehicle fueling area at the Highway department.

A property survey was performed and a plan was prepared combining the Police and Fire Station properties for the Police Station Building Committee.

The Town Land Surveyor continued work on a project to digitize the Assessors maps allowing the information to be available on the computer, as well as modernizing the Engineering Departments record keeping again to allow information to be accessed by use of a computer.

We continue to review submittals for the Planning Board and assist with the Water Department, Highway, Transfer Station, Cemetery, and Recreation and disability access issues, surveying of Town property, land and road takings.

I wish to extend my appreciation to all other Departments for their support and cooperation in the past year and especially Paul Sweetser of the Engineering Department for his invaluable support and assistance in administering the many facets of the Departments operations.

Respectfully submitted,

Joseph J. Borgesi  
*Town Engineer*

## *Report of the* **Golf Committee**

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The work of the Golf Committee includes developing a budget with the Director of Golf, long range planning for the facility, a fee schedule, tournament schedule, and general operating policies and procedures at the golf course. The town charter states that the Golf Committee shall have full power and responsibility for the maintenance and operation of the municipal golf course.

In 2007, Cranberry Valley continued its resurgence as one of the finest municipal golf facilities in all of New England with the completion of the bunker restoration and driving range projects. The range project included leveling and enlarging the tee box area, adding a separate instruction area, enlarging the range itself, adding a driving matt area to help rest and maintain the grass tee area, and adding an on site ball machine dispenser. Also included was the installation of a short game practice facility including greens, fairway area, and greenside bunkers. These additions to Cranberry Valley will enhance the overall golf experience for our resident members and guests as well. They should also help the facility generate new revenues for the Town for years to come.

On behalf of the Golf Committee and the staff at Cranberry Valley, I would like to take this opportunity to thank the taxpayers of the Town of Harwich for their support in bringing the facility back to where it once was. This year Cranberry Valley was awarded an “Excellent” rating from **[inthespotlight.com](http://inthespotlight.com)**, published in the Zagat Guidebook. Also, the Director of Golf has been contacted by the Massachusetts Golf Association about the possibility of holding events at Cranberry Valley in the 2008 season, showing the high regard they have for the facility.

The Director of Golf, Mr. Dennis Hoyer, and the Superintendent, Mr. Sean Fernandez, and their staff should be commended for their efforts on behalf of the facility.

The Golf Committee remains committed to providing affordable golf at a well maintained facility for its residents while continuing to generate revenue for the town.

Respectfully Submitted,

*Harwich Golf Committee*  
Anthony Pagliaro, *Chairman*  
George Boule, *Vice Chairman*  
John Halliday  
Jeff Driscoll  
Paul Widegren  
Joan Garrity  
George Porter

**Cranberry Valley G.C.**

**2007 Town Report**

Ending June 30, 2007

Income

Yearly Resident Fees	\$	668,725.00
Greens Fees	\$	612,921.00
Motor Cart Fees	\$	186,442.66
Push Cart Fees	\$	6,978.12
Driving Range Fees	\$	37,092.00
Concession Fess	\$	8,000.00
Total Revenue	\$	<u>1,520,158.78</u>

**Expenses**

Salaries and Wages		
Year Round	\$	415,323.38
Seasonal	\$	133,272.66
Overtime	\$	17,798.34
Operating Expenses	\$	393,122.00
Fringe Benefits	\$	124,597.00
Debt Service		
Clubhouse		
Irrigation		
Bunkers/Driving Range		
Total	\$	<u>314,666.00</u>
Total Expenses	\$	<u>1,398,779.38</u>
FY '07 Profit Returned to Town	\$	121,379.40

# Report of the Harbormaster/Natural Resources Department

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As I begin to write this, my 35<sup>th</sup> annual report, it feels like only yesterday I began working at Saquatucket Harbor. In that time I have tried very hard to be fair to all, guard the interest of those who depend upon the waterfront or access to it, and at the same time protect its resources. It continues to be an honor to serve the Town of Harwich.

## Piling replacement

As explained in last years report in an emergency plan using Special Town Meeting funds, 23 steel pilings at Saquatucket Harbor and 15 steel pilings at Wychmere Harbor were replaced with 40' x 12" Pearson UV resistant fiberglass pilings at a project cost of \$117,000 in late June. Fiberglass pilings are a new technology and they are desirable due to their large bending moment and ability to sustain huge sideward force. This work replaced all of the 14 year old "steelies" which fell woefully short of their life expectancy of at least thirty years. More piling work is needed replacing an additional 15 steel pilings that were added later in the dock system. We will no longer think about white oak or steel as a choice for tie-off pilings, and only consider limited use of CCA treated southern yellow pine as an option alternative.

## HARBOR INCOME

	<b>FY07</b>	<b>+/-</b>	<b>FY06</b>
Saquatucket Dockage	433,157	-4.20%	452,148
Visitor Dockage	155,758	10.37%	141,599
Mooring Permit Fee	63,130	-0.23%	63,275
Ramp Fee Collected	31,919	22.61%	26,034
Allen Town Dock	19,549	-11.26%	22,031
Offload Permit Fee	19,534	-42.23%	33,816
Fuel Commission	18,994	19.92%	15,838
Electric Use	18,354	-28.08%	25,519
Wychmere Town Pier	17,432	-31.27%	25,365
List Waiting Fee	17,175	6.38%	16,145
Shellfish Permits*	5,742	149.12%	2,093
Ice Receipts	1,882	-16.36%	2,250
MSA Fee	800	33.33%	600
Restaurant Tie-up	461	9.76%	420
Mooring Drop/Haul	100		0
Copying & Fax	83	167%	31

Trap Permit	25	0	
Allen Hrbr Storage	12,445	10.00%	11,314
Refund			(916)
<b>TOTAL RECEIPTS</b>	<b>\$816,541</b>	<b>-2.51%</b>	<b>\$837,562</b>
 FY07 Breakout:	 GEN FUND	 WIF	 Shellfish
	\$746,869	\$63,930	\$5,742
 <b>HARBOR EXPENSES</b>			
Expenses (actual)	79,126	8.87%	72,677
Salaries & Wages	218,178	0.17%	217,810
	<b>297,304</b>	<b>2.35%</b>	<b>290,487</b>

\*all shellfish permits entirely sold at Harbormasters Office instead of Town Hall beginning FY07

### Out of the ordinary Occurrences

On March 15th, the Fire Department was able to put out an early morning boat fire onboard MISS MORGAN a 35' codfish boat at Saquatucket Harbor. But not before the vessel was a total loss. The cause of the fire was related to a space heater being used to keep the engine and pipes from freezing onboard. This represents the first significant boat fire in the history of Saquatucket Harbor and could have resulted in a real marina fire if vessels were alongside or if it had it been at any other time of year.

In a bizarre late night accident three days later, a driver in an F350 pickup truck traveling at a high rate of speed drove off the end of the Town Pier smashing out the batter pile and damaging the cap log. The female driver was able to extricate herself from the vehicle which sank in 12' of icy water (37°F) and swim back 300' to the shoreline a nearly impossible feat, then broke into a nearby fishing shanty to keep warm. Authorities were unable to charge the driver because there were no witnesses at the moment of the accident. The town should know that our insurance agent Paul Silva did a great job settling a third-party claim against her insurance company. It covered \$7,775 worth of damages to the pier which was repaired by AGM Marine of Mashpee, which also had the contract for the afore mentioned pilings replacement.

### Workshop and Parcels

The Board of Selectmen voted to allow town meeting to decide whether more than two-and-a-half acres of town land behind our workshop on Bank Street should be reserved for conservation or should be kept available for possible sale or development. The Board unanimously voted to retain control of

the front parcel of land, currently occupied by the workshop of Harbormaster or for future needs of the Town. The discussion stemmed from a recommendation made by the Operations Review Task Force, which advised the town to consider selling surplus land to raise cash and increase the property tax rolls.

Due to its convenient location to the three harbors and its layout, the workshop at 203 Bank Street is critical to the needs of the Harbormaster and Natural Resources Department. If the Town were to sell this land it would lose opportunity for any future purposes of this the closest parcel of land that it owns to Harwich Port. By relocating the our shop to Queen Anne Road as an example, it would increase the round trip travel time for each employee from Saquatucket Harbor from 4 minutes to 30 minutes, severely cutting into worker productivity on nearly every project. This would also separate us from our focus at the waterfront. The site has other benefits serving the needs of a myriad of non-profit groups which would be hard placed to find an alternative situation. It also functions as a parking site for the adjacent cranberry bog trail and annex trailer parking for Saquatucket Harbor. The building is also available for annex storage in the second story for some town departments if needed. Only the back shop is heated when considered necessary.

### **Harbor Redevelopment**

This was the first full season that Saquatucket Harbor has gone without having a fuel facility within the marina. The aging fuel tanks were removed as planned in September. Notwithstanding the need to buy fuel, boaters used the nearby fuel dock at Harwich Port Boat Yard. This went very smoothly with very few complaints. But it may have been problematic had the tuna season been on the upswing. The fact is the use of recreational motorboats is in great decline as gasoline prices are held high while oil approaches \$60 per barrel.

The fuel dock closure had left us with some extra bulkhead space. We made use of it by moving the town's only marine sewage pump-out station for easier deep water access. At the same time we are now providing space at no charge to the Fire Department for a newly obtained hard bottom inflatable three-season rescue boat.

Consideration is still in the works for obtaining the adjacent Downey Property along Route 28. This would become additional marina parking, possible boat storage and/or an active rack moored boats which would be fork-lifted to the bulkhead. Relocating the Freedom Cruise Line and the charter boat fleet within the footprint of the marina is also worth consideration. The Capital Outlay Committee has recommended we postpone buying this land and instead has agreed that an overall planning study is needed to understand just how Harwich needs to additional funds to accommodate and improve the working harbor(s).

## Shellfish Laboratory

The Town has been in the business of rearing shellfish in the laboratory located at Wychmere Harbor since 1994. During this time, over 25 million quahog seed has been grown in the lab. This year nearly 1.7 million quahog seed were reared throughout the summer in the lab and grew from (1-5 mm) to an average of (10.1 mm) in size. Our largest seed grew as large as 23 mm. The survival rate within the lab was over 95%. This was due in part to the portion of larger seed (3-5 mm) that we started with and grew well in the conditions we experienced this year. While a portion of our quahog seed was purchased by the Town, the majority of the seed was the result of a DMF/County Seed Grant Program. Shellfish seed was obtained from (ARC) Aquacultural Research Corporation in Dennis in June.

The Harwich Shellfish Lab was also the site of our 10th high school summer aquaculture internship program. The six week program, managed by Heinz Proft, enabled students, Emily Fietz, Max VanDyck, Cody Ernst, and teaching supervisor Ms. Jessica Hewitt to work closely with the Natural Resources Department to monitor and maintain the Shellfish nursery during its' busiest time. The lab, open to the general public, received over 315 visitors this year bringing our total to nearly 4,300 visitors in the past 10 years. Funding for the internship program was received from the Barnstable County Enhancement Grant Program and the Town of Harwich. We were very thankful for their support. The shellfish from the lab were seeded in Herring River, Allen Harbor, Wychmere Harbor, Saquatucket Harbor, Pleasant Bay/Muddy Creek, and Round Cove. This year was the third year we once again did not seed any shellfish into Oyster Creek in Allen Harbor because of the potential of the Creek being dredged.

### 2007 Shellfish Permits Sold

Resident Family	300	\$3000
Non-Resident Family	66	\$1980
Commercial	6	\$240
Seniors	84	\$252
One-Day Non-Resident	<u>18</u>	<u>\$270</u>
TOTAL	474	\$5,742

Our quahog seed continues to be tested prior to seeding (per order of the Massachusetts Division of Marine Fisheries) for Dermo, QPX, and an array of other harmful parasites. This has been the seventh consecutive year for such testing and once again our shellfish received a clean bill of health from the Shellfish Pathology lab in Woods Hole, Ma.

Oysters were added to our rearing program at the shellfish lab this year. This year we purchased 100,000 small oysters (4-5mm) and grew them in our

upwellers. The oysters were a success and grew to an average of 2 inches in size and were seeded in Wychmere Harbor. Next year we plan to triple the amount of oyster seed, test them for possible diseases, and after a clean bill of health seed other areas in Harwich as well.

### **Dedicated Volunteers**

To patrol the local shellfishing flats we again relied on the assistance provided by our dedicated group of volunteer shellfish wardens. Ron Saulnier, Dean Knight, and Jim Coyle, were very generous with their time and energy. The assistance provided by our volunteer corps certainly makes the Natural Resources Department a more efficient, more productive group. We thank all our volunteers for their effort.

The Harwich Natural Resources Department continues to receive assistance with many of our projects from volunteers. A great deal of thanks is extended to Bob Cooney and John Reynders who spent yet another summer/fall tending to the needs of the shellfish lab. Bob Cooney has recently moved off Cape and those of us at the lab will certainly miss him. Without a doubt, his many years of hard work made running the lab much easier.

### **Shellfish Harvest Survey**

This was our second year we asked shellfishermen to fill out a shellfishing survey when obtaining their license at the Harbormaster's office. Last year we received 82 completed surveys, but since all permits are now being sold at the Harbormaster/Natural Resources Dept. office we received 219 completed surveys. From those surveys we were able to compile the following:

Average days someone went shellfishing in 2006 .....6.84 days  
Average # buckets of quahogs taken in 2006/shellfisherman.....3.51 (10qts)  
Average #buckets of oysters taken in 2006/shellfisherman.....0.09 (10qts)  
Average #buckets of softshells taken in 2006/shellfisherman.....1.24 (10qts)

Note: When someone buys a permit we get the previous year's survey results. The 2007 data will be available after everyone has purchased their 2008 license and will be included in the next year's town report.

### **Herring Run**

The Herring Run remains closed due to the moratorium enacted by the Division of Marine Fisheries on the taking of herring anywhere in Massachusetts. The moratorium on the taking of herring in Harwich will continue through the year 2008, at which time the DMF will review the conditions of herring runs across the state. The Natural Resources Department along with our volunteer herring wardens were pleased to see a small improvement in fish counts this year compared to the past two years. The herring run has a long way to go in order to achieve numbers that we saw in the late 1990s. What we reported was encouraging this year. We would like to thank

Jack Schultz, Michael Sekerak, Sue Stephens, and Dean Knight for the help they provided at the herring run. Although the herring run was locked during the week, it was open on weekends to allow the public to possibly view the fish we did have.

The moratorium however did not deter the Natural Resources Department, along with the many Americorps volunteers, to keep the Herring River clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush, and clearing debris that would have inhibited the migration of herring to their freshwater spawning sites.

### **Harwich Water Quality Task Force (volunteers)**

Local water quality monitoring continued in full force. Samples were collected from Saquatucket Harbor, Wychmere Harbor, Allen Harbor, Herring River, and 13 freshwater ponds. These areas were sampled several times throughout the summer in order to continue collecting reliable water quality for our database including nitrates, phosphates, chlorophyll, dissolved oxygen levels, and fecal coliform levels. A project of this magnitude could only be completed with the dedication of our hard working volunteers: Pete Watson, Mary Henry, Ed McDivit, Bobbi McDonnell, John Reynders, Alan Atkinson, Chuck Winans, Stan Kocot, Alan Young, Ray Sacramone, Connie Doherty, Bill Sliney, Ginny Nabors, John Preston, Norma Spignese, Ellen and Chris Geanacapoulos, Bud and Betsy Ferris, Bob Goodwin, Bill Otis, Chet Berg, Jane Chase, Kathleen Welch, Anne Hynes, Ralph and Jane Anderson, Jack Lohr, Katie Mulhall, John Bitzer, Tony and Marian Piro, Dave Mulligan, George Whitehead, George Myers, Art Winterhalter, Julie Gammon, Paul Erickson, Deborah Aylesworth, Joe Seidel, Bill Clary, Walter Gonet, Ron Bellengi, Jay Kennedy, Richard and Nancy Gifford, Herb Hansen, Frank Sampson, and Bob Sarantis. The Harwich Water Quality Task Force now has a website: [www.hwqtf.com](http://www.hwqtf.com). It not only provides details about the program, but aerial photos of the sampling ponds and data collected up to this point.

This was the second time, pilot Heinz Proft and Task Force volunteers were able to conduct a pond fly-over photographing each pond for comparison and to understand clarity issues of each of our ponds that are threatened by elevated nitrogen and phosphate levels from build-out. In April, the Watershed Association of South Harwich with some support from Harwich installed a Solar Bee®, a solar powered pond water lift pump, in the deep end of Skinequit Pond to help aerate the 18 acre lake and try and improve clarity. September's flight showed Skinequit Pond particularly murky with an algae bloom.

### **Water Sampling Programs**

Harwich also continued its' water quality sampling as part of the Pleasant Bay Resource Management Alliance. We would like to thank Al and Barbara

Williams, Dave Bennett, George Cooper, Alice Coleman, Dave Nolan, Martin Gardiner, Gerry Dorman, Tina Maloney, Liz Maloney, and Walt McClean for their assistance. The website for the program is [www.pleasantbay.org](http://www.pleasantbay.org)

Oceanographic data collection from Nantucket Sound was also hindered this summer due to fact our collecting platform, Harbormaster vessel Commander, was under repair. Next summer we plan to resume collecting such data as water temperature, water salinity, dissolved oxygen, and turbidity.

### **Oyster Creek Shellfish Area**

A group of neighbors calling themselves the Oyster Creek Preservation Society was given permission by the States highest court to move ahead with plans to dredge a narrow tidal inlet despite objections from the town of Harwich. The residents have been fighting the town for four years for the right to dredge a sandy section of Oyster Creek in an effort to widen and deepen the channel to accommodate large boats into the creek.

The town's Conservation Commission denied their request in a late decision in October 2003 based upon reports from Division of Marine Fisheries and this office lauding the productivity of the Oyster Creek as a shellfishing area that must not be tampered with. The Supreme Judicial Court ruled that the Commission's decision was invalid because it was issued two days after the 21-day limit established by state law that lays out procedures for the protection of wetlands.

The dredging still must be approved by other agencies, including the US Army Corps of Engineers and the state water quality program, before it can move forward. Oyster Creek has a long history as the most productive family shellfishing area that Harwich has. Deepening the creek will not only remove the beds but make most of the area off limits to shellfishing. This will most likely invite further erosion to the banks on either side of the creek. Abutters on the south side to the tight channel are seeking to stabilize the banks in defensive of the erosion the anticipated dredging will effect.

### **Dredging Projects and Beach Restoration**

Long after the county dredge Codfish had finished clearing a shoal from the Saquatucket Harbor channel in June, the state Department of Environmental Protection (DEP) notified the town that it had appealed the order of conditions issued by the Harwich Conservation Commission on the project.

The DEP Bureau of Resource Protection sent a letter to Harbormaster Thomas Leach saying the department was appealing the local commission's ruling because it did not address concerns raised by the Natural Heritage and Endangered Species Program (NHESP). Specifically, NHESP indicated that "No beach nourishment work, including placement or removal of pipes or

other equipment, and placement, dewatering and grading of dredged materials, shall occur between April 1 and Aug. 31" in order to avoid adverse effects on the Resource Area Habitats of state-listed shorebirds. This effectively closes the door on all dredging projects between January 1<sup>st</sup> and August 31<sup>st</sup>. However, an appeal by our conservation agent John Chatham has removed this closure pending examination of the resources involved on a case by case basis. The NHESP letter cites concerns about two state-listed shorebird species, the common tern and the roseate tern, stating the birds would be harmed by the shoreline disruption associated with dredging. It also indicates that when dredged sand is used to nourish a beach, it must be placed at a very shallow slope ratio of 10:1.

Private participation in dredging and beach restoration projects were in the forefront this year, beginning with a very late 2006 project removing 5,400 cu.yds of material from Round Cove channel to rebuild the barrier beach. It continues to be threatened by over-wash tides due to the Chatham Break. 2,200 yards of this material was paid for and placed on Wequasset Inn beach. A new breach in North Beach, south of Strong Island on April 19<sup>th</sup>, has further increased tidal range within Pleasant Bay to match more closely the 9 foot range of the open Atlantic. This threatens all property and shores in the Bay by undercutting banks and moving material around sandbars within the embayment.

One of our most aggressive channel dredging operations in recent years brought sand to Red River, Earle Road, Grey Neck and Wah Wah Taysee public beaches. All were re-nourished from 12,500 yards of material from Allen Harbor channel. The first part of this project began in June when the Barnstable County Dredge Department teamed up with the Harwich Highway to relay 5,000 yards of this sand across town to be spread at Red River Beach.

Members of the Wyndemere Beach Association now have enough beach to stretch towels and blankets. The beach association received 2,222 cubic yards of sand, paid for out of pocket through the dredging gift. We hope private shorefront property owners and associations will make more use of this idea as we continue to plow town money into an overall permitting scheme. Restoring the public beach at Wah Wah Taysee Road immediately followed this project receiving 1,600 cubic yards. In June, three shore front property owners at Saquatucket Bluffs, Seymour, White and Bronner purchased 2,700 cubic yards sand from the Saquatucket harbor channel that was placed at these private beaches and 1,000 cubic yards was placed at Neel Road in compensation for permitting costs the town covered in the project. At the same time, replacement of the engine on COMMANDER, long overdue, was hastened by a blown cylinder caused while towing large lengths of the dredge pipe from Chatham Harbor to Harwich Port. The onboard dry stack Volvo power

plant was replaced with a much more efficient Cummins 350, complete with water cooled exhaust by Cape Cod Marine.

This effort to grow Harwich shoreline by getting sand back onto beaches both public and private is critical to protection of property and the enjoyment of the beach. We continue to forge ahead with a broad permit plan that will give Harwich the opportunity to take sand from any of its channels and place the sand on almost any beach in Harwich. This year we spent \$85,286.24 on permitting which chewed heavily into our dredging reserve accounts. \$146,623 was spent on the actual moving of a total 21,722 cu.yds. of material. The Town received \$56,750 in gifts toward dredging to cover the differences. At years end, the County dredge returned to Harwich with its new booster barge to relay approximately 5,300 cu.yds. of channel sand at \$11 per yard from between the Saquatucket Harbor jetties to Red River Beach west end and bathhouse area. Cost of this phase when the bill is paid will have exhausted our dredging reserves.

### **Water Metering Gauge Herring River**

A new water metering station was established on the west bank of Herring River on south side of Route 6 by US Geological Service. This is part of a network of 98 stream gauging stations in Massachusetts. Data from this network provides valuable information for flood warning, drought monitoring, water-supply planning and management. Also resource protection, construction and engineering, recreation, and other stream flow information needs. It is beneficial as another parameter for understanding the movement or restriction of alewives within the river system. Live data can be read from the website.

### **Allen Harbor Basin Project and needs**

The project description identified the need to remove between 20,000 to 42,000 cubic yards of material composed of organic sludge that is the byproduct of the marshes and stream to the north and nitrogen groundwater inflows. The organic material limits disposal of the dredge spoil to off-site locations. The assessment identifies six inch to one foot-thick organic mat on top of more than six feet of consolidated organic material. This material also has no structural qualities, so that upon dredging it would continue to slip into the dredge area, requiring more material to be removed. The only conclusion is that the material will have to be de-watered and disposed of off-site, either in a landfill, as composting material, or as non-structural fill.

An analysis of four dredge options for 30,000 cubic yards runs from \$1,424,900 to \$2,924,900. The bucket dredging estimate is \$1,725,000. The potential for issuing a general obligation bond for waterways maintenance projects, much the same way some highway department and municipal golf course projects are now funded is being discussed. The Capital Outlay Plan includes undertaking this work by FY11. The plan also calls for immediate

replacement of more harbor pilings, a new float system for Allen harbor, and for an engineering study of the total harbor needs analyzing where and how we need to make changes and improvements in this infrastructure.

### **Boat Ramp Repairs**

In October, Robert B. Our Co. built a coffer dam and added a fifteen foot poured concrete section to the lower end of the Allen Harbor boat ramp at a project cost of \$88,860. The State Public Access Board is planning to complete the Saquatucket parking area and ramp replacement project in the spring of 2008.

### **Department Support**

The Harbormasters Office is indebted to the Highway Department for all their great support throughout this year. Many thanks to Linc, Chris, Collin, Charlie, John, Buddy, Walter, Boo, and Judy for all their help from reconditioning our vehicles, remodeling our buildings, plowing the lots, mowing our lawn, backing us with man power where we needed it, to even keeping the heads presentable at Wychmere and Allen Harbor. Their ability to move a huge volume of beach sand across town was incredible. It shows that Team Highway is capable of almost anything large or small.

Heinz and I wish to thank harbor clerk Michelle Morris and dockhand Tom Telesmanick for their hard work and dedication where they are a huge asset. The operation of Saquatucket Harbor Municipal Marina, our waterfront and Natural Resources Department, requires nothing short of the hard work and talent it takes to run a major company in service to our broad customer base. As a new town employee, Tom Telesmanick, has demonstrated his versatility as he resolves each repair challenge and continues to be innovative. We also want to thank Alex Sherr, Jake Sklarew, Mat O'Brien, Steve Bickerton for their dedication as seasonal help.

The Natural Resources Department lost a great friend this year in the passing of herring warden and assistant harbormaster Garry Stephens. Garry loved boating, and volunteered his free time to protecting the alewife run. He was also credited with a dramatic boating rescue of Jeffrey McCarty whose boat had swamped on the Chatham bar in August 2005. We will all miss him on the water.

Respectfully,

Thomas E. Leach, BS, CHM  
*Harbormaster/ Natural Resources Director*  
Heinz M. Proft, BS, MS  
*Assistant*

# *Report of the* **Department of Public Works**

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To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my Annual Report on the activities of the Department of Public Works for 2007.

2007 was an interesting and challenging year that was filled with major projects around Town. The first of these was the expansion of Earle Road Beach parking lot and the installation of restrooms in early Spring 2007. Although this project was a cooperative effort between Recreation, Engineering and Conservation departments, it was the DPW that acted as the general contractor on the job and coordinated the installation of the septic system, comfort station and its utilities. The expansion of the parking lot included the clearing of an acre of land, the grading of that area, installation of three drainage systems and paving of the new and existing parking lots. This project was funded primarily with Community Preservation Committee (CPC) funds approved at the 2006 Annual Town Meeting.

The next major project was that of transporting 5,000 yards of beach sand from Earle Road Beach to Red River Beach. The sand was a product of the dredging of the Allen Harbor channel and was too far away to be pumped by the dredge directly to Red River Beach. The DPW mobilized two 30 yard dump trailers, six 6 wheel dump trucks, three front end loaders and a compact track loader to move and spread the sand. The fact that we were able to move and spread 5,000 yards of sand in three days is testament to solid planning, great work ethic, and teamwork. The County dredge pumped an additional 2,000 yards that was left at Earle Road to nourish that beach and an additional 3,000 yards directly to Grey Neck Beach.

Another late Spring project was the rehabilitation of the Brooks Park bathroom. This bathroom was approximately 20 years old and in dire need of replacement. Given the improvements to the adjacent playground last year, I decided this would be a good place to allocate funds at the end of the fiscal year and sought Recreation Commission and Historic District Commission permission to refurbish the restroom. The rehabilitation included removal of all the interior fixtures and drywall and the exterior shingles and trim. The interior drywall was replaced with marine grade plywood, covered with Structoglas, with the exterior shingles and trim boards being replaced with composite materials. All materials utilized for this project were selected for their projected longevity and ease of maintenance.

In late August, the tennis court reconstruction began. Although this was a Recreation project supported with CPC funds, it was the DPW that performed some of the work and scheduled contractors for the rest. Specifically, we removed the old fence, fence posts and net anchors, coordinated the reclamation of the existing surface and the paving of the courts. We were fortunate enough to have our paving contractor voluntarily extend the Town's paving bid price for this project, saving the community approximately \$30,000 over other received quotes.

Another project spearheaded by our department was the installation of an emergency generator at Town Hall. The DPW had received a spare generator from the School Department several years ago, but never had a use for it, as most of our facilities already have back up power. After informing the Town Administrator of the situation and recommending installing it at Town Hall, Mr. Merriam enthusiastically supported the project. The project consisted of testing the generator to make sure it was in good shape (it was), building a shed to house the unit at Town Hall, wiring the unit and setting up the transfer switch and exercise clock. This project cost the Town nearly \$18,000, but saved the community approximately \$17,000 when compared to the cost of a new generator installed by a contractor.

The last major project was the installation of a new, above ground Convault fuel system and the removal of three, twenty-one year old, six thousand gallon, single walled fuel tanks located in back of the DPW facility. This project was extremely complex and required an immense amount of planning and coordination involving numerous private contractors, the Harwich Fire Department, the various departments within the DPW, and an engineering firm. It would take several pages of text to describe the steps necessary to make this a successful project, so I will spare you the details. Suffice to say, we complied with all local, state and federal regulations, never interrupted the fueling of Town vehicles and received a clean bill of health from the environmental soil testing done beneath the old, in-ground tanks. Finally, we will be applying for grant with the Department of Revenue Underground Storage Tank Program to recover up to half of the eligible costs of this project, which is estimated to be \$100,000.

Although the reconfiguration and signalization of the Route 124 / Queen Anne Road Intersection project was initiated last year, MassHighway held a 25% Design Hearing this past October. The purpose of the hearing was to give the public an opportunity to review the plans and officially comment on them after a presentation by the primary engineer of the project. The hearing was well attended and had numerous elected and appointed officials speaking favorably for the signalization of the intersection. In fact, there was no public opposition to the project entered into official record. In addition, the

State has moved the project up to FY09, contingent upon the Transportation Bond Bill being passed this year. I would like to remind you that this is a Transportation Improvement Project that is entirely funded with State and Federal funds, with only engineering and easement costs paid by the Town.

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms and hurricanes, all Division personnel function as one cohesive unit for the duration of the event and subsequent cleanup. Additionally, personnel are temporarily assigned to other Division Departments as workload and staffing dictate.

### **Building Maintenance Department**

The Building Maintenance Department, which consists of two full-time employees, is responsible for routine and preventative maintenance of various Town-owned buildings. In addition to routine work, this department completed several building projects during 2007

- Re-decking of the Bells Neck Bridge.
- Remodeled the restrooms at Brooks Park inside and out
- Built a generator shed for Town Hall and assisted private contractors in hooking up the gas and electrical lines to the generator
- Repaired a leak in the skylight at Town Hall
- Re-roofed a section of roof at the Highway Maintenance building
- Installed a new door, and redesigned the front of the Bank Street restrooms

This department also responded to and completed numerous work orders (requests for service) during the year. These included replacing broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment and coordinating repair services with outside contractors when appropriate.

### **Highway Department**

The Highway Department's primary responsibility is the maintenance, construction, and repair of 132 miles of public roadway. Staff consists of 9 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance, pavement marking maintenance, and seaweed removal on Town-owned beaches. In addition to the above-mentioned activities, the Highway Department completed the following:

- Resurfaced Depot Street, Pleasant Road, Shore Road and Shore Road Extension, Pine Grove Road and Park Street
- Micro-surfacing Great Western Road and a portion of Main Street in Harwich Center.
- Partial depth patching in various locations totaling 484.80 sq. yds.
- Crack sealing done on 3 main roads totaling 1,608 gallons of fiber reinforced modified crack sealer
- Installed 85 drainage systems
- Reconstructed 16 drainage systems
- Patched potholes and made road repairs at 40 sites using 28 tons of asphalt with Highway Department personnel.
- Cleaned 232 catch basins with Town-owned equipment.
- Completed street sweeping the entire Town, including all Town buildings and municipal lots, by August 21, 2007, and re-swept as necessary through the end of September.
- Striped 78 miles of road and reconfigured striping at Chatham Road/Route 28 intersection for safety purposes
- Completed maintenance striping of 11 municipal parking lots
- Thermoplastic striping of 15 crosswalks on main roads in an effort to provide safer and more visible pedestrian crossings
- Repainted 104 stop bars within Pleasant Lake/East Harwich area
- Brushed back 8 roads, 6 of which were main roads
- Guardrail replacement project on 3 main roads totaling 3,367 l.f.
- Mowed brush on 15 roads with swing-arm mower before mower had catastrophic break down
- Responded to and completed 315 work orders (requests for service).
- Constructed new parking lot, including drainage improvements, and overlaid existing lot at Earle Road Beach
- Moved 5,000 cu. yd. of dredging material from Earle Road Beach to Red River Beach.
- Reconstructed Conservation Parking Area on Bay Road to address erosion problems.
- Assisted with the reconstruction of Brooks Park Tennis Courts.

### **Beaches and Town Restrooms**

Maintenance of the 20 Town-owned beaches and 9 restrooms was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and periodically from Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. During 2007, the dune restoration project was continued at Red River Beach. The seaweed removed from this beach was covered with sand and used to build up the eastern end of the beach. Public restrooms were cleaned and stocked twice a day during

the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

### **Park, Cemetery, and Forestry Departments**

These departments are responsible for the maintenance of 6 parks, 5 athletic fields, 19 memorial squares, the grounds of 13 Town-owned buildings, and the bicycle trail, the care, maintenance, preservation, and improvement of 16 Town-owned cemeteries, and the planting and maintenance of all shade trees on Town property.

The staffing of these three departments consists of four full-time, two year-round part-time, and seven seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

- Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted.
- Athletic Fields – These were mowed and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.
- Bicycle Trail – This was patrolled on a regular basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.
- Cemeteries – Two full-time employees and one seasonal were dedicated to mowing and maintaining the Town's 55+ acres of cemeteries. When help was available from the Park Department, trimming, raking, and other routine maintenance was carried out.

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows, sanders, and most notably, removing the Town's underground fuel storage tanks.

Irrigation systems were installed at Potter's and Old Timers'/Senior Memorial Softball Fields.

The Park Department also participated in several community construction projects throughout the year.

- Route 39/Queen Anne Road Roundabout – Designed and installed irrigation and low-maintenance landscaping.
- Assisted with the reconstruction of the Brooks Park Tennis Courts.

The Forestry Department's one seasonal employee planted 21 shade trees in various locations throughout Harwich with the help of the Cape Cod Regional Technical High School's Horticultural class. These trees, which are a fundamental element of the Town's roadside beautification program, consisted of October Glory Maple, Crimson King Maple, Bartlett Pear, and Kwanzan Cherry.

### **Vehicle Maintenance Department**

The Vehicle Maintenance Department, which consists of two full time employees, is responsible for scheduling, servicing, and repair of all the Division's equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, compactor equipment, weight scale and generators. In addition to the Division's 50 pieces of equipment, 12 self propelled mower/utility vehicles, 12 utility trailers, this department also maintains 13 other vehicles assigned to the Town Hall, Harbor and Recreation Departments. The following is a partial list of some of the major repairs accomplished during 2007.

- Installed plow frame and hydraulics for plow for Disposal Area Tractor
- Transfer Station – continued servicing both hydraulic systems including the replacement of hydraulic lines, cleaning and inspection of each station.
- Disposal Area Scale – continued servicing and maintaining the scale. Replaced & rewired several faulty load cells
- Replaced clutch on Disposal Area yard tractor
- Performed 80 maintenance services, ranging from one to six hours each.
- Major brake jobs on the Disposal Area Roll-off trailer
- Installed and plumbed two new sanders on Highway trucks
- Assisted in the installation of the new above-ground fuel tanks. Coordinated the cleaning and removal of the old underground tanks, and the removal of the existing fuel dispenser, piping, and electrical wires.
- Prepared Division's trucks and equipment for snow and ice removal
- Refurbished the Harbormaster Pickup, including installing a used motor, fabricating a new front bumper with a crane and hoist, as well as a new flatbed designed for marina work.

The following repairs were made in an effort to extend the lives of some of our vehicles:

- Undercoated 3 Disposal Area trash trailers
- Installed and painted new dump body on Highway Department dump truck

In addition to the above, the Vehicle Maintenance Department also maintains all the Division's small equipment and the Town's fuel dispensing system.

### **Disposal Area**

The Harwich Transfer Station, open seven days a week from 8AM-4PM, 362 days a year, actually consists of three separate operations on one site. The Transfer Station accepts household waste, also known as municipal solid waste (MSW), from residents and commercial haulers. The MSW is loaded into 100-yard trailers and transported to SEMASS, a waste to energy facility, located in Rochester, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 328 trips to this facility moving a total of 7,246 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. The site consists of ten roll-off containers and several tables. A total of 1,343 tons of recycled material was hauled mostly to New Bedford and accounted for a total of 274 trips. The traffic flow, drive-through parking, Salvation Army and Planet Aid bins, and paint and oil sheds continue to work extremely well. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture, and mattresses) is dropped off on a concrete pad south of the Transfer Station where it is processed to increase density and loaded into 100-yard trailers for transportation to Casella Waste Services in Sandwich. Harwich vehicles made 284 trips, hauling a total of 4,567 tons of C&D.

In order to maintain the Town's high standard of safety, each of the Disposal Area drivers completed a National Safety Council endorsed Vehicle Operator course in 2007.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant. Books may continue to be deposited in the blue container to benefit the "Hands Across the Water" project located in the Treasure Chest area.

The Town continues to collect traffic data for the facility in an effort to quantify Disposal Area usage. This data reveals that 345,840 vehicles utilized the Area, indicating that it remains one of the busiest places in Town. We use this information to assist us in allocating resources in order to provide the best and most cost efficient service possible.

The Town offers the following programs to residents:

- Paint Recycling (daily April through October) - Residents may drop off unwanted paint and paint-related products or pick up good paint for reuse.

- The Treasure Chest is open Friday, Saturday, Sunday, and Monday from April through October 9AM-3PM, and Saturday and Sunday from 9AM-3PM, October through April for residents to drop off or pick up useful items in good condition. Many thanks to the Treasure Chest volunteers for their hard work and dedication.
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.
- Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, where these Towns' residents may bring their unwanted household chemicals for disposal. Collections are held on the second Saturday of each month from May through October 9AM-12PM. During the collections in 2007, the Disposal Area recycled a total of 5,992 gallons of paint, 100 thermometers, 127 thermostats and switches, 9 pounds of elemental mercury, serving 848 cars and 1,270 households.
- The Disposal Area also collected 3,330 gallons of waste oil.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

### **In Conclusion**

I would like to thank the Board of Selectmen, the Town Administrator and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of our Department. Rest assured we will continue to explore new ways to conduct business and strive to provide you with the best, most cost-efficient service possible.

Finally, I would like to acknowledge the enthusiastic, hardworking men and women of the Department of Public Works. It is their dedication, devotion to teamwork and expertise that make this an efficient, effective and successful organization. They make me look good, which is definitely not an easy task. Thanks to all of them.

Respectfully Submitted,

Lincoln S. Hooper  
*Director*

## *Report of the* **Pleasant Bay Alliance**

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The Pleasant Bay Alliance is an organization of the Towns of Harwich, Orleans, Chatham and Brewster established to coordinate implementation of the Pleasant Bay Resource Management Plan adopted by Town Meeting in 1998 and renewed in 2003. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,000-acre watershed, which includes portions of all four towns. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and the public's safe enjoyment of Pleasant Bay.

Highlights from 2007 include:

- Following the formation of the new Nauset Beach inlet in April, the Alliance convened a public forum to explore alternative management responses. The Alliance is currently working in partnership with the Town of Chatham, Friends of Pleasant Bay, Inc. and U.S. Army Corp of Engineers to update the hydrodynamic model of the Bay and evaluate changes in water quality due to the new inlet.
- The Alliance sponsored a public forum with WHOI Sea Grant's Coastal Resources Specialist Jim O'Connell on coastal landforms and alternative erosion management techniques.
- Efforts to coordinate wastewater planning among the four watershed towns continued through the Alliance's watershed work group. Among the topics addressed by the group are further analysis and computer modeling to achieve threshold nitrogen targets, and protocols for long term monitoring and compliance reporting for threshold nitrogen targets established through the Massachusetts Estuaries Project. The nitrogen targets, known as Total Maximum Daily Loads (TMDLs), were approved by the U.S. Environmental Protection Agency.
- The Alliance obtained \$75,000 in grants from the Cape Cod Water Protection Collaborative. One grant will fund development of a watershed based fertilizer management study, and another will fund a study of resource impacts, cost sharing and permitting issues associated with the re-installation of a dike in Muddy Creek for the purposes of controlling nitrogen through natural processes. Both studies will be conducted in 2008.
- The seventh full season of Bay-wide water quality monitoring was successfully completed, with special thanks due to our many dedicated volunteers.

- The Alliance's salt marsh monitoring program was initiated with the installation of transect markers and vegetation monitoring at two marsh locations.
- The 2008 update of the Pleasant Bay Resource Management Plan was initiated with a series of three public forums over the summer to gain public input.

In addition to Technical Resource Committee and Steering Committee members appointed by the Board of Selectmen, the Alliance is fortunate to have active participation from the Cape Cod Commission, Cape Cod National Seashore, MA Department of Environmental Protection, MA Division of Conservation and Recreation, MA Coastal Zone Management, Woods Hole Sea Grant, Cape Cod Cooperative Extension, Friends of Pleasant Bay and Friends of Chatham Waterways.

On behalf of the Alliance we wish to thank the citizens of Harwich for your ongoing support.

Respectfully Submitted By:

Allin P. Thompson, Jr., *Steering Committee*  
Larry Ballantine, *Steering Committee*  
John Chatham, *Technical Resource Committee*  
Elizabeth Hude, *Technical Resource Committee*  
Tom Leach, *Technical Resource Committee*  
Frank Sampson, *Technical Resource Committee*  
Carole Ridley, *Coordinator*

## *Report of the* **Real Estate and Open Space Committee**

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The Real Estate and Open Space Committee is pleased that in the past year the five acre Wadey parcel was added to the town's open space inventory. We hope to purchase another five acre parcel located near Walker's Pond in the near future. We are disappointed that we have only been purchasing small parcels in the last two years. We have investigated several large parcels for possible purchase this year. Unfortunately, we have, as yet, been unable to negotiate sensible purchase terms for any of them. We are still committed to protect open space as much as possible.

We have heard two disturbing misconceptions mentioned in public meetings in recent months with which we want to take issue.

First, there seems to be a theory that open land can best serve the town by placing it into private hands, and getting it developed and "back on the tax rolls". Actually, converting open space into residential housing often costs more than it takes in in real property taxes. We have found several scientific studies which prove this. A study done in the town of Brewster in 2000 showed that residential housing cost \$1.30 in services for every \$1.00 in taxes received by the town. We are convinced that preservation of open space is fiscally responsible in addition to the more esoteric benefit of maintaining the character and quality of life of our community. It is also essential for protecting water quality and wildlife habitat.

Second, we have heard it said that the Land Bank preservation of open space has contributed to the inflation of real property values on Cape Cod, thereby exacerbating the affordable housing problem. Actually, preservation of open space through the Land Bank and other funding has had a very minor, if any, effect on property values. Housing costs on the Cape are in large part driven by the demand for second homes by wealthier, off-Cape buyers. In addition, property values have escalated all over Massachusetts in the last several years, even though the Land Bank was limited to Cape Cod.

We look forward to continuing to work with the Community Preservation Committee to identify lands that can benefit both the housing and open space needs of Harwich.

# Report of the Harwich Recreation Department - Youth, Park, Beach, & Commission

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The Recreation and Youth Department had another successful year operating out of the Harwich Community Center. The Department and Commission have been focused on improving the Town of Harwich Beach and Park facilities and creating and maintaining programs for the residents in the community. The most noteworthy projects in 2007 were the Earle Road Beach and parking lot expansion with new handicap accessible public restrooms, the reconstruction of the Brooks Park tennis courts, and installation of a new bocce court near the Brooks Park bandstand.

We would like to extend our thanks and appreciation to all of the recreation staff, Director, Jeff Carter, Secretary, Lee A. Hemeon, and Program Specialists, Susan H. Fraser and Eric J. Beebe, in recognition of their continued dedication, support, and hard work throughout the years.

## Adult programs offered:

Adult Tennis / Turbo Tennis	Co-ed Volleyball
Over 55 Volleyball	Women's Basketball
Men's Over 30 Basketball	Women's Indoor Field Hockey
Pickle Ball	Over 55 Basketball

## Other programs sponsored were:

Harwich Junior Theatre	Harwich Town Band
Pop Warner Football	Harwich High School TV Club
Jr. Babe Ruth Baseball	Lower Cape Figure Skating
Harwich Baseball Inc. (Little League)	Harwich High School After Prom Party

## The following deposits were made into the Town's general fund:

Summer Recreation Program Registration Fees	\$ 37,542.00
Daily Beach Parking Tickets	\$ 27,510.00
Beach Sticker Sales	\$ 208,782.00
General Fund Program Fees	\$ 3,025.00
Food Vendors Bids for Town Beaches	<u>\$ 15,850.00</u>
Total	\$ 276,859.00

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields and memorial squares. We thank the Harwich Mariners for all they have done and helped facilitate again this year for Whitehouse Field, one of our Town's finest assets.

During the summer season, this Department offered lessons in swimming, and tennis and offered a half day summer camp five days a week. Other programs offered were basketball, softball, soccer with the Ultimate Soccer Academy, and baseball.

We are so happy and pleased to say we had a very successful season of our kayaking program again this year, up and running under new instruction by Marguerite Dennoncourt. Our records for this past summer show 1,153 children and adults participated in a variety of programs, run and sponsored by the Recreation and Youth Department.

All of our summer staff is American Red Cross certified in CPR for the Professional Rescuer and/or American Heart Association certifications. Lifeguards must have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 57 employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Playground Director, Playground Instructors, Water Safety Instructors, Lifeguards, Gate Attendants, and Tennis Instructors,. We are proud to announce that this year our staff of lifeguards participated in the Cape Cod Lifesaving Championships again. We would like to thank our Summer staff for their hard work and dedication to a safe and successful season again this year. We also give many thanks to Brian Monahan, our office volunteer this summer, for his amazingly efficient help with our day to day operations.

An enormous thank you goes out to those who work so hard to make the Community Center such a success: Community Center Director, Carolyn Carey, Channel 18 Director, Jill Mason, Council on Aging Director, Barbara-Anne Foley, and all of their staff members for their continuous support and cooperation with all of our programs.

We would like to thank the following people for all of their continued support: the Town Administrator, James Merriam; Assistant Town Administrator, Nan Balmer and their administrative staff, Sandy and Ann. We would also like to thank all of our volunteers; our many coaches, the Harwich Garden Club for beautifying Doane Park, Brooks Park, and so many others. We would like to thank as well, everyone on the Division of Highways and Maintenance team for caring for our parks, ball fields, beaches and memorial squares and vehicles; the Harwich Board of Selectmen; the Harwich Police Department and especially Chief Mason; the Town Accountant; the Town Engineer; the Harwich Fire Department; the Harbormaster and his staff; Dennis Hoye, Director of Golf; the Town Planners Office; the Health Department, Foster Banford; the School Department, whose facilities have been made available to us, and all departments and Town boards which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be such a success. Acknowledgements also go out to the Town Band, Friends of the Harwich Youth, Friends of the Harwich Community Center, The Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Chamber of Commerce, and Town Youth Counselor, Sheila House along with Ann Emerson the Program Coordinator for the Harwich Community Learning Center for their hard work and continued dedication to the youth in Harwich.

We are thankful to the following individuals and groups for providing assistance in program instruction; Paul Turner's Ultimate Soccer USA, Doug Mason, Mary Anne Patz, Kathy Gulotta, the Lower Cape Radio Control Club, Paul Fox, Andrew Kennedy, Austin Marsland, and Aaron Jamous.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities, we could not continue to provide the number and variety of recreational programs and services to the youth and adults of this community.

**Harwich Recreation Department  
Youth, Park, Beach, & Commission**

**MISSION STATEMENT**

THE RECREATION AND YOUTH DEPARTMENT AND COMMISSION ARE DEDICATED TO THE FOLLOWING CONTINUING COMMITMENTS:

TO IMPROVE THE ACCESSIBILITY, PLAYABILITY, AND ESTHETICS OF ALL PARKS, FIELDS, AND BEACHES UNDER OUR JURISDICTION

TO PROVIDE THE TOWN OF HARWICH WITH A HIGHLY TRAINED AND PROFESSIONAL BEACH STAFF ENSURING THE SAFETY OF RESIDENTS AND VISITORS WHEN USING THE TOWN'S PUBLIC BEACHES

TO ENHANCE THE QUALITY OF LIFE FOR ALL RESIDENTS OF THE TOWN OF HARWICH BY PROVIDING A WIDE RANGE OF RECREATIONAL AND LEISURE ACTIVITIES REFLECTING THE FULL AGE RANGE OF THE COMMUNITY

TO OFFER HEALTHY OPPORTUNITIES TO DEVELOP PHYSICALLY, MENTALLY AND EMOTIONALLY, FROM YOUTH, TO ADULTHOOD, AND THROUGHOUT A LIFETIME

Respectfully Submitted by,

*The Harwich Recreation and Youth Commission*

John Mahan  
Francis Crowley  
David Sadoski  
Vahan Khachadoorian  
David Nixon  
Lee Culver  
Janet Bowers

## *Report of the* **Trail Committee**

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The Committee attendance is excellent. We rarely lack a quorum.

We don't think we have any membership issues at present. One might think that a trail committee, because of the nature of its charge, should be composed of young people. All of the members of our Committee are in the mature age category. This could be a membership issue. However, our Clerk, Gerie Schumann, noted that we are spry, so we hope you will accept what you have. Our charge permits seven members. We presently have five, but expect at least one more in the near future. At the moment, membership does not seem to be an issue.

Funding for the Committee will help us significantly. We presently have available to us about \$5000 in CPA funds and \$200 in gifts. Most of the funding came to us only recently. A small amount has been spent in reprinting the Thompson's Field guides. This was a second printing. Our original printing was 2000 guides. These were used up by early this year, and a third reprinting may be required next year. Cape Tech has done the printing for us at a very reasonable cost. Some revisions to the Thompson's Field Trail Guide were made with the help of the Cape Tech Graphics Department.

Our plans include the preparation of trail guides for all of the major Town Trail systems, including, in addition to Thompson's Field, Island Pond, Bells Neck, Sand Pond, Hawksnest, Six ponds area, and Headwaters. Ultimately, in collaboration with the Harwich Conservation Trust (HCT), we will prepare a single, folded multiple-panel trail guide that will have both the HCT and Harwich trail systems on it. The Town of Harwich is blessed to have at least ten major trail networks. In addition, we will erect kiosks at major trailhead locations for the multiple trail systems. The kiosks will have maps and pertinent notices concerning the respective trails and also dispensers for trail guides that will allow a hiker to take a trail guide with him. We have been working with HCT on the standard design of a kiosk that can be used by both HCT and the Trail Committee. This design will be similar to that erected at the Isabel Smith Monomoy Conservation Area. We have been talking with Cape Tech and hope to have these kiosks mass produced at Cape Tech, again at a reasonable cost.

Along with the trail guides and kiosks, we plan to have trail signs or markers at key trail intersections in the respective trail networks. Also, we are positioning roadside trail signs that will help drivers find the trailhead parking areas for the respective trail systems.

At the present time, we are focused on the Island Pond trail system. This system comprises a large network of trails between Island Pond Cemetery and the Rail-Trail, but in addition comprises a large network of trails on Town land west of the Rail-Trail and south of the Highway Department and Town Transfer Station. Our plan is to include both networks in the Island Pond trail guide and map. One problem we are confronting is determining which trails are accessible to the public. Some of the trails may be in part on private property. We may not be able to map all the trails. To improve public access, the Highway Department, at our request, constructed a trailhead parking area off of Queen Ann next to the Department garage, and a connection from the trailhead to the nearest trail. We are grateful to Lincoln Hooper for this help. We also plan to locate a trailhead at the back of the parking area here at Town Hall. We had initially considered positioning this trailhead on Weston Woods Road, but held a meeting with the residents there who convinced us of the need to locate it elsewhere. Their main concern was added traffic and the many small children who live there.

We also focused this year on the Texera property on Queen Ann. Initially, we blazed and partially cleared a trail, but that project has been temporarily put on back burner waiting for further thoughts from the Agricultural Committee.

*Trail Committee*

Dick Thomas  
Gerie Schumann  
Pauline Ashton  
Bruce Nightingale  
Chet Berg

# *Report of the* **Utility & Energy Conservation Commission**

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Attendance: The Commission has been operating with a full complement of five members throughout the year and attendance at meetings has been acceptable.

## **Wind Test Tower**

The Meteorological Tower loaned to the town by MTC was in place at the high school from July 26, 2006 until the last week in August of 2007. Over that period of time, full data recovery was made and analyzed by the Renewable Energy Laboratory in Amherst, MA. Some educational value was gained by having the High School Senior Science class be in charge of the data card change out each month during the school year.

The analysis which is available to all at their website, CEERE.org indicates that there is sufficient wind generated here to support a wind turbine.

## **Comprehensive Plan**

The Commission had several meetings on this subject, one of which included Sue Leven, Town Planner who informed us of the data which she needed to update the existing town plan. Information on the issues which have been addressed by this commission was provided to Ms. Leven.

## **LORI Application**

We have been informed that the town is eligible to apply for a grant which would pay for a full wind turbine evaluation report for the town, based on the wind test data already obtained and the feasibility study developed by S Wright of the Renewable Energy Laboratory in 2005. This Large On-Site Renewable Initiative is to be addressed after Aviation Systems, working for The REL determined that Harwich cannot support a major sized turbine due to interference with Chatham Airport.

Although we still dispute this statement and are currently working to more specifically determine what the restriction is, the size unit included on the LORI program ( approximately 600 KW) more closely follows our needs at any of the three sites we have settled upon.

To that end, an RFP designed to gain bidders for the LORI feasibility study grant was advertised in November, 2007. At this writing, one bid has been obtained and that bid will be evaluated by the committee working for Town Administrator J Merriam.

## **Water Department Load Shedding**

The Commission, in conjunction with the Cape Light Compact has been working with the Water Department on a program which might allow the entire number of town pumps to be transferred to temporary generator supply during power emergencies on NStar system, if the result can be achieved without the town suffering a loss of money.

## **Town Hall Energy Evaluation**

Again, working with the Cape Light Compact, an evaluation of Town Hall has been completed, with conclusions recognizing that major rebuilding of the HVAC and lighting systems are needed to save energy and money for the town. It is expected that during 2008, a program utilizing grants from the Energy Efficiency Program of the Compact, combined with Keyspan contribution and also utilizing \$100,000 authorized by 2007 Town Meeting will be enacted.

## **Wind Energy By-law**

The Commission worked with the Town Planner and the Planning Board on a commercial, wind turbine by-law which allows small commercial installations in the town. This was passed during 2007 Town Meeting. Additional work needs to be done on a By-Law which addresses a large commercial installation similar to that which the LORI application will require.

## **Solarize our schools**

Harwich is one of 21 towns on Cape and Martha's Vineyard which currently has in place a photo-electric generator on the Elementary School, compliments of the Cape Light Compact and the 3% of town residents who signed up to use green electricity. The 2KW unit is operational and it possible for anyone who is interested to determine the amount of energy being generated currently or at any time in the past. Just go to [FatSpaniel.com](http://FatSpaniel.com) to see for yourself

## **Next years goals**

- Work with MTC and our contractor to obtain the appropriate grant so that a feasibility study can be undertaken leading to a wind turbine installation at one of the previously determined town sites. This Large On-Site-Renewable Initiative (LORI) is most favorable toward a town like ours
- Develop and undertake a training program for town employees, committee members, members of ZBA and Planning Board on Wind Energy to better equip them to meet the needs of the community in the 21st Century
- Working with the Cape Light Compact and Keyspan, implement the actions recommended in an audit of Town Hall. Combine grants from these organizations with the \$100,000 authorized by Town Meeting in 2007 to fund the rebuild of the HVAC and lighting systems

- Solar Collector evaluation- Working with an organization named Solar Wrights, evaluate the feasibility of installing a sizable solar collector on town hall.

Barry Worth, *Chair*  
Robert Marshall  
William Doherty  
Bruce Gibson  
Valerie Bell

Next year- wind energy training, LORI, Solar Collector evaluation, town hall audit and other issues as assigned commercial by law

# *Report of the* **Water Department**

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The Superintendent and Board of Water Commissioners respectfully submit our Annual Report of the Harwich Water Department to the citizens of Harwich for the year ending 2007.

The Department continues to focus on maintaining and improving the municipal water system so that quality water can be continuously rendered with pride to the Town and its residents.

## **DEPARTMENTAL OVERVIEW**

This was a very productive year for the Harwich Water Department. This year the Department completed the following projects:

- Implemented the 4th year of 30-year Capital Improvements Plan.
- Continue to perform site investigations for the new water supply wells.
- New Source Permitting process for a new water supply is now the long term pump test.
- Replacement of one pump on Well 7 and all new electrical system.
- Replacement of 24 fire hydrants and valves as part of our hydrant replacement program.
- Interior and exterior inspections of both the Lothrop and Rt. 39 storage tanks.
- Leak detection of 67 miles of water mains in the Southern and Western portions of Harwich.
- Update to Capital Outlay plan
- Water Main installations and/or water main replacements on;
  1. Division Street
  2. Pine Grove Street
  3. Shore Rd. Extension
  4. Braddock Lane
  5. Route 39 ( Laterals)
  6. Carol Lane
  7. Wayside Dr.
  8. Bay Rd.
  9. 2 – 12” insertions valves on Rt. 39
- Installation of three new generators (100% backup for all pumps)
- Installation of new generator at Pleasant Lake Tank (new lead tank)
- Flushing both spring and fall

The Department maintains nearly 277 miles of pipe and 20 structures, including 14 wells and 12 pump stations, 5 water treatment plants, 1,608

water main valves, 1,379 Fire Hydrants and 20,000 service valves that serve 9,783 customers. An additional 6,761 feet of water main was constructed this year. Where we have made repairs and modifications to the water system we were able to enhance water quality and fire flows to certain areas of town. This is part of the \$9,000,000.00 in proposed water main improvements over the next 30 years.

The latest Source Water Assessment Program (SWAP) evaluation completed in October 2001 indicated that the Water Department is in fair condition and is being operated very effectively in accordance with both Federal and State standards. The annual lead and copper testing associated with our corrosion control program indicates full compliance with the requirements of EPA and DEP for lead and copper control.

This year as time has allowed, our employees worked on a number of projects through out our system, which helped in the areas of water conservation, energy conservation, as well as to improve our Safe Drinking Water Act standards. Throughout 2007 we strove to enhance water quality and customer service. We will continue to keep our community up to date and informed. The community will be able to access much of this information on the Water Department's web page at [www.harwichwater.com](http://www.harwichwater.com).

This year we flushed our system twice, we will also do periodic flushing in areas where older water mains degrade water quality. We will continue to receive water quality complaints in those areas until water mains can be replaced. At the end of last summer the Department addressed several areas where the previous test revealed inadequate fire flows in West Harwich, Harwichport, and parts of South Harwich with the addition of new water mains. This will allow us to keep in step with our 30 year Capital Improvements Plan.

The Department will continue to focus on training its employees to ensure that they are able to render quality and efficient service to all of our customers. Various operators have received training in a number of technical areas to meet the State requirements for annual training. The Department also looks at hosting local educational programs with other water utilities. Administrative and clerical staff also attended training which will enable them to enhance their excellent customer service skills. The Board of Water Commissioners and members of staff attended several programs held by the Massachusetts Department of Environmental Protection on a variety of water issues.

There was an open house, which was held during the month of May 2007 at the Department's headquarters, which is located at 196 Chatham Road, in Harwich. This was done in observance of National Drinking Water Week and the month of May.

## CONSTRUCTION-SERVICE-MAINTENANCE

During the last year there have been several private roads that have extended their water mains as well as our department replacing or extending several water mains on public roadways within the town.

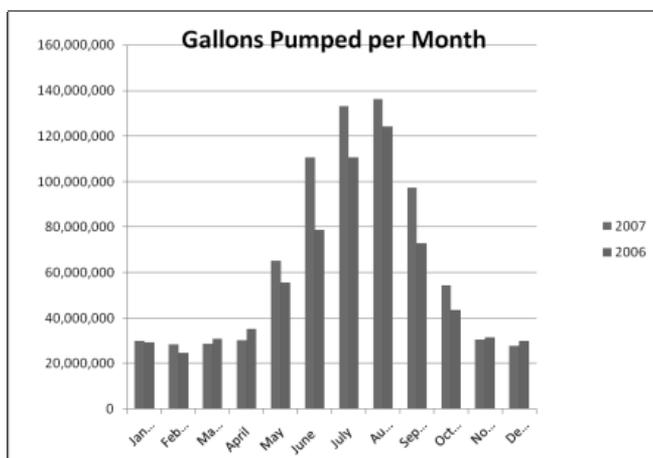
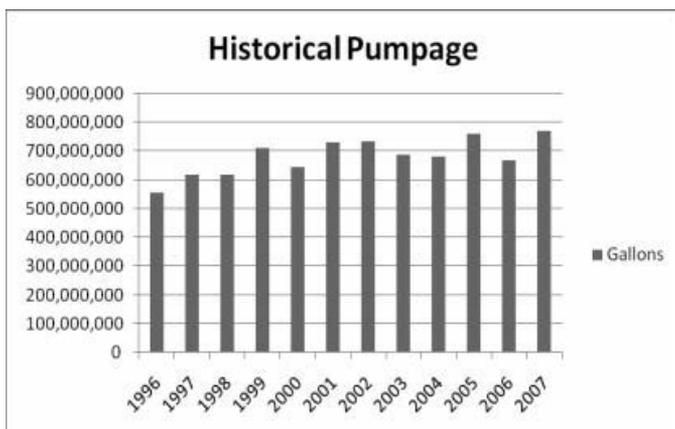
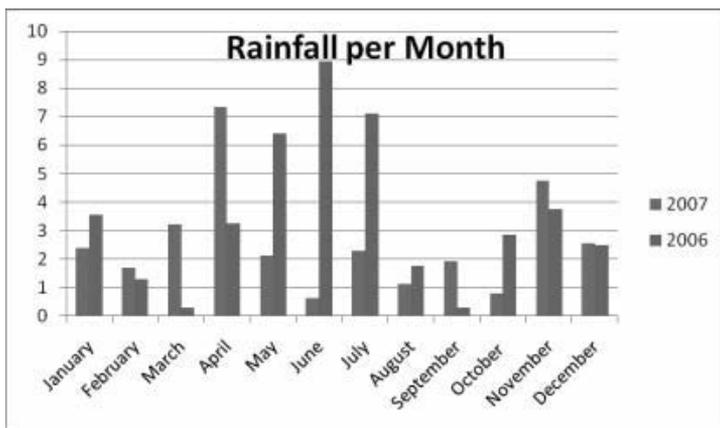
There were 24 hydrants added during the year, increasing the total number in operation to 1,379. An additional 48 new services were installed, bringing the total number to 9,783 a total of 43 services were renewed due to condition and age.

Routine activities included responding to 141 service locations for maintenance and or repairs; replacement of 21 curb stops, 11 frozen service and 21 water main repairs. Dig Safe requests resulted in marking out 750 locations for excavation by private parties. Water quality monitoring for compliance with drinking water standards resulted in over 1,800 samples being collected and analyzed. Meter activity included 149 meters changed out, with 86 new water meter installations. Over 1,596 requests were received to turn off and/or turn on water to our seasonal accounts. Our staff has rebuilt/replaced an additional 24 hydrants. This is part of our annual hydrant maintenance program. The Department has processed 239 property transfers as well as 193 miscellaneous calls. Other maintenance tasks were performed as time permitted.

This spring we will attempt to undertake the following water main projects if funding allows;

1. Sea Street
2. Lower County Rd.
3. Factory Rd.
4. North Westgate Rd.
5. The installation of 20 New Gate valves
6. 24 New/or replacement hydrants

This will be a total of approximately 6,000 linear feet.



## WATER DEPARTMENT COMPARATIVE TABLE

Calendar Year	Rainfall Inches	Gallons Pumped	Maximum Day	Minimum Day
1996	63.33	555,982,400	4,344,600	688,200
1997	48.46	620,145,100	5,627,100	717,300
1998	49.93	619,321,800	4,740,800	779,000
1999	44.48	710,729,600	5,681,400	730,700
2000	48.11	644,636,400	5,065,400	738,800
2001	36.76	730,249,000	5,879,600	784,400
2002	50.44	735,869,800	5,666,970	733,200
2003	53.75	687,473,053	5,701,605	742,128
2004	37.88	680,194,630	5,568,509	740,749
2005	61.42	759,802,792	5,728,926	779,853
2006	42.03	666,986,217	5,052,381	736,209
2007	21.07	772,525,325	5,659,678	793,369

MONTH 2007	RAINFALL INCHES	Average GALLONS PUMPED PER DAY	STATIONS	GALLONS PUMPED Per Year
January	2.40	362,619	Main Station	132,356,173
February	1.69	909	Station # 1	331,904
March	3.22	134,953	Station # 2	49,258,075
April	7.33	220,441	Station # 3	80,461,217
May	2.13	52	Station # 4	19,185
June	0.64	203,814	Station # 5	74,392,448
July	2.29	208,451	Station # 6	76,084,790
August	1.14	212,107	Station # 7	77,419,127
September	1.94	232,792	Station # 8	84,968,953
October	0.79	236,840	Station # 9	86,446,657
November	4.76	145,991	Station # 10	53,286,883
December	2.56	145,274	Station # 11	53,025,346
<b>Total</b>	<b>30.90</b>	<b>2,104,243</b>	<b>All Stations</b>	<b>772,525,325</b>

## FY-07 WATER MAIN CONSTRUCTION PROGRAM

<u>NAME OF STREET</u>	<u>TYPE OF PIPE</u>	<u>SIZE</u>	<u>LENGTH/FT.</u>	<u>HYDRANTS</u>
Division Street	Ductile Iron	8"	992 ft.	1
Pine Grove St.	Ductile Iron	8"	941 ft.	2
Shore Rd.	Ductile Iron	6"	696 ft.	1
Braddock Lane	Ductile Iron	8"	1282 ft.	3
Rt. 39 (2-Laterals)	Ductile Iron	8"	60 ft.	0
Carol Lane	Ductile Iron	6"	380 ft.	1
Wayside Dr.	Ductile Iron	6"	694 ft.	2
Bay Road	Ductile Iron	8"	521 ft.	1
Ruth Lane	Ductile Iron	6"	271 ft.	0
Deer Field Pines	Ductile Iron	12"	931 ft.	3
Cypress Point	Ductile Iron	12"	18 ft.	1
Old Salty Lane	Ductile Iron	8"	35 ft.	1

### ADDITIONAL INFORMATION

1. Frozen Water Meters	11
2. Seasonal accounts	1596
3. Mark Outs	750
4. Water Meter Change Outs	149
5. Water Service repairs	203
6. Hydrant Repairs	24
7. Hydrant replacements	24
8. Water Main Repairs	21
9. Curb Stop Renewals	0
10. Gooseneck Renewals	0
11. Transfers	239
12. New Water Meters	48
13. ARB Repairs	11
14. Radio Reads	350
15. New Water Service Installations	105
16. Service Renewals	48
17. Hydrants Installed	19
18. Total Usage for Hydrant for Construction	220,110 gals.
19. Water Usage for Flushing	6,737,150
20. Painted interior and of pumping stations	5
21. Installation of new chain link fence	1 Facility

## MILES OF WATER MAIN BY SIZE

	20"	16"	12"	10"	8"	6"	2"	1-1/2"	1-1/4"	1"	Totals
FY02	0.00	0.00	0.00	0.00	0.00	1.16	0.00	0.00	0.00	0.00	1.16
Added											
FY02	0.00	0.03	0.00	0.09	0.02	0.03	0.00	0.00	0.00	0.00	0.17
Added											
FY03	0.00	0.00	0.00	0.00	0.00	0.00	-0.10	0.00	0.00	0.00	-0.10
Abandoned											
FY03	0.00	0.00	0.00	0.00	0.55	0.48	0.00	0.00	0.00	0.00	1.03
Added											
FY04	0.00	0.00	0.00	0.00	0.25	0.32	0.00	0.00	0.00	0.00	0.57
Abandoned											
FY04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Abandoned											
FY05	0.00	0.00	0.00	0.00	0.00	1214.00	905.0	250.0	0.00	250.0	1,714.0
Abandoned											
FY05	0.00	0.00	958.0	0.00	6,609.0	561.0	0.00	00.0	0.00	00.0	8,128.0
Added											
FY06	0.00	0.00	0.00	0.00	905.0	1,204.0	447.0	00.0	00.0	0.00	2,556.0
Abandoned											
FY06	0.00	0.00	0.00	3,384.00	4,908.00	1,312.00	647.00	0.00	0.00	0.00	10,251.0
Added											
FY07	0.00	0.00	0.00	0.00	905.0	1,204.0	447.0	00.0	00.0	0.00	1,149.0
Abandoned											
FY07	0.00	0.00	0.00	3,384.00	4,908.00	1,312.00	647.00	0.00	0.00	0.00	5,151.0
Added											
FY08	0.00	0.00	0.00	0.00	0.00	24 0.00	2,475.00	0.00	0.00	0.00	2,715.0
Abandoned											
FY08	0.00	0.00	949.00	0.00	3,771.00	2,041.00	0.00	0.00	0.00	6,761.0	
Added											

**SUMMARY OF ACCOUNTS FOR FY-07**

**Period Ending June 30, 2007**

COMMITMENTS:

Water Rates	2,025,010.89	
Commercial Fire Sprinkler	15,700.00	
Residential Fire Sprinkler	2,150.00	
Residential Fire Sprinkler Inspection	500.00	
Commercial Fire Sprinkler Inspection	1,500.00	
TOTAL WATER RATES	<u>2,044,860.89</u>	2,044,860.89
Repairs	<u>3,877.08</u>	
TOTAL REPAIRS		3,877.08
Seasonal Charges	67,040.00	
Seasonal Charges	<u>2,800.00</u>	
TOTAL SEASONAL CHARGES		69,840.00
Miscellaneous	<u>9,632.07</u>	
TOTAL MISCELLANEOUS CHARGES		9,632.07
Transfer Charges	<u>21,290.00</u>	
TOTAL TRANSFER CHARGES		21,290.00
New Services	48,498.05	
Service Renewals	<u>3,310.00</u>	
TOTAL NEW/RENEWAL SERVICES		51,808.05
Late Fees	16,250.00	
Other Miscellaneous Fees	<u>375.00</u>	
TOTAL FEES		16,625.00
<b>TOTAL COMMITMENTS</b>		<b>2,217,933.09</b>
<b>TOTAL ABATEMENTS/ADJUSTMENTS</b>		<b>18,944.97</b>
<b>TOTAL RECEIPTS</b>		<b>2,217,850.74</b>

## **PROJECTS AND PROGRAMS FOR FY09**

The Water Department has several important projects planned for FY09, including installation of water mains to increase capacity in the distribution system. New Well Source investigation will continue for new water supply sources. The Capital Improvements Plan has prioritized the improvements based on the needs of the system as determined by the Water Master Plan.

### **New Water Supply Source**

The DEP "Request for a Site Examination" has been submitted and upon approval the next step would involve developing a scope of work for the pump test. The site is located adjacent to the existing Well 10 near the Brewster town line. Once approval from the DEP is granted we will conduct a long term pump test on this site. We will also continue exploring several other sites.

### **New Fire Hydrant Installations**

Prioritized areas have been targeted in the Capital Improvements Plan for water main replacement based on fire flow needs, water quality, and overall performance of the system. The amount of available funding will determine the extent and amount of new water mains installed. This summer the Water Department is also looking at replacing Fifty (50), 1945-1950 vintage fire hydrants.

### **Water Conservation Program**

Because of our ongoing Water Conservation Program pumpage has dropped in the last two years. The Water Department has been evaluating and recommending steps to keep future withdrawals in check. One area which is currently being evaluated is that of outdoor irrigation. This area is being researched for the possibility of implementing moisture controls and other new technology which would help in the managing of amounts of water used and the durations of time needed for watering.

### **New Valve Installation**

To help isolate certain areas of town during a water main break we sometimes have to isolate a large section of the town. We are in the process of designing a plan to add additional gate valves to our system. This would allow us to more quickly isolate the leak while minimizing the disruption to our customers, therefore minimizing damage and the amount of water wasted during a leak.

### **Water Conservation**

- INSPECT YOUR TOILET TANK! IT'S NOT UNCOMMON TO LOSE UP TO 100 GALLONS A DAY FROM AN OTHERWISE INVISIBLE LEAK.
- INSTALL FAUCET AERATORS AND LOW FLOW SHOWER-HEADS.

- PRACTICE IRRIGATION ON AN ALTERNATING CYCLE.
- STOP BY OUR OFFICE TO PICK UP FREE CONSERVATION INFORMATION

COURTESY LEAK DETECTION KITS AND WATER SAVING DEVICES  
ARE AVAILABLE AT OUR OFFICE

**WE THANK YOU FOR YOUR CONTINUED SUPPORT IN  
HELPING TO CONSERVE OUR NATURAL WATER SUPPLY!  
YOUR EFFORTS HELP THE ENVIRONMENT, ENERGY COSTS  
AND REDUCE EXPENSES!**

### **CONCLUSION**

The Department will work hard at improving the level of service provided to the community while insuring that the Safe Drinking Water Act standards are met and the system is maintained and operated effectively and efficiently as possible. In FY07 the Harwich Water Department was recognized as one of the Top 10 systems in the state of Massachusetts.

As the Department continues with its long and short term projects we thank you for the confidence that you have placed in us. We are committed to providing you with a water system that excels and is operated and maintained with "Water Works Pride". We will continue to encourage you to support our water conservation efforts.

At this time we would like to thank the citizens, customers, elected and appointed officials, other Departments and their employees for continued support and cooperation throughout the year.

As the Department's Superintendent, I would also like to thank our employees and the Board of Water Commissioners for their continued support and service to the community and myself throughout the year.

Craig Wiegand, *Water Superintendent*

*Board of Water Commissioners*

Donald Bates, *Chairman*

George Cavanaugh, *Vice-Chairman*

Danette Gonsalves, *Clerk*

# SCHOOLS

*Report of the*  
**School Committee and  
Superintendent of Schools**

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## ORGANIZATION FOR THE YEAR 2007

### SCHOOL COMMITTEE

Mr. Thomas Blute, Chair	Term Expires 2010
Ms. Polly Hemstock, Vice Chair	Term Expires 2008
Mr. John O'Brien, Secretary	Term Expires 2008
Mr. Mark Russell	Term Expires 2009
Ms. Sue Daggett	Term Expires 2009

### SUPERINTENDENT OF SCHOOLS

Carolyn M. Cragin, Ed.D.

### SCHOOL NURSES

Jeanne Keefe, R.N.  
Adria Kennedy, R.N.  
Karen Bairstow, R.N.

### SCHOOL PHYSICIAN

Andrew C. Rigg, M.D.

## 2007-2008 SCHOOL COUNCIL MEMBERS

### **High School**

#### Parents

Mary Clarke  
Moiria McDermott  
Brian Widegren  
Victoria Theoharides

#### Students

Allison Savage

#### Staff

Kevin Turner  
John Anderson  
James Birchfield

#### Community Representative

Jennifer Legg

### **Middle School**

#### Parents

Karen O'Connor  
Rob Thompson

#### Staff

Mary Childress  
Andrew Matheson  
Denise Creedon  
Donna Medeiros, ex officio

### **Elementary School**

#### Parents

William Hollandsworth  
Melanie Bach  
Nikki Cardillo  
Danielle McKenna

#### Staff

Samuel Hein  
Melissa Brady  
Myra Belliveau

#### Community Representative

Tammy Harper

## SCHOOL CALENDAR 2007-2008

School Opened Wednesday, September 5, 2007

Year Planned: 180 Days

### SCHOOL YEAR

September 5, 2007.....December 21, 2007

January 2, 2008.....February 15, 2008

February 25, 2008.....April 18, 2008

April 28, 2008.....June 16, 2008

### SCHOOLS NOT IN SESSION

In-Service	1/2 day Friday, October 5, 2007
Columbus Day	Monday, October 8, 2007
Thanksgiving Recess	Thursday & Friday, November 22 & 23, 2007
Holidays Recess	Monday, December 24, 2007-Monday, January 1, 2008
In-Service	Friday, January 18, 2008
Martin Luther King Day	Monday, January 21, 2008
Winter Recess	Monday, February 18-Friday, February 22, 2008
In-Service	1/2 day Friday, March 7, 2008
Good Friday	Friday, March 21, 2008
Spring Recess	Monday, April 21-Friday, April 25, 2008
Memorial Day	Monday, May 26, 2008

### 2007

September	18
October	22
November	18
December	<u>15</u>
	73

### 2008

January	20
February	16
March	20
April	17
May	21
June	<u>13</u>
	107

## HARWICH PUBLIC SCHOOLS

Enrollment as of October 1, 2007

### Harwich High School

Grade 12	103
Grade 11	104
Grade 10	95
Grade 9	<u>95</u>
	397

### Harwich Middle School

Grade 8	100
Grade 7	110
Grade 6	<u>93</u>
	303

### Harwich Elementary School

Grade 5	97
Grade 4	111
Grade 3	106
Grade 2	118
Grade 1	102
Kdg.	97
Pre-K	<u>29</u>
	<b>660</b>

**Total 1360**

## **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

### **Harwich Public Schools Mission Statement**

*The mission of the Harwich Public Schools, in partnership with the community, is to foster an education environment where students come first. We will instill in all students the lifelong desire to achieve to their fullest personal potential while gaining the literacy and computational skills required to function as contributing citizens in the 21st century. To accomplish this, the Harwich Public Schools will create a caring and supportive environment that nurtures the development of character, enthusiasm for learning and an appreciation for life.*

### **Small community...big opportunities**

As a small school community committed to big opportunities for the children of Harwich, we have worked during 2007 to strengthen and expand academic programs and to foster a positive and supportive culture that promotes students' personal and academic growth and prepares them for success in life. This has been a year of significant achievements by staff and students, enhancing a rich tradition and strengthening the school community. With the support of the community and the commitment of the staff we have targeted the priority areas of teaching and learning, effective communication, school security, and instructional technology.

### **Teaching and Learning**

Excellence in the teaching and learning of science and technology earned special recognition for Harwich Elementary and Middle Schools from the Mass Insight Education and Research Institute, which honored the district with its Vanguard award, one of only three awarded in Massachusetts for 2007. A team of teachers and administrators shared Harwich's approach to science at a statewide conference in October and presented their strategies for engaging children as active learners who experiment and analyze data in their world. Mass Insight selected the district based on student achievement on MCAS testing in science and engineering and the fact that, "Harwich has taken its unique geographic setting and used it as a springboard to a district-wide priority in science education that can be replicated in any environment."

Our commitment to expanding learning opportunities for the children of Harwich brought foreign language instruction to the elementary school in 2007. This first step in the implementation of a fully-articulated K-12 foreign language program began with high school students teaching elementary children in the spring and expanded with the a part-time teaching position at the elementary school in the fall. Children in kindergarten through grade three have begun learning Spanish on a regular schedule, and full implementation at the elementary and middle school is planned for the next school year. Harwich

children will benefit from this unique opportunity to learn a foreign language at the optimum stage of their cognitive development, and with the establishment of a full K-12 program, high school students will enjoy increased options to study foreign language, especially at the Advanced Placement level.

Leadership teams of teachers and administrators at each building were established to focus each learning community on the goal of achievement for all students. The teams analyze student academic performance and develop and implement a range of strategies throughout the school. These Leadership in Educational Achievement and Performance (LEAP) teams work to address the unique factors of each student population and engage the school community in a shared goal of academic success for all students.

At the high school a continued focus on student achievement of Proficient and Advanced levels on the Massachusetts Comprehensive Assessment System's MCAS tests led to 100 percent of sophomores passing the 2007 MCAS English Language Arts test on their first try.

Each year a senior is selected for the Superintendent's Scholar Award. The criteria for selection include outstanding academic achievement, participation in extracurricular activities, and service. Accomplishments in academics, arts, and athletics earned Harwich High School senior Patrick Blute the 2007 Superintendent's Scholar award. His independent projects and awards from groups beyond Harwich demonstrated his commitment to learning and personal growth, while his volunteer work in Harwich evidenced his dedication to the community. In 2007 Patrick was selected from an international group of candidates as one of Bentley College's top 25 student leaders and recognized in Time Magazine.

## **Communication**

The Harwich Public Schools increased the amount of information and the means by which it was shared with the community in many ways during 2007. A district brochure, website upgrades, cable television, local news media, and telecommunications all enhanced the opportunities for the community to learn about the significant achievements and the critical issues of our schools.

A communications committee of volunteers and administrators began working with the superintendent to provide news to local media on a regular basis and develop outreach strategies to foster greater communication.

The advantages of Harwich's caring, connected learning environment inspired our "Small Community...Big Opportunities" theme, introduced in a district brochure profiling the schools. The brochure was distributed in local newspapers and continues to be available at schools, town offices, and local businesses. It featured the reflections of alumni Casey Keyes (2007), Adam McGillen (2005), and Brian Knowles (2002) who highlighted their experiences

in the small community school system that shaped their lives and prepared them for success. As Brian, a 2006 graduate of Stanford University, explained:

Harwich is full of real people, caring people and people who'll have a lasting impact on you academically and personally. Those who choose to take advantage of the Harwich school system and the unique experiences it offers will be fully equipped to thrive in all the exciting opportunities that will certainly become available to them.

The district website, [www.harwich.edu](http://www.harwich.edu), expanded during 2007 to offer increasingly greater content – even video clips – that provides an easily accessible resource for information about our schools. School budget information is posted on the district finance page, allowing the community to learn more about the business practices of the district and the progressive budget recommended for FY 2009. The website is regularly updated and continues to grow, providing more documents, data, and news about our schools. The enhanced website will become a vehicle for highlighting the achievements of students and staff and communicating the qualities of the Harwich school community to a larger audience of families and professionals.

October marked the debut of school committee meetings on local cable. The meetings, which are held in the high school library the second and fourth Wednesdays of each month, are recorded and aired the following Thursdays at 10:00 a.m. and 8:00 p.m. on Channel 18. The broadcast of school committee meetings offers greater opportunities for members of the community to learn about the schools by viewing the meetings that regularly feature discussions by the school committee, reports by administrators, and presentations by staff and students.

For the past year the Harwich Public Schools have employed new technology that enables us to share information quickly and efficiently with parents and staff. The ConnectED program allows administrators to contact hundreds of individuals simultaneously to make them aware of school events, emergency situations and other important news. Throughout the year we have reminded parents of report card distribution, informational programs, student performances, and unanticipated events, including an early dismissal during a December snowstorm.

## **Safety**

A safe and secure learning environment is essential to student success. The past year has seen significant progress in the establishment of emergency procedures for the district and in security upgrades at all school buildings. In collaboration with the Harwich Police Department, school administrators adopted protocols for staff and students to implement in response to emergency situations. Training of all staff and students, and a parent

information night, prepared the schools for lockdown drills that were successfully completed at all buildings by the end of 2007. These were important steps for our schools, but the district safety committee, composed of representatives from Harwich school and public safety departments, continues to adjust and improve its plans and procedures as we work together to ensure that our schools are safe places for children to learn and grow.

### **Instructional Technology**

Instructional technology is a fundamental element of teaching and learning in the 21st Century, and 2007 marked the beginning of a major technology initiative in the Harwich Public Schools. The recommendations for Harwich High School resulting from the evaluation by the New England Association of Secondary Schools and Colleges underscored the need to provide our students with access to technology and the powerful educational resources it offers. The addition of mobile computer laboratories at the elementary and high schools, which increased access to technology for students and teachers, and the introduction of Smartboards at the high school represent the initial steps in an ongoing program of enhanced implementation of technology that will support student success in our schools and better prepare them for their future education and careers.

### **Staff**

As the 2006-2007 school year drew to a close, the Harwich Public Schools said goodbye to eight staff members who retired after a total of 182 years of service to the children of Harwich. Our thanks and best wishes go with

Becky Alden	Harwich Elementary School Special Education
Nancy Buckley	Harwich High School Business
Glen Guinen	Harwich Middle School Custodian
Kathy Johnson	Harwich Elementary School
Diane Jones	Harwich High School Foreign Language
Charles McIntyre	Harwich High School Social Studies
Fred Thatcher	Harwich Middle School Physical Education
Candace Wroe	Harwich Elementary School

The Harwich Schools have achieved much during 2007, and we are both proud and grateful that the collaborative efforts of the Harwich community members, parents, teachers, support staff, and administrators consistently demonstrate the value of a small, caring school community working together to benefit children.

Respectfully submitted,

Carolyn M. Cragin, Ed.D.  
*Superintendent of Schools*

## HARWICH SCHOOL COMMITTEE

The Harwich School Committee has been active in recent years fulfilling its three primary duties.

In 2007 Dr. Carolyn Cragin completed her first calendar year as Superintendent of Schools. A primary goal of the Committee was the integration of new programs of study with a commitment to expand and fund these programs. The elementary school began a foreign language program linking the high school's student and faculty resources.

Great strides were made in strengthening our technology program throughout the schools and also at a committee level. Harwich School Committee meetings can now be viewed via Channel 18, allowing the citizens the opportunity to become more involved in our school system and understand how their tax dollars are spent to improve our district.

For the first time in several years our administration has returned, bringing a much welcomed consistency to the district. In addition, our committee remained intact with the re-election of Thomas Blute to another term. We feel that this consistency can only strengthen our commitment to the improvement of culture and climate in our district.

With the guidance of our business manager, Gary Costin, and the efforts of the entire administration and staff, we were able to retain a maintenance of effort budget. A second duty of the School Committee is to oversee and approve the budget. Consistent with recent years, expectations remain high while financing becomes more limited due to increased fixed costs, school choice fluctuations, and special education placements. It will require a commitment from our staff and community to realize the importance and necessity to continue to support our school district to maximize its full potential. At year end we had yet to reach a settlement in contract negotiations; however, we remain committed to our staff and maintain the trust placed upon us by the citizens of Harwich to act in their best interest.

The third duty of the School Committee is to establish policies for the schools consistent with the requirements of the law and the statewide standards established by the Massachusetts Board of Education. The policies of the schools are the foundation for our success. Several new policies were instituted this year in an effort to be consistent with the requirements of the State's financial expectations. These additional policies were adopted at the recommendation of an independent audit of the schools finances whose report suggested our practices to be efficient and in line with accounting standards.

At year end we have gained valuable insight into the needs of our school district. With the formation of the Building Needs Committee, MSBA State Assessment, and the NEASC Evaluation, our hopes for a new or improved high school are gaining momentum.

The Harwich School Committee applauds the efforts and accomplishments of our administration, teachers, support staff, volunteers, and students that contribute to the educational experience here in Harwich.

Respectfully submitted,

Thomas Blute, *Chairperson*  
Polly Hemstock, *Vice Chairperson*  
Mark Russell, John O'Brien, Sue Daggett

## HARWICH ELEMENTARY SCHOOL

The year 2007 was a year of many firsts at Harwich Elementary School. Our efforts were guided by a vision of excellence in teaching and learning. A multitude of educational, co-curricular and cultural opportunities were provided to our students.

We were honored to be one of only three schools in Massachusetts to receive the *2007 Vanguard Award* from the Mass Insight Education and Research Institute for Standards-Based Reform. This prestigious award acknowledges the district's continued efforts and commitment to science and technology education. It will serve as a model for other districts.

Foreign Language instruction was introduced for the first time. Spanish instruction was delivered in Kindergarten through grade three by our foreign language teacher, Christine Hughes-Prince. In coordination with the high school foreign language department and the students' community service requirements, instruction was made available for fourth and fifth graders. The goal is to build on this foundation and provide a foreign language experience to all students Kindergarten through grade twelve.

Our mission states "*in partnership with the community*", and we are thankful to Susan Richer, our part-time volunteer coordinator. We are also thankful to the many parents and community members who donate their time, talent and efforts in supporting the educational experience. Over 4800 hours, the equivalent of 600 eight-hour work days, were formally logged by our volunteers.

Cultural experiences and enrichment opportunities continue to be provided and supported by our PTA. The *Coastal Explorer*, *AmeriCorps*, and *Master John Sibsey* are a few examples, in conjunction with field trips, that regularly enhance learning. For the first time fifth graders teamed up with their first grade reading buddies and traveled to the Roger Williams Zoo and a performance of the *Nutcracker* at Cape Cod Community College.

The following provides a chronology of events and changes from January to December 2007.

The 2007 year began with our thanking Toni London for her many years of service and dedication to the children, families and staff. With her transfer to our central office, as secretary to the director of pupil personnel services, her continued commitment to serving our learning community was simply broadened in scope. We extend our deepest gratitude for her years of service at Harwich Elementary School, welcome Cheryl Hoffman and thank them both for such a smooth transition.

Reading instruction continued to be our major focus. In January, an information night for parents offered an overview of reading, DIBELS (Dynamic Indicator of Basic Literacy Skills) assessment and our literacy goals. Our former pre-K teacher, Jo McGuigan, was hired as reading teacher and she was introduced on this evening. The reading teacher's role has been to support our reading program as a resource for students, parents and staff. In addition, she provides direct instruction, co-teaching and program development in concert with our Title One reading staff. Our first winter benchmark was established using DIBELS. An assessment team composed of teachers and administrators "DIBELed" 514 students during the second week of January. Subsequently, spring and fall benchmark periods have become a fixture within our schedule. The data from these benchmarks is shared with the students' teachers and is used to guide individual reading instruction. This team also supports the classroom teachers with progress monitoring of individual students. As of September, a regular schedule of data meetings has been established to effectively plan student progress and strategically realign instruction.

We celebrated *reading* throughout the year, highlighted by parent and community events such as "A Reading Café," "Read Across America," and our first "Family Literacy Day." Students read over 1850 books between Thanksgiving and the winter recess as part of our "Rise Up Reading" challenge.

Our nurse, Adria Kennedy, coordinated Health Days in conjunction with the *Tooth Tutoring Program, Forsyth Institute*, many dentists and dental hygienists. Dr. Heather Bourdeau, a local pediatric and vision specialist, Sue Jasell, our town nurse, and many parent volunteers participated as well. As a result of these donated services over 140 students received dental examinations and care. Our entire student body received vision, hearing and growth screenings. Providing these services continues to help ensure our children are healthy and ready to learn.

For the safety of our children a security system was implemented in February after the mid-winter break. After visual and/or voice recognition has occurred, all guests and visitors are "buzzed in" the front door, invited to enter the main office, expected to sign-in and display their visitor's badge before gaining access to the rest of the building. All doors in the building, unless staffed by school personnel, are locked throughout the school day. Staff can access the building using their assigned personal magnetic 'swipe' cards. We thank the community for their understanding and support in our efforts to ensure the safety of all in our schools. Students, parents and staff have been fully trained and in December we successfully practiced our first safety "lockdown" drill. As with fire drill training and procedures, it is our hope that an actual need never arises, but with preparation and planning we can be

reassured of how to safely react if need be. We are grateful for the support and coordination efforts of both the Harwich Police and Fire Departments in effectively implementing these changes.

The 2006-2007 academic year closed in June with many highlights to remember. The students demonstrated their artistic talents in our first Spring Arts Festival and were part of Harwich All Arts Day. Students from Pre-Kindergarten to fifth grade had art work displayed. They shared their instrumental, dance and vocal talents with performances at Harwich Elementary School and the Harwich Community Center. For the first time the fifth grade students put on a *talent show* of their own. In a ceremony at *Brooks Park* they celebrated their years and accomplishments at Harwich Elementary School. In coordination with the middle and high school, fifth grade students participated in *Step-Up Day*. On the last day of school and with the help of our departing fifth grade leaders, all students in grades Kindergarten through four had a chance to meet next year's teacher and classmates. This provided an opportunity to begin to make those important connections for the upcoming year.

The Brooks Medal is a tradition in Harwich which was established in 1887 in the will of the late Henry C. Brooks. The award is presented to "the pupil in each school who is most proficient in composition and letter-writing and most excellent of behavior." The 2007 Brooks Medal was awarded in June to fifth grader, Cassandra Langtry.

We extend our deepest gratitude to Rebecca Alden, Deborah Bock, Kathleen Johnson and Candice Wroe for their many years of service and dedication. The many years of experience lost with retirements cannot be replaced, but does allow us the opportunity to build on an already strong foundation and grow with new staff.

We welcomed to the Harwich Elementary School family Lindsey Asack, Maureen Bourke, Erin Cronen, Kristin Flynn, Gina Grenier, Virginia Hudson, Jane Lovett, Meghan Melton, Heather Peters, Catherine Stern, and Jamie Vient.

We thank our outgoing PTA leadership and President Cathy Malone for their tireless efforts to improve the educational experience for the students. We also welcome the newly elected PTA leadership team and President William Hollandsworth. The ongoing support of our PTA throughout the year is a vital component to our educational program. We look forward to the continued effort in developing the vital home/school connection.

The summer provided an opportunity to plan and prepare for the next school year. Teachers participated in many professional development opportunities from graduate work, our Teacher Reading Academy, to a week-long Responsive Classroom training. Through activities and lessons taught by

our staff, students were able to refine and improve their own reading skills by participating in our first Summer Reading Camp. The administrative staff collectively shared the experience and value of a Leadership Conference. We were able to put in place grant-funded energy and cost-saving measures throughout the building. Every room was outfitted with motion sensors and energy efficient light fixtures were installed in the gym. Damaged flooring was repaired with new tiles; classrooms and hallways were painted as part of our regular maintenance plan. The summer closed with fifth grade student leaders providing tours during New Student Orientation days. These days were planned in coordination with the PTA and welcomed new students with their families to Harwich Elementary School.

The HES School Council welcomed new parent representatives Nikki Cardillo and Danielle McKenna and thanked outgoing parent representatives Cathy Malone and Bonnie Karras for their service. Tammy Harper will continue as a school council member and must be thanked for her willingness to continue as community representative providing continuity in leadership for the council. The school council annually develops the HES School Improvement Plan. It represents the entire school community in identifying our needs and developing recommendations for a course of action to address these needs. In September a Tri-Council meeting was held to collaborate and begin the process of identifying and developing District Core Values.

The 2007-2008 school year opened with 683 students enrolled. Harwich Elementary School continues to draw students from neighboring towns. We have welcomed 25 new School Choice students since school opened. This brings our total school choice enrollment to 51 as of December 3, 2007. We were pleased to reunite five Harwich students, previously enrolled in neighboring schools, back into the fold of the Harwich Elementary School family.

Technological opportunities were doubled this year with the addition of a portable computer lab or "COW" (computers on wheels). Students were immediately able to access technology within their classrooms. Fourth and fifth grade students began by using the COW with our Galileo software program by accessing an online math assessment this past fall. Their performance data was received immediately, allowing teachers to begin interpreting their students' results and guide their instruction. The value of this technology is unfolding daily.

In October 2007, we were recognized as a Vanguard Model School in Science and Technology. Sally Andreola, Christine Twombly, Kathie Smith and Meghan Melton accompanied by our administrative team, presented at the annual *STEM Building Blocks* summit. Here in Harwich effective teaching strategies, connections with local environmental sites and agencies, and the programs in place make learning science and technology unique.

Although our MCAS performance both in mathematics and ELA were slightly above the state average, we know we can improve. Our professional development emphasized math for the 2007-2008 school year. Dr. Chet Delani consults with the staff on math instruction. His expertise has been valuable to the teachers as they develop assessments, identify benchmarks, and provide strategic intervention and/or enrichment. Our new math teacher, Gina Grenier, has been working with students, teachers and parents, supporting math instruction and developing skills. Similar to our reading program, a team approach has been instituted this year utilizing and coordinating math support with our Title One math teacher, Katie Stern. One of our goals, as in all learning, is to make math fun and engage students daily with math activities and/or concepts. A number of school wide initiatives have already made an impact on student learning. Our front lobby and school website now feature a math Problem of the Week and monthly estimating challenges for our young mathematicians. The students' work is being displayed in the lobby and posted on our website. Remedial and enrichment programs have also been implemented as an extension of the school day. This balanced approach and allocation of resources in both math and ELA will provide a sustained and parallel effort as we continually work to improve student learning and achievement.

2007 closed with a display of art, music and good will from our school community. Selected student art work was featured at an exhibit "*Spanning the Years*" at the Cape Cod Museum of Art. This art exhibit displayed K-12 student's art work from all Cape & Island school districts. For the first time our elementary students performed with their high school counterparts serenading and playing music for the community in celebration of the holidays. The entire third and fifth grade class each performed a winter concert for family and friends. Donations of food and clothing are collected annually and offered to the Harwich Food Pantry demonstrating our caring nature. This effort is coordinated each year by our second grade. Through the generosity of faculty and staff, our *Angels and Elves* were able to make the holidays a little brighter for 29 local families. Guided by their music teacher Tim Ressler, our fourth and fifth grade chorus visited the *Royal Home* and *Rosewood Manor*, singing to its residents and delivering good cheer and holiday wishes.

I submit this annual report with thanks to the entire community, faculty, administrative team and most importantly, the students. Your hard work and continued support throughout the 2007 year has made it a truly memorable one.

Respectfully submitted,

Samuel F. Hein, Principal  
*Harwich Elementary School*

## HARWICH MIDDLE SCHOOL

“It’s a privilege to be in education. Not everyone is called to such a noble cause,” said Rick Wormeli in his book *Meet Me in the Middle*. The Harwich Middle School teachers and assistants were indeed “called” to this profession. They are dedicated to connecting a vigorous curriculum for their students by teaching a variety of concepts in vivid and unique ways.

The new hires in September 2007 included Ms. Tara Noonan, grade seven reading; Mr. Michael Bovino, physical education; Mr. Kenneth Merrill, computer technology and Ms. Nena Manach, grade seven special education. In addition to those new to our school, Ms. Christine Donovan, Mrs. Sally Davol and Ms. Theresa Reinhold came to us via the elementary school. Ms. Reinhold and Mrs. Davol work as teaching assistants and Ms. Donovan returned to teach sixth grade by virtue of a vacancy created by Ms. Pamela Reuss moving to eighth grade classroom. Additionally, Mr. Sean Fleming, previously our special educator, moved to grade seven geography. All are happy in their new positions!

With the elementary school, Harwich Middle School was awarded the Vanguard Science Award for excellence in science education. Harwich was one of three in the state to receive this award. This prestigious award is part of the Building Blocks Initiative for Standards-Based Reform and honored our program as an exemplary model that assists our students to reach high academic standards. The students’ learning at the middle school is closely connected to our Cape Cod environment and incorporates hands-on educational lab opportunities for all students. The team of evaluators who analyzed student performance data and visited classrooms felt that we were a very impressive model.

“If what we’re doing in our classrooms doesn’t broaden our students’ understanding and build connections to the world around them, then we’re wasting everyone’s time” Wormeli states, and our new LEAP TEAM was formed in the fall to make certain that we build those connections daily. The volunteer team of Ms. Mary Childress, Ms. Christine Donovan, Mrs. Alice Fabia, Ms. Melinda Forist, Ms. Donna Medeiros, Mrs. Sally Rutledge, Ms. Diana Toscano and Mrs. Bernadette Waystack decided at the first meeting to find ways to assure that math a consistent part of every day’s learning in every subject. To that end, each teacher has posted math vocabulary “of the week” on his/her classroom door and that same vocabulary is displayed on the front bulletin board. Additionally, students are involved in question of the week contest that addresses each of the math vocabulary words and students calculate the results into percentages for our “building tote board.”

In an effort to afford our students any and all opportunities possible, Mrs. Alice Fabia, Mrs. Bernadette Waystack and Ms. Diana Toscano secured grants from the Cape Cod Five for 2007. The grants will cover expenses to create thank-you cards, visit the Provincetown Art Museum and provide the third year of "Shakespeare at the Middle School," respectively.

The Commonwealth of Massachusetts Middle Level Educators and The New England League of Middle Schools in May honored two eighth grade students, Emily Mitchell and Gustavo Ribeiro, as "Scholar Leaders." They were chosen by their teachers and recognized for their high achievement. An evening of dinner and awards in their honor was held at DCU Center in Worcester on May 31, 2007

In October the Harwich Middle School community celebrated the Month of the Young Adolescent [MOYA]. This was a time to recognize the contributions that 10 to 15-year-olds make in their schools and communities and the importance of helping family and community members understand the uniqueness of our middle level students. During our month-long celebration we enjoyed our first middle school afternoon social complete with global ball, football games, a DJ for dancing, movies and board games. We also provided a shadow day, inviting community members and elected officials to see the wonderful work we do each day. We created school activity banners and did a proficiency writing prompt addressing how students can make a difference. Mrs. Debi Darson was the coordinator of our month-long event and designed wonderful activities to address a variety of learning styles and student strengths.

Imperative to our learning community is the creation of a positive atmosphere. Therefore, to eliminate bullying, focus on a climate of respect, and enhance student understanding of each other, many lessons are taught daily that do not come from a textbook. Our CHILL TIME [advisory group] lessons in the winter were constructed with the assistance of our FISH! *Expedition Pack: The Joy of Schooling* kits that were purchased in past years. We devised discussion topics and stories to make students aware of other's feelings and understand the uniqueness of each member of our school community. We explored "Culture Connections" and employed "Situation Cards" to help students discover the need for empathy. We firmly believe there is a positive climate at the middle school and many people who come to visit comment on the fact that there is a secure and comfortable feeling at HMS. Our research on programs and ideas about this topic is ongoing. Our peer mediation students help others to identify "replacement behaviors and offer ideas and strategies to help all to feel good about themselves and their education. The implementation of discussion topics, stories and conversations

at home and at school help our students to clearly see that school personnel and families are united in their concern. We work in concert to meet our final objective of safety and respect for all as stated in our expectation statement. We hope that all students at Harwich Middle School when asked about disrespectful behavior will say, "That's not what we do here."

Research clearly links the involvement of family and other adults in the community raises achievement; improves adolescent behavior and increases overall school support. Many thanks to our school volunteer coordinator, Mrs. Sue Richer, for assisting us to increase the number of parent volunteers to assist teachers and community tutors to help our students.

Through contacts with the community, connections in a variety of curricular offerings and attention paid to the creation of a respectful community, our students at Harwich Middle School are offered the best of educations. As Wormeli states, "Reaching the end of the journey is nice, but it's not nearly as satisfying and meaningful as the trip we take together." We invite all to be a part of our expedition through the adolescent years.

Respectfully Submitted,

Mary S. Childress  
*Principal, Harwich Middle School*

## HARWICH HIGH SCHOOL

“**Committed to Excellence,**” the motto of Harwich High School, was certainly evident throughout 2007. From an amazing class of seniors who were accepted at such prestigious colleges and universities as Brown University, Boston College, Boston University, UNC Charlotte, Fordham, and Tufts to the sophomores, who as a class all passed the English Language Arts (ELA) portion on the MCAS on the first try. Harwich High **MCAS scores** also boasted 22% of the entire class scoring Advanced, the highest category, in both ELA and math. Our athletes and musicians also had an exemplary year as our baseball team won its second straight **Division III State Championship** in June and senior Ally Brookhart was selected a member of the National Multicultural Choir, one of three national choirs selected by audition to perform at the 2007 National Convention of the American Choral Directors Association in Miami in March. Harwich High Select Choir was also chosen by newly-elected Governor Duval Patrick to perform at his Inaugural Celebration.

Several **high school staff members** were also recognized for their outstanding contributions; Foreign Language Chair, Carla Blanchard was one of eight semi-finalists for the Massachusetts Department of Education’s Teacher of the Year being honored in a Statehouse ceremony in June. Art and Performing Arts Chair, Deborah Donovan, was named Claes Nobel Educator of Distinction by the National Society of High School Scholars in May 2007. The award recognizes teachers who have made a significant difference by encouraging students to strive for excellence. Environmental Studies teacher Bob Byrnes was selected as part of Cape Cod Community College’s School to Career initiative to work with Safe Harbors, a Wellfleet environmental business on the Wellfleet Hearing Run Restoration project and other coastal zone management concerns. The ongoing project is designed to help educate teachers and provide opportunities for their students to integrate school curriculum with local career opportunities.

Numerous **student leaders** emerged over the past year serving in leadership capacities both inside and outside of school. Harwich High students were active in the Barnstable County Youth Congress and the Barnstable County Human Rights Commission serving as youth liaisons on both. In November it was students from Angie Chilaka’s Peer Leadership class who coordinated our fourth annual **Leadership Lock-In** over the December 1<sup>st</sup> weekend. 148 students and 13 staff members participated in the leadership curriculum for the evening which included talks addressing diversity in our school and the issue of human trafficking. Themed “Leadership – Soaring to New Heights,” the event’s leadership and team building activities ranged from group rocket ship dinner skit, physical activities in the gymnasium, a CSI investigative project by our Science Department, and

culminated in a session with quiet reflective questions. Students retired to the gym at 3AM and were up again at 6AM for breakfast prior to departing.

It is also important to acknowledge the Harwich students, through the leadership of teacher AnnMarie Dooley who continue to take the lead in celebrating the students in our Vocational/Community Program. In 2007 Harwich High hosted the first ever **Cape and Islands Best Buddies Breakfast** as well as continued to offer both a Holiday Celebration and spring formal at the Community Center for schools on Cape Cod. In 2007 our sailing program also partnered with **Special Olympics Massachusetts** further connecting with all of the students at the high school.

It was apparent in 2007 that the Harwich High School experience continues to be one that actively develops the talents of all of our students through opportunities in a multitude of areas both inside and outside of the classroom.

In 2007, the school collectively became involved in the **Heifer International Project**, a non-profit organization working to end world hunger by giving cows, goats, other food and income producing livestock to impoverished families around the world. Through the hard work of both students and staff, wooden heifer cows were constructed, decorated, and displayed throughout the school representing \$100 raised by each specific school group. From October through December the school raised over \$1,800 for this project.

In October Harwich High played host to 17 students and two teachers from **Manheim, Germany**. During this two-week educational and cultural visit the German guests stayed at the homes of high school students. This wonderfully enriching event led to plans for a reciprocal trip to Germany in April for our students.

When discussing **student activism**, I am confident that no school in the Commonwealth has engaged its students as much as our social studies department has this past year. Under the direction of teacher John Dickson, students formed a local version of Students Taking Action Now Darfur (**STAND**). In the spring this group testified at the statehouse. Mary Beth Falvey '07, along with film star Mia Farrow, spoke eloquently on behalf on Bill 2255, targeted Sudan divestment, which was eventually signed into law by Governor Patrick on November 2, 2007. This same group engaged the entire lower cape with a Torch Relay in the fall and raised over \$800 by participating in the National Day of Fasting for Darfur.

These same government students started a statewide movement to lower the voting age in Massachusetts. **Petition Vote 16**, was a legislative movement by the students at Harwich High School to lower the state voting age to 16. The group had no party affiliation and their only goal was to

increase voter participation. While falling just short of the 100,000 signatures needed to be on the ballot, the group did a spectacular job of bringing attention to the importance of engaging students 16 to 18 years old. Petition Vote 16 received statewide attention in the Boston Globe as well as being supported by both our local State Senator and State Representative.

Our **Renaissance** program, celebrating student academic success, entered its fourth year in the fall of 2007. Each December Renaissance students and their parents are invited to a breakfast at the school honoring their first term academic achievement. It is at this event that the school honors both the honor and high honor roll students along with their parents. Also present at this breakfast, celebrating the importance of academic excellence from our students, are members of the Harwich Chamber of Commerce Board of Directors. Subsequent Renaissance events follow the second and third marking period also acknowledging student academic achievement and improvement.

Thirty high school seniors qualified for the **John and Abigail Adams Scholarship Award** for outstanding MCAS scores, the largest number since the scholarship was established. The Adams Scholarship offers four years of free tuition to full-time students attending any University of Massachusetts campus, or any participating state or community college: The thirty seniors being awarded the scholarship are: Michael Allen, Rebecca Callanan, Meghan Armstrong, Christie Barbato, Colleen Beckler, Ellen Birmingham, Patrick Blute, Caitlin Chin, Kalyn Conner, Corey Daley, Ian Doherty, Emily Fietz, Myles Franklin, Hannah Greenspan, Michelle Hemeon, Jillian Kelley, Joshua Keyes, Glenn Mallory, Kallin O'Neil, Samantha Pitera, Felipe Ribeiro, Allison Savage, Gillian Smith, Emily Steen, Michael Stelma, Kory Thacher, Jonathan Thompson, Michael Trabucco, Leanne Veary, and Laura Wildman.

In December senior Patrick Blute was honored by Superintendent Dr. Carolyn Cragin with the 2007-2008 **Superintendent's Scholar Award**. This award is given annually to an outstanding member of the senior class who contributes positively to the greater school community and is one of the top three academic students in the class. Patrick was also the winner, for the third consecutive year, of the Harwich-Dennis Lions Club Speech Contest.

In the spring of 2007, Casey Keyes '07, winner of the 2006-2007 Superintendents Scholar Award, was nominated to compete in the national **Principal's Leadership Award (PLA) scholarship program**, sponsored by The National Association of Secondary School Principals. The Principal's Leadership Award recognizes the importance of a well-rounded education by crediting leadership in co-curricular activities as well as academic performance.

In June, Lauren Gonsalves '08 was named **Key-Span Community Service** Student of the Year in a ceremony at Whitehouse field. The 2007 winners of the **Cape Cod Chronicle's Annual Christmas Story Contest** were Nell O'Conner, Fiona O'Conner and Tyler Morrison. In addition, among thousands competing, Siobhan Smith wrote an award winning letter and was recognized at the State House (Honorable Mention).

Gillette Stadium was the destination for juniors Elise Driscoll, Jamie Gallerani, Matthew Farraher, and Ali Pierre as the students were recognized **by the MIAA** for their contribution to **Sportsmanship**. The ceremony hosted by the MIAA saluted over 1,100 athletes from across the state for their leadership.

In December, seven HHS students participated in the "**Sleep Out for Homeless**" in Hyannis with special education educator, Jan Barton. This Friday evening overnight activity, coordinated by the Barnstable County Commissioners, brought county-wide awareness to the issue of homelessness on Cape Cod.

After over 27 years at Harwich High School, Foreign Language teacher Diane Jones has retired to teach in Kuwait. She was replaced by Christine Hughes-Prince, who has taught the Elementary School Foreign Language program in 2007. This new program will build on one started by Ms. Blanchard and her Advanced Placement students last year. For the first time in 2007, not only will elementary school students be receiving foreign language instruction but will do so from a high school teacher and students. Christine has a Bachelor of Science Degree from Boston College as well as a Masters of Science in Education - Curriculum, Instruction and Assessment. In addition to teaching computers, English, and economics in Guadalajara, Mexico, she has spent the last four years as Spanish teacher in Winthrop, ME and holds certification K-12 in Spanish.

Charlie McIntyre, a stalwart for 23 years in the social studies department has retired and been replaced by Kristy Kehoss. Kristy earned a Bachelor of Arts in History with a minor in secondary education from Western New England College, earning the Harold Heye History Awards, for the top academic student in the major. She recently completed her Masters of Science in Education with a 4.0 GPA from the University of Bridgeport. In addition to her excellent academic standing Kristy was the WNEC Female Scholar Athlete of the year and the ESPN Magazine Academic All-American, First Team for softball in 2006.

Business teacher Nancy Buckley also retired after 13 years and her replacement is Lisa Kiefer. Ms. Kiefer joins us after 19 years teaching in the Provincetown system. A Harwich resident, Ms. Kiefer has a Bachelor of

Science in secondary education from Trinity College in Vermont is serving as the freshman class advisor.

The spring of 2007 brought our ten-year **NEASC Accreditation visit**. The four-day intensive review by educators from across New England produced a working document for school improvement. The reports cite many examples of educational excellence and provide valuable feedback on our assessment, instruction and leadership. Harwich High School was, however, placed on “warning” for facilities and curriculum related facilities. A report to the School Committee was provided by the principal and the NEASC Steering Committee outlining a clear direction and action plan to meet the recommendations. A report to the School Committee in early June is expected in preparation for a Special Progress Report to be sent to the Commission at the start of the 2008 school year.

The Selectman appointed a **Building Needs Committee** for Harwich High School to which the superintendent, business manager, and high school principal were all appointed as were teachers Carla Blanchard and Deb Donovan and school council member, Mary Clarke. This 18 member committee, chaired by Allin Thompson will be working well into 2008 addressing specific needs for a new or renovated high school.

The **2007-2008 Harwich High School Council** consisting of:

Kevin Turner Co-Chair (Principal), Mary Clarke Co-Chair, Dr. Moria McDermott, Victoria Theoharides (Parents) Brian Widegren Jennifer Legg (Community Members), John Anderson, Jim Birchfield (teachers), Allison Savage (student) has put forth a very aggressive 2007-2008 School Improvement Plan. The plan lists seven goals for the continued positive direction of the school. These goals include:

- 1) Increase of five points in Composite Performance Index on the ELA and math MCAS.
- 2) Targeted improvement in ELA – 85% Advanced and Proficient, 30% Advanced.
- 3) 95% passing of all students on their first MCAS attempt.
- 4) Establishment of academic excellence for athletics and extracurricular activities.
- 5) Review the school schedule looking for more personalization in the school day.
- 6) Further implementation of Saturday School, continuing to lower the percentage of students suspended both internally and externally.
- 7) Implementation of a Freshman Team, aiding in the transition of students entering the high school.

Successes from the 2006-2007 School Improvement Plan include:

- A continued increase in English Language Arts CPI.
- Greater school, parent, community communication with the implementation of monthly parent coffee events and the automated phone messaging system (Connect Ed).
- Creation of the Freshman Team for the fall of 2007, leading to a better transition of our incoming 8<sup>th</sup> graders.
- Increased daily student attendance with the implementation of Saturday School for minor disciplinary infractions. This drastically reduced the number of students serving external suspensions.

The school council consists of school administration, teachers, students, parents, and community members. They meet monthly and reviews budgets, the student/parent handbook, as well as create and implement the school's improvement plan. We are very fortunate to have an incredible group of individuals serving in this capacity. The group meets the third Tuesday of each month in the library and is open to the public.

**National Honor Society** and its members are congratulated for organizing a successful fundraiser during Halloween 2007 to benefit Melmark New England, an organization for Autism awareness. **Interact** President Caitlin Chin and officers, Allison Parent, Brooke Bennett and Michael Stelma, have also been recognized for their outstanding commitment to this club in 2007.

The Information Technology Department acknowledges the 2007 contributions of Kory Thacher, Cody Miller, and Dana Mott who all played an important role in the development of the updated high school web pages. Through their hard work with assistance of teacher John Ryan the web site is now a tremendous source of information for our school. Through the improved web page and the integration of educational Smart Boards in the technology, science, and social studies departments, great advances are being made to enhance our educational programs.

Nineteen Harwich High School students successfully auditioned with three hundred student musicians from 16 schools for the **All-Cape Cod and Islands Music Festival 2007**. Violinists Jeffrey Strome, Ellen Birmingham and Sarah Ray were selected for the All-Cape Symphony Orchestra and 13 choir members sang five selections with the All-Cape Chorus. These students include: Sopranos - Kathleen Arregoces, Courtney Ellis, Casey Keyes, and Emily Reed. Altos - Kelly Amber, Allison Brookhart, Michelle Hemeon, and Madison Hogan. Tenors - Thomas Segal and Chad Wimberly. Basses - Patrick Blute, Joseph Malone and Anthony Spaulding

The **All-Cape Jazz Festival** was held April 12th in the Harwich High School auditorium featuring the Harwich High School Jazz Band, the Cape Cod Jazz Society Youth Combo, the Nauset Jazz Band and the Festival Band composed of twenty Cape students selected by audition who were conducted by well known musician, Bruce Abbott.

On May 22, Pilgrim Congregational Church in Harwich Port was the site of **Senior Arts Night**, a showcase of the artistic and musical talents of Harwich High School seniors.

Works of art by eight Harwich High School students were selected for the 57th annual **Boston Globe Scholastic Competition**. Kristin Hark received a Silver Key Award for her figure study in the printmaking division. Honorable Mention Awards were received by Alan Howard for his painting “*Touch the Sky*,” Alexandra Holden for her photograph entitled “*Cape Cod Paradise*,” and Ramsey Musk for his ceramic platter “*Turtles in the Cosmos*.”

Art work of three Harwich High School students was exhibited at the Cape Cod Museum of Art, May 5-20. This extraordinary opportunity was the culmination of eight-week internships with artist/mentors as part of the museum’s **School-to-Careers Art Internship Program**. Thirteen Cape and Island schools participated. Kristin Hark worked with artist Mary Moquin, Alan Howard with artist Patrick Blackwell and Gillian Smith with artist Bill Davis. Senior Michael Leahy was also recognized for a first place award and scholarship from the **Cape Cod Art Association** for his self portrait.

Members of the Harwich community turned out in great numbers for **All Arts Day** — a showcase of art, theater and music from Harwich Elementary, Harwich Middle and Harwich High Schools that unfolded March 28 at the Community Center. Bands, choruses and drama groups performed in the gymnasium at noon following a Council on Aging luncheon. Artwork by students from grades 3-12 decorated the hallways, and an art reception preceded the evening performance.

The **3rd Annual Harwich High School Alumni Show/Concert** was held on January 12 at Harwich High School. Twenty alumni performed in various ensembles and with the High School Select Chorus, Chorus, Jazz Band and Concert Band. The audience was treated to dance and music ranging from flute to jazz.

**Heather Blume** of Harwich Port, the September Artist in Residence at Cape Cod Community College, engaged students in art teacher Liane Biron’s Design class in several learning opportunities. Liane procured transportation funding from the Harwich High School Friends of the Arts for a visit to the Higgins Gallery where the artist encouraged them to be active participants in her multi media installation.

Outstanding local artist Odin Smith serves as the school's "**Artist in Residence**" during the 2007-2008 school year. Mrs. Smith works with students in the art and performing arts department as well as students in the alternative education program.

The spring musical **Grease** was a huge success with sold out performances. Over 70 students participated in making this the biggest show HHS has ever produced. Christopher Page '03, returned to his alma mater to work as technical director for the production. The fall play, *The Outsiders*, was a great success as alumni Shannon Clouter '03, directed the show as well as working with the drama students in the after-school Drama Club.

Harwich High School Social Studies "Team 4" was the winner in the HHS **2007 Federal Reserve Challenge**. The following All-Stars represented the school at the Federal Reserve Bank in Boston on April 13, 2007: Jarek Walker, Dave Nixon, Emily Fietz, Natalie Pons, Chris Widegren, Molly McCaffery, and Tom Woods.

Principal Kevin Turner attended the **Harvard Graduate School of Education 2007 International Principals Center** in July of 2007. This two-week, resident program, brought educational leaders together from across the globe to discuss current educational research and programming.

The **third class of Harwich High School Hall of Fame** was inducted at a dinner at the Harwich Community Center on June 9<sup>th</sup>. Inductees this year included: William Crowell, a 1971 Harwich graduate, honor student and three-sport star athlete is currently an attorney in Harwich. Bill Higgins, a 1972 Harwich graduate, played basketball and baseball and was president of the student council, is the long-time sports editor of the Cape Cod Times. Albert Raneo a 1951 graduate of Harwich High School, where he played baseball, basketball and football. A U.S. Airforce veteran and basketball referee for 33 years, he also served the Harwich community in various elected and volunteer capacities. Richard Besciak was a longtime teacher in the Harwich School system from 1968-2001, coach of the debate team and instrumental in social studies curriculum development in Harwich. Christopher Morris graduated from Harwich in 1996. He is an accomplished keyboard musician and continued his education at the Oberlin Conservatory of Music. He was awarded the Carol Nott Piano Pedagogy Prize as the student showing the most promise as a future piano teacher. The Harwich High School Hall of Fame recognizes graduates and community leaders who have made a significant contribution to the high school.

## **Harwich High School Athletics 2006-2007**

The 2006-2007 athletic season produced impressive records including another state championship while each athletic team demonstrated that hard work, sportsmanship and community pride are keys to success.

### **Winter 2006-2007**

South Shore League All-Star Team and Cape Cod Times All-Star Team included the following Harwich Athletes: Natalie Pons, Caleigh Crowell (Girls Basketball); James Hamilton, Chris Bailey (Boys Basketball); Mike Scotti, Shawn Hennigan (Ice Hockey).

### **Spring 2007**

Congratulations to the Harwich High School baseball team for winning the Division III State, Eastern Massachusetts and South Sectional Championship for the second year in a row. Their culminating win over St. Joseph's of Pittsfield at Spinner Park in Lowell was a true community event. Special thanks to the Wequassett Inn for hosting a State Championship Dinner for both players and parents in early July.

Senior James Hamilton, Boston Globe Division III player of the year, experienced the unique opportunity of a workout with the New York Mets at Shea Stadium in early summer.

Individual South Shore League All-Star recipients were: Nell O'Connor (Softball); Kerrie Drushella (Girls Tennis/Singles); James Foster, Chris Widegren (Boys Tennis/Singles); Steve Fogg, Matt Lopano (Boys Tennis/Doubles); Aziz Downes, John Burgess (Boys Track); Amira Downes, Christie Barbato (Girls Track); Connor Burnham/Cape Cod Times All-Star, Dylan DeGross/Cape Cod Times All-Star, James Hamilton/Division III State Player of the Year and Cape Cod Times All-Star, Chris Bailey/Cape Cod Times All-Star, Nik Gallerani (Baseball).

### **Fall 2007**

Congratulations to the Harwich High School girls soccer team for winning the South Shore League Clark Chatterton Sportsmanship Award and Harwich high School field hockey for winning the South Shore League Championship and being Division II South Sectional Finalists.

Field hockey senior Lauren Gonsalves was selected Boston Herald All Scholastic and Boston Globe All-Scholastic Player of the Year as she set the Massachusetts all time scoring record.

Athletes selected by coaches for the South Shore League All-Star Team were: Aziz Downs, Felipe Ribeiro, Jon Thompson (Boys Soccer); Peter Sawyer (Golf); Joey Connors, Richie Randall (Cross Country); Lauren Gonsalves, Jesse Menard, Amira Downes, Elise Driscoll (Field Hockey).

**HARWICH HIGH SCHOOL**  
**Class of 2007**

Kelly McKenna Amber	Shaun D. Gould	Natalie Vitalia Pons
Odna Aristhomene	Chelsea Seveda Grilli	Sunnie Rae Raftery
Jillian Marie Arnold	Michael James Grossman	Courtney Rebello **
Kathleen Arregoces *	James Hamilton	Calista Remondino
Christopher M. Bailey	Kristin Tuttle Hark	Hannah Blair Rendon *
Eric Ryan Bassett	Kimberly Renee Hedmark *	Christopher M. Ripa
Cameron Albert Bauer	Nicole Elizabeth Hedmark	Allysia Leigh Roderigues
Allison Lee Brookhart	Kate Marie Heemsoth	Maxwell Rosen
John E. Burgess	Laura Haley Henderson	Christopher Schiffenhaus
Connor Brandon Burnham	Shawn Patrick Hennigan	Nicholas Bradford
Dakota James	Catherine May Heroux	Schumaker
Caparelliotis	Adam Hersey	Michael Scotti
Alexander Carlson-Perrow	Madison Hogan	Megan E. Simons
Jessica Ellen Comeau	Alicia Patricia Jamous *	Morgan Ashley Smith
Ashley Nicole Crocker	Jessica Ann Julin	Mario Souza
Dylan John DeGross	Andrew Kennedy *	Caitlin Christine Spaulding *
Megan Samantha Dillard * **	Casey L. Keyes * **	Josh Stowe
Sarah Louise Donnelly *	Hannah Therrien Korswig	Amanda Lynn St. Pierre
Michael Driscoll	Christopher Michael Kulpa	Matthew Joseph Swanfeldt
Kerrie Lynn Drushella * **	Robbi D. Kurisko	Adria Theoharides *
Marisa Joy Egan	Maegen Elizabeth Laffey	Haley Jean Twombly
Daniel Robert Eldredge	Michael Patrick Leahy	Matthew Scott VanGelder *
Emalee Jane Ellis	Nicholas Maker *	Jarek Walker
Lukas Wayne Ellis	John Patrick Mather	Andrew Charles Walkley *
Maribeth Joyce Falvey	Molly McCaffery	Ryan A. Watson
Steven E. Fogg	Morgan McCullough	Taylor Blakeley Weeks
Justine Elizabeth Fox *	Katy McGillen	Hillary Weitzman
Stephen Nikolas Gallerani	Kathryn Angela McManus	Christopher P. Widegren
Lauren Ashley Gardner	Amy Elizabeth Menard	Shanna Marie Wietecha
Emily Rose Ghiz	Marianne Harriet Musk *	Thomas Gabriel Woods
Lance Edward Giannelli	Jacob W. Nickerson	Bradford Zoino
Jason Michael Gingras	David M. Nixon	
Jay Gomes *	Jose A. Ortiz	

*\*Member of National Honor Society*

*\*\*Class Officer*

**“Some came alone...now we leave together.”** – Class of 2007

**CLASS ADVISORS:**

Mrs. Liane Biron, Ms. Erin Whittemore, Mr. Peter Moynagh

Approximately 300 college applications were processed this year resulting in the following acceptances. Rather than listing only a student's choice, we felt it would be interesting and informative to list all of the acceptances for the Class of 2007 which numbered 86 different colleges and universities.

American International College	Quinnipiac College
Assumption College (2)	Randolph College
Boston College	Roberts Wesleyan College
Boston University	Roger Williams University (3)
Bridgewater State College (13)	Sacred Heart University
Brown University	Salem State College (7)
Bryant University	Santa Barbara City College
Cape Cod Community College (26)	Shelton State College
Coastal Carolina University	Siena College
Clemson University	Simmons College
Clarkson University	South Carolina State
Curry College (3)	Southern N.H. University (3)
Dean College	Springfield College
East Carolina University	St. Anselm's College (2)
Eastern Nazarene College	St. Joseph's College
East Stroudsburg University	St. John's University
Edison Community College	St. Leo's College
Emmanuel College (2)	St. Mary's College
Emerson College	Stonehill College (4)
Fairfield University	Suffolk University (2)
Fordham University	Syracuse University (2)
Franklin Pierce College	Tufts University (2)
Gordon College	University of Connecticut (3)
High Point College	University of Hartford
Hofstra University	UMass/Amherst (18)
Iona College	UMass/Boston (2)
Johnson & Wales University	UMass/Dartmouth (8)
Lassell College (2)	University of New haven (2)
Lesley College	UNC Charlotte
Loyola College	UNC Wilmington
Marshall University	USC Columbia
Mass. College of Art	University of Miami
Mass. College of Liberal Arts (2)	University of Nebraska
Mass College of Pharmacy (2)	University of New Hampshire (4)
Mass. Maritime Academy	University of Rhode Island (6)
Merrimack College	Western N.E. (2)
Methodist College (4)	Westfield State College (9)
Mt. Holyoke College	West Virginia University
Mt. Ida College	Wheelock College
N.E. Institute of Art (2)	Worcester Polytechnic Institute (2)
Newbury College	Worcester State College
Northeastern University (4)	Wyotech
Penn. State University (2)	

## BROOKS MEDAL RECIPIENTS 2007

Grade 12	Casey Keyes
Grade 8	Daniel Leahy
Grade 5	Cassandra Langtry

### JOHNSON-ULM MEMORIAL SCHOLARSHIPS GRANTED FOR THE SCHOOL YEAR 2006-2007 (90+ Average over their entire high school career)

Casey Keyes	Tufts University
Alicia Jamous	Simmons College

### 2007 HERBERT R. MORSE MEMORIAL SCHOLARSHIP

Sean Hennigan	Wyotech Institute
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The Citizens Scholarship Foundation presented \$13,685 in scholarship funds in addition to two lap top computers to the class of 2007.

The James R McPhee Memorial presented \$20,000 in scholarship funds to the class of 2007.

In total \$129,015.00 in scholarship funds were presented to Harwich High School students at graduation in 2007.

### HARWICH HIGH SCHOOL

Placement: HARWICH HIGH SCHOOL CLASS OF 2007

Number of Graduates	93
Four-year College	60%
Two-year College	30%
Other	10%

<u>2007 MCAS</u>	<u>Harwich</u>	<u>State</u>
ELA – Advanced & Proficient	81%	71%
Math – Advanced & Proficient	72%	69%
All students passed the ELA portion in 2007		
Percentage of students passing both on first attempt	93%	85%
Percentage of students scoring Advanced in both		22%

The following students from the junior class won awards at the Harwich High School College and Departmental, **Junior Book Awards** ceremony on Thursday, May 24, 2007.

Amherst College	Christie Barbato
Brown University	Patrick Blute
Columbia University	Jillian Kelley
Dartmouth College	Michelle Hemeon
Elms College	Gillian Smith
Harvard Club of Boston	Caitlin Chin
College of the Holy Cross	Glenn Mallory
Mount Holyoke College	Laura Wildman
Saint Michael's College	Kalyn Conner and Kory Thacher
Smith College	Meghan Armstrong
Wellesley College	Leanne Veary
Wheaton College	Hannah Greenspan
Williams College	Emily Steen
Art Department	Alan Howard
English Department	Caitlin Chin
Foreign Language – French	Michelle Hemeon
Latin	Jillian Kelley
Spanish	Glenn Mallory
Industrial Arts	Dana Mott
Information Technology	Kory Thacher
Math	Kory Thacher
Music – Instrumental	Kalyn Conner
Vocal	Courtney Ellis
Science	Leanne Veary
Social Studies	Patrick Blute
Harwich Civic Assoc. Essay Contest	Christie Barbato
Theater	Cassandra Kennedy

## **PUPIL PERSONNEL SERVICES**

The Harwich Public Schools provides a wide variety of services to its students. The purpose of doing so is to ensure that the children of our community are allowed to grow and develop in a healthy, safe, and caring environment. Guidance and counseling services help students meet challenges every day. Psychological services ensure that student strengths and areas of improvement are identified and addressed. Special education services help students develop independence and confidence in their ability to learn and succeed. Health services oversee many proactive and preventive programs that educate all of the members of the Harwich learning community. English language educational services allow our new students arriving from many different cultures and languages to partake fully of the learning environment. Harwich Public Schools is dedicated to providing a safety net for the most precious natural resource in our community, our children.

### **Guidance Services**

The High School Guidance Staff consists of two guidance counselors. The staff transitions and supports students in the High School. This includes college, vocational, armed services, and personal counseling and support for students and families. The guidance personnel also deal with any crisis that may arise in a student's adjustment to the high school environment.

There is an Adjustment Counselor on staff at Harwich Middle School providing support to students and families and representing the district in court related activities.

There are two School Psychologists working with students and families around adjustment issues at the elementary school. They engage in counseling activities for students and professional development for staff.

### **Special Education**

The Federal Special Education Law Individuals with Disabilities Education Act (IDEA) was re-authorized in 2004. Eligible students with disabilities requiring specialized instruction and/or related services are protected under this law. A Free and Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE) is the guiding principal of IDEA-2004.

### **Inclusion**

The Harwich school district is dedicated to the proposition that all students can learn and that learning best takes place in company with fellow students. Diversity of learning styles and differing talents and capabilities are celebrated. We continue to create inclusive environments where all students are welcome.

### **Special Education Academic Services**

In the spirit of FAPE and LRE, it is presumed that all efforts to support a struggling student in a general educational program will be exhausted prior to providing specialized academic services through an Individualized Educational Program (IEP). The District Curriculum Accommodation Plan (DCAP) and Teacher Assistance Teams should be utilized prior to an IDEA-2004 referral. Specialized academic supportive services range from inclusion, support for IEP goals within a general educational setting to small group specialized instruction for specific areas of student need delineated in the IEP.

### **Vocational Community Program**

The Vocational Community Program, a Harwich High School Program, supports the needs of students with intellectual impairments. Students receive academic and prevocational support specific to their needs.

### **Developmental Growth Program**

The DGP established in 2007 supports and assists students in our elementary school that have multiple disabilities. This small but intense program assists students in their move towards independence and actualization. Students are in a supportive and structured environment where basal academic and social/emotional skills are taught. The ultimate aim is to have students move towards more inclusionary settings.

### **Speech and Language Services**

The Harwich Public Schools have two speech and language therapists serving the elementary school and a .8 speech and language therapist providing service to the middle and high schools. Eligible students with language delays, learning problems, hearing impairments; voice or fluency deficits, and/or severe articulation problems who are unable to access the curriculum due to their disability are provided with speech language services.

### **School Psychologists**

There is one school psychologist apiece in both the Harwich High School and the Harwich Middle School. There are two school psychologists at the elementary school. The school psychologists at the middle and high schools serve as the special education team chairpersons and conduct psycho-educational assessments. The school psychologist provides consultation to school staff, families, and outside agencies around a variety of education issues.

### **Occupational Therapy**

Occupational therapy services, which enable eligible students to access the curriculum, are contracted through the Cape Cod Collaborative. Services consist of teaching functional arm/hand skills, sensory processing skills,

sensory integration, self-care abilities, organizational / sequence training and compensatory skills.

### **Physical Therapy**

Physical therapy is provided to eligible students whose physical ability to access the curriculum is significantly hindered by gross motor developmental delays, orthopedic and/or neurological pathologies. Services are designed to assist in developing the student's capacity for all education-related activities. Physical therapy services are contracted through the Cape Cod Collaborative.

### **Integrated Pre-School Services**

The Harwich Elementary School Integrated Preschool Program addresses the special needs of eligible 3 and 4-year old children along with typical peers. All students are integrated into the preschool program through a lottery system. The preschool teachers work closely with families and community early childhood programs.

### **Special Education Parent Advisory Council**

The SEPAC meets once a month and is led by parents of students with disabilities. All members of the community are invited to attend. The purpose of the SEPAC is to advise the district about special education policy and procedures and to educate members and guests around current special education issues. Meeting dates and times appear in each of the three school's home bulletins as well as in the local paper.

### **Health Services**

Each school is served by a nurse. A health aide assists across the schools. Health service responsibilities include: administering first aid; dispensation of medication; monitoring students with chronic conditions; screening for vision, hearing and postural deficits; registration-medical records; fluoride treatments, assisting the school physicians; health education; counseling; and serving as a team member for special education evaluations.

### **English Language Learners**

English Language Learner (ELL) programs support students as they acquire English language skills. Eligible students receive services that are provided by a full time teacher. English Language Immersion is the primary program offered to ELL students. Harwich is a low incidence ELL district.

Respectfully submitted,

Anthony P. Teso, Director  
*Pupil Personnel Services/Special Education*

## **REPORT OF THE BUSINESS MANAGER**

I am pleased to present to the townspeople of Harwich the Annual Report of Operations of the School Business Office. The following is a summary of the pertinent events that occurred during the 2007 calendar year:

1. During this past year, the Harwich School Business Office, in conjunction with the superintendent of schools, continued to provide the building administrators and the school committee a detailed monthly financial status of the school department budget. This information is provided at the monthly school committee meetings and culminates with a year end summary presented at the July school committee meeting. The process is designed to keep all parties informed of the current status expenditures, and their relation to the funds budgeted.
2. At the request of the Harwich Board of Selectmen, the school department participated in the audit of Fiscal Year 2006 end of the year purchase orders and encumbrance process. The audit report confirmed that our encumbrance methods are appropriate and consistent with generally accepted practices in Massachusetts municipalities. These common practices described in the audit summary have been in place in Harwich for many years. The audit summary provided by Thevenin, Lynch, Bienvenue, LLP included 8 audit comments including recommended improvements. On September 12, 2007 the school committee was presented 8 recommendations which incorporate these audit comments into our revised business practices. Also, on this September 12, 2007 the school committee adopted a cost center budget. On October 10, 2007 the school committee approved two new financial policies which incorporated audit recommendations.
3. The school department updated the district five-year capital maintenance plan. This plan includes anticipated repairs to all three school facilities as well as potential capital projects. The May 2007 annual town meeting voted to fund \$87,350 in extraordinary repairs that are detailed in the school district's five-year capital maintenance plan. In their Fiscal Year 2009 budget message, the Board of Selectmen stated their desire to reduce the number of articles for recurring expenses. As such, the Fiscal Year 2009 school budget request includes funding for maintenance.
4. The town-voted Capital Outlay plan includes the intent to replace the High School facility with a new building in 2013. The

Harwich High School Building Needs Study Committee continues to meet and review issues and options available to address the facility needs. A preliminary report will be issued by February, with a full report anticipated by the summer of 2008.

5. In July, the school district submitted a statement of interest for possible renovation or replacement of the high school facility to the Massachusetts School Building Authority. A prior evaluation by this same agency had identified the school in need of major renovation or replacement. The statement of interest was the first formal step in addressing the facilities programmatic needs and aged condition. In November, the Massachusetts School Building Authority dispatched two separate teams (Senior Study & Facilities Assessment Review) for a total of 3 days to review our application and inspect our high school facility.
6. The school department applied for and received \$75,000 in funding from Cape Light Compact. These funds were committed for the following energy savings initiatives: **Elementary School** 1) installation of classroom occupancy sensors, 2) replacement of gymnasium lights and added occupancy sensors, 3) installation of two high efficiency motors and variable speed drives on circulator pumps. **Middle School** 1) installation of two high efficiency motors and variable speed drives on circulator pumps,
7. In the area of technology, the Harwich Public Schools focused primarily on the implementation of new software programs. The first major initiative was Substitute Online which allows teachers to sign in and report their own absences. Substitutes then sign in and chose from these open jobs, which frees the secretaries at each school from this tedious task every morning. Secondly, the district initiated the Grade Quick program at the High School and Middle School. Each teacher now keeps all grades in this program, and progress reports and final term averages are automatically calculated and uploaded to the Rediker student database. Finally, the district has emphasized the updating of the Harwich website and as a result, the district has hired a part time webmaster to oversee the website process. As anyone who has recently visited the site can attest, the change has been a very positive one. Along with these software initiatives, the district also installed a wireless network at the Middle School and the High School that allows all laptops in the district to get wireless connectivity throughout the building. In addition, the district purchased two additional laptop carts which allow teachers to bring a computer lab to the class

instead of the other way around. Especially at the High School and Elementary School, which have no general use computer labs at the moment, these additional laptop carts really help teachers bring technology into the classroom. The maintenance department implemented a computerized tracking system to track and document work orders. With this program, the supervisor of buildings and grounds is able to document and monitor the status of maintenance for all school facilities and grounds.

8. The district was able to accomplish many necessary maintenance tasks. Some of the specific accomplishments were: **High School** 1) building#3 installed new ceiling tiles and painted grids and painted main lobby areas 2) re-lamped all school corridors 3) added emergency lighting in cafeteria and locker rooms 4) upgraded electrical service in computer lab (Rm 107) 5) replaced cafeteria stove 6) replaced 5 exterior lighting poles in rear parking lot. **Middle School** 1) partial replacement of stairway handrails 2) replaced flag pole 3) replaced generator radiator 4) replaced main gas line to hot water system 5) painted parking spaces and filled cracks in main parking lot 6) improved appearance of main entranceway **Elementary School** 1) replaced and repaired flooring in main entranceway and cafeteria, "Castle in the Clouds" playground repairs and safety initiatives, safety retro fit of exterior parking lot lights, repainted parking spaces, painted all 3<sup>rd</sup> and 4<sup>th</sup> grade classrooms.
9. During the 2006–2007 school year, the Harwich School Lunch Program continued to offer nutritious meals to the students and staff in accordance with state and federal guidelines and our local wellness policy. Our dedicated school cafeteria workers served a total of 121,494 lunches and 10,239 breakfasts to students in grades kindergarten through twelfth.
10. The Harwich Public Schools continues to file for Medicaid reimbursements for services delivered to our schools Medicaid-eligible population. During the 2007 fiscal year, the Town of Harwich received reimbursements of \$ 157,780
11. The septic treatment system continues to move toward meeting the discharge limit standards as set forth by the Massachusetts Department of Environmental Protection. However, to meet the nitrate-nitrogen thresholds on a consistent basis, the septic system will require additional modifications. The May 2007 town meeting approved an article in the amount of \$34,000 to fund these

modifications. The scope of the work targeted the installation of a 12,000 gallon equalization tank. This tank will become part of the middle and elementary school treatment system and was sized with enough capacity to connect with the proposed new police station. The installation of this tank was completed in December, 2007.

12. The business office staff continues to assist the superintendent in the financial oversight of the Harwich Community Learning Center (HCLC) programs. This program continues to provide much needed extended school day, enrichment services, and adult education options to the parents and students in Harwich.
13. Thank you to the fine, hard working, and professional staff of the business office who perform essential functions on a daily basis. The additional effort of Susan Held, bookkeeper, Mary Bantick, secretary and Nancy Curry, personnel secretary, to meet the demand of the audit is greatly appreciated. The energy and dedication of this staff and their concerted effort to improve the ability of staff to deliver high quality instruction to students deserves recognition.

Respectfully Submitted

Gary L. Costin, R.S.B.A, *Business Manager*

## **CURRICULUM, INSTRUCTION, AND ASSESSMENT**

The Harwich Public Schools 2006-2007 year was very positive and productive for curriculum, instruction and assessment. With the current programs in the areas of math and reading, many new, innovative practices to support student learning and achievement are being used in the classroom. In addition, teachers have participated in exciting and invigorating professional development.

### **Curriculum**

The Harwich Public Schools curriculum continues to offer high expectations and rigor to all students. Materials and community resources used throughout the grades support and promote the learning and achievement of students. Students K-12 are offered many opportunities to learn in the Harwich community as well as surrounding communities. These opportunities include but are not limited to visits to Pleasant Bay, the NEED Collaborative, the Harwich Elementary School (HES) Garden, and the Harwich Food Pantry.

In the spring of 2006, foreign language department chair, Carla Blanchard, organized and facilitated a foreign language enrichment program at the elementary school, led by Harwich High School students. Students in grades three and five participated in the program. In September 2007, foreign language instruction began at the elementary school for students in grades K-3. Students in grade four and five receive instruction from high school students as part of community service.

The elementary and middle schools have established literacy teams including teacher representation from all grades, special education, and support services. The teams' charge is to ensure all students are afforded effective literacy instruction. The teams set literacy goals for the school and provide faculty with literacy ideas and resources.

The science committee is in the final stages of writing a new science curriculum. Members of the fine arts department are writing K-12 curriculum. Curriculum will align with Massachusetts Department of Education learning standards.

### **Instruction**

In October 2007, the elementary and middle school were recognized as a Vanguard Model School in Science and Technology. The award was given to districts whose students' performance on MCAS science and technology assessments was of the best in the state. Teachers and administrators from both schools presented the successful qualities of science education in Harwich at the STEM Building Blocks summit.

Teachers at the elementary school and grade six teachers at the middle school began professional development for mathematics in October 2007. Teachers have participated in workshops aimed at honing their skills in mathematics instruction, providing them with math activities for the classroom, and assisting them in developing mathematics performance assessments. The workshops have also provided teachers with activities, strategies, and ideas to engage students in higher order thinking skills. Additional workshops are planned for 2008.

Harwich Public Schools offered a literacy institute and a course in classroom management (*The Responsive Classroom*) for teachers in summer 2006. Those attending these intensive professional development activities left energized and excited to bring new ideas, skills, and knowledge to the classroom.

District professional development days have allowed teachers to work together to collaborate on strengthening curriculum, instruction, and assessment. Groups of teachers have worked on various topics including revising and aligning curriculum, analyzing data to inform instruction, developing common assessments, technology training, and web page development.

### **Assessment**

Harwich Public Schools continue to use assessment to guide instruction. The district has several vehicles in place to provide teachers with various samples of students' performance in the content areas. Teachers review and analyze students' MCAS performance, district benchmark assessments, student work samples and DIBELS data to make informed instructional decisions.

### **Massachusetts Comprehensive Assessment System (MCAS)**

In accordance with Cycle III of the Massachusetts accountability system, performance and improvement ratings for Massachusetts public schools and districts are issued every two years. Ratings are based on aggregate student performance on MCAS tests. Performance is measured using a Composite Performance Index (CPI), a measure of the distribution of student performance relative to the goal of all students achieving proficiency in English and mathematics by the year 2014. In addition, the district and schools receive an Annual Yearly Progress (AYP) report card which includes participation, attendance, and the graduation rate.

In 2007, the Harwich Public School district scored a **high** Performance Rating in English Language Arts. The Improvement Rating was also **high**. The district scored a **moderate** Performance Rating in mathematics. Improvement rating in mathematics has declined.

Harwich Public Schools promotes high learning expectations for all students. Its standards-based curricula and teaching engage students in problem solving and critical thinking. Teachers participate in high-quality professional development. As a result, the district continues to meet No Child Left Behind Adequate Yearly Progress on state testing.

Respectfully submitted,

Ruth M. Joseph, Ed.D.

*Director of Curriculum, Instruction, and Assessment*

## **HARWICH COMMUNITY LEARNING CENTER PROGRAMS**

The Harwich Community Learning Center Programs (HCLCP), now in its eighteenth year, began in the fall of 1989 as an afterschool program for kindergarten to sixth grade. Over the past 17 years, the HCLCP has expanded its services to serve the students in the Harwich Public Schools through the twelfth grade. In the fall of 1999, the program began serving the adult population of the town of Harwich and surrounding communities with Adult Education Courses.

### **I. Schools of the 21st Century**

The HCLCP, Community Partnerships for Early Childhood, and the Harwich Public Schools continue to be recognized as a demonstration site by the Yale Bush School because of the comprehensive services that these programs offer the community. Led by Dr. Edward Ziegler, founder of Head Start, this initiative recognizes schools that have taken a leadership role in providing programs and services to children and families from birth to 12 years of age. In 1998, Harwich was recognized as a demonstration site for the "Yale Bush School of the 21st Century Program."

### **II. Mission**

The Harwich Community Learning Center Programs are for youngsters in kindergarten through the fifth grade. The program strives to promote social, emotional and academic support skills as well as self-esteem building activities. The staff endeavors to establish an environment where children can explore their interests and discover new ones in a cooperative, non-violent atmosphere.

### **III. Programs offered by the Harwich Community Learning Center Programs:**

A. The *Elementary School Age Program* includes *before-school, after-school, and vacation* programming for kindergarten through fifth grade. The program focuses on educating the whole student in a relaxed and fun setting. Projects concentrate on math, science, language arts, physical education and homework assistance.

Approximately 125 students participated in the extended day programming offered at the elementary school during the spring of 2007 through the fall of 2007.

B. *Enrichment Courses* for the 2006-2007 school year were offered in the *elementary, middle and high schools*. These courses offer an opportunity for students to concentrate on one particular activity for one

hour or more after school. A minimal fee is charged for these courses, and scholarships are available for those students who are interested but for whom the cost may be prohibitive. A sample of the courses offered in the *elementary school* are Junior Scientists, Cooking, Guitar, Chess, Astronomy, Knitting, Beading, Radio Theater and Keyboarding. Three hundred twenty-three students participated in the HCLCP Enrichment Program. In the *middle school*, Cooking, Fashion, and Engineering were the three enrichment courses that were offered. Thirty-one students participated in the enrichment courses. The *high school* Pottery Club continues today with donations from Harwich High Friends of the Arts. The Pottery Club is a drop-in program. Many of the instructors for the enrichment programs are community members and school staff.

C. *Summer*: During the summer of 2007, HCLCP offered four programs kindergarten; first grade, second and third grade; and fourth, fifth and sixth grade. Each program offered developmentally appropriate activities, including field trips and group projects. Approximately 142 students attended the summer program.

D. *Summer Enrichment*: HCLCP also offered a three week summer Tech Program for students in fourth through eighth grade. An 8-week summer Hip Hop class was also offered to students in third through eighth grade.

E. *Adult Education Courses* are offered during the fall, winter and spring. Courses range from our popular computer courses to art courses. Three hundred six adults attended the adult education courses. The success of this program is due to the enthusiasm of our community of instructors.

On behalf of the children and families of Harwich, the HCLCP would like to acknowledge the following organizations for their support in the extended day programming during the school year as well as the summer programs: the staff of the HCLCP, the parents, the school administration, the school staff, Harwich Junior Theater, PTA, Harwich Police Association, Harwich Evening Women's Club, Harwich High School Friends of the Arts, and the First Congregational Church. We look forward to continuing to meet the diverse needs of our community in the upcoming year.

Respectfully submitted,

Ann B. Emerson, *Program Coordinator*

## COMMUNITY PARTNERSHIPS FOR EARLY CHILDHOOD

In our eighteenth year we continued our partnership with the Harwich Public Schools to provide programs and services for young children, their families and providers in Harwich. Our grant funds for 2007 from the Massachusetts Department of Early Education and Care were once again cut creating challenges as we strove to meet the needs of families with young children. These grant funds together with those raised through our non-profit Friends organization enabled our Community Partnerships Council to maintain its mission to work toward the following goals:

Goal #1 – To make child-care and preschool affordable and accessible

- The Community Coordinator continued her efforts to find the preschool or child-care that most closely met their needs.
- Approximately 14 families were assisted with \$51,000 of grant funds supplemented by approximately \$7,500 of funds raised by the Friends totaling approximately \$58,500 of assistance to families throughout the year. The parent fee is determined with a sliding scale based on the family's gross monthly income. Grant funds or raised funds reimbursed the contracted preschool or provider for the agreed upon "community rate".
- Twenty-five children enrolled in the "Make Way For Kids" preschool have had a wonderful year in the Harwich Elementary School. The preschool was awarded accreditation from the National Association for the Education of Young Children. The NAEYC congratulated the program for "being one of the first programs in the country to earn the mark of quality represented by the reinvented NAEYC accreditation system". The families of many of the enrolled children meet eligibility criterion based on at-risk factors as well as need for services and affordability. The program continues to benefit from many generous in-kind services of the Harwich Public Schools.

Goal #2 – To enhance the quality of care through training opportunities, resource materials and educational outreach as well as to support the accreditation process

- Although our funding was reduced we were still able to provide valuable educational outreach programs that enhanced preschool curriculum in twelve local preschools. Approximately two hundred and twenty-five children benefited from direct learning experiences with literacy, language development and natural history.

- We offered a series of professional development workshops for early childhood professionals focused on managing challenging behaviors in young children.
- Our Harwich School and Family Resource Center continued to provide resources and training for teachers. Among our resources are curriculum and literacy kits that link early learning to the curriculum areas of Math, Science, Language, Health and the Arts.
- Many families and their young children received comprehensive services at our Family Resource Center, including nutritional consultation through the services of Women with Infants and Children (WIC) Program, as well as through the services of a family advocate.
- CPR and First Aid training was offered once again to approximately 45 parents and teachers through the services of the Harwich Fire Department.

Goal #3 – To provide education and support to parents, grandparents and guardians of young children

- We offered many parenting workshops informing parents about Positive Discipline, Understanding Temperament, Communication Skills and Building Self-Esteem. For all trainings child-care was offered enabling single parents as well as couples to attend. Approximately seventy-five parents benefited these workshops.
- We continued our collaboration with Good Hope Adoption Agency as well as with several other early childhood programs throughout the Cape in offering workshops and support for adoptive families.

We continued to develop our partnerships within the community in 2007, sponsoring community events, intergenerational celebrations as well as fund-raising activities to support families who have need for financial assistance with the cost of child-care. Following are some of the activities and events sponsored by the Harwich Community Partnerships Council and the “Friends of Harwich Early Childhood Advisory Council” in 2007 that have benefited many children and their families in Harwich:

- Our annual Winter Carnival is made possible with the hard work of many volunteers in the community including Middle School students in the Hugs program, High School students in SPIRIT as well as Scouts. We also had a very successful evening of music and humor at the Chatham Bars Inn.

- Holiday donations from several generous community groups including the Harwich Women's Club Evening Division, the Brownie Girl Scouts as well as the Harwich Town Employee Association donated food, gifts and clothing to many families experiencing need of support during the holiday season.
- Facilitated New Mom and Baby Groups as well as Playgroups for families with children from birth through three years of age continued to meet in the Harwich Community Center. These groups are supported from funds from the Massachusetts Department of Early Education and Care, administered through the Cape Cod Children's Place.
- Our Celebration of Young Children community event was held in June at Brooks Park. A Harwich Cultural Council Grant helped to bring the Suspenders Jugglers to perform. Once again the Harwich Fire Department volunteered to guide children on a tour of their trucks. A very talented band of Harwich High Alumni entertained the gathering of more than 100 with music.
- The Harwich School and Family Resource Center located in the Elementary School continued to provide vital resources and services to families with children from birth through school age as well as to teachers and day-care providers. The programs and services offered through this center continue to be recognized by the Yale/Bush Center as a demonstration site of the School of the 21 Century.

Following are some of the early childhood services and resources we offered through the center in 2007:

- Nutritional counseling and assistance through WIC
- A lending library of books, tapes, educational resources such as curriculum kits, laminating and die-cut equipment
- Dental screenings and sealants available to young children free of cost
- Resource and referral for families with young children through the services of Francie Joseph, Coordinator of Harwich Community Partnerships.

Respectfully submitted,

Francie Joseph

**Elementary School K-5**  
**263 South St. Harwich, MA 02645**  
**(508) 430-7216 FAX: 430-7232**

**Administrators**

S. Hein, Principal  
J. Hall, Asst. Principal

P. Malinowski  
K. Piknick  
P. Wilkinson  
L. Morris

**Phys. Ed./Health**

B. Haas  
D. Smith

**Secretaries**

C Hoffman, Principal's  
Secretary  
B. Robinson, Secretary  
C. Leahy, Clerical  
Asst./Courier

**Grade 4**

L. Ford  
K. Keith  
L. McManamin  
M. Crowley  
J. Smithers

**Psychologist**

P. Norton  
N. Barnett

**Kindergarten**

M. Brady  
D. King  
S. Valentine  
K. Smith  
R. Tobojka  
A. D'Urso

**Grade 5**

S. Andreola  
J. Babb  
L. Asack  
M. Melton  
T. Hanna

**Specialists**

J. McGuigan – Reading  
G. Grenier – Math  
M. Bourke – ELL/ESL

**Grade 1**

J. Barker  
L. Boule  
A. Hirschberger  
M. Belliveau  
K. Cloney  
A. Silk

**Art**

R. Hansen

**Speech Therapy**

J. Costello  
J. Dillon

**Grade 2**

P. Cavanaugh  
J. Dowson  
L. Simmons  
L. Boule  
C. Twombly  
M. Fisler

**Team Chair**

L. Maxon

**Special Education**

S. Trask, Pre-K  
Integrated  
E. Cronen, Pre-K  
Integrated  
C. Grady, PreK-K  
K. Booth, Gr. 1  
E. Senior, Gr. 2  
F. Jorgensen Gr. 3  
M. A. Bragdon, Gr.4  
B. Alden, Gr. 5

**Grade 3**

K. Flynn  
J. Krystofolski

**Librarian/Media  
Spec.**

M. Albertine  
L. Stroker, Asst.

**Technology Teacher**

L. Brookhart .5

**Music**

T. Ressler

**Make Way For Kids  
Preschool**

M. Levy  
J. Kelly, Assistant

**Nursing**

A. Kennedy, R.N.  
L. Driscoll, Health  
Assist.

**Title I**

K. Brownell - IA  
 D. Zabielski - IA  
 V. Hudson – ELA  
 Teacher  
 K. Stern – Math Teacher

**Instructional Assistants**

*Special Education*  
 C. Gushee  
 D. Leger  
 S. Hollandsworth  
 M. Woods  
 C. Vrlík  
 B. Webb  
 C. West  
 A. Collins  
 J. Oliver  
 S. Langway  
 T. Conklin

P. Smith  
 L. Goggin  
 M. Shevory  
 J. Lovett  
*Kindergarten*  
 J. Blute, pt  
 M. Sisson  
 D. Greig  
 C. Malone  
 K. Vaginas, pt  
 T. Tansey  
 E. Alaire

**Cafeteria**

P. Boyle  
 S. Hogg  
 B. Lucas  
 N. Landers  
 C. Wilson

**Custodians**

J. Willcox, **Lead**  
 M. Starkweather  
 G. Frawley  
 T. Pederson  
 K. Birtwell

**Lunch/Recess Monitors**

B. Miranda  
 F. Salzillo  
 P. Childs  
 L. Elli

**Middle School 6-8**  
**204 Sisson Rd. Harwich, MA 02645**  
**(508) 430-7212 FAX: 430-7230**

**Administrators**

M. Childress, Principal  
 D. Medeiros, Asst.  
 Principal

**Secretaries**

K. Peterson,  
 Principal's Sec'y  
 R. Simmons, Secretary

**Grade 6**

K. Mendoza  
 N. Malcolm  
 C. Donovan  
 S. Rutledge  
 M. Falcone  
 K. Savage

**Grade 7**

A. Fabia (English)  
 S. Fleming (Social  
 Studies)  
 T. Noonan (Reading)  
 M. Forist (Science)  
 L. Cutter (Math)

**Grade 8**

A. Matheson (Social  
 Studies)  
 K. Ozolins (Science)  
 D. Creedon (Math)  
 P. Reuss (English)  
 N. Keefe (Foreign  
 Language)

**Art**

B. Waystack

**A.L.P.**

M. Hurrie  
 J. Coe - Aide

**Computers**

K. Merrill

**Guidance**

D. Darson, School Adj.  
 Cnslr.

**Health**

L. Brackett

**Family/Consumer Science**

K. Holden

**Industrial Arts**

W. Altieri

**Int/Extramural Coordinator**

W. Altieri

**Librarian/Media Spec.**

S. Merrill

**Music**G. Napier – Inst. Music  
D. Toscano -  
Music/Chorus**Nursing**

J. Keefe, R.N.

**Speech**

L. Chizek

**Phys. Ed.**K. Serafini  
M. Bovino**Psychologist**

S. Wilson

**Special Education**N. Manach  
L. Magelaner  
D. Turco**Wilson Reading****Specialists**

V. McGeoch

**Instructional****Assistants**F. Boyle  
L. Griffiths**Cafeteria**D. Barker  
H. Hark  
K. Robbins  
L. Maker**Custodians**R. Sirois, **Lead**  
C. Johnson**High School 9-12****75 Oak St. Harwich, MA 02645****(508) 430-7207 FAX: 430-7223****Administrators**K. Turner, Principal  
J. Girolamo, Asst.  
Principal**Secretaries**J. Campbell,  
Principal's Sec'y  
N. Cardillo, Asst.  
Principal's Sec'y.  
P. Rose, Secretary**Alternative Education**

G. Sowpel

P. Moynagh

**Art**L. Schneider-Biron  
D. Donovan (Theater)**Athletic Director**

M. Sugermeier

**Business/Technology**L. Kiefer  
D. Dorgan  
J. Ryan**World Languages**C. Blanchard  
R. Smeltzer  
C. Hughes-Prince  
E. Simmons**Guidance**J. Bennett  
M. Callagy  
M. Stalker, Secretary**Health**

A. Chilaka

**Industrial Arts**

A. Catanzaro

**Language Arts**

K. Kelly  
J. Birchfield  
A. Leete  
D. Frankel  
L. LeVangie  
E. Whittemore

**Librarian/Media  
Spec.**

D. Whittemore

**Math**

N. Debacher  
M. Hemeon  
D. Sessler  
T. Beer  
K. Casavant

**Music**

R. Richard  
Chorus/Band

**Nursing**

K. Bairstow, R.N.

**Phys. Ed.**

M. Sugermeier  
S. Brunell

**Psychologist**

R. Titus

**Science**

J. Eastman  
K. Flint  
R. Byrnes  
S. Kot

**Social Studies**

J. Anderson  
K. Bates  
J. Dickson  
R. Houston  
K. Kehoss

**Special Education**

J. Heggi  
V. Coté  
C. Coppola  
J. Barton, T.A.  
J. Weekes, T.A.

**Vocational/Life  
Skills**

A. Dooley-Trabucco  
H. Summers, T.A.  
D. Burke, T.A.  
M. Kelly, T.A.

**Cafeteria**

L. Bassett  
J. Freeman  
L. Guinen  
T. Masterson  
J. Leger

**Custodian**

C. Potter, **Lead**  
A. Valle  
R. Donovan  
R. Garofalo  
K. Oakley

## **HARWICH PUBLIC SCHOOLS STAFFING**

as of December 2006

### **Central Office**

#### **Superintendent's Office**

C. Cragin, Superintendent

C. Broderick, Secretary

#### **Business Office**

G. Costin, Business Manager

S. Held, Bookkeeper

N. Curry, Secretary (Personnel/Payroll)

M. Bantick, Medicaid Clerk

#### **Director of Curriculum, Instruction and Assessment**

R. Joseph

#### **Pupil Personnel Services**

A. Teso, Director

A. London, Secretary

#### **Buildings & Grounds**

A. Hall, Supervisor

D. Demers, Maintenance

R. Garofalo, Maintenance

#### **District-Wide and Special Program Contacts**

##### **Early Childhood Programs**

(Family Resource Ctr., Elem. School)

F. Joseph, Community Coordinator for Young Children In Harwich

##### **Extended Day Programs & Adult Education** (Elem. School)

A. Emerson, Director

C. Serafino, Secretary

##### **Food Service** (all schools)

J. Smith, Director (office in Elem. School)

##### **Volunteer Coordinator**

S. Richer (office in Middle School)

##### **Computer/Technology Assistant**

T Van Essendelft

## ELEMENTARY SCHOOL

<b>Name</b>		<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Elise	Alarie	T.A.		1	4
Mary Ann	Albertine	Librarian K-5	B.A. Worcester State College M.S. Simmons College M.Ed. Worcester State College	22	31
Sally	Andreola	Gr. 5	B.S. Univ. of Massachusetts M.A. Univ. of Massachusetts	7	19
Lindsey	Asack	Gr. 5	B.S., Salve Regina University	1	5
Jane	Babb	Gr. 5	B.A. Roanoke College	7	12
Jeanne	Barker	Gr. 1	B.A. Bridgewater State College M.Ed. Cambridge College	24	28
Nanci	Barnett	School Psychologist	B.A. Southern CT State Univ. M.A. Central CT State Univ.	11	28
Myra	Belliveau	Gr. 1	B.S. Fitchburg State College M.S. Wheelock College	21	21
Kenneth	Birtwell	Custodian		6	8
Jodie	Blute	.6 Kdg. Asst.	B.A. Salve Regina University	7	8
Karen	Booth	Sp.Ed.	B.A. Bridgewater State College M.B.A. Univ. of Massachusetts M.Ed. Bridgewater State College	8	9
Leslie	Boule	Gr. 1	B.S. Boston University M.Ed. Bridgewater State	20	22
Patricia	Boyle	Cafeteria		27	27
Melissa	Brady	Kindergarten	B.S. Elmira College	22	23
Mary Anne	Bragdon	Sp. Ed. E.S.	B.S. Fitchburg State College M.Ed. Fitchburg State College	12	20
Larry	Brookhart	Technology Teacher	B.A. William Paterson College M.Ed. Bridgewater St. College	11	14
Katherine	Brownell	Title I	B.S. Worcester State College	7	14
Patricia	Cavanaugh	Gr. 3	B.A. Univ. of Massachusetts	6	24
Pamela	Childs	Lunch/Recess Monitor		4	6
Kathleen	Cloney	Gr. 1	B.A. Boston College M.A. Cambridge College	8	11

## ELEMENTARY SCHOOL

<b>Name</b>	<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>	
Ann	Collins	Sp.Ed. T.A.	B.A. Stonehill College	5	8
Tara	Conklin	SpEd. T. A.	B.A. Univ. of MA M.Ed. Univ. of Arizona	1	24
Jacalyn	Costello	Speech Therapist	B.A. Univ. of Massachusetts M.Ed. Northeastern University	10	32
Erin	Cronen	Pre-school	B.A., Stonehill College	1	4
Mary	Crowley	Gr. 3	B.A. University of Lowell	3	6
Anne	D'Urso	Kindergarten	B.S. Bridgewater State College M.A. Cambridge College	12	28
Joan	Dillon	Speech Therapist	B.S. Northeastern University M.S. Northeastern University	9	18
Jennifer	Dowson	Gr. 2	M.Ed. Bridgewater State B.A. Stonehill College	2	5
Lee	Driscoll	Health Asst.	C.N.A. C.C. Comm. College	5	12
Beth	Dudis-Lucas	Cafeteria		9	9
Lynn	Ellis	Recess/Lunch Monitor		1	1
Ann	Emerson	Before/After School Program Coordinator	B.A. Stonehill College M.Ed. Bridgewater St. College	10	18
Michelle	Fisler	Gr. 2	B.A. Univ. of Massachusetts M.S. Wheelock College	4	5
Kristin	Flynn	Gr. 3	B.A., Lesley University M.A., Simmons College	1	2
Linda	Ford	Gr. 4	B.A. Univ. of Massachusetts	20	25
Gerald	Frawley	Custodian		8	8
Brenda	Galvin	Lunch/Recess Monitor		17	17
Maureen	Garity-Bourke	ELL Teacher	B.A. Norwich University- Vermont College	1	13
Lisa	Goggin	Sp.Ed. T. A.	B.S. Southeastern MA Univ. A.S. Bay Path Junior College	1	1
Cheryl	Grady	Special Ed E.S.	B.A. Connecticut College M.Ed. Bridgewater St. College	9	27

## ELEMENTARY SCHOOL

<b>Name</b>		<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Debra	Greig	Kdg. Asst.	B.A. LaSalle University	7	7
Gina	Grenier	Math Teacher	B.A., University of North Carolina, Chapel Hill M.Ed., Lesley University	1	7
Cynthia	Gushee	Sp. Ed. Asst.	B.S. Univ. of Maine M.S. Wheelock College	9	24
Bonnie	Haas	Phys. Ed. K-5	B.S. Univ. of Massachusetts M.Ed. Univ. of Lowell	14	34
Julie	Hall	Asst. Principal	B.S. Bridgewater State College M.Ed. Cambridge College C.A.G.S. Framingham State	4	33
Tracey	Hanna	Gr. 5	B.A. Hartwick College	2	9
Richard	Hansen	Art K-5	B.A. Manhattan College M.Ed. Worcester State College	12	29
Samuel	Hein	Principal	B.S. Springfield College M.Ed. Bridgewater St. College	1	24
Amy	Hirschberger	Gr. 1	B.S. University of Connecticut	15	19
Suzanne	Hogg	Cafeteria		12	14
Stacie	Hollandsworth	Sp.Ed. T.A.	B.S. West Chester Univ. PA	2	7
Virginia Boyle	Hudson	Title I Eng/ Lang. Arts	B.S. Boston State College	4	6
Francesca	Jorgensen	Sp.Ed. Teacher	B.F.A. Univ of Mass. M.Ed. Cambridge College	6	12
Francie	Joseph	Comm.Coord. Ages 3-5	B.A. Goddard College M. A. Lesley University	18	32
Katie	Keith	Gr. 4	B.A. Lesley College	3	6
Adria	Kennedy	Nurse E.S.	A. S. C.C. Comm. College B.S. Univ. of Mass.	3	3
Dawn	King	Kindergarten	B.S. Bridgewater State College	13	21
Jennifer	Krystofolski	Gr. 3	B. A. Purdue University	4	10
Nancy	Landers	Cafeteria		7	8
Susan	Langway	Sp.Ed. T.A.		3	3
Cynthia	Leahy	Clerk/Courier	B.S. Westfield State College	9	27

## ELEMENTARY SCHOOL

<b>Name</b>		<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Donna	Leger	Sp.Ed. T.A.		20	29
Mary	Levy	Make Way for Kids	B.A. Elms College	10	19
Jane	Lovett	Sp.Ed. T.A.	B.A., Anna Maria College M.S.W., Boston College	1	35
Patricia	Malinowski	Gr. 3	B.S. Ithaca College M.Ed. Bridgewater St. College	17	27
Catherine	Malone	Kdg. Asst.		7	8
Lindsay	Maxon	Team Chair	BA/BS Univ. of Mass. MA Univ. of Mass.	1	3
Johanna	McGuigan	Pre-K Sp.Ed.	B.S. Fitchburg State College M.B.A. Northeastern University	5	12
Megan	Melton	Gr. 5	B.S., Bridgewater State	1	1
Lisa	McManamin	Gr. 4	B.S. Westfield State College M.Ed. Lesley College	1	17
Laura	Morris	Gr. 3	B.S. Springfield College	6	7
Peter	Norton	School Psych.	B.A. Univ. of Mass. M.Ed. Univ. of Mass. C.A.G.S. Univ. of Mass.	7	21
Jennifer	Oliver	Sp.Ed. T.A.	A. S. C. C. Comm. College	5	13
Timothy	Pedersen	Custodian		11	11
Heather	Peters	Sp. Ed. E.S.	B.A., Connecticut College M.Ed., Bridgewater State College	1	9
Kimberlee	Piknick	Gr. 3	B. S. Bridgewater St. College	6	6
Theresa	Reinwald	Sp.Ed T.A.	B.S. Salve Regina Univ.	6	16
Timothy	Ressler	Music Teacher	B.M. Berklee College of Music	1	1
Patricia	Robbins	Title I	B.S. Bridgewater State College	3	7
Betsy	Robinson	Secretary	Katherine Gibbs	9	16
Frances	Salzillo	Lunch/Recess Monitor		7	9
Erin	Senior	Sp. Ed. E.S.	B.A. Fitchburg State College	12	13
Carol	Serafino	Extended Day Bookkeeper	A.A. Springfield Tech Community College	7	41

## ELEMENTARY SCHOOL

<b>Name</b>		<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Ann	Silk	Gr. 1	B.S. Lesley College	21	26
Leslie	Simmons	Gr. 2	B.A. Allegheny College M.S. Wheelock College	17	22
Rich	Sirois	Custodian		1	1
McKenzie	Sisson	Kdg. T.A.	B.A. Elon University M.Ed. Lesley University	1	1
Donna	Smith	Phys. Ed. K-5	B.S. Univ. of Massachusetts	11	18
Jeffrey	Smith	Food Service Dir.	B.A. Clark University	21	34
Kathleen	Smith	Kindergarten	B.S. Univ. of Massachusetts M.S. Wheelock	33	34
Patricia	Smith	Sp.Ed. T.A.	B.S. Framingham St. College	7	8
Janet	Smithers	Gr. 4	B.A. Mt. St. Mary College M.Ed. Boston State College	19	27
Catherine	Stern	Title 1 Math	B.S., University of MA, Amherst M.A., St. Joseph's College	1	5
Lisa	Stroker	Library Asst. (.8)		9	12
Tammy	Tansey	Kdg. Asst.		7	24
Rebecca	Tobojka	Kindergarten	B.S. Cortland State	14	22
Susan	Trask	Pre-School	B.A. Rockford College M.Ed. Univ. of Georgia	20	34
Christine	Twombly	Gr. 2	B.S. Boston State College M.Ed. Worcester State College	32	34
Kathleen	Vagenas	.4 Kdg. T. A.		1	1
Sandra	Valentine	Kindergarten	A.S. Norwalk Community College B.S. Univ. of Bridgeport	24	33
Jamie	Vient	Developmental Growth Teacher	B.S., Salem State Collge M.Ed., Bridgewater State College	1	11
Carol	Vrlik	Sp. Ed. T.A.	B.S. Central Conn. State Univ. M.A. University of Bridgeport	10	26
Barbara	Webb	P-K Sp.Ed. T.A.	B.A. Keene State College	4	28
Cheryl	West	Sp. Ed. T.A.	B.S. Cortland University	14	17

## ELEMENTARY SCHOOL

<b>Name</b>	<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>	
Phyllis	Wilkinson	Gr. 3	B.S. Russell Sage College	32	36
James	Willcox	Lead Custodian	AA C. C. Comm. College	10	10
Christine	Wilson	Cafeteria		5	5
Maryanne	Woods	Sp.Ed T.A.		2	2
Deborah	Zabielski	Title I	B.S. Plymouth State University	8	9

## MIDDLE SCHOOL

William	Altieri	Industrial Arts	B.S. Salem State College	4	22
Deborah	Barker	Cafeteria	Assoc. C. C. Comm. College	15	18
Michael	Bovino	Physical Education Teacher	B.S., Marywood University	1	3
Frances	Boyle	Sp.Ed. T.A.	MPA Harvard Univ. Assoc. Mass.Bay Comm. College	3	5
Lucie	Brackett	Health Teacher	B.A. Univ. of Mass	3	5
Mary	Childress	Principal	B.M. Boston University M. Ed. Salem State	8	27
Leslie	Chizek	.8 Speech Therapist	B.A. Univ. of Florida M. A. Univ. of Miami	7	27
Denise	Creedon	Gr. 8 Math	B.S. Lesley College M.A. Boston College	15	19
Lauren	Cutter	Gr. 7 Math	B.S. North Adams State	13	21
Deborah	Darson	Adj. Counselor	A.A. Univ. of New England B.S. University of N. Colorado M.S.W Univ. of Michigan	15	24
Sally	Davol	Sp.Ed. T.A.	B.A. Syracuse University	4	9
Christine	Donovan	Gr. 6	B.A. Stonehill College	4	8
Robert	Donovan	Custodian		19	27
Alice	Fabia	Gr. 7 English	B.S. S.U.N.Y. at Plattsburgh M.Ed. Cambridge Univ.	20	26
Mary	Falcone	Gr. 6	B. A. St. Joseph College	14	31
Joseph	Ferriera	Custodian		18	18

## MIDDLE SCHOOL

<b>Name</b>		<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Sean	Fleming	Gr. 7 Geography	B.S. Springfield College M.A. Endicott College	6	7
Melinda	Forist	Gr. 7 Science	B.S. Grand Valley State College M.Ed. Northern Illinois Univ. M.Ed. Lesley College	13	24
Lauren	Griffiths	Sp.Ed. T.A.	B.S. Rivier College	4	10
Kristi	Hall	Cafeteria		5	5
Helen	Hark	Cafeteria		20	20
Katherine	Holden	Family & Consumer Science	B.S. Framingham State College	22	24
Mark	Hurrie, Jr.	ALP	B.A. Univ. of Virginia M.Ed. Endicott College	3	4
Christopher	Johnson	Custodian		1	1
Jeanne	Keefe	Nurse M.S.	B.S. Northeastern Univ. B.S. Univ. of Massachusetts	11	29
Nancy	Keefe	French/Spanish	B.A. Bridgewater State College	1	31
Lisa	Magelaner	Sp. Ed. M.S.	B.A. Univ. of Connecticut	14	18
Lesley	Maker	Cafeteria		9	9
Nancy	Malcolm	Gr. 6	B.S. Boston University	21	24
Nena	Manach	Sp. Ed. M.S.	B.A., Providence College M.A., Cambridge College	1	7
Andrew	Matheson	Gr. 8 Social Studies	B.S. Salem State College	9	11
Virginia	McGeoch	Reading	B.S. Ed. Wheelock College M.S. Ed. Wheelock College	16	26
Donna	Medeiros	Assistant Principal	B.S. Bridgewater State College M.A. Bridgewater State College C.A.G.S. Bridgewater St. College	1	20
Kathleen	Mendoza	Gr. 6	B. S. Ed. Univ. of Massachusetts M. Ed. Lesley University	7	34
Sylvia	Merrill	Librarian	A.A. C.C. Community College B.A. Southeastern Mass. Univ. M.Ed. Bridgewater State College	1	12
Gordon	Napier	Instrumental Music	B. M. Univ. of Lowell M. M. Univ. of Mass.	4	16

## MIDDLE SCHOOL

<b>Name</b>	<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Tara Noonan	Reading Teacher	B.A., Loyola College of Maryland	11	12
Kelly Ozolins	Gr. 8 Science	B.S. State Univ of NY – Albany	1	1
Kathleen Peterson	Principal's Secretary	Assoc. Salter Secretarial School	9	22
Pamela Reuss	Gr. 6	B.A.L.S. Lesley College M. Ed. Cambridge College	7	21
Susan Richer	Volunteer Coord.	B.S. Rhode Island College	1	12
Sally Rutledge	Gr. 6	B. A. St. Michaels College M. Ed. Lesley College	10	13
Karen Savage	Gr. 6 Science	B. S. Skidmore College M. Ed. Northeastern University	17	27
Kathleen Serafini	Phys. Ed.	B.A. Bridgewater State College	3	8
Roberta Simmons	Secretary	B.S. Univ. of Massachusetts	6	9
Jessica Stephens	Gr. 8 English	B.A. Union College, NY M.A.T. Simmons College	1	5
Diana Toscano	Music Music/Choral	B.M. Simpson College M.M. Manhattan School of Music	3	23
Diane Turco	Sp. Ed.	B.S. Bridgewater State College M.Ed. Northeastern University	12	31
Bernadette Waystack	Art	B.F.A. Univ. of Massachusetts	12	19
Steven Wilson	School Psychologist	B.A. Amherst College M.A. Alfred University	33	35

## HIGH SCHOOL

John Anderson	Soc. Studies	B.A. Univ. of Massachusetts M.Ed. Am. Intercontinental U.	5	8
Karen Bairstow	Nurse	B.A. University of Connecticut A.D.N. C. C. Comm.College M.S.N. Simmons College J.D. Mass. School of Law	5	20
Janice Barton	Sp.Ed. T.A.	B.A. Univ. of Massachusetts	2	18
Carolyn Bassett	Cafeteria		19	19
Kevin Bates	Social Studies	B.A. Bates College M.Ed. Boston College	6	13

## HIGH SCHOOL

<b>Name</b>		<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Ted	Beer	Math	B.S. Ball State University M.Ed. Framingham State College	7	11
Jonathan	Bennett	Guid. Counselor	B.A. Univ. of Massachusetts M.S. Cal. State Univ.- Long Beach	4	11
James	Birchfield	English	B.A. New York University M.A. Western Governor's Univ.	5	11
Carla	Blanchard	French	B.A. Yale University M.A.T. Simmons College	12	19
Stacy	Brunell	Physical Education	B.S. Catawba College	1	3
David	Burke	Sp.Ed. T.A.	B.S. Univ. of Massachusetts	6	29
Robert	Byrnes	Science	B.S. Suffolk University M.S. Univ. of N.H.	1	34
Margaret	Callagy	Guidance Counselor	B.A. Fairfield University M.Ed. Fairfield University	7	17
Joanne	Campbell	Principal's Secretary	B.F.A. Ramapo State College	6	6
Anthony	Catanzaro	Industrial Arts	B.S. Fitchburg State	20	31
Angelina	Chilaka	Health	B.S. Northeastern Univ. M.A. Columbia University	20	30
Caren	Coppola	Sp.Ed.	B.A. North Adams St..College M.Ed. Bridgewater St. College	8	19
Valerie	Cote	Sp.Ed.	B.S. Springfield College M.Ed. Fitchburg State College	3	3
Nicholas	Debacher	Math	B.S. Western New England College	21	32
David	Demers	Maintenance		14	42
John	Dickson	Social Studies	A.B. Harvard University	10	13
Deborah	Donovan	Art	B.F.A. Southeastern Mass. Univ.	16	17
AnnMarie	Dooley- Trabucco	Voc/Life Skills	B.S.E. Westfield State College	8	34
Diane	Dorgan	Information Technology	B.S. Salem State College M.Ed. Fitchburg State College	23	26
Jill	Eastman	Earth Science	B.A. Westfield State M.A.A. Cambridge College	7	17

## HIGH SCHOOL

<b>Name</b>		<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Kari	Flint	Science	B.S. Univ. of New Hampshire M. Ed. St. Joseph College	5	6
David	Frankel	English	B.A. Haverford College M.A. Brooklyn College Ph.D. Binghamton Univ.	1	24
Janice	Freeman	Cafeteria		21	29
Robert	Garofalo	Maint./Custodian		3	41
Linda	Guinen	Cafeteria		29	30
Joseph	Heggi	Sp. Ed.	B.S. Univ. of Missouri M.A. Webster University	6	31
Mary	Hemeon	Mathematics	B.A. Keuka College	23	22
Richard	Houston	Social Studies	B.A. College of the Holy Cross M.A.T. Boston College	13	30
Christine	Hughes-Prince	Foreign Language	B.S. Boston University M.A. Walden University	1	6
Kristy	Kehoss	Social Studies	B.A. Western New England College M.A. University of Bridgeport	1	1
Karen	Kelly	English	B.A. Univ. of Massachusetts M.A. Bridgewater State College	21	22
Lisa	Kiefer	Business/ Technology	B.S. Trinity College	1	21
Stephen	Kot	Science	B.A. Worcester State College	33	33
Anne	Leete	English	B.A. Emmanuel College	10	14
Jackie	Leger	Cafeteria		6	7
Lynne	LeVangie	English	B.A. Mount Holyoke College	6	14
Terry	Masterson	Cafeteria		25	29
Peter	Moynagh	Alt.Ed. T.A.	B.S. Bentley College	8	10
Kevin	Oakley	Custodian		11	11
Charles	Potter	Lead Custodian		4	5
Rosemarie	Richard	Choral Music/ Band	B.M. Moravian College M.S. Central CT State Univ.	6	16

## HIGH SCHOOL

<b>Name</b>		<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>
Patricia	Rose	Secretary		3	28
John	Ryan	.6 Computers/ Science	B.S. Univ. of Massachusetts M.A.T. Salem State College	7	28
Liane	Schneider- Biron	Art	B.S. Westfield State College B.F.A. Univ. of Massachusetts	8	28
Denise	Sessler	Math	B.S.E.E. Clarkson University M.B.A. Western New England	7	9
Elizabeth	Simmons	Spanish/French	B.A. Hartwick College M. A. S.U.N.Y. Albany	19	21
Robert	Smeltzer	Foreign Language	B.A. Univ. of California M.Ed. Univ. of Massachusetts M.A. Millersville Univ.	7	18
George	Sowpel	Alternative Ed.	B.A. Univ. of Rochester	8	9
Michele	Stalker	Guidance Secretary		27	28
Michael	Starkweather	Custodian		7	7
Mark	Sugermeyer	Health/Phys. Ed.	B.S. Springfield College	22	34
Herbert	Summers	Sp.Ed. T.A.	B. S. Bridgewater State College	5	14
Robin	Titus	School Psych.	B.A. Univ. of Connecticut M.A. St. Lawrence University	18	31
Kevin	Turner	Principal	B.A. Univ. of MA – Amherst M.A.T. Bridgewater St. College C.A.G.S. Bridgewater St. College	3	17
Arthur	Valle	Custodian		4	18
Joanne	Weekes	Sp.Ed. T.A.		7	34
Deidre	Whittemore	Media Specialist	B. A. Regis College M.Ed. Bridgewater State College	5	15
Erin	Whittemore	English	B.A. Nova Southeastern Univ. M.Ed. Fitchburg State College	8	9
Candace	Wolcott	Sp.Ed. T.A		1	1

## CENTRAL OFFICE

<b>Name</b>	<b>Position</b>	<b>Degree</b>	<b>Service to Harwich</b>	<b>Total Experience</b>	
Mary	Bantick	Medicaid Clerk	9	39	
Carolyn	Broderick	Executive Secretary	7	26	
Gary	Costin	Business Manager	B.A. American International College M.B.A. American International College	15	27
Carolyn	Cragin	Superintendent	B.A. Northeastern Univ. M.Ed. Bridgewater State College Ed.D. Boston College	2	36
Nancy	Curry	C.O. Sec./Personnel/Payroll	9	32	
Alan	Hall	Supv. Bldg. & Grounds	Bldg. Operator's Certificate	15	17
Susan	Held	Bookkeeper	A.S. Cape Cod Community College	2	14
Ruth	Joseph	Dir. of Curriculum, Instruction & Assessment	Ed.D. Univ. of Mass - Lowell	2	27
Antigone	London	Secretary/Sp.Ed./PPS	16	21	
Anthony	Teso	Sp.Ed. / PPS Director	B.A. Univ. of Massachusetts M.Ed. Fitchburg State College M.A. Framingham St. College	1	34
Terence	VanEssendelft	Tech. Assistant	B.A. Ithaca College	1	5

# *Report of the* **High School Building Needs Committee**

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The School Building Needs Committee appointed by the Board of Selectmen was charged to address the existing High School facility built in 1962. The committee's study will define the purpose, philosophy, organization and structure of the secondary educational program, the role of the school in the community and will form the base for future facilities planning. The results of the committee's efforts will allow the Town to plan for and more accurately predict the timing and extent of the high school project.

The 15 member committee is comprised of educators, parents and taxpayers. Its first meeting was held on June 21, 2007.

The first order of business was to file a Statement of Interest with the Mass School Building Authority. Next was a tour and update of the present facility. The building is showing its 45 years and the School Department has done a good job attempting to maintain it.

Our tour and prior reports show that the plant is:

1. Not energy efficient
2. No fire suppression "sprinkler system"
3. Not in compliance with current ADA requirements
4. Labs not suited for current course curriculum or are non-existent for certain purposes
5. Using storage areas for classrooms
6. Facility design would require an expansive security system
7. Difficult to adapt the current facility to meet the needs of the Special Education population
8. Space issues currently being met with portable structures that are temporary by definition
9. Serious deficiencies in the infrastructure not meeting modern technology demands
10. Many difficulties to renovate due to the nature of its construction.

The committee has met with a representative from Dore and Whittier an architectural firm that has evaluated the building in prior years.

This firm had done a complete report on the conditions that exist and some cost estimates and ideas on renovation the current building or replacing it.

Sub-committees were formed to look at the following areas:

- Regionalization
- Technology needs
- Grade configuration
- Curriculum
- Core Needs
- School Choice
- Special Education
- Demographics

The committee has examined the 2007 evaluation report from the New England Association of Schools and Colleges. This evaluation raised many issues in the areas of Expectations for student learning, curriculum and community support. It called for developing plans for a major renovation or a new structure along with equipment replacement.

The committee plans to hold public hearings in the coming months to share its findings in more detail and to hear from parents, students and taxpayers about concerns and feelings regarding the High School and its future.

We are also awaiting demographic information from a study being contracted by the Board of Selectmen, which will attempt to forecast population trends that will have an impact on the High School and the schools over all.

In closing, it is clear to us that something must be done to address the needs of the High School in the near future. The Town will be spending more and more money just to maintain an aging and inadequate facility.

Respectfully submitted:

Allin Thompson, *Chairman*

Dr. Carolyn Cragin, *School Superintendent*

Gary Costin, *School Building Manager*

Kevin Turner, *High School Principal*

Dr. Robert Larsen, *Clerk*

Carla Blanchard

Mary Clarke

Jack Brown

Dr. Murray Johnson

Brenda Norcott

Dr. Thomas Johnson

Terry Russell

Dennis Hoye

Leslie Flynn

Ed McManus, *Selectmen's Liaison*

# *Report of the* **Cape Cod Regional Technical High School District**

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Cape Cod Regional Technical High School was established in 1973 as a public technical high school that divides student learning time between academic classes and technical training. For our previous school year 2006-2007 we had 686 students enrolled in 18 different technical programs from our sending school district that comprises 12 towns from Mashpee to Provincetown with an operating budget of \$11,086,903.

William N. Fisher completed his first year as the Superintendent/Director of Cape Cod Tech and he is a 28-year veteran administrator at Cape Cod Tech. Mr. Leonard Phelan, former Assistant Principal at Dennis-Yarmouth Regional High School completed his first year as Principal.

Cape Cod Regional Technical High School graduated 127 students in June of 2007 and 26 graduates plan on attending 4-year colleges, 49 graduates plan on attending 2-year colleges, 41 graduates have obtained jobs upon graduation and 6 have joined the military.

Cape Cod Tech has been able to make significant progress in raising student performance on the MCAS (Massachusetts Comprehensive Assessment System) and our school again met Adequate Yearly Progress (AYP) with the 2006 MCAS exam.

In addition to our renewable energy program, the Cape Cod Tech School Committee has approved the lease/purchase of the first tri-generation system for energy savings in a public facility in this country and installation should be completed this fall. This system, once it is in place, will reduce our electric energy consumption by more than 40% and our heating costs by 25-30% each year. This new concept demonstrates Cape Cod Tech's commitment to reducing annual energy consumption and that we are doing everything we can to reduce our energy costs. Capital improvements for the FY '07 included replacement of Cape Cod Tech's gym floor and the renovation of the 4th of our 4 science laboratories.

Our Adult Education program had another excellent year under part-time coordinator, Ron Broman, who has made a tremendous impact on the quality and quantity in the courses we offer. For FY '07 we ran over 40 courses with approximately 172 residents from Harwich participating during the Fall of 2006 and Spring of 2007.

SkillsUSA is a national organization serving students enrolled in technical programs. This year our students brought home 13 gold, 11 silver, and 4 bronze medals in the district competition, 3 gold, 5 silver, and 7 bronze in the state competition, and in the national competition, we brought home a silver medal in Marine Service Technology and placed 5th out of 35 national Web Design teams.

Cape Cod Tech provides money saving projects for our district and community and these projects not only save thousands of dollars, but also provide our students with real life work experience in a supervised setting. For the 2006-2007 school year, the total estimated value of the savings to our sending towns from work completed by Cape Tech's technical shops was in excess of \$869,000.

Respectfully submitted,

Carolyn G. Crowell, *Chairman*  
*Lee Culver*

*Cape Cod Regional Technical High School District*  
*School Committee Representatives for the Town of Harwich*

# FINANCE

## *Report of the* **Board of Assessors**

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The Board was saddened by the loss of long time Chairman, Barry Hemeon in 2007. Mr. Hemeon had been recognized at the 2007 Annual Town Meeting as an inductee to the Harwich Hall of Fame as sponsored by Deputy Assessor, David Scannell. Mr. Hemeon's experience and leadership will be missed.

Mr. Bruce Nightingale was appointed as an Assessor by the Board of Selectmen in December.

We completed our annual update of real and personal property for fiscal 2008 and the tax bills were mailed out on a timely basis for the 6th consecutive year. The tax rate was set at \$6.05 per \$1,000 of valuation in FY 2008.

Thanks to Jill Mason and Channel 18, an educational program was taped explaining the assessing process, abatement criteria and a thorough discussion of exemption and deferral programs available to taxpayers. This TV program, which we expect to become an annual event, resulted in 99.7% acceptance rate and significant rise in various exemption applications.

All property record cards (PRC) and Town Assessments are readily available 24/7 on the internet at [www.town.harwich.ma.us](http://www.town.harwich.ma.us).

Elaine Banta has been welcomed to our staff complementing Tammy Taylor, Donna Molino, Michael Onnembo and Deputy Assessor, David Scannell. We are proud of their efforts and continual goal of outstanding customer service to all who interact with this department.

## **FISCAL YEAR 2008**

The taxable value of all real and personal property assessed:	\$ 5,227,242,430.00
Total amount to be raised:	\$ 51,366,636.57
Total estimated receipts and revenue:	\$ 19,741,819.86
Net amount to be raised by taxation of real and personal property:	\$ 31,624,816.71
Tax rate for each \$1000 value assessed:	\$ 6.05
Total number of tax bills:	16,031

### **MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2007**

17,144	-Bills were issued with a valuation of:	\$ 82,112,900.00
	-Amount of tax:	\$ 1,762,732.44
1,005	-Abatements were issued in the amount of:	\$ 78,490.85

### **BOAT EXCISE ISSUED IN FISCAL YEAR 2007**

1,200	-Bills were issued with a valuation of:	\$ 5,945,700.00
	-Amount of tax:	\$ 58,946.98
304	-Abatements were issued in the amount of:	\$ 13,322.64

Respectfully submitted,

Richard J. Waystack, *Chairman*  
Robert S. Neese  
Bruce W. Nightingale

**Commonwealth of Massachusetts Department of Revenue  
NOTICE TO ASSESSORS OF ESTIMATED CHARGES  
General Laws, Chapter 59, Section 21**

**HARWICH**

<b>A. County Assessment, County Tax:</b> <i>Ch. 35, ss. 30, 31</i>	<b>335,123</b>
<b>B. STATE ASSESSMENTS AND CHARGES:</b>	
<b>1. Retired Employees Health Insurance</b> <i>Ch. 32A, s. 10B</i>	<b>0</b>
<b>2. Retired Teachers Health Insurance</b> <i>Ch. 32A, s. 12</i>	<b>0</b>
<b>3. Mosquito Control Projects</b> <i>Ch. 252, s. 5A</i>	<b>99,479</b>
<b>4. Air Pollution Districts</b> <i>Ch. 111, ss. 142B, 142C</i>	<b>6,604</b>
<b>5. Metropolitan Area Planning Council</b> <i>Ch. 40B, ss. 26, 29</i>	<b>0</b>
<b>6. Old Colony Planning Council</b> <i>1967, Ch. 332</i>	<b>0</b>
<b>7. RMV Non-Renewal Surcharge</b> <i>Ch. 90; Ch. 60A</i>	<b>12,000</b>
<b>Sub-Total, State Assessments</b>	<b>118,083</b>
<b>C. TRANSPORTATION AUTHORITIES:</b>	
<b>1. MBTA</b> <i>Ch. 161A, ss. 8-9; 1974, Ch. 825, ss. 6-7</i>	<b>0</b>
<b>2. Boston Metro. Transit District</b> <i>1929, Ch. 383; 1954, Ch. 535</i>	<b>0</b>
<b>3. Regional Transit</b> <i>Ch. 161B, ss. 9, 10, 23; 1973, Ch. 1141</i>	<b>50,257</b>
<b>Sub-Total, Transportation Assessments</b>	<b>50,257</b>
<b>D. ANNUAL CHARGES AGAINST RECEIPTS:</b>	
<b>1. Multi-Year Repayment Programs</b>	<b>0</b>
<b>2. Special Education</b> <i>Ch. 71B, ss. 10, 12</i>	<b>855</b>
<b>3. STRAP Repayments</b> <i>1983, Ch. 637, s. 32</i>	<b>0</b>
<b>Sub-Total, Annual Charges Against Receipts</b>	<b>855</b>
<b>E. TUITION ASSESSMENTS:</b>	
<b>1. School Choice Sending Tuition</b> <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	<b>932,608</b>
<b>2. Charter School Sending Tuition</b> <i>Ch. 71, s. 89</i>	<b>485,584</b>
<b>3. Essex County Technical Institute</b> <b>Sending Tuition</b> <i>1998, Ch. 300, s. 21</i>	<b>0</b>
<b>Sub-Total, Tuition Assessments</b>	<b>1,418,192</b>
<b>F. TOTAL ESTIMATED CHARGES, FISCAL 2008</b>	<b>1,922,510</b>

*Released July 12, 2007*

For additional information about how the estimates were determined and what may cause them to change in the future, please click on the following link: [Local Aid Estimate Program Summary](#).

**Commonwealth of Massachusetts Department of Revenue  
NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS  
General Laws, Chapter 58, Section 25A**

**HARWICH**

**A. EDUCATION:**

**Distributions and Reimbursements:**

<b>1. Chapter 70</b>	<b>1,725,972</b>
<b>2. School Transportation</b> <i>Chs. 71, 71A, 71B and 74</i>	<b>0</b>
<b>3. Retired Teachers' Pensions</b> <i>Ch. 32, s. 20 (2) (c)</i>	<b>0</b>
<b>4. Charter Tuition Reimbursements</b> <i>Ch. 71, s. 89</i>	<b>157,732</b>

**Offset Items – Reserve for Direct Expenditure:**

<b>5. School Lunch</b> <i>1970, Ch. 871</i>	<b>7,095</b>
<b>6. School Choice Receiving Tuition</b> <i>Ch. 76, s. 12B, 1993, Ch. 71</i>	<b>497,713</b>

**Sub-Total, All Education Items** **2,388,512**

**B. GENERAL GOVERNMENT:**

**Distributions and Reimbursements:**

<b>1. Lottery, Beano &amp; Charity Games</b>	<b>536,099</b>
<b>2. Additional Assistance</b>	<b>0</b>
<b>3. Local Share of Racing Taxes</b> <i>1981, Ch. 558</i>	<b>0</b>
<b>4. Regional Public Libraries</b> <i>Ch. 78, s. 19C</i>	<b>0</b>
<b>5. Police Career Incentive</b> <i>Ch. 41, s. 108L</i>	<b>0</b>
<b>6. Urban Renewal Projects</b> <i>Ch. 121, ss. 53-57</i>	<b>0</b>
<b>7. Veterans' Benefits</b> <i>Ch. 115, s. 6</i>	<b>3,026</b>
<b>8. Exemptions: Vets, Blind &amp; Surviving Spouse</b> <i>Ch. 58, s. 8A; Ch. 59 s. 5</i>	<b>69,806</b>
<b>9. Exemptions: Elderly</b> <i>Ch. 59, s. 5, Cl. 41, 41B, 41C</i>	<b>35,140</b>
<b>10. State Owned Land</b> <i>Ch. 58, ss. 13-17</i>	<b>119,161</b>

**Offset Item - Reserve for Direct Expenditure:**

<b>11. Public Libraries</b> <i>Ch. 78, s. 19A</i>	<b>15,540</b>
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**Sub-Total, All General Government** **778,772**

**C. TOTAL ESTIMATED RECEIPTS, FISCAL 2008** **3,167,284**

*Released July 12, 2007*

For additional information about how the estimates were determined and what may cause them to change in the future, please click on the following link: [Local Aid Estimate Program Summary](#).

# *Report of the* **Finance Committee**

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It is the responsibility of the Finance Committee to provide an independent view unaffected by personal or political motives on the town budget and all warrant articles, finance related and otherwise. There are occasions when the Finance Committee recommendations differ from those of the Board of Selectmen or of petitioners of special articles.

The Finance Committee conducts public hearings on all aspects of the annual budget as well as all warrant articles that come before Town Meeting. Citizens are invited to attend these hearings and provide information to help the committee in developing well reasoned recommendations.

The Finance Committee meets on Tuesday and Thursdays starting in mid January thru March to review all budget and special articles in preparation to submitting there recommendations to be included in the annual warrant.

The operating budget passed at the annual town meeting was fully funded from funds allowed under proposition 2 ½ guidelines. The assistance and guidance of Town Administrator Jim Merriam and Town Accountant Dave Ryan is greatly appreciated in providing information that allowed some minor adjustments to requested budgets. This was mainly accomplished by including in anticipated revenue some of the fee increases incorporated during the year.

All of the warrant articles were funded from available funds with the exception of those marked to be funded from Debt Exclusion for a vote at a town wide election. Debt Exclusion is an allowed process by Prop 2 ½ and raises taxes for the period that the debt covers.

It should be noted that to continue the present level of services provided by the Town, changes will need to be made in the operation of the Town that would create to allow for continuing the present services. Regionalization of various services, containment of Health Care costs for employees, control of school costs for a declining school membership are a few of the areas needing to be addressed.

Recent demographic studies of the Cape indicate that the population is not growing in most communities as projected a few years ago and is becoming more of a retirement area which calls for different services than provided in the past.

The Finance Committee also administers the Reserve Fund established by Town Meeting to provide for various emergencies and unforeseen expendi-

tures. Funds from this account can only be expended after consideration by the Finance Committee at a duly posted meeting.

In closing, the Finance Committee has operated with only 7 members this past year (should be 9) and extends an invitation to any citizen who is interested in serving on the committee.

Respectfully submitted,

*Harwich Finance Committee*

Robert E. Tombs

Arthur F. Watson Jr.

Dana DeCosta

Arvid Groswald

Albert Patterson

Linda Cebula

Angela LaMantia

# Report of the Capital Outlay Committee

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Arthur F. Watson, Jr, Chairman  
Alan Atkinson, Vice Chairman  
Christopher Harlow

Peter Wall  
Angelo La Mantia  
Bruce Nightingale

Fiscal 2007 was a time of major personnel change. Bob Owens, John Brooks, and Dana De Costa retired and unfortunately, a long time member, Joseph Mirisola passed away. All will be sorely missed. Alan Atkinson, Angelo La Mantia, Peter Wall and Christopher Harlow were appointed new members.

As has been past practice, The Town Administrator and the Town Accountant joined Committee's meetings facilitating an open discussion of all elements of the Capital Plan which was jointly submitted to the Board of Selectmen in December. During the process of Plan development, cooperation between the Town Administrator, Town Accountant and the Committee contributed significantly to a sound outcome.

Development of Fiscal Year 2014, the seventh year of the Plan, highlighted a potential sizeable capital expenditure for a new High School. It is anticipated, that the State will shoulder half; therefore the town's share of \$10,000,000 is reflected in year 2013. Continuation of \$1,000,000 for road maintenance was reduced in latter years, and \$5,000,000 was inserted as a "place holder" for the proposed waste water treatment project.

Because of these three major capital investments in the Plan, the Committee closely reviewed the prior year's plan, Fy2007-2013, with the intent of reducing the capital requirements facing the Town. Multiple changes were made and approved at the Annual Town Meeting.

Nonetheless, a thorough meticulous review of the major components of the Plan must be performed at each step of project development. In addition to the Capital Outlay Committee, all departments and the public should be actively engaged in the process, especially since debt service would roughly double to \$6,000,000 per year in the current plan which will negatively impact other Town services and/or taxes.

Respectfully submitted,

Arthur F. Watson, Jr, *Chairman*  
Alan Atkinson, *Vice Chairman*  
Angelo La Mantia  
Bruce Nightingale  
Christopher Harlow

# *Report of the* **Town Accountant**

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To the Honorable Board of Selectmen and Citizens of the Town of Harwich

In accordance with section 61 of chapter 41 of the General Laws of the Commonwealth, I present the following financial statements for the fiscal year ended June 30, 2007:

## Schedule

- **Balance Sheet (All Government Funds)**
- **General Fund Revenues**
- **Total Revenues, Expenditures & Fund Balances, Special Revenues, Capital, Enterprise & Trust Funds**
- **Appropriations and Expenditures; Budget and Articles (General Fund )**
- **General Long Term Obligations**

I would like to extend my thanks to the Board of Selectmen, Town Administrator, Deputy Assessor, Treasurer/Collector and Information System Director for their combined efforts and support in accomplishing the goals set for Fiscal Year 2007. In addition I thank the Finance Committee, Capital Outlay Committee, Water Commissioners and Superintendent for their continued support. In addition I would like to thank all the citizens and committee members that I have had the pleasure of serving during the past year.

I would especially like to thank my assistants Joanne Clancy and Wendy Tulloch for their hard work and support throughout the year. If there is additional information you need, please feel free to call me at Town Hall.

Very truly yours,

David L. Ryan  
*Town Accountant*  
*Town of Harwich*

Town of Hanwich  
 FY 2007  
 General Fund Revenues

	FY 2007 Actual FY 2006 REVENUE	FY 2007 Actual REVENUE	Variance
<b>Departmental Revenues</b>			
<b>YTD 6/30/07</b>			
<b>General Fund</b>			
<b>01004 GENERAL</b>			
010004 432029 PRIOR YEAR RECOVERY	446	8,285	7,839
010004 458901 MEDICAID	148,692	157,780	9,088
010004 481004 SALE OF PROPERTY	0	0	-
010004 481005 CC REG TECH FEE(RECOVER OFFICER)	20,000	20,000	-
010004 484010 WORKERS COMP RECOVERY	926	176	(750)
010004 484099 GEN FUND MISC REVENUE	101	106	5
<b>TOTAL GENERAL FUND - MISC REVENUE</b>	<b>170,166</b>	<b>186,348</b>	<b>16,182</b>
<b>011224 SELECTMEN - REV</b>			
011224 432003 PHOTOCOPIES	30	10	(20)
011224 436005 FRANCHISE FEES	14,335	25,184	10,850
011224 441000 LIQUOR LICENSES	64,040	65,139	1,099
011224 442001 HOTEL, MOTEL, INN	800	800	-
011224 442003 CABLE	0	4,108	4,108
011224 442004 JUNK COLLECTOR, DEALER	595	455	(140)
011224 442005 USED CAR DEALER	1,000	1,100	100
011224 442006 AMUSEMENT DEVICE LICENSE	500	300	(200)
011224 442008 TAXI/LIMO LICENSE	0	0	-
011224 442009 ENTERTAINMENT LICENSE	3,630	3,040	(590)
011224 442010 MOTION PICTURE LICENSE	900	900	-
011224 442011 AUCTIONEER LICENSE	0	0	-
011224 442012 COMMON VICTALLER LICENSE	1,900	1,925	25
011224 442013 OTHER FOOD SERVICE LICENSE	15,850	15,850	-
011224 445001 SHELLFISH PERMITS	3,355	0	(3,355)
011224 45005 MISCELLANEOUS LIC/PERMITS	692	0	(692)
011224 484099 MISCELLANEOUS REVENUE	5,337	20	(5,317)
<b>TOTAL SELECTMEN - REV</b>	<b>112,963</b>	<b>118,831</b>	<b>5,868</b>

Town of Hanwich  
 FY 2007  
 General Fund Revenues

	FY 2007 Departmental Revenues YTD 6/30/07	Actual FY 2006 REVENUE	Actual FY 2007 REVENUE	Variance
<b>General Fund</b>				

**011414 ASSESSORS - REV**

011414 432003 PHOTOCOPIES	5,940	3,479	(2,461)
011414-432045 ABUTTERS FEES	5,385	8,045	2,660
011414-461100 STATE OWNED LAND	0	106,655	106,655
011414-414000 STATE AID- VETS/BLIND/SURV SPOUSE	55,660	81,604	25,944
011414-461600 STATE AID ELDERLY ABATEMENTS	25,602	35,140	9,538
011414-462100 STATE AID CHPT. 70	1,441,302	1,562,804	121,502
011414-463000 STATE AID SBA	1,123,939	1,123,939	-
011414-467100 STATE AID- LOTTERY, BEANO, CHARITY	435,031	527,679	92,648
011414-4467300 STATE AID CHARTER REIMBURSEMENT	81,376	80,649	(727)
011414-4484099 MISCELLANEOUS	1,347	0	(1,347)
011414 699001 MOTEL & HOTEL TAX	356,626	386,357	29,731
<b>TOTAL ASSESSORS - REV</b>	<b>3,532,209</b>	<b>3,916,351</b>	<b>384,142</b>

**011454 TREASURER - REV**

011454 431455 ADMINISTRATION FEES	669	227	(442)
011454 432003 PHOTOCOPIES	112	35	(77)
011454 432007 BOUNCED CHECK FEE	2,523	2,809	286
011454 480099 MISC	1,587	1,033	(554)
011545 482010 SALE OF BONDS	0	0	-
011454 482001 INVESTMENT REVENUE	380,510	396,868	16,358
011454 482011 INTEREST SEPTIC LOANS	175	904	729
<b>TOTAL TREASURER - REV</b>	<b>385,576</b>	<b>401,877</b>	<b>16,301</b>

**011464 COLLECTOR REV**

011464-411000 PROPERTY TAXES	29,134,390	29,599,378	464,988
011464-414200 TAX TITLE	208,680	107,199	(101,481)

Town of Hanwich  
 FY 2007  
 General Fund Revenues

	FY 2007 Actual FY 2006 REVENUE	Actual FY 2007 REVENUE	Variance
<b>Departmental Revenues</b>			
<b>YTD 6/30/07</b>			
<b>General Fund</b>			
011464-484099 MOTOR VEHIC. & BOAT	1,905,045	1,731,652	(173,394)
011464 417001 PEN & INT REAL ESTATE TAXES	92,269	100,502	8,233
011464 417002 PEN & INT PERS PROP TAXES	4,345	5,337	992
011464 417003 PEN & INT MV EXCISE TAXES	31,253	43,092	11,840
011464 417004 PEN & INT BOAT EXCISE TAXES	3,356	1,462	(1,894)
011464 417005 PEN & INT TAX TITLE	70,081	19,764	(50,317)
011464 417006 PEN & INT DEFERRED TAXES	19,860	3,598	(16,262)
011464 417009 PENALTY & INTEREST LAND BANK	843	64	(779)
011464 417010 PEN & INT SEPTIC BETTERMENT	571	165	(405)
011464 417013 INTEREST CPC	1,640	2,597	957
011464 418001 IN LIEU OF TAXES LOCAL	138,054	118,103	(19,951)
011464 432001 COLLECTORS FEES & CHARGES	848	1,125	277
011464 432003 PHOTOCOPIES	76	181	105
011464 432008 MARKING FEES	11,540	13,880	2,340
011464 432009 MUNICIPAL LIEN CERTIFICATES	23,076	22,550	(526)
011464 484001 R E TAX PREPAID	7,311		(7,311)
<b>TOTAL COLLECTOR - REV</b>	<b>31,653,238</b>	<b>31,770,650</b>	<b>117,412</b>
<b>011614 TOWN CLERK - REV</b>			
011614 432003 PHOTOCOPIES	620	957	337
011614 432011 DOG LICENSES	7,802	7,745	(57)
011614 432012 FISH/GAME FEES W/H	2,253	-1,619	(3,872)
011614 432039 UTILITY POLES	428	145	(282)
011614 442017 BIRTH, MARRIAGE, DEATH CERT	9,700	17,905	8,205
011614 442018 BUSINESS CERTIFICATE	2,120	4,390	2,270
011614 442019 DOG LICENCES	272	0	(272)
011614 445002 RAFFLE PERMIT	90	70	(20)
011614 445007 GASOLINE STORAGE	150	400	250
011614 468500 INCREASE POLLING HOURS	0	700	700
011614 477000 NON CRIMINAL FINES FIRE	0	100	100

Town of Harwich  
 FY 2007  
 General Fund Revenues

	FY 2007 Actual FY 2006 REVENUE	Actual FY 2007 REVENUE	Variance
<b>Departmental Revenues</b>			
<b>YTD 6/30/07</b>			
<b>General Fund</b>			
011614 477001 NON CRIMINAL FINES POLICE	150	50	(100)
011614 477002 NON CRIMINAL FINES HEALTH	0	0	-
011614 477006 NON CRIMINAL FINES HARBOR	400	250	(150)
011614 477007 NON CRIMINAL FINES CONSERVAT	200	200	-
<b>TOTAL TOWN CLERK - REV</b>	<b>24,185</b>	<b>31,293</b>	<b>7,109</b>
<b>011714 CONSERVATION - REV</b>			
011714 432038 GARDEN PLOTS	2,020	2,690	670
011714 436003 BOG LEASE	2,759	18,315	15,556
011714 437001 HEARINGS	3,726	9,765	6,039
011714 484099 CONSERV MISC REVENUE	101	2,326	2,225
<b>TOTAL CONSERVATION - REV</b>	<b>8,606</b>	<b>33,096</b>	<b>24,490</b>
<b>011744 TOWN PLANNER - REV</b>			
011744 432003 PHOTOCOPIES	472	405	(67)
011744 432040 PLANNING LOCAL FILING FE	17,907	9,196	(8,711)
011744 437001 HEARINGS	6,043	23,067	17,024
011744 445005 MISC LICENSES/PERMITS	0	1,000	1,000
011744 484099 TOWN PLANNER MISCELLANEOUS R	10	0	(10)
<b>TOTAL TOWN PLANNER - REV</b>	<b>24,432</b>	<b>51,575</b>	<b>27,143</b>
<b>011764 BOARD OF APPEALS - REV</b>			
011764 437001 HEARINGS	7,600	9,200	1,600
<b>TOTAL BOARD OF APPEALS - REV</b>	<b>7,600</b>	<b>9,200</b>	<b>1,600</b>
<b>012104 POLICE - REV</b>			
012104 432015 POLICE ADMINISTRATION FEES	10,763	8,884	(1,879)

Town of Harwich  
 FY 2007  
 General Fund Revenues

FY 2007 Departmental Revenues YTD 6/30/07		Actual FY 2006 REVENUE	Actual FY 2007 REVENUE	Variance
<b>General Fund</b>				
012104.432016	POLICE INSURANCE CO FEES	1,806	2,264	458
012104.432017	USE OF CRUISER POLICE	710	800	90
012104.442008	TAXI/LIMO LICENSE	1,690	2,085	395
012104.445003	GUN PERMITS	3,638	5,113	1,475
012104.445005	MISC		318	318
012104.468000	REG OF MV FINES	20,770	20,218	(553)
012104.468100	COURT DEFAULT WARRANTS	75	225	150
012104.469501	COURT FINES	12,255	7,194	(5,061)
012104.477004	PARKING VIOLATIONS	300	2,125	1,825
012104.477005	RESTITUTION	804	479	(326)
012104.484099	MISCELLANEOUS REVENUE	27	2,975	2,949
<b>TOTAL POLICE - REV</b>		<b>52,838</b>	<b>52,679</b>	<b>(159)</b>
<b>012204 FIRE - REV</b>				
012204.432003	PHOTOCOPIES	210	190	(20)
012204.432018	FIRE/OIL BURNER INSPECTIONS	16,795	16,185	(610)
012204.445005	MISCELLANEOUS LICENSES/PERMITS	285	2,595	2,310
012204.484099	MISCELLANEOUS REVENUE	900	1,025	125
<b>TOTAL FIRE - REV</b>		<b>18,190</b>	<b>19,995</b>	<b>1,805</b>
<b>012314 AMBULANCE - REV</b>				
012314.437000	AMBULANCE FEES	914,591	1,091,998	177,407
012314.437010	AMBULANCE COLLECTOR	13,210	8,108	(5,101)
<b>TOTAL AMBULANCE - REV</b>		<b>927,801</b>	<b>1,100,106</b>	<b>172,305</b>
<b>012414 BUILDING - REV</b>				
012414.432003	PHOTOCOPIES	2,061	1,600	(461)
012414.432019	BUILDING INSPECTION	2,377	5,160	2,783

Town of Harwich  
 FY 2007  
 General Fund Revenues

FY 2007 Departmental Revenues YTD 6/30/07 General Fund	Actual FY 2006 REVENUE	Actual FY 2007 REVENUE	Variance
012414 445005 MISC LICENSES/PERMITS	100	1,200	1,100
012414 455008 BUILDING PERMITS	188,329	119,692	(68,637)
012414 455009 SIGN PERMITS	2,350	1,600	(750)
012414 455010 DEMO PERMITS	1,700	1,000	(700)
012414 455011 RENTAL DENSITY PERMIT	50	1,300	1,250
012414 494099 MISC REVENUE	50		(50)
<b>TOTAL BUILDING - REV</b>	<b>197,017</b>	<b>131,552</b>	<b>(65,465)</b>
<b>012424 GAS INSPECTION - REV</b>			
012424 432020 GAS INSPECTION	23,215	20,292	(2,923)
<b>TOTAL GAS INSPECTION - REV</b>	<b>23,215</b>	<b>20,292</b>	<b>(2,923)</b>
<b>012434 PLUMBING</b>			
012434 432021 PLUMBING INSPECTION	38,615	31,716	(6,899)
<b>TOTAL PLUMBING</b>	<b>38,615</b>	<b>31,716</b>	<b>(6,899)</b>
<b>012454 ELECTRICAL REVENUE</b>			
012454 432023 ELECTRICAL INSPECTION	42,174	35,273	(6,901)
<b>TOTAL ELECTRICAL REVENUE</b>	<b>42,174</b>	<b>35,273</b>	<b>(6,901)</b>
<b>014394 WASTE DISPOSAL REVENUE</b>			
014394 424701 DISPOSAL AREA STICKERS	555,867	535,767	(20,100)
014394 424702 DISPOSAL REGULAR FEES	447,187	416,341	(30,846)
014394 424703 DISPOSAL COMMERCIAL FEES	434,159	433,335	(825)
014394 427010 RECYCLE NEWSPAPER	24,538	15,949	(8,590)
014394 427011 RECYCLE BOTTLES	9,363	5,473	(3,890)
014394 427012 RECYCLE OTHER ITEMS	1,729	2,062	332
014394 427013 RECYCLE METAL	9,000	45,751	36,751
<b>TOTAL WASTE DISPOSAL REVENUE</b>	<b>1,481,844</b>	<b>1,454,677</b>	<b>(27,168)</b>

Town of Harwich  
 FY 2007  
 General Fund Revenues

	FY 2007 Departmental Revenues YTD 6/30/07	Actual FY 2006 REVENUE	Actual FY 2007 REVENUE	Variance
General Fund				

**014914 CEMETERY ADMINISTRATION REV**

014914431455 ADMINISTRATION FEES

3,900 2,300  
**3,900 2,300** (1,600)

**TOTAL CEMETERY ADMINISTRATION REV**

**015104 BOARD OF HEALTH**

015104 432003 PHOTOCOPIES

(32)

015104 432025 TEST HOLES

(201)

015104 432037 FLU CLINIC FEES

(645)

015104 442001 HOTEL, MOTEL, INN

(4,325)

015104 442002 STABLE

(410)

015104 442004 JUNK COLLECTOR/RUBBISH HAULE

(400)

015104 442007 MASSAGE LICENSE

(700)

015104 442013 OTHER FOOD SERVICE LICENSE

2,965

015104 442014 TOBACCO LICENSE

350

015104 442015 FUNERAL DIRECTOR LICENSE

(150)

015104 445005 MISC LIC/PERMITS

2,910

015104 445010 SEPTAGE CARRIER

(7,400)

015104 445011 SEWERAGE PERMITS

901

015104 445012 WELL PERMITS

(850)

015104 445027 SWIMMING POOL

(100)

015104 445029 HEALTH INSPECTION FEES

(1,755)

015104 484099 MISC REVENUE

1,650

1,400 3,050  
**132,509 124,917** (7,592)

**TOTAL BOARD OF HEALTH**

Town of Hanwich  
 FY 2007  
 General Fund Revenues

FY 2007 Departmental Revenues YTD 6/30/07 General Fund		Actual FY 2006 REVENUE	Actual FY 2007 REVENUE	Variance
<b>015394 CHANNEL 18 TELEVISION STATION</b>				
015394 432041 VIDEO TAPE COPIES		15	60	45
<b>TOTAL CHANNEL 18 TELEVISION STATION</b>		<b>15</b>	<b>60</b>	<b>45</b>
<b>015404 COMMUNITY CENTER REVENUE</b>				
015404 432044 PROGRAM FEES		945	1,925	980
015404 436004 BUILDING USE		11,590	10,165	(1,425)
015404 484098 COM CENTER WEIGHT ROOM USE		26,500	38,605	12,105
<b>TOTAL COMMUNITY CENTER REVENUE</b>		<b>39,035</b>	<b>50,695</b>	<b>11,660</b>
<b>015414 COUNCIL ON AGING</b>				
015414 432044 PROGRAM FEES		6,635	7,065	430
<b>TOTAL COUNCIL ON AGING</b>		<b>6,635</b>	<b>7,065</b>	<b>430</b>
<b>016104 LIBRARY</b>				
016104 447003 FINES		10,089	9,958	(130)
016104 484099 MISC REVENUE		398	702	304
<b>TOTAL LIBRARY REVENUE</b>		<b>10,487</b>	<b>10,660</b>	<b>173</b>
<b>016304 RECREATION &amp; YOUTH REVENUE</b>				
016304 432030 SUMMER PROGRAM FEES		33,876	34,742	866
016304 432044 PROGRAM FEES		3,187	3,965	778
016304 445013 BEACH STICKERS		121,157	158,864	37,707
016304 445014 BEACH PARKING		13,320	15,760	2,440
<b>TOTAL RECREATION &amp; YOUTH REVENUE</b>		<b>171,540</b>	<b>213,331</b>	<b>41,791</b>

Town of Hanwich  
 FY 2007  
 General Fund Revenues

	FY 2007 Actual FY 2006 YTD 6/30/07 REVENUE	Actual FY 2007 REVENUE	Variance
<b>Departmental Revenues</b>			
<b>General Fund</b>			
<b>016334 HARBORMASTER REVENUE</b>			
016334 432002 TELEPHONE COMMISSION	0	0	-
016334 432042 MOORING AGENT FEES	600	50	(650)
016334 436000 WHARFAGE	750,635	718,573	(32,062)
016334 436001 HARBOR FUEL CONCESSION	11,958	4,544	(7,414)
016334 436002 ALLEN HARBOR PARKING RENTAL	11,314	12,445	1,131
016334 445001 SHELLFISH PERMITS	2,042	5,228	3,186
016334 454010 HERRING FED REIMB	0	-	-
<b>TOTAL HARBORMASTER REVENUE</b>	<b>776,548</b>	<b>740,840</b>	<b>(35,708)</b>
<b>016954 GOLF OPERATIONS REVENUE</b>			
016954 427002 SNACK BAR CONCESSION	7,800	8,000	200
016954 432031 GREENS FEES	637,346	612,921	(24,425)
016954 432032 DRIVING RANGE	49,754	35,342	(14,412)
016954 432033 PULL CARTS	5,425	6,978	1,553
016954 432034 RESIDENTS FEES	548,133	564,725	16,592
016954 432035 CAR RENTAL	175,967	160,903	(15,063)
016954 432046 NON RESIDENT GOLF MEMBERS	100,000	104,000	4,000
016954 484099 MISC REVENUE	459	4,300	3,841
<b>TOTAL GOLF OPERATIONS REVENUE</b>	<b>1,524,883</b>	<b>1,497,169</b>	<b>(27,714)</b>
<b>Total Local Receipts</b>	<b>\$ 41,366,219</b>	<b>\$ 42,012,546</b>	<b>\$ 646,327</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1101 Fed Blk. Grt. Police	1102 PD Safety Vests	1103 Small Cities Grant	1106 Wychmere Harbor	1107 Emergency Animal	1110 COPS School Grant
Combined Total						
Cash	580.62	1,610.00	184.88	4,220.34	382.06	3,521.03
Receivables:						
	196,698.60					
<b>Total assets</b>	<b>580.62</b>	<b>1,610.00</b>	<b>184.88</b>	<b>4,220.34</b>	<b>382.06</b>	<b>3,521.03</b>
Warrants payable	-					
Other Liabilities	-					
Deferred revenue						
	196,698.60					
Fund Balance	580.62	1,610.00	184.88	4,220.34	382.06	3,521.03
<b>Total Liab. &amp; FB</b>	<b>580.62</b>	<b>1,610.00</b>	<b>184.88</b>	<b>4,220.34</b>	<b>382.06</b>	<b>3,521.03</b>
Revenue	3,942,798.39	1,800.00			5,000.00	-
Expenditures	(4,317,707.34)	(1,420.00)			(4,617.94)	-
Transfers in	-					
Transfers out	(427,662.00)					
Net change	(802,570.95)	380.00	-	-	382.06	-
Beg. fund balance	580.62	1,230.00	184.88	4,220.34	-	3,521.03
<b>End. fund balance</b>	<b>580.62</b>	<b>1,610.00</b>	<b>184.88</b>	<b>4,220.34</b>	<b>382.06</b>	<b>3,521.03</b>

		Town of Harwich FY 2007 Special Revenues Funds					
7/24/07 FY 2007	1111 Fed. Hazards Grant	1114 HDSP Housing Grant	1115 Elder Ser. Grant	1116 Access for all Library	1150 Chap I	1151 SPED Cur Framework	1152 Chapter 2
Cash	-	3.39	1,142.82	4,992.62	37,285.90	1,153.63	-
Receivables:							
<b>Total assets</b>	<b>-</b>	<b>3.39</b>	<b>1,142.82</b>	<b>4,992.62</b>	<b>37,285.90</b>	<b>1,153.63</b>	<b>-</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	-	3.39	1,142.82	4,992.62	37,285.90	1,153.63	-
<b>Total Liab. &amp; FB</b>	<b>-</b>	<b>3.39</b>	<b>1,142.82</b>	<b>4,992.62</b>	<b>37,285.90</b>	<b>1,153.63</b>	<b>-</b>
Revenue							
Expenditures	(4,701.00)	-	-	7,078.00 (4,593.28)	192,136.00 (157,187.35)	16,287.00 (18,883.37)	2,309.00 (4,449.25)
Transfers in							
Transfers out							
Net change	(4,701.00)	-	-	2,484.72	34,948.65	(2,596.37)	(2,140.25)
Beg. fund balance	4,701.00	3.39	1,142.82	2,507.90	2,337.25	3,750.00	2,140.25
<b>End. fund balance</b>	<b>-</b>	<b>3.39</b>	<b>1,142.82</b>	<b>4,992.62</b>	<b>37,285.90</b>	<b>1,153.63</b>	<b>-</b>

Town of Hanwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1153 PL 94-142	1154 Early Integration	1156 Class Size Red. Grant	1159 Improve Ed Quality	1160 Enhance Ed Technology	1167 Title I Carry Over	1201 State Septic Grant
Cash	7,012.57	62.22	0.06	20,439.59	2,524.00	-	40,632.72
Receivables:							48,969.23
<b>Total assets</b>	<b>7,012.57</b>	<b>62.22</b>	<b>0.06</b>	<b>20,439.59</b>	<b>2,524.00</b>	<b>-</b>	<b>89,601.95</b>
Warrants payable							
Other Liabilities							48,969.23
Deferred revenue							
Fund Balance	7,012.57	62.22	0.06	20,439.59	2,524.00	-	40,632.72
<b>Total Liab. &amp; FB</b>	<b>7,012.57</b>	<b>62.22</b>	<b>0.06</b>	<b>20,439.59</b>	<b>2,524.00</b>	<b>-</b>	<b>89,601.95</b>
Revenue	393,457.00	9,310.00		38,604.00	2,524.00	4,851.00	8,654.40
Expenditures	(327,655.24)	(9,247.78)		(28,302.28)	-	(4,851.00)	
Transfers in							
Transfers out							
Net change	65,801.76	62.22	-	10,301.72	2,524.00	-	8,654.40
Beg. fund balance	(58,789.19)	-	0.06	10,137.87	-	-	31,978.32
<b>End. fund balance</b>	<b>7,012.57</b>	<b>62.22</b>	<b>0.06</b>	<b>20,439.59</b>	<b>2,524.00</b>	<b>-</b>	<b>40,632.72</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1202 Pump Out Boat	1203 Cove Road Drainage	1206 Coastal Access	1207 ECOPS - State Grant	1208 CH 637 Hiway St. Grant	1209 Vet Grave Repair	1210 Elder Affairs St. Grant
Cash	58,726.46	10,702.00	53.68	1,862.86	66,949.01	400.00	251.27
Receivables:							
<b>Total assets</b>	<b>58,726.46</b>	<b>10,702.00</b>	<b>53.68</b>	<b>1,862.86</b>	<b>66,949.01</b>	<b>400.00</b>	<b>251.27</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	58,726.46	10,702.00	53.68	1,862.86	66,949.01	400.00	251.27
<b>Total Liab. &amp; FB</b>	<b>58,726.46</b>	<b>10,702.00</b>	<b>53.68</b>	<b>1,862.86</b>	<b>66,949.01</b>	<b>400.00</b>	<b>251.27</b>
Revenue	8,089.11			-			27,783.00
Expenditures	(3,248.79)			(303.94)	-		(27,543.07)
Transfers in							
Transfers out							
Net change	4,840.32	-	-	(303.94)	-	-	239.93
Beg. fund balance	53,886.14	10,702.00	53.68	2,166.80	66,949.01	400.00	11.34
<b>End. fund balance</b>	<b>58,726.46</b>	<b>10,702.00</b>	<b>53.68</b>	<b>1,862.86</b>	<b>66,949.01</b>	<b>400.00</b>	<b>251.27</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1211 Dare State Grant	1213 Fire Safety Grant	1214 Pol Highway Safety	1216 Nat Resours Volunteer	1217 Police Safety Equipment	1218 Police Traffic Enforcement	1220 Click It or Ticket
Cash	145.68	63.43	1,014.22	530.18	3,863.79	115.32	1,331.21
Receivables:							
<b>Total assets</b>	<b>145.68</b>	<b>63.43</b>	<b>1,014.22</b>	<b>530.18</b>	<b>3,863.79</b>	<b>115.32</b>	<b>1,331.21</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	145.68	63.43	1,014.22	530.18	3,863.79	115.32	1,331.21
<b>Total Liab. &amp; FB</b>	<b>145.68</b>	<b>63.43</b>	<b>1,014.22</b>	<b>530.18</b>	<b>3,863.79</b>	<b>115.32</b>	<b>1,331.21</b>
Revenue		12,148.00	-		-	-	-
Expenditures		(12,084.57)	-		-	-	-
Transfers in							
Transfers out							
Net change	-	63.43	-	-	-	-	-
Beg. fund balance	145.68	-	1,014.22	530.18	3,863.79	115.32	1,331.21
<b>End. fund balance</b>	<b>145.68</b>	<b>63.43</b>	<b>1,014.22</b>	<b>530.18</b>	<b>3,863.79</b>	<b>115.32</b>	<b>1,331.21</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1222 Fire Fighter Training	1224 Fire Equip. Grant	1225 CHPT. 90 Partnership	1226 Police Equip. Grant	1227 NIMS/Fire	1228 SIDEWALKS	1229 Community Policing
Cash	1,032.58	5,300.00	386.71	-	2,060.80	17,790.94	638.66
Receivables:							
<b>Total assets</b>	<b>1,032.58</b>	<b>5,300.00</b>	<b>386.71</b>	<b>-</b>	<b>2,060.80</b>	<b>17,790.94</b>	<b>638.66</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	1,032.58	5,300.00	386.71	-	2,060.80	17,790.94	638.66
<b>Total Liab. &amp; FB</b>	<b>1,032.58</b>	<b>5,300.00</b>	<b>386.71</b>	<b>-</b>	<b>2,060.80</b>	<b>17,790.94</b>	<b>638.66</b>
Revenue	1,923.20	5,300.00	251,239.20	995.00	-	12,570.94	-
Expenditures	(892.97)	-	(407,756.63)	-	-	-	(16,444.02)
Transfers in							
Transfers out							
Net change	1,030.23	5,300.00	(156,517.43)	995.00	-	12,570.94	(16,444.02)
Beg. fund balance	2.35	-	156,904.14	(995.00)	2,060.80	5,220.00	17,082.68
<b>End. fund balance</b>	<b>1,032.58</b>	<b>5,300.00</b>	<b>386.71</b>	<b>-</b>	<b>2,060.80</b>	<b>17,790.94</b>	<b>638.66</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1230 Community Policing fy07	1251 School Choice	1252 Applied Health Grant	1257 Community Svc II	1258 Erlv. Childhd. Comm Prtnshp	1259 Health Ed Grant	1261 Drug Alliance Grant
Cash	3,785.10	573,626.82	416.65	6.77	1,004.99	-	3,333.55
Receivables:							
<b>Total assets</b>	<b>3,785.10</b>	<b>573,626.82</b>	<b>416.65</b>	<b>6.77</b>	<b>1,004.99</b>	<b>-</b>	<b>3,333.55</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	3,785.10	573,626.82	416.65	6.77	1,004.99	-	3,333.55
<b>Total Liab. &amp; FB</b>	<b>3,785.10</b>	<b>573,626.82</b>	<b>416.65</b>	<b>6.77</b>	<b>1,004.99</b>	<b>-</b>	<b>3,333.55</b>
Revenue	32,000.00	497,858.00	64,199.00	-	148,901.00	-	10,847.00
Expenditures	(28,214.90)	(561,991.56)	(65,228.72)	-	(148,036.66)	-	(8,581.69)
Transfers in							
Transfers out							
Net change	3,785.10	(64,133.56)	(1,029.72)	-	864.34	-	2,265.31
Beg. fund balance	-	637,760.38	1,446.37	6.77	140.65	-	1,068.24
<b>End. fund balance</b>	<b>3,785.10</b>	<b>573,626.82</b>	<b>416.65</b>	<b>6.77</b>	<b>1,004.99</b>	<b>-</b>	<b>3,333.55</b>

Town of Harwich FY 2007 Special Revenues Funds									
7/24/07 FY 2007	1262 CPC Trans Grant	1264 Full Day Kindergarten	1269 MS Academ Support	1272 Circuit Breaker 50/50	1273 School Foundation	1274 School Tech.	1277 Spec Assistance Grant		
Cash	63.71	-	1,667.31	28,427.04	-	-	-	212.49	
Receivables:									
<b>Total assets</b>	<b>63.71</b>	<b>-</b>	<b>1,667.31</b>	<b>28,427.04</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>212.49</b>	
Warrants payable									
Other Liabilities									
Deferred revenue									
Fund Balance	63.71	-	1,667.31	28,427.04	-	-	-	212.49	
<b>Total Liab. &amp; FB</b>	<b>63.71</b>	<b>-</b>	<b>1,667.31</b>	<b>28,427.04</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>212.49</b>	
Revenue	3,943.00	89,400.00	5,600.00	327,388.00	-	-	-	3,000.00	
Expenditures	(3,879.29)	(89,400.00)	(5,457.87)	(424,124.38)	(593.00)	(23,038.68)	(2,787.51)		
Transfers in									
Transfers out					(60,000.00)				
Net change	63.71	-	142.13	(96,736.38)	(60,593.00)	(23,038.68)		212.49	
Beg. fund balance	-	-	1,525.18	125,163.42	60,593.00	23,038.68	-		
<b>End. fund balance</b>	<b>63.71</b>	<b>-</b>	<b>1,667.31</b>	<b>28,427.04</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>212.49</b>	

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1301 Aquaculture City Grant	1302 Clam Nursery	1305 Hydro Herring Run	1306 Friends of Pleasant Bay	1307 CCCC Science Grant	1308 EDC Needs Sch. Grt.	1309 Barns Cnty Ld Manage
Cash	-	2,015.19	11,574.82	2,028.85	11.36	0.02	1,151.00
Receivables:							
<b>Total assets</b>	<b>-</b>	<b>2,015.19</b>	<b>11,574.82</b>	<b>2,028.85</b>	<b>11.36</b>	<b>0.02</b>	<b>1,151.00</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	-	2,015.19	11,574.82	2,028.85	11.36	0.02	1,151.00
<b>Total Liab. &amp; FB</b>	<b>-</b>	<b>2,015.19</b>	<b>11,574.82</b>	<b>2,028.85</b>	<b>11.36</b>	<b>0.02</b>	<b>1,151.00</b>
Revenue	14,000.00						4,500.00
Expenditures	(14,000.00)			(1,322.64)			(3,349.00)
Transfers in							
Transfers out							
Net change	-	-	-	(1,322.64)	-	-	1,151.00
Beg. fund balance	-	2,015.19	11,574.82	3,351.49	11.36	0.02	-
<b>End. fund balance</b>	<b>-</b>	<b>2,015.19</b>	<b>11,574.82</b>	<b>2,028.85</b>	<b>11.36</b>	<b>0.02</b>	<b>1,151.00</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1314 CTY TAP	1315 Muddy Creek LD MGT	1316 East Harwich Grant	1317 GRT Sand Water Trea.	1350 Partnership to Reduce Drugs	1353 Chamber of Com	1355 School to Careers
Cash	-	2,195.73	78,018.00	2,000.00	104.47	1,576.69	2,311.39
Receivables:							
<b>Total assets</b>	<b>-</b>	<b>2,195.73</b>	<b>78,018.00</b>	<b>2,000.00</b>	<b>104.47</b>	<b>1,576.69</b>	<b>2,311.39</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	-	2,195.73	78,018.00	2,000.00	104.47	1,576.69	2,311.39
<b>Total Liab. &amp; FB</b>	<b>-</b>	<b>2,195.73</b>	<b>78,018.00</b>	<b>2,000.00</b>	<b>104.47</b>	<b>1,576.69</b>	<b>2,311.39</b>
Revenue	3,750.00	-	75,000.00	19,000.00		-	4,800.00
Expenditures	-	(5,204.27)	(48,932.00)	(27,000.00)		-	(3,161.22)
Transfers in							
Transfers out							
Net change	3,750.00	(5,204.27)	26,068.00	(8,000.00)	-	-	1,638.78
Beg. fund balance	(3,750.00)	7,400.00	51,950.00	10,000.00	104.47	1,576.69	672.61
<b>End. fund balance</b>	<b>-</b>	<b>2,195.73</b>	<b>78,018.00</b>	<b>2,000.00</b>	<b>104.47</b>	<b>1,576.69</b>	<b>2,311.39</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1401 Shellfish Lab Gift	1402 NanElec Beach Gift	1403 Evergreen Cemetery Gift	1404 Brooks Lib. Bldg. Gift	1405 Channel 18 Gift	1406 Fire Gift	1407 COA Lunch Gift
Cash	1,850.15	5,000.00	250.00	2,942.23	21.70	40.03	3,559.54
Receivables:							
<b>Total assets</b>	<b>1,850.15</b>	<b>5,000.00</b>	<b>250.00</b>	<b>2,942.23</b>	<b>21.70</b>	<b>40.03</b>	<b>3,559.54</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	1,850.15	5,000.00	250.00	2,942.23	21.70	40.03	3,559.54
<b>Total Liab. &amp; FB</b>	<b>1,850.15</b>	<b>5,000.00</b>	<b>250.00</b>	<b>2,942.23</b>	<b>21.70</b>	<b>40.03</b>	<b>3,559.54</b>
Revenue	-					-	
Expenditures	-					-	
Transfers in							
Transfers out							
Net change	-					-	
Beg. fund balance	1,850.15	5,000.00	250.00	2,942.23	21.70	40.03	3,559.54
<b>End. fund balance</b>	<b>1,850.15</b>	<b>5,000.00</b>	<b>250.00</b>	<b>2,942.23</b>	<b>21.70</b>	<b>40.03</b>	<b>3,559.54</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1408 COA Gift	1409 Harbor Gift Gift	1410 Har Parade Gift	1412 Harwich Ctr. Init. Gift	1416 Recycle Gift	1418 Youth Couns Gift	1419 Sprint Cell Tower Gift
Cash	14,501.63	56,950.00	1,811.24	409.50	-	150.00	4,254.64
Receivables:							
<b>Total assets</b>	<b>14,501.63</b>	<b>56,950.00</b>	<b>1,811.24</b>	<b>409.50</b>	<b>-</b>	<b>150.00</b>	<b>4,254.64</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	14,501.63	56,950.00	1,811.24	409.50	-	150.00	4,254.64
<b>Total Liab. &amp; FB</b>	<b>14,501.63</b>	<b>56,950.00</b>	<b>1,811.24</b>	<b>409.50</b>	<b>-</b>	<b>150.00</b>	<b>4,254.64</b>
Revenue	3,846.95	97,250.00	1,811.24	-	(209.89)	-	-
Expenditures	(227.08)	(40,500.00)					
Transfers in							
Transfers out							
Net change	3,619.87	56,750.00	1,811.24	-	(209.89)	-	-
Beg. fund balance	10,881.76	200.00	-	409.50	209.89	150.00	4,254.64
<b>End. fund balance</b>	<b>14,501.63</b>	<b>56,950.00</b>	<b>1,811.24</b>	<b>409.50</b>	<b>-</b>	<b>150.00</b>	<b>4,254.64</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1423 Epoch Gift Thompson Fld	1450 Summer School Gift	1451 Lion's Quest	1452 CC 5 Gift	1501 Cultural Council	1502 Mt. Pleasant Cem. Gift	1505 Brooks Lib. Gift
Cash	100.00	2,800.00	43.33	282.33	1,479.67	124.00	11,235.69
Receivables:							
<b>Total assets</b>	<b>100.00</b>	<b>2,800.00</b>	<b>43.33</b>	<b>282.33</b>	<b>1,479.67</b>	<b>124.00</b>	<b>11,235.69</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	100.00	2,800.00	43.33	282.33	1,479.67	124.00	11,235.69
<b>Total Liab. &amp; FB</b>	<b>100.00</b>	<b>2,800.00</b>	<b>43.33</b>	<b>282.33</b>	<b>1,479.67</b>	<b>124.00</b>	<b>11,235.69</b>
Revenue	100.00						
Expenditures							
Transfers in							
Transfers out							
Net change	100.00	-	-	51.89	175.00	-	(1,954.85)
Beg. fund balance	-	2,800.00	43.33	230.44	1,304.67	124.00	13,190.54
<b>End. fund balance</b>	<b>100.00</b>	<b>2,800.00</b>	<b>43.33</b>	<b>282.33</b>	<b>1,479.67</b>	<b>124.00</b>	<b>11,235.69</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1506 Cranberry Harvest Shuttle	1507 Disability Rights	1508 Radar Gun	1509 SEMASS Road Race gift	1510 Ambulance Fund Gift	1511 Fire Gift	1512 Town Nurse Gift
Cash	1,000.00	133.00	-	4,629.90	10,685.37	3,162.65	4,051.11
Receivables:							
<b>Total assets</b>	<b>1,000.00</b>	<b>133.00</b>	<b>-</b>	<b>4,629.90</b>	<b>10,685.37</b>	<b>3,162.65</b>	<b>4,051.11</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	1,000.00	133.00	-	4,629.90	10,685.37	3,162.65	4,051.11
<b>Total Liab. &amp; FB</b>	<b>1,000.00</b>	<b>133.00</b>	<b>-</b>	<b>4,629.90</b>	<b>10,685.37</b>	<b>3,162.65</b>	<b>4,051.11</b>
Revenue			2,500.00		9,490.00		-
Expenditures		-	(3,250.00)		(9,451.62)	(1,072.00)	
Transfers in							
Transfers out							
Net change	-	-	(750.00)	-	38.38	(1,072.00)	-
Beg. fund balance	1,000.00	133.00	750.00	4,629.90	10,646.99	4,234.65	4,051.11
<b>End. fund balance</b>	<b>1,000.00</b>	<b>133.00</b>	<b>-</b>	<b>4,629.90</b>	<b>10,685.37</b>	<b>3,162.65</b>	<b>4,051.11</b>

Town of Harwich  
FY 2007

Special Revenues Funds

7/24/07 FY 2007	1513 Park & Rec Gift	1514 Whitehouse Field Elec	1515 Harwich Conser Trust	1516 Comm Center Gift	1518 Comm Center Pool Gift	1520 Police Coffee Maker Gift	1524 Historic Com Gift
Cash	2,340.20	657.84	25.00	(317.25)	13,435.50	31.64	325.00
Receivables:							
<b>Total assets</b>	<b>2,340.20</b>	<b>657.84</b>	<b>25.00</b>	<b>(317.25)</b>	<b>13,435.50</b>	<b>31.64</b>	<b>325.00</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	2,340.20	657.84	25.00	(317.25)	13,435.50	31.64	325.00
<b>Total Liab. &amp; FB</b>	<b>2,340.20</b>	<b>657.84</b>	<b>25.00</b>	<b>(317.25)</b>	<b>13,435.50</b>	<b>31.64</b>	<b>325.00</b>
Revenue	1,200.00	4,560.00	-	20,512.00	-	-	-
Expenditures	-	(4,720.68)	-	(26,170.00)	-	-	-
Transfers in							
Transfers out							
Net change	1,200.00	(160.68)	-	(5,658.00)	-	-	-
Beg. fund balance	1,140.20	818.52	25.00	5,340.75	13,435.50	31.64	325.00
<b>End. fund balance</b>	<b>2,340.20</b>	<b>657.84</b>	<b>25.00</b>	<b>(317.25)</b>	<b>13,435.50</b>	<b>31.64</b>	<b>325.00</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1525 Palmer Gift	1526 Trail Comm Gift	1527 Agriculture Gift	1530 Wetlands Conser.Trust	1540 Recreation Revolving	1542 COA Revolving	1550 School Spec.Ed
Cash	455.00	200.00	1,125.00	19,870.93	20,583.72	8,437.84	41,477.69
Receivables:							
<b>Total assets</b>	<b>455.00</b>	<b>200.00</b>	<b>1,125.00</b>	<b>19,870.93</b>	<b>20,583.72</b>	<b>8,437.84</b>	<b>41,477.69</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	455.00	200.00	1,125.00	19,870.93	20,583.72	8,437.84	41,477.69
<b>Total Liab. &amp; FB</b>	<b>455.00</b>	<b>200.00</b>	<b>1,125.00</b>	<b>19,870.93</b>	<b>20,583.72</b>	<b>8,437.84</b>	<b>41,477.69</b>
Revenue		200.00	1,125.00	11,249.00	66,257.22	44,344.75	25,734.00
Expenditures	-			(13,695.62)	(51,646.09)	(38,757.50)	(82,044.15)
Transfers in							
Transfers out							
Net change	-	200.00	1,125.00	(2,446.62)	14,611.13	5,587.25	(56,310.15)
Beg. fund balance	455.00	-	-	22,317.55	5,972.59	2,850.59	97,787.84
<b>End. fund balance</b>	<b>455.00</b>	<b>200.00</b>	<b>1,125.00</b>	<b>19,870.93</b>	<b>20,583.72</b>	<b>8,437.84</b>	<b>41,477.69</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1551 School Lunch	1552 HS Athletic	1553 Lost Book	1554 Adult Education	1555 Driver's Education	1556 Summer School	1557 HASP Childcare
Cash	50,672.21	14,913.18	6,423.34	11,374.85	52.65	1,145.00	192,853.76
Receivables:							
<b>Total assets</b>	<b>50,672.21</b>	<b>14,913.18</b>	<b>6,423.34</b>	<b>11,374.85</b>	<b>52.65</b>	<b>1,145.00</b>	<b>192,853.76</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	50,672.21	14,913.18	6,423.34	11,374.85	52.65	1,145.00	192,853.76
<b>Total Liab. &amp; FB</b>	<b>50,672.21</b>	<b>14,913.18</b>	<b>6,423.34</b>	<b>11,374.85</b>	<b>52.65</b>	<b>1,145.00</b>	<b>192,853.76</b>
Revenue	380,977.73	5,000.00	1,221.71	17,903.59		11,965.00	278,195.18
Expenditures	(399,036.37)	(8,150.74)	(248.02)	(24,176.28)		(10,820.00)	(315,892.24)
Transfers in							
Transfers out							
Net change	(18,058.64)	(3,150.74)	973.69	(6,272.69)	-	1,145.00	(37,697.06)
Beg. fund balance	68,730.85	18,063.92	5,449.65	17,647.54	52.65	-	230,550.82
<b>End. fund balance</b>	<b>50,672.21</b>	<b>14,913.18</b>	<b>6,423.34</b>	<b>11,374.85</b>	<b>52.65</b>	<b>1,145.00</b>	<b>192,853.76</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1558 Play School	1559 Need Collaborative	1560 Elem School Treasury	1561 Middle School Treasury	1562 High School Treasury	1563 HS Hall of Fame	1599 Sale Of Easement
Cash	20,098.09	930.00	3,468.05	17,051.58	10,723.34	2,350.00	1,728.00
Receivables:							
<b>Total assets</b>	<b>20,098.09</b>	<b>930.00</b>	<b>3,468.05</b>	<b>17,051.58</b>	<b>10,723.34</b>	<b>2,350.00</b>	<b>1,728.00</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	20,098.09	930.00	3,468.05	17,051.58	10,723.34	2,350.00	1,728.00
<b>Total Liab. &amp; FB</b>	<b>20,098.09</b>	<b>930.00</b>	<b>3,468.05</b>	<b>17,051.58</b>	<b>10,723.34</b>	<b>2,350.00</b>	<b>1,728.00</b>
Revenue	32,230.50	3,330.00	16,344.76	109,372.74	132,488.09	2,350.00	-
Expenditures	(19,236.96)	(3,450.00)	(17,308.23)	(101,557.95)	(126,239.07)	-	-
Transfers in							
Transfers out							
Net change	12,993.54	(120.00)	(963.47)	7,814.79	6,249.02	2,350.00	-
Beg. fund balance	7,104.55	1,050.00	4,431.52	9,236.79	4,474.32	-	1,728.00
<b>End. fund balance</b>	<b>20,098.09</b>	<b>930.00</b>	<b>3,468.05</b>	<b>17,051.58</b>	<b>10,723.34</b>	<b>2,350.00</b>	<b>1,728.00</b>

Town of Hanwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1600 Workers Comp Recovery	1601 Water Hydrant Damage	1602 Police Insurance	1603 Larson Tree	1605 Highway Insurance	1609 State Aid to Libraries	1610 County Dog Tax
Cash	519.53	2,309.32	-	-	-	26,898.84	2,144.31
Receivables:							
<b>Total assets</b>	<b>519.53</b>	<b>2,309.32</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,898.84</b>	<b>2,144.31</b>
Warrants payable							
Other Liabilities							
Deferred revenue							
Fund Balance	519.53	2,309.32	-	-	-	26,898.84	2,144.31
<b>Total Liab. &amp; FB</b>	<b>519.53</b>	<b>2,309.32</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,898.84</b>	<b>2,144.31</b>
Revenue						15,607.80	
Expenditures			(1,078.98)	(2,200.00)	(1,125.07)	(7,645.55)	
Transfers in							
Transfers out							
Net change	-	-	(1,078.98)	(2,200.00)	(1,125.07)	7,962.25	-
Beg. fund balance	519.53	2,309.32	1,078.98	2,200.00	1,125.07	18,936.59	2,144.31
<b>End. fund balance</b>	<b>519.53</b>	<b>2,309.32</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,898.84</b>	<b>2,144.31</b>

Town of Harwich  
FY 2007  
Special Revenues Funds

7/24/07 FY 2007	1611 Cemetery Lot Sales	1613 Library Const.	1614 Media One	1620 Hwy Ins. Ins. Recovery	1621 Waterway Mgt.	1701 Septic Loan Betterment	1730 Culture Cou. Gift
Cash	33,971.02	359,101.00	552,421.66	-	134,816.09	146,635.79	6,498.69
Receivables:					147,729.37		
<b>Total assets</b>	<b>33,971.02</b>	<b>359,101.00</b>	<b>552,421.66</b>	<b>-</b>	<b>134,816.09</b>	<b>294,365.16</b>	<b>6,498.69</b>
Warrants payable							
Other Liabilities						147,729.37	
Deferred revenue							
Fund Balance	33,971.02	359,101.00	552,421.66	-	134,816.09	146,635.79	6,498.69
<b>Total Liab. &amp; FB</b>	<b>33,971.02</b>	<b>359,101.00</b>	<b>552,421.66</b>	<b>-</b>	<b>134,816.09</b>	<b>294,365.16</b>	<b>6,498.69</b>
Revenue	18,215.00		149,381.95	-	90,768.25	35,546.06	8,458.00
Expenditures	(39,581.87)		-	(201.11)	-	-	(2,915.00)
Transfers in							
Transfers out		(75,000.00)	(95,412.00)		(180,000.00)	(17,250.00)	
Net change	(21,366.87)	(75,000.00)	53,969.95	(201.11)	(89,231.75)	18,296.06	5,543.00
Beg. fund balance	55,337.89	434,101.00	498,451.71	201.11	224,047.84	128,339.73	955.69
<b>End. fund balance</b>	<b>33,971.02</b>	<b>359,101.00</b>	<b>552,421.66</b>	<b>-</b>	<b>134,816.09</b>	<b>146,635.79</b>	<b>6,498.69</b>

Town of Hanwich  
 FY 2007  
 Special Revenues Funds

	1750	
7/24/07 FY 2007		Aff. Housing Cell
Cash	1,261,267.30	
Receivables:		
<b>Total assets</b>	<b><u><u>1,261,267.30</u></u></b>	
Warrants payable		
Other Liabilities		
Deferred revenue		
Fund Balance	1,261,267.30	
<b>Total Liab. &amp; FB</b>	<b><u><u>1,261,267.30</u></u></b>	
Revenue	27,785.72	
Expenditures	(449,704.14)	
Transfers in		
Transfers out		
Net change	<u>(421,918.42)</u>	
Beq. fund balance	<u>1,683,185.72</u>	
<b>End. fund balance</b>	<b><u><u>1,261,267.30</u></u></b>	

Town of Hanwich  
FY 2007  
Capital Funds

	Combined Total	Selectmen	Brooks Academy	Police	Fire	Highway	Water	Bld. Of Health	Harbors	Golf	School
Cash	521,312.73	6,403.47	6,646.32	3,740.88	0.34	201,818.99	13,763.74	22,232.02	112,371.99	74,830.98	79,504.00
Receivables:											
<b>Total assets</b>	<b>521,312.73</b>	<b>6,403.47</b>	<b>6,646.32</b>	<b>3,740.88</b>	<b>0.34</b>	<b>201,818.99</b>	<b>13,763.74</b>	<b>22,232.02</b>	<b>112,371.99</b>	<b>74,830.98</b>	<b>79,504.00</b>
Warrants payable	-										
Other Liabilities	-										
Deferred revenue	-										
Fund Balance	521,312.73	6,403.47	6,646.32	3,740.88	0.34	201,818.99	13,763.74	22,232.02	112,371.99	74,830.98	79,504.00
<b>Total Liab. &amp; FB</b>	<b>521,312.73</b>	<b>6,403.47</b>	<b>6,646.32</b>	<b>3,740.88</b>	<b>0.34</b>	<b>201,818.99</b>	<b>13,763.74</b>	<b>22,232.02</b>	<b>112,371.99</b>	<b>74,830.98</b>	<b>79,504.00</b>
Revenue/Bonds	3,140,000.00	-	185,000.00	-	-	1,000,000.00	-	-	-	1,175,000.00	780,000.00
Expenditures	(3,471,853.10)	(412,118.26)	(178,353.68)	-	-	(902,928.32)	(179,000.07)	-	-	(1,119,956.77)	(679,496.00)
Transfers in	-										
Transfers out	-										
Net change	(331,853.10)	(412,118.26)	6,646.32	-	-	97,071.68	(179,000.07)	-	-	55,043.23	100,504.00
Beg. fund balance	853,165.83	418,521.73	-	3,740.88	0.34	104,747.31	192,763.81	22,232.02	112,371.99	19,787.75	(21,000.00)
<b>End. fund balance</b>	<b>521,312.73</b>	<b>6,403.47</b>	<b>6,646.32</b>	<b>3,740.88</b>	<b>0.34</b>	<b>201,818.99</b>	<b>13,763.74</b>	<b>22,232.02</b>	<b>112,371.99</b>	<b>74,830.98</b>	<b>79,504.00</b>

Revised 11/12/07

Town of Harwich  
FY 2007  
Enterprise Fund

<b>FY 2007 Enterprise Fund</b>	<b>Combined Total</b>	<b>1320 Water Enterprise Fund</b>
Cash	1,394,096.23	1,394,096.23
Receivables:	133,976.35	133,976.35
<b>Total assets</b>	<b>1,528,072.58</b>	<b>1,528,072.58</b>
Other Liabilities	-	
Deferred revenue	133,976.35	133,976.35
Encumbrances & Contin. Appropri	398,821.00	398,821.00
Reserved For Expenditures	729,185.00	729,185.00
Fund Balance	266,090.23	266,090.23
<b>Total Liab. &amp; FB</b>	<b>1,528,072.58</b>	<b>1,528,072.58</b>
Revenue	2,305,752.76	2,305,752.76
Expenditures	(2,157,871.57)	(2,157,871.57)
Transfers in	-	
Transfers out	(504,607.50)	(504,607.50)
Net change	(356,726.31)	(356,726.31)
Beg. fund balance	<b>1,750,822.54</b>	<b>1,750,822.54</b>
<b>End. fund balance</b>	<b>266,090.23</b>	<b>266,090.23</b>

Town of Hanwich  
FY 2007

Trust	Trust Funds						8006 AFLAC (TEP)
	8001 CLAIMSTRUST	8002 POLICE/FIRE	8003 CALEBCHASE	8004 LET	8005 PLANNING	8006 AFLAC (TEP)	
<b>Combined</b>							
<b>Total</b>							
Cash	5,500,467.53	462,190.96	6,003.03	6,496.17	6,987.60	7,351.76	
Receivables:	18,397.44	18,397.44					
Deposit/ Other	850,000.00	850,000.00					
<b>Total assets</b>	<b>6,368,864.97</b>	<b>(16,547.80)</b>	<b>6,003.03</b>	<b>6,496.17</b>	<b>6,987.60</b>	<b>7,351.76</b>	
Warrants payable	-	-					
IBNR Payable	454,854.00	454,854.00					
Other Liabilities	5,950.21						
Reserves IBNR	-	-					
Res. CPC Open Space	369,258.00						
Res. CPC Historic	369,258.00						
Res. CPC Housing	369,258.00						
FB Deposits	868,397.44	868,397.44					
Fund Balance	3,931,889.32	7,336.96	6,003.03	6,496.17	6,987.60	7,351.76	
<b>Total Liab. &amp; FB</b>	<b>6,368,864.97</b>	<b>(16,547.80)</b>	<b>6,003.03</b>	<b>6,496.17</b>	<b>6,987.60</b>	<b>7,351.76</b>	
Revenue	8,655,058.01	6,599,607.39	6,476.43	732.50	1,405.20	28,893.05	
Expenditures	(6,468,069.99)	(6,320,445.56)	(11,036.82)	(6,591.04)		(38,159.17)	
Transfers in	263,900.00	13,900.00					
IBNR	(454,854.00)	(454,854.00)					
Transfers out	(1,556,372.00)						
Net change	439,662.02	(175,692.17)	(4,560.39)	(5,858.54)	1,405.20	(9,266.12)	
Beg. fund balance	4,600,001.30	183,029.13	10,563.42	12,354.71	5,582.40	16,617.88	
<b>End. fund balance</b>	<b>5,039,663.32</b>	<b>7,336.96</b>	<b>6,003.03</b>	<b>6,496.17</b>	<b>6,987.60</b>	<b>7,351.76</b>	



Town of Hanwich  
FY 2007

Trust Funds											
8050	8051	8052	8053	8901	8902	8903	8904	8905			
SCHOOL	GRACE LEVY	Eaton	Charles-Sara Reid	Police PPD	Fire Detail	Hwy Extra Duty	Custodian	Com.Center			
Trust											
54,880.11	5,639.04	28,847.95	349.00	368.26	2,473.50	108.39	3,083.68	(83.62)			
<b>54,880.11</b>	<b>5,639.04</b>	<b>28,847.95</b>	<b>349.00</b>	<b>368.26</b>	<b>2,473.50</b>	<b>108.39</b>	<b>3,083.68</b>	<b>(83.62)</b>			
54,880.11	5,639.04	28,847.95	349.00								
<b>54,880.11</b>	<b>5,639.04</b>	<b>28,847.95</b>	<b>349.00</b>	<b>368.26</b>	<b>2,473.50</b>	<b>108.39</b>	<b>3,083.68</b>	<b>(83.62)</b>			
4,007.97	-	-	349.00								
(1,320.00)	-	(950.00)	(193.00)								
<b>2,687.97</b>	<b>-</b>	<b>(950.00)</b>	<b>156.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			
52,192.14	5,639.04	29,797.95	193.00								
<b>54,880.11</b>	<b>5,639.04</b>	<b>28,847.95</b>	<b>349.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			

Town of Harwich  
 FY 2007  
 Appropriations Expenditures

FY 2007 General Fund	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED
011141 MODERATOR S&W	300	300	-	100.0%
011221 SELECTMEN S&W	7,500	7,500	-	100.0%
011222 SELECTMEN - EXP	7,000	5,449	1,551	77.8%
01122A2 SELECTMEN - WARRANT ARTICLES	515,602	400,272	115,330	77.6%
01122A8 SELECTMEN - WARRANT ART.	54,355		54,355	0.0%
011311 FINANCE COMMITTEE S&W	9,600	9,600	-	100.0%
011312 FINANCE COMMITTEE - EXP	22,520	21,861	660	97.1%
011322 RESERVE FUND	239	-	239	0.0%
011351 TOWN ACCOUNTANT - SAL	190,643	190,237	406	99.8%
011352 TOWN ACCOUNTANT - EXP	1,300	1,031	269	79.3%
01135N2 TOWN ACCT ENCUMBERED EXP	349	259	90	74.1%
011362 AUDIT - EXP	35,000	30,000	5,000	85.7%
011411 ASSESSORS - S&W	208,963	187,655	21,308	89.8%
011412 ASSESSORS - EXP	21,055	16,284	4,771	77.3%
01141A2 ASSESSORS - WARRANT ARTICLES	126,766	63,760	63,006	50.3%
011442 POSTAGE	60,000	38,403	21,597	64.0%
011451 TREASURER - S&W	209,159	207,372	1,787	99.1%
011452 TREASURER - EXP	71,634	66,278	5,356	92.5%
011482 MEDICARE	269,268	269,222	46	100.0%
011491 TOWN HALL - S&W	337,362	275,625	61,837	81.7%
011492 TOWN HALL - EXP	140,343	134,087	6,256	95.5%
011498 TOWN HALL - CAP OUTLAY	4,600	4,502	98	97.9%
01149N2 TOWN HALL ENCUMBERED EXPENSE	1,293	1,293	-	100.0%
011512 LEGAL SERVICES - EXP	177,324	177,205	119	99.9%
011522 CLAIMS & SUITS	1,000	-	1,000	0.0%
011522 COMPUTER TECHNOLOGY	73,970	71,468	2,502	96.6%
011552 COMPUTER TECH Articles	87,060	75,683	11,377	86.9%
01155N2 COMPUTER TECH ENCUMBERED	3,229	3,229	-	100.0%
011571 CONSTABLE S & W	375	250	125	66.7%
011611 TOWN CLERK - S&W	131,003	128,707	2,296	98.2%
011612 TOWN CLERK - EXP	22,750	21,819	931	95.9%

Town of Harwich  
 FY 2007  
 Appropriations Expenditures

FY 2007 General Fund	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED
01161N2 TN CLERK ENCUMBERED EXP	1,000	-	1,000	0.0%
011711 CONSERVATION - S&W	43,753	43,684	69	99.8%
011712 CONSERVATION - EXP	5,770	4,832	938	83.7%
01171N2 CONSERVATION - ENCUMB.	90	88	2	98.1%
011741 TOWN PLANNER - S&W	162,003	150,174	11,829	92.7%
011742 TOWN PLANNER - EXP	2,400	1,436	964	59.8%
011751 PLANNING BOARD - S&W	1,822	471	1,351	25.8%
011752 PLANNING BOARD - EXP	600	320	280	53.3%
011761 BOARD OF APPEALS S&W	4,200	501	3,699	11.9%
011762 BOARD OF APPEALS EXPENSE	600	90	510	15.0%
011912 PUBLIC BUILDINGS REPAIR - EXP	5,000	1,654	3,346	33.1%
011922 TOWN/FIN COM REPORTS - EXP	16,000	14,496	1,505	90.6%
011932 MISCELLANEOUS PRINTING	2,000	-	2,000	0.0%
011942 ADVERTISING	3,700	2,863	838	77.4%
011962 TELEPHONE	78,500	54,285	24,215	69.2%
011972 GASOLINE	335,104	334,105	999	99.7%
011982 OUT OF STATE TRAVEL	2,000	-	2,000	0.0%
012101 POLICE - S&W	2,494,104	2,474,541	19,563	99.2%
012102 POLICE - EXP	272,048	265,471	6,577	97.6%
012108 POLICE - CAP OUTLAY	52,584	52,584	-	100.0%
01210A2 POLICE - WARRANT ARTICLES	95,243	94,787	456	99.5%
01210N2 POLICE ENCUMBERED EXPENSE	10,353	9,242	1,111	89.3%
012201 FIRE - S&W	2,593,692	2,593,693	(1)	100.0%
012202 FIRE - EXP	191,282	181,226	10,056	94.7%
01220A2 FIRE ARTICLES	249,914	239,569	10,345	95.9%
01220N2 FIRE ENCUMBERED EXPENSE	846	818	28	96.7%
012311 AMBULANCE - S&W	75,000	75,000	-	100.0%
012312 EMS EXPENSE	54,125	54,125	0	100.0%
012411 BUILDING - S&W	147,935	146,245	1,690	98.9%
012412 BUILDING - EXP	10,050	8,413	1,637	83.7%
01241A2 BUILDING - WARRANT ARTICLES	225	-	225	0.0%

Town of Harwich  
 FY 2007  
 Appropriations Expenditures

	FY 2007 General Fund	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED
01241N2 BUILDING INSP ENCUMBERED EXP	84	84	-	-	100.0%
012912 EMERGENCY MANAGEMENT	5,000	4,249	751	751	85.0%
012962 NATURAL RESOURCES	26,600	25,215	1,385	1,385	94.8%
01296A2 NATURAL RESOURCES - WARRANT ART	2,526	1,800	726	726	71.3%
012972 PLEASANT BAY ALLIANCE EXPENSE	16,825	16,825	-	-	100.0%
01300 HARWICH PUBLIC SCHOOL	13,316,070	13,302,554	13,516	13,516	99.9%
01300A2 SCHOOL - WARRANT ARTICLES	163,870	125,932	37,938	37,938	76.8%
013012 C C REGIONAL TECH HIGH SCHOOL	883,289	881,868	1,421	1,421	99.8%
014111 TOWN ENGINEER	137,150	137,140	10	10	100.0%
014112 TOWN ENGINEER	3,700	2,513	1,187	1,187	67.9%
014112 TOWN ENGINEER ARTICLES	16,564	-	16,564	16,564	0.0%
014211 HIGHWAY SALARIES & WAGES	1,489,931	1,488,280	1,651	1,651	99.9%
014212 HIGHWAY EXPENSE	1,243,245	1,230,063	13,182	13,182	98.9%
01421A2 HIGHWAY - WARRANT ARTICLES	340,895	325,793	15,102	15,102	95.6%
01421N2 HIGHWAY ENCUMBERED EXPENSE	15,425	15,425	0	0	100.0%
014222 HOTMIX	100,000	99,940	60	60	99.9%
014231 SNOWICE SALARIES & WAGES	10,000	10,000	-	-	100.0%
014232 SNOWICE EQPT HIRE/MATERIALS	55,000	55,000	-	-	100.0%
014242 STREET LIGHTS	83,129	83,129	0	0	100.0%
014911 CEMETERY ADMINISTRATION	23,697	23,697	0	0	100.0%
014912 CEMETERY ADMINISTRATION	3,850	2,679	1,171	1,171	69.6%
01491A2 CEMETERY - WARRANT ARTICLES	6,424	244	6,180	6,180	3.8%
015101 BOARD OF HEALTH	201,993	200,458	1,535	1,535	99.2%
015102 BOARD OF HEALTH EXPENSE	27,425	18,789	8,636	8,636	68.5%
01510A2 BOARD OF HEALTH - WARRANT ARTCL	2,494	2,494	0	0	100.0%
015112 FLAX POND EXPENSE	2,000	-	2,000	2,000	0.0%
01511N2 FLAX POND ENCUMBERED EXPENSE	2,000	2,000	-	-	100.0%
015391 CH 18 TV S&W	59,343	59,343	0	0	100.0%
015392 CHANNEL 18 TV EXPENSE	38,910	15,965	22,945	22,945	41.0%
015401 COMMUNITY CENTER S&W	231,982	231,982	(0)	(0)	100.0%
015402 COMMUNITY CENTER EXPENSE	134,789	134,745	44	44	100.0%

Town of Harwich  
 FY 2007  
 Appropriations Expenditures

	FY 2007 General Fund	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED
015411 COUNCIL ON AGING S&W	32,300	17,300	15,000	53.6%	
015412 COUNCIL ON AGING EXPENSE	188,410	185,564	2,846	98.5%	
015421 YOUTH COUNSELOR S&W	32,451	30,871	1,580	95.1%	
015422 YOUTH COUNSELOR EXPENSE	56,240	56,240	(0)	100.0%	
015428 YOUTH COUNSELOR CAPITAL OUTLAY	3,835	3,779	56	98.5%	
015432 VETERANS EXPENSE/BENEFITS	55,831	28,950	26,881	51.9%	
015502 DISABILITY RIGHTS EXPENSE	640	22	618	3.5%	
01580A2 HUMAN SERVICES - WARRANT ARTC	15,668	-	15,668	0.0%	
01580A2 HUMAN SERVICE - WARRANT ARTICLES	113,198	92,546	20,652	81.8%	
016101 LIBRARY SALARIES & WAGES	347,393	336,322	11,071	96.8%	
016102 LIBRARY EXPENSE	215,819	210,993	4,826	97.8%	
01610A2 LIBRARY - WARRANT ARTICLES	22,780	22,630	150	99.3%	
01610N2 BROOKS LIBRARY ENCUMBERED EXP	8,428	8,148	280	96.7%	
016291 RECREATION SEASONAL S&W	167,546	163,956	3,590	97.9%	
016301 RECREATION & YOUTH S&W	147,774	147,326	448	99.7%	
016302 RECREATION & YOUTH EXPENSE	51,150	50,834	316	99.4%	
01630A2 REC & YOUTH - WARRANT ARTCLS	231,940	161,197	70,743	69.5%	
016322 AID TO PROGRAMS	26,950	22,150	4,800	82.2%	
016331 HARBORMASTER SALARIES & WAGES	249,843	218,178	31,665	87.3%	
016332 HARBORMASTER EXP	80,675	78,579	2,096	97.4%	
01633A1 HARBORMASTER ARTICLE	666,324	236,598	429,726	35.5%	
01633N2 HARBORMASTER - ENCUMB.	548	548	0	99.9%	
016702 BROOKS MUSEUM COMMISSION EXP	14,225	12,719	1,506	89.4%	
01670A2 BROOKS MUSEUM - WARRANT ARTICLE	105,806	105,806	0	100.0%	
016911 HISTORICAL COMMISSION S&W	1,327	-	1,327	0.0%	
016912 HISTORICAL COMMISSION EXPENSE	1,750	76	1,674	4.3%	
01691A2 HISTORICAL COMM - WARRANT ART	51,343	7,622	43,721	14.8%	
01691N2 HIST COM ENCU	682	-	682	0.0%	
016922 CELEBRATIONS	2,000	1,897	103	94.8%	
016951 GOLF S&W	584,650	583,101	1,549	99.7%	
016952 GOLF EXPENSE	393,292	393,086	206	99.9%	

Town of Harwich  
 FY 2007  
 Appropriations Expenditures

FY 2007 General Fund	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED
01685N2 GOLF ENCUMBERED EXPENSE	5,692	5,678	14	99.7%
01686A2 GOLF MAINTENANCE - WARRNT ARTC	92,609	-	92,609	0.0%
017217 WATER TREATMENT 92 PRIN & INT	135,410	135,410	-	100.0%
017227 WATER PUMP STATIONS 97 P&I	119,625	119,625	-	100.0%
017237 FIRE STATION 94 PRIN & INT	235,920	235,920	-	100.0%
017247 LIBRARY CONTRUCT PRININT 1996	254,500	254,500	-	100.0%
017257 COMMUNITY CENTER P & I 1998	442,725	442,725	-	100.0%
017267 GOLF MT BLDG PLANS 1999	65,850	65,850	-	100.0%
017337 TRACK/SOCCER FIELD (2000)	13,353	13,353	-	100.0%
017347 LANDFILL CAPPING (1999)	127,595	127,595	-	100.0%
017357 LAND ACQUISITION (1997)	85,709	85,709	-	100.0%
017367 ELEMENTARY SCHOOL ADDN (2001)	1,397,113	1,397,113	-	100.0%
017377 LAND ACQUISITION(2000)LND BANK	281,995	281,995	-	100.0%
017417 WELL SOURCE EXPLORATION (2002)	23,738	23,738	-	100.0%
017427 GOLF CLUBHOUSE (2000)	104,349	104,349	-	100.0%
017437 LAND BK ACQ SLOWATYCKI (2001)	27,516	27,516	-	100.0%
017447 LAND BANK ACQ KRUMIN (2002)	64,830	64,830	-	100.0%
017457 WATER ABATE SEPTIC LOAN (MASS)	17,250	17,250	-	100.0%
017467 POLICE COMPUTERS (2003)	43,865	43,865	-	100.0%
017477 POLICE STA REPAIRS/PLANS 2003	18,858	18,858	-	100.0%
017487 COPELAS LAND (2002) LB	94,258	94,258	-	100.0%
017497 SHEA LAND (2002) LB	289,188	289,188	-	100.0%
017507 AMBULANCE (2003)	37,075	37,075	-	100.0%
017517 ROAD MAINT 2004	141,250	141,250	-	100.0%
017527 GOLF COURSE IRRIGATION 2004	120,000	120,000	-	100.0%
017537 LD AQUI ROSE/KEELER 2004	147,850	147,850	-	100.0%
017547 WATER TANK 2004	218,173	218,173	-	100.0%
018212 STATE ASSESSMENTS	1,466,117	1,423,125	42,992	97.1%
018312 BARNs CTY RETIR & TAX ASSESS	1,819,066	1,819,065	1	100.0%
018352 CAPE COD COMMISSION ASSESSMNTS	172,651	172,651	-	100.0%
019111 SPECIAL RETIREMENT PENS S&W	3,552	3,551	1	100.0%

Town of Harwich  
 FY 2007  
 Appropriations Expenditures

FY 2007 General Fund	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED
019132 UNEMPLOYMENT INS	66,877	62,877	4,000	94.0%
01913N2 UNEMPLOYMENT INS ENCUMB	2,128	2,128	-	100.0%
019142 GROUP HEALTH INS	4,627,954	4,622,039	5,915	99.9%
019402 UNPAID BILLS EXPENSE	17,361	12,848	4,513	74.0%
019452 GENERAL INSURANCE	800,000	790,027	9,973	98.8%
019462 GENERAL INSURANCE DEDUCTIBLES	20,000	11,411	8,589	57.1%
<b>TOTAL GENERAL FUND</b>	<b>\$ 45,820,535</b>	<b>\$ 44,322,600</b>	<b>\$ 1,497,935</b>	<b>96.7%</b>





# Report of the Treasurer

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I hereby respectfully submit the Annual Report of the Town Treasurer for the Fiscal Year 2007

Balance June 30, 2006		\$18,080,395.23
Receipts		\$61,414,978.84
	Total	\$79,495,374.07

Paid by Warrants	\$62,419,741.00	
Balance June 30, 2007	\$17,075,633.07	
	Total	\$79,495,374.07

## **TRUST AND ESCROW FUNDS - FISCAL YEAR 2007**

### **JOHNSON-ULM SCHOLARSHIP FUND**

Balance June 30, 2006		\$35,851.89
INT PD		\$1,822.16
	Total	\$37,674.05
Paid by Warrants		
Balance June 30, 2007	\$285.00	
	\$37,389.05	
	Total	\$37,674.05

### **HERBERT MORSE SCHOLARSHIP FUND**

Balance June 30, 2006		\$9,055.39
INT PD		\$469.03
	Total	\$9,524.42
Paid by Warrants	\$0.00	
Balance June 30, 2007	\$9,524.42	
	Total	\$9,524.42

### **BROOKS MEDAL FUND**

Balance June 30, 2006		\$969.85
INT PD		\$50.22
	Total	\$1,020.07
Paid by Warrants		
Balance June 30, 2007	\$0.00	
	\$1,020.07	
Total	\$1,020.07	

### **HIGH SCHOOL TRACK RECONSTRUCTION**

Balance June 30, 2006		\$3,415.13
		\$161.98
INT PD		
	Total	3,577.11
Paid by Warrants		
Balance June 30, 2007	\$3,577.11	
TOTAL	\$3,577.11	

### **CLASS OF 1991**

Balance June 30, 2006		\$1,169.61
		\$8.80
INT PD		
	Total	\$1,178.41
Paid by Warrants		
Balance June 30, 2007	\$1,178.41	
Total	\$1,178.41	

### **STABILIZATION FUND**

Balance June 30, 2006		\$363,997.96
		\$54,607.85
INT PD		\$525,000.00
		\$943,605.81
Paid by Warrants		
Balance June 30, 2007	\$943,605.81	
Total	\$943,605.81	

### CONSERVATION FUND

Balance June 30, 2006		\$5,425.08
INT EARNED		\$280.99
Balance June 30, 2007	Total	\$5,706.07

### ISLAND POND LAND BANK ESCROW ACCOUNT

Balance June 30, 2006		\$13,545.61
INT EARNED		\$701.57
Balance June 30, 2007	Total	\$14,247.18

### WHITEHOUSE FIELD MAINTENANCE FUND

Balance July 1, 2006		\$12,235.45
Interest earned		\$633.74
Total June 30, 2007	Total	\$12,869.19

### 400TH ANNIVERSARY

Balance July 1, 2006		\$1,388.18
Interest earned		\$34.09
Balance June 30, 2007	Total	\$1,422.27

### CEMETERY PERPETUAL CARE FUNDS

Balance July 1, 2006		\$563,491.42
Interest earned		\$29,509.05
Receipts		\$5,020.00
	Total	\$598,020.47

Interest expended	\$12,079.74	
Balance June 30, 2007	\$585,940.73	
Total	\$598,020.47	

**BROOKS FREE LIBRARY TRUST FUNDS**

Balance July 1, 2006		\$704,788.14
Interest earned deposits		\$65,192.39
	Total	\$769,980.53
<b>FEES</b>		
Interest expended	\$31,330.55	
Balance June 30, 2007	\$738,649.98	
	Total	\$769,980.53

**Schedule of Debt Outstanding as of JANUARY 15, 2008  
with interest to be paid to maturity:**

AUTHORIZATION	ISSUE	OUTSTANDING	INTEREST TO MATURITY
ART 76 00 TRACK & SOCCER FIELDS		\$55,000.00	\$5,140.00 \$5,140.00
ART 10-1997 ATM PUMPING STATION \$1,105,000.00	4.2455% PUMPING STATION DATED 8/1/98 DUE 12/15	\$110,000.00	\$2,420.00
ART. 07 - 1994 STM NEW FIRE HQ/RENOV.STA.#2 \$2,910,000	5.20% FIRE STATION DATED 05/15/1995 DUE 05/15/2010	\$570,000.00	\$46,550.00
ART. 13 - 1996 ATM LIBRARY ADDITION/RENOV \$3,000,000	4.81% LIBRARY DATED 12/15/1996 DUE 12/15/2011	\$800,000.00	\$103,600.00
ART 12-1998 ATM COMMUNITY CENTER \$5,095,000.00	4.0277 COMM CENTER DATED 10/15/98 10/15 DUE 10/15/2013 4/15	\$2,035,000.00	\$146,335.00 \$146,335.00
ART 2 2001 STM ELEMENTARY SCHOOL	4.00% SCHOOL 9/15/1-9/15/16 9/15 3/15	\$8,820,000.00	\$929,162.50 \$929,162.50
ARTS FY 99 AND 00 LAND BANK ART 56 OF 99/ART'S 66,67,70,71, 99 AND 00	MUNICIPAL PURPOSE LOAN LAND BANK ARTICLES 9/15 3/15	\$2,025,000.00	\$333,535.00 \$333,535.00

AUTHORIZATION	ISSUE	OUTSTANDING	INTEREST TO MATURITY
AND ART10 STM 2000	DATED 9/15/00		
ART 58 2001 ATM	4.00% LAND landbank	\$270,000.00	
land bank (NET OF LEVY)	9/15/1-9/15/16 9/15		\$45,549.95
\$360,000.00	3/15		\$45,550.05
ART 1 STM 00	MUNICIPAL PURPOSE LOAN	\$955,000.00	
LANDFILL CAPPING AND	DATED 9/15/00 9/15		\$166,385.00
RECYCLING CENTER	3/15		\$166,385.00
ART 62 1998 ATM	4.00% (NOT LANDBANK)	\$650,000.00	
LAND (NOT LANDBANK)	9/15/1-9/15/16 9/15		\$101,162.50
\$979,500.00			\$101,162.50
ART 48 1999 ATM	0% SEPTIC	\$140,827.75	
SEPTIC LOANS			
\$200,000.00			
ART 2 STM AUG 26, 02	4.17%	\$520,000.00	
LAND BANK			\$84,830.00
\$725,000.00			\$84,830.00
ART'S GOLF COURSE	4.17%	\$825,000.00	
CLUBHOUSE AND			\$132,098.75
UTILITY BLDG			\$132,098.75
ATR 24 02	4.17%	\$75,000.00	
WELL WATER			\$4,518.75
			\$4,518.75
ART 14 2003	3.75%	\$40,000.00	
POLICE COMPUTERS			\$1,665.00
			\$1,665.00
ART 13 2003	3.75%	\$80,000.00	
POLICE STA PLANS			\$11,590.00
			\$11,590.00
ART 31 2003	3.75%	\$860,000.00	
LAND BANK			\$128,912.50
			\$128,912.50
ART 63 2001	3.75%	\$2,800,000.00	
LAND BANK			\$463,706.25
			\$463,705.25
ART 36 KEELER STM	3.68%	\$1,205,000.00	
ART 5 ATM ROSE			\$135,037.50
LANDBANK			\$157,212.50

AUTHORIZATION	ISSUE	OUTSTANDING	INTEREST TO MATURITY
SEPTIC LOAN	0%	\$108,074.00	
ART 1 2004 WATER DEPT	4.29%	\$2,600,000.00	\$747,605.00 \$804,191.25
ART 17 2004 GOLF IRRIGATION	4.29%	\$1,425,000.00	\$172,876.25 \$202,801.25
ART 14 2004 HIGHWAY ROAD MAINT	4.29%	\$250,000.00	\$2,500.00 \$7,500.00
ART 16 BROOKS ACAD	3.89%	\$170,000.00	\$23,137.50 \$23,137.50
MIDDLE SCHOOL ROOF	3.89%	\$325,000.00	\$46,562.50 \$46,562.50
HIGH SCHOOL ROOF	3.89%	\$400,000.00	\$58,075.00 \$58,075.00
ROADS	3.89%	\$800,000.00	\$40,500.00 \$40,500.00
GOLF COURSE	3.89%	\$1,095,000.00	\$162,200.00 \$162,200.00
TOTAL OUTSTANDING DEBT JAN 15, 2008		\$30,008,901.75	\$8,152,425.25
DEBT LIMIT AS OF JANUARY 15, 2008			
Equalized Valuation	\$5,328,884,400.00		
Debt Limit - 5% Equalized Valuation		\$266,444,220.00	
Total Outstanding Debt	\$30,008,901.75		
Total Outside Debt Limit	\$3,740,000.00		
Net Debt subject to Debt Limit		\$26,268,901.75	
Remaining borrowing capacity under 5% Debt Limit		\$240,175,318.25	

My appreciation to the Selectmen, Town Administrator and all departments for their assistance and cooperation during the past year, I wish to thank and give credit to a great staff. My assistant Amy Duffy, and Head Clerks Caitlin Daley and Judith Murphy.

Respectfully submitted

Dorothy Parkhurst  
*Treasurer*

**REPORT OF THE TREASURER  
FISCAL YEAR 2007  
JULY 1, 2006 - JUNE 30, 2007**

Tax Title Accounts

	Munis	Lotus
Outstanding July 1, 2006	\$ 529,383.91	\$ 512,200.12
Land Bank Committed	\$ 4,891.15	
Tax Committed	\$ 166,997.55	
Committed Fees & Interest	\$ 29,438.19	
Exemptions & Abatements	\$ 8,997.95	
Exemptions & Abatements- Land Bank	\$ 269.94	
Disclaimed	\$ 1,978.55	\$ 5,090.18
Payments to Land Bank	\$ 1,806.61	\$ 127.33
Payments on Tax Title	\$ 77,744.14	\$ 4,537.35
Interest paid	\$ 15,453.62	\$ 4,310.41
Outstanding June 30, 2007	\$ 639,913.61	\$ 502,445.26
<hr/>		
Total outstanding tax titles	\$ 1,142,358.87	
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Deferred Tax Accounts

Outstanding July 1, 2005	\$ 90,667.79
Deferred tax added-2006	\$ 9,552.64
Deferred tax added-2007	\$ 24,207.01
Payments	\$ 24,173.28
Interest paid	\$ 3,598.18
Outstanding June 30, 2006	\$ 100,254.16

# Salaries & Wages Paid

## TOWN OF HARWICH YEAR TO DATE WAGES FOR 2007 GROSS WAGES 2007

### 2007 SCHOOL WAGES

#### SCHOOL ADMINISTRATION

NAME	GROSS WAGES
------	-------------

ARVIDSON, DEIDRE	700.00
BANTICK, MARY	38,407.32
BRODERICK, CAROLYN	53,608.53
COSTIN, GARY	95,856.54
CRAGIN, CAROLYN	129,475.00
CURRY, NANCY	42,965.11
HELD, SUSAN	40,505.19
JOSEPH, RUTH	88,765.39
LONDON, ANTIGONE	44,871.64
RICHER, SUSAN	14,779.00
TESO, ANTHONY	90,386.34
UNDERWOOD, THOMAS	3,375.00
VAN ESSENDELFT, TERENCE	4,595.19
VERRIER, GERALDINE	1,650.38

#### DEPARTMENT TOTAL **649,940.63**

#### ELEMENTARY SCHOOL

ALARIE, ELISE	20,593.11
ALBERTINE, MARY	73,051.46
ALDEN, REBECCA	48,562.74
ANDREOLA, SALLY	64,093.46
ASACK, LINDSEY	13,183.29
BABB, JANE	44,396.78
BARKER, JEANNE	65,689.00
BARNETT, NANCI	65,438.90
BELLIVEAU, MYRA	65,689.00
BLUTE, JODIE	14,955.59
BOCK, DEBORAH	43,450.50
BOOTH, KAREN	43,206.35
BOULE, LESLIE	65,689.00
BRADY, MELISSA	62,294.96
BRAGDON, MARY	61,135.07
BROOKHART, LARRY	55,715.04
BROWNELL, KATHERINE	25,966.62
BUCKLEY, DANIEL	85.50
CAVANAUGH, PATRICIA	58,221.02
CHILDS, PAMELA	11,316.77
CLONEY, KATHLEEN	55,742.00
COLLINS, ANN	24,053.97
CONKLIN, TARA JOHANNA	21,745.77
COSTELLO, JACALYN	68,465.06

CRONEN, ERIN	32,923.02
CROWLEY, MARY	42,803.43
DALY, DENISE	6,488.34
DILLON, JOAN	64,718.22
DOWSON, JENNIFER	41,126.61
DRISCOLL, LEE	20,312.40
D'URSO, ANNE	62,409.12
ELLIS, LYNN	6,027.63
FISLER, MICHELLE	38,122.86
FLYNN, KRISTIN	13,637.43
FORD, LINDA	62,294.96
GALVIN, BRENDA	8,091.00
GARRITY-BOURKE, MAUREEN	10,709.01
GLICK, STACEY	28,284.09
GOGGIN, LISA	19,215.54
GRADY, CHERYL	53,028.01
GREIG, DEBRA	24,912.03
GRENIER, GINA	15,743.79
GUSHEE, CYNTHIA	26,978.61
HAAS, BONNALYN	68,297.06
HALL, JULIE	78,059.32
HANNA, TRACEY	39,280.06
HANSEN, RICHARD	66,339.00
HEIN, SAMUEL	90,284.82
HIRSCHBERGER, AMY	58,721.02
HOFFMAN, CHERYL	36,911.98
HOLLANDSWORTH, STACIE	21,202.11
HUDSON, VIRGINIA	30,006.41
JOHNSON, KATHLEEN	46,861.82
JORGENSEN, FRANCESCA	53,028.01
JOSEPH, FRANCES	43,561.82
KEITH, KATIE	37,694.79
KELLY, JAMES	25,186.18
KELLY, JODI	19,757.63
KENNEDY, ADRIA	49,092.38
KING, DAWN	58,221.02
KRYSTOFOLSKI, JENNIFER	46,431.81
LANGWAY, SUSAN	23,095.77
LEAHY, CYNTHIA	19,080.88
LEGER, DONNA	26,560.28
LEVY, MARY	34,644.31
LOVETT, JANE	17,494.71
MALINOWSKI, PATRICIA	65,438.90
MALONE, CATHERINE	25,027.03
MAXON, LINDSAY	46,458.63

MC MANAMIN, LISA	47,114.54	COE, JANET	31,667.97
MCGUIGAN, JOHANNA	51,892.50	CREEDON, DENISE	61,584.12
MELTON, MEGHAN	15,415.71	CUTTER, LAUREN	58,221.02
MORRIS, LAURA	34,358.02	DARSON, DEBORAH	64,400.00
NORTON, PETER	65,438.90	DAVOL, SALLY	25,342.12
OLIVER, JENNIFER	25,634.70	DONOVAN, CHRISTINE	44,396.78
PETERS, HEATHER	17,652.24	FABIA, ALICE	65,689.00
PETRUCCELLI-SMITHERS, J	66,189.00	FALCONE, MARY	59,931.02
PIKNICK, KIMBERLEE	38,780.06	FLEMING, SEAN	52,875.16
PLATH, LINDA	10,024.00	FORIST, MELINDA	71,359.60
RESSLER, TIMOTHY	36,567.27	GONNELLA, KERRY	6,671.14
ROBBINS, PATRICIA	17,896.06	GRIFFITHS, LAUREN	22,881.77
ROBINSON, BETSY	29,302.67	HOLDEN, KATHERINE	66,382.84
SALZILLO, FRANCES	8,067.00	HURRIE, MARK	40,157.65
SENIOR, ERIN	58,221.02	KEEFE, JEANNE	52,230.96
SHEVORY, MARK	14,713.82	KEEFE, NANCY	52,474.96
SILK, ANN	62,294.96	KILROY, BARBARA	987.50
SIMMONS, LESLIE	62,640.12	LABONTE, DAVID	2,873.00
SISSON, MACKENZIE	21,745.77	MAGELANER, LISA	61,037.02
SMITH, DONNA	46,618.06	MALCOLM, NANCY	62,294.96
SMITH, KATHLEEN	71,332.94	MANACH, NENA	16,511.22
SMITH, PATRICIA	27,287.82	MATHESON, ANDREW	58,214.96
STERN, CATHERINE	14,973.93	MC GEOCH, VIRGINIA	54,738.01
STROKER, LISA	20,224.97	MEDEIROS, DONNA	76,575.83
SWENSON, HEATHER	651.76	MENDOZA, KATHLEEN	62,306.12
TANSEY, TAMMY	24,912.03	MERRILL, KENNETH	12,713.44
TOBOJKA, REBECCA	58,221.02	MERRILL, SYLVIA	53,501.41
TOMASIAN, MEGHAN	12,316.80	NAPIERKOWSKI, GORDON	60,061.00
TRASK, SUSAN	67,356.45	NOONAN, TARA	15,426.21
TWOMBLY, CHRISTINE	73,181.94	OZOLINS, KELLY	37,647.88
VAGENAS, KATHLEEN	12,296.68	PETERSON, KATHLEEN	37,744.10
VALENTINE, SANDRA	62,294.96	REINWALD, THERESA	24,946.96
VIENT, JAMIE	17,147.43	REUSS, PAMELA	64,546.35
VRLIK, CAROL	27,287.82	RUTLEDGE, SALLY	63,620.58
WEBB, BARBARA	24,503.97	SAVAGE, KAREN	62,084.12
WEST, CHERYL	32,010.59	SERAFINI, KATHLEEN	39,328.79
WILKINSON, PHYLLIS	62,294.96	SIMMONS, ROBERTA	29,270.02
WOODS, MARYANNE	22,900.67	STEPHENS, JESSICA	38,320.90
WROE, CANDICE	46,265.73	STOCKBRIDGE, DANIEL	62,278.75
ZABIELSKI, DEBORAH	29,454.44	THACHER, F	58,434.27
<b>DEPARTMENT TOTAL</b>	<b>4,214,788.14</b>	TOSCANO-GROSS, DIANA	48,684.84
<b>MIDDLE SCHOOL</b>		TURCO, DIANE	61,612.12
ALTIERI, WILLIAM	72,642.90	TURNER, ADAM	23,081.28
BOVINO, MICHAEL	15,682.50	WAYSTACK, BERNADETTE	52,342.96
BOYLE, FRANCES	21,783.84	WILSON, STEVEN	74,658.94
BRACKETT, LUCIE	22,725.77	ZABIELSKI, LARRY	20,613.26
BROOKS, JANET	140.00	<b>DEPARTMENT TOTAL</b>	<b>2,429,811.94</b>
CHICOINE, ANN	39,378.59	<b>HIGH SCHOOL</b>	
CHILDRESS, MARY	94,845.29	ANDERSON, JOHN	48,494.51
CHIZEK, LESLIE	49,890.14	BAIRSTOW, KAREN	53,028.01

BARTON, JANICE	25,358.05	SIMMONS, ELIZABETH	65,829.00
BATES, KEVIN	64,457.12	SMELTZER, ROBERT	68,297.06
BEARSE, JOYCE	7,968.86	SOWPEL, GEORGE	48,473.01
BEER, TED	59,032.76	STALKER, MICHELE	33,463.58
BENNETT, JONATHAN	63,979.49	SUGERMEYER, MARK	70,213.82
BIRCHFIELD, JAMES	58,979.00	SUMMERS, HERBERT	27,416.37
BLANCHARD, CARLA	65,880.47	TITUS, ROBIN	66,439.00
BRUNELL, STACY	38,140.27	TURNER, KEVIN	96,198.12
BUCKLEY, NANCY	41,716.04	WEEKES, JOANNE	25,933.10
BURKE, DAVID	28,031.10	WHITTEMORE, DEIDRE	53,028.01
BYRNES, ROBERT	70,114.90	WHITTEMORE, ERIN	53,449.00
CALLAGY, MARGARET	63,266.74	WOLCOTT, CANDACE	24,834.31
CAMPBELL, JOANNE	38,852.50		
CAMPBELL, SUMNER	6,117.00	<b>DEPARTMENT TOTAL</b>	<b>3,200,071.96</b>
CARDILLO, NICOLA	23,079.41	<b>CAFETERIA</b>	
CASAVANT, KATIE	35,506.57	BARKER, DEBORAH	17,464.53
CATANZARO, ANTHONY	76,535.96	BASSETT, CAROLYN	10,083.08
CHILAKA, ANGELINA	80,341.90	BOYLE, PATRICIA	17,729.34
COPPOLA, CAREN	40,266.45	DUDIS-LUCAS, ELIZABETH	8,250.55
COTE, VALERIE	62,906.12	FREEMAN, JANICE	19,811.82
DEBACHER, NICHOLAS	63,994.84	GRIFFIN, LUANN	141.00
DICKSON, JOHN	60,485.58	GUINEN, LINDA	20,736.96
DONOVAN, DEBORAH	68,705.90	HADFIELD, MARY	3,321.40
DOOLEY-TRABUCCO, ANN	58,954.52	HADLEY, ELAINE	705.00
DORGAN, DIANE	67,472.45	HALL, KRISTI	5,787.60
EASTMAN, JILL	62,224.12	HARK, HELEN	17,614.42
FLINT, KARI	47,114.88	HOGG, SUZANNE	15,139.71
FRANKEL, DAVID	40,466.08	LANDERS, NANCY	6,967.77
FUQUA, BEVERLY	6,770.40	LEGER, JACQUELYN	6,167.70
GIROLAMO, JANIE	89,804.04	MAKER, LESLEY	8,130.35
HEGGI, JOSEPH	68,249.90	MASTERTSON, TERESA	6,350.28
HEMEON, MARY	65,430.04	SMITH, JEFF	49,278.53
HOUSTON, RICHARD	71,432.14	STRONG, JANE	3,351.75
HUGHES-PRINCE, CHRISTINE	15,743.79	TRIEBLE, MARY	56.40
JONES, DIANE	47,533.81	WATSON, LINDA	169.20
KEHOSS, KRISTY	13,333.86	WILSON, CHRISTINE	5,735.40
KELLY, KAREN	66,189.00		
KELLY, MICHAEL	17,241.14	<b>DEPARTMENT TOTAL</b>	<b>222,992.79</b>
KIEFER, LISA	19,713.06	<b>CUSTODIANS</b>	
KOT, STEPHEN	73,879.92	AWALT, JOHN	3,559.50
LE VANGIE, LYNNE	58,721.02	BIRTWELL, KENNETH	37,262.46
LEETE, ANNE	61,356.10	BOYLE, EDWARD	7,449.75
MCINTYRE, CHARLES	49,847.27	DEMERS, DAVID	51,701.05
MILLS, KAREN	14,474.82	DONOVAN, ROBERT	43,388.39
MOYNAGH, PETER	35,424.20	FERREIRA, EDWARD	41,788.71
POORE, CHERYL	5,176.00	FRAWLEY, GERALD	38,532.55
RICHARD, ROSEMARIE	67,180.12	GAROFALO, ROBERT	37,873.78
ROSE, PATRICIA	24,861.80	GOODE, PETER	5,008.85
RYAN, JOHN	45,905.36	GUINEN, GLEN	24,385.50
SCHNEIDER-BIRON, LIANE	63,128.84	HALL, ALAN	59,914.06
SESSLER, DENISE	63,629.35	HIGGINS, RYAN	1,039.50
		HOWES, ANDREW	2,210.25

JOHNSON, CHRISTOPHER 35,367.46  
 OAKLEY, KEVIN 43,356.52  
 PEDERSEN, ERIC 420.00  
 PEDERSEN, TIMOTHY 41,907.41  
 POTTER, CHUCK 41,370.42  
 SIROIS, RICHARD 36,558.87  
 STARKWEATHER, MICHAEL 35,703.48  
 VALLE, ARTHUR 38,703.02  
 WILLCOX, JAMES 42,899.78  
 WILLIAMS, CHRISTOPHER 2,640.75

**DEPARTMENT TOTAL 673,042.06**

**HASP**

BAGLIONI, KRISTA 2,975.41  
 BEAUDOIN, DUSTIN 1,796.80  
 BERTON, ALICIA 1,878.00  
 CHAPMAN-O'BRIEN, CYRENA 7,785.00  
 COSTIN, DANIEL 5,295.50  
 COSTIN, KAYLA 1,500.00  
 COUGHLIN, ERIN 22,733.85  
 DE FILLIPO, JANET 2,766.51  
 DENUM, KASANDRA 2,631.00  
 DOANE, ANNE 218.75  
 DRISCOLL, THOMAS 570.00  
 EATON, MARY ANN 480.00  
 EMERSON, ANN 66,473.33  
 FOLEY, PATRICK 7,547.32  
 FORTIER, MARGAUX 965.00  
 FORTIER, PAMELA 8,069.83  
 HEDMARK, NICOLE 3,512.25  
 HELD, SHANNON 4,202.25  
 JACEK, KELLIE 1,604.00  
 KAPLAN, JACQULYN 478.00  
 LABELLE, ALEXANDRA 5,759.16  
 LANCTOT, MARY 1,288.00  
 LEOFANTI, CHRISTINE 393.75  
 LYON, NANCY 412.50  
 MAC ASKILL, KAYLA 2,615.11  
 MCCARTHY, BRYAN 1,650.00  
 O'CONNOR, MAURA 4,431.00  
 SERAFINO, CAROL 18,284.01  
 SKAHAN, SHANE 2,352.00  
 SMITH, HOLLY 10,073.75  
 SPEYER, ANNE 960.00  
 SYLVIA, MORGAN 3,798.70  
 WHITE, DANIELLE 7,160.00

**DEPARTMENT TOTAL 202,660.78**

**SUBSTITUTES**

ADAMS, OLGA 560.00  
 ANTHONY, LAIRD 2,030.00

BALCH, CHRISTINE 1,188.75  
 BANKS, EDLOW 420.00  
 BARBATO, ELISABETH 7,000.00  
 BARKER, CAROLYN 910.00  
 BATES, DONALD 10,352.00  
 BEHAN, DIANE 35.00  
 BENZLER-LAFFIN, SYLVIA 4,182.00  
 BLACKINTON, JOANNE 1,260.00  
 BLOWERS, CAROL 1,150.00  
 BLUTE, THOMAS 2,758.00  
 BOYLE, PAMELA 265.00  
 BRIGGS-WATKINS, GAIL 140.00  
 BROCHU, HARRIET 210.00  
 BROWN, SHELLY 245.50  
 BURKE, WILLIAM 2,450.00  
 BURNS, GAIL 643.50  
 CHASE, KELLY 11,473.75  
 CLARKE, MARY 315.00  
 CLARKE, ROSE ANN 7,280.00  
 CLOUTER, SHANNON 420.00  
 COLLEY, ABBY 420.00  
 CONNORS, JUDITH 1,050.00  
 COSTIN, LAURA 395.00  
 CRAIG, BETHANY 2,450.00  
 CRONIN, LAURA 70.00  
 CROTEAU, AUDREY 455.00  
 DANBY, JOHN 5,176.00  
 DE LEONARDIS, EDWARD 232.00  
 DECK, JOELLEN 1,230.00  
 DEDOMINICIS, ELONA 243.75  
 DEWEY, JENNIFER 2,912.00  
 DILZER, ROBERT 1,820.00  
 DOHERTY, WILLIAM 2,765.00  
 DOMENICK, SUSAN 2,090.00  
 DONLAN, MARC 712.50  
 D'URSO, MARK 117.00  
 EATON, TAYLOR 700.00  
 FARNHAM, KATHARINE 3,676.86  
 FARRENKOPF, FRANCES 1,589.54  
 FICHTEL, DAGMAR 6,387.50  
 FISETTE, WENDY 350.00  
 FISHER, BURT 2,555.00  
 FOLLETT, DANIELLE 2,251.16  
 GABOUR, MARGARET 4,410.00  
 GINGRAS, SHANNAH 350.00  
 GLENNON, JOHN 4,081.00  
 GREENSPAN, BARBARA 3,390.00  
 GRIFFITHS, ERIN 2,450.00  
 GRIMLEY, DANIEL 7,524.07  
 HADFIELD, WILLIAM 1,435.00  
 HAMMATT, MARY 3,094.00

HATCH, VICTORIA	4,962.71	PIEKOS, LINDA	1,890.00
HEMLEY, FREYA	2,100.00	POWERS, ROBERT	14,823.11
HESTER, LAURA	7,656.00	PRETE, MARY	1,190.00
HIGGINS, DIANNE	161.00	REBELLO, JOSEPH	1,395.00
HOLMES, JENNIFER	70.00	REDMOND, THOMAS	280.00
HUBECKY, DANIEL	1,540.00	ROSSETTI, SALLY	1,891.00
HUBER, MICHAEL	70.00	SAUERS, CINDY A	1,050.00
HUDAK, SETH	1,092.00	SECOLA, MARY LOUISE	596.50
HUFNAGEL, CHRISTOPHER	1,554.75	SIDOLI, CHRISTOPHER	280.00
JULIN, JESSICA	1,305.00	SMITH, ELIZABETH	1,710.41
JULIN, KATHY	4,436.89	SMITH, ODIN	1,330.00
KALBACH, BARBARA	780.00	SPEAKMAN, STEPHANIE	328.91
KARRAS, CATHERINE	7,520.01	STEIN, PAULA	1,680.00
KELLEY, DAVID	1,540.00	STEIN, ROBERT	1,680.00
KENDER, KOLLEEN	810.00	STOCKDALE, SHERRI	245.00
KRYSTOFOLSKI, PATRICIA	1,353.50	STRENZ-THIBAUT, SUSANNE	266.00
KRZEMINSKI, GLENN	840.00	TOSTI, RONALD	224.00
LEACH, DANA	1,236.00	TRABUCCO, GINA	224.00
LEANUES, SUSAN	462.00	TRAVAGLINO, LOUIS	6,825.00
LOGAN, JANE	700.00	TRIANAFILLOU, NAFSIKA	70.00
LOGSDON, SUSAN	595.00	VOTTELER, MARIA	469.72
LOMBARDI, MARGARET	1,388.50	WAITE, MICHAEL	2,873.00
LUCIANO, KAREN	1,318.00	WALSH, KATHERINE	350.00
MAC PHERSON, TIFFANNY	2,490.00	WARNER, TERRY	2,278.00
MAGNUSSON, KATHLEEN	11,108.00	WIMBERLY, KATHRYN	630.00
MARSHALL, CARY	8,283.97	WORTH, MAURICE	1,190.00
MARTELL, SUZANNE	360.00	WRIGHT, LAURA	397.00
MARTIN, DEBORAH	70.00	ZILLIOX, GENOVAITE	7,507.40
MARTIN, TRUDY	70.00	<b>DEPARTMENT TOTAL</b>	<b>300,990.46</b>
MAXWELL, RICHARD	1,510.00	<b>SCHOOL DEPT.</b>	
MC CARTHY, PAMELA	8,045.50	<b>GRAND TOTAL</b>	<b>11,894,298.76</b>
MC CROSKERY, JANET	1,890.00		
MC FARLAND, LEONA	1,875.00		
MCDONNELL, ROBERTA	720.00		
MCNAMARA, CYNTHIA	1,190.00		
MENARD, AMY	1,260.00		
MENDLES, JOHN	70.00		
MORRIS, SANDRA	12,349.59		
MOUSTAKAS, MARIA	6,349.20		
MOYNAGH, MARGARET	853.00		
NEEDEL, ANDY	171.50		
NEWHARD, BETH	27.41		
NICKERSON, EVELYN	840.00		
NORTON, BRUCE	210.00		
O'CONNOR, LISA	3,238.00		
O'CONNOR, YVONNE	4,583.50		
OWENS, MARY ALICE	70.00		
PANASCI, CAROL	1,800.00		
PARADIS, SUZANNE	7,630.00		
PAULUS, RICK	3,957.00		
PETERSON, MELISSA	1,132.50		

**TOWN WAGES**

<b>NAME</b>	<b>GROSS</b>	<b>OVERTIME, DETAIL AND OTHER</b>
<b>Selectmen, Finance, Constables</b>		
CALLAHAN, TAMMI	4,800.00	-
COLE, LAWRENCE	1,500.00	-
CUPOLI, MICHAEL	125.00	-
DIMAURO, ARMANDO	62.50	-
FORD, MICHAEL	300.00	-
GAISFORD, JOHN	54.00	-
HALL, EMULOUS	-	-
MARSLAND, DAVID	1,500.00	-
MCMANUS, EDWARD	1,500.00	-
PELTON, OLIVER	125.00	-
PIEKARSKI, PETER	1,500.00	-
WILKINS, ROBIN	1,500.00	-
<b>Department Total</b>	<b>12,966.50</b>	<b>-</b>
<b>Accounting</b>		
CLANCY, JO ANNE	51,965.63	93.56
RYAN, DAVID	97,470.04	-
TULLOCH, WENDY	40,932.69	-
<b>Department Total</b>	<b>190,368.36</b>	<b>93.56</b>
<b>Assessing</b>		
BANTA, ELAINE	17,054.20	-
BREHM, GREG	3,630.91	-
HEMEON, BARRY	249.98	-
MOLINO, DONNA	39,157.09	21.29
NEESE, ROBERT	499.95	-
ONNEMBO, V	29,937.76	-
SCANNELL, DAVID	84,396.12	-
TAYLOR, TAMMY	28,631.90	7.83
WAYSTACK, RICHARD	499.95	-
<b>Department Total</b>	<b>204,057.86</b>	<b>29.12</b>
<b>Tax Collector/Treasurer</b>		
DALEY, CAITLIN	41,251.38	11.13
DUFFY, AMY	51,086.12	100.25
MURPHY, JUDITH	42,959.28	55.67
PARKHURST, DOROTHY	73,740.06	-
<b>Department Total</b>	<b>209,036.84</b>	<b>167.05</b>
<b>Administration, Youth Counselor, IT</b>		
BALMER, NANETTE	25,159.99	-
BANFORD, RICHARD	70,457.38	-
GIROUARD, KATHLEEN	578.78	-
HOUSE, SHEILA	56,907.50	-
MERRIAM, JAMES	111,793.70	-
NELSON, ELNA	3,551.34	-
ROBINSON, SANDRA	43,273.08	-
STEIDEL, ANN	43,704.11	5,908.17
BOWERS, JANET	-	-
<b>Department Total</b>	<b>355,425.88</b>	<b>5,908.17</b>

**Town Clerk**

BOWERS, JANET	162.00	-
BOWERS, RICHARD	162.00	-
CALLAHAN, TAMMI	4,690.84	-
CORBETT, URSULA	126.00	-
DAGENAIS, HILDA	63.00	-
DAVIS, JUDITH	76.50	-
DOUCETTE, ANITA	61,730.77	-
DUNNE, JEANNE	76.50	-
EAGAN, MARY	63.00	-
GAUDET, KATHRYN	13,158.74	-
HARRINGTON, DOROTHY	76.50	-
KELLY, ANN	1,797.25	-
KELLY, ROBERT	117.00	-
MARTELLO, ANITA	99.00	-
MEE, ELEANOR	148.50	-
MIHOVAN, LOUISE	4,108.79	-
MILLS, SUSAN	81.00	-
ROBINSON, EVELYN	63.00	-
SACRAMONE, CATHERINE	117.00	-
SILVERIO, JANET	135.00	-
STANFORD, ALICE	126.00	-
WARREN, CAROLE	126.00	-
WEINSTEIN, SUSAN	126.00	-
WEST, PAULA	40,750.23	-

**Department Total 128,180.62 -**

**Conservation, Planning**

CHATHAM, JOHN	69,255.32	-
HUDE, ELIZABETH	39,094.76	1,783.09
LEVEN, SUSAN	71,210.78	-
TWOMBLY, KATHLEEN	470.53	-

**Department Total 180,031.39 1,783.09**

**Police Department**

BOORACK, PAUL	49,618.49	23,324.75
BRACKETT, ROBERT	50,845.67	23,219.99
BROGDEN-BURNS, LYNDA	-	576.00
BROUILLETTE, DAVID	1,266.78	-
BURNS, JOHN	41,395.83	6,772.51
BUTTRICK, RICHARD	50,592.71	30,431.40
CAMPBELL, RICHARD	69,849.91	33,764.16
CLARKE, THOMAS	52,173.86	56,280.84
CLARKE, TRACEY	48,718.66	-
CLOUGH, AMY	42,404.31	1,981.66
CODY, STEPHEN	22,746.51	-
CONSIDINE, KEVIN	59,238.27	24,456.48
CULVER, LYMAN	56,470.10	20,177.65
CURRIE, ROBERT	5,675.07	22,659.00
DAVIS, JEFFREY	51,431.94	7,213.44
DUTRA, DEREK	50,239.04	13,746.54
GAGNON, THOMAS	81,114.35	6,687.00

GEAKE, ERIC	41,412.61	31,895.40
GOSHGARIAN, ARAM	52,007.04	17,857.58
HADFIELD, ROBERT	51,431.94	17,897.41
HARRIS, MARC	52,007.04	9,595.28
HEMEON, ERIN	26,405.42	2,044.74
HOLMES, MARK	39,000.78	22,522.94
HORGAN, ROBERT	54,610.46	31,955.63
HUTTON, ADAM	54,688.28	36,799.10
JACEK, DAVID	76,653.78	29,283.51
KANNALLY, KEITH	24,783.08	1,335.25
KENDER, CHRISTOPHER	73,337.23	32,210.83
LABELLE, JOSEPH	47,279.32	9,253.08
LINCOLN, KEITH	8,328.54	-
MASON, WILLIAM	96,662.13	-
MEI, JULIE	35,000.54	1,966.46
MITCHELL, BARRY	78,561.43	29.69
MITCHELL, JONATHAN	53,441.21	4,496.59
MURPHY, BEVERLY	50.67	-
NOLAN, NEIL	48,441.49	9,068.36
PENTLAND, KERRIE	35,000.54	4,375.77
PETELL, PETER	2,047.62	-
PORTER, MICHAEL	52,128.12	35,782.94
SAYERS, RICHARD	67,928.57	4,034.48
SCARNICI, PATRICIA	603.82	-
SHELLEY, WILLIAM	52,768.32	18,579.24
SULLIVAN, JOHN	72,748.57	51,301.34
TAVANO, DONNA	41,535.36	100.20
ULRICH, T	49,645.78	6,592.02
WALINSKI, AMY	2,047.62	-
WARREN, JOHN	54,629.63	40,340.10
YOUNG, KAREN	47,543.55	-

<b>Department Total</b>	<b>2,126,511.99</b>	<b>690,609.36</b>
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**Fire Department**

AYER, JOHN	55,747.69	24,339.71
BONATT, ALICE	43,659.32	11,350.97
CLARKE, JOHN	59,636.85	32,509.60
CLARKE, NORMAN	69,278.60	7,867.75
COUGHLAN, BRIAN	57,784.48	28,837.08
CURREY, STEPHEN	54,154.90	8,970.43
DEERING, LEIGHANNE	54,154.90	19,781.60
DIAMOND, ERIC	54,154.90	20,381.45
EDWARDS, RYAN	19,173.00	6,546.13
ELDREDGE, MATTHEW	50,375.79	18,435.27
FARRENKOPF, KENT	59,636.85	35,516.91
FLYNN, WILLIAM	87,707.40	1,821.21
FORD, JOSHUA	21,488.50	10,357.07
GOULD, THOMAS	53,093.04	14,435.75
HAWTHORNE, GLENN	54,154.90	20,109.76
JAQUES, TIMOTHY	58,340.10	19,427.12
JESSOP, HENRY	14,745.75	-
JOHNSON, ROBERT	59,513.36	24,506.01

KALBACH, LEONARD	51,857.44	4,172.20
LEBLANC, DAVID	50,869.68	39,052.11
MABILE, BUCKY	54,685.83	21,701.22
MANTOS, MARGARET	43,659.32	14,263.07
MASON, MICHAEL	53,757.15	24,727.98
MAYO, JOSEPH	57,450.08	21,801.82
MCINALLY, IRIS	41,980.12	14,061.21
MCNEIL, JOSEPH	807.31	-
NICHOLSON, DIANE	43,239.52	8,265.86
NORCOTT, BRENDA	54,685.83	9,915.37
PARKER, DONALD	59,636.85	48,244.04
PICHE, SHAWN	54,009.04	12,297.53
PIRES, SUSAN	25,966.45	1,142.36
REMILLARD, WILFRED	76,526.46	2,578.53
ROMME, GEORGE	51,363.56	19,013.39
SANDERS, ROBERT	55,747.69	21,952.02
SPENCER, DANIEL	56,645.35	24,982.62
THORNTON, CRAIG	54,154.90	20,345.13
TYLDESLEY, SCOTT	46,068.81	26,217.14
VARLEY, KATIE	4,408.23	-
WALORZ, JUSTYNE	54,154.90	17,275.16
WILLIAMS, ROBERT	2,671.97	-
YOUNG, BRUCE	51,363.56	28,139.82
<b>Department Total</b>	<b>1,972,510.38</b>	<b>685,342.40</b>

**Building, Engineers, Inspectors**

BORGESI, JOSEPH	83,767.79	-
BOYCE, MANLEY	28,981.48	-
BOYSON, STEPHEN	999.37	-
CATALONI, JOSEPH	361.58	-
HANNON, JAY	91.46	-
CARLSON, MARIE	33,021.83	1,471.16
LARSEN, GEOFFREY	65,953.54	-
SERPONE, RICHARD	2,227.60	-
SWEETSER, PAUL	53,908.70	-
ULSHOEFFER, ELBERT	8,706.05	-
VETORINO, DONNA	34,067.00	402.43
WHELAN, THOMAS	19,737.55	-
<b>Department Total</b>	<b>331,823.95</b>	<b>1,873.59</b>

**Highway, Maintenance, Transfer Station, Parks, Cemetery**

ADAMS, JAMES	7,158.00	360.00
ALBEE, BRIAN	39,450.56	3,425.63
ALWARD, RICHARD	38,452.74	11,161.50
BARKER, JAMES	48,212.14	6,155.57
BARNES, STEVEN	39,646.29	6,081.71
BARRETT, EDWARD	11,520.00	2,151.00
BATES, JEAN	2,717.00	-
BERUBE, KIM	48,836.32	7,495.38
BERUBE, RICHARD	52,967.23	7,726.72
BROOKS, CONOR	4,224.00	-
CASTELLI, STEPHEN	18,460.00	1,452.75

CAVANAUGH, CRAIG	4,224.00	72.00
CHADWICK, ROBERT	44,690.91	10,824.96
CHINAULT, WALTER	13,620.88	-
EKSTROM, ERIC	4,266.97	197.85
ELDREDGE, JOHN	50,174.65	9,640.25
ELDREDGE, KEVIN	13,986.50	2,301.75
ENGLERT, STEPHEN	7,104.00	-
FERREIRA, MARGUERITE	4,345.00	66.00
FRANCIS, CARLETON	13,226.79	-
GAROFALO, JUDITH	36,415.15	5,852.82
GERMAIN, ERIN	40,039.37	6,570.73
GILBERT, DAVID	51,041.75	8,269.53
HERSEY, STEVEN	42,739.34	6,324.29
HOLMES, COLLIN	49,098.17	4,206.33
HOLMES, JEFFERY	480.17	-
HOOPER, LINCOLN	84,605.51	-
HOPKINS, JARED	27,749.00	1,459.53
JESUDOWICH, ALEX	14,114.80	319.50
KARRAS, CATHERINE	1,694.00	-
KARRAS, LOUIS	10,400.00	1,413.75
KARRAS, NIOMA	4,752.00	264.00
KELLEY, ROBBIN	31,072.12	8,015.00
KIERNAN, MICHAEL	54,091.21	8,180.37
KOHANSKI, KENNETH	12,570.26	-
MCNEELY, DANIEL	26,100.45	4,876.79
MEDEIROS, MICHAEL	45,108.41	8,035.07
MENDOZA, ALAN	41,775.54	6,817.22
NICKERSON, DONALD	54,916.05	13,786.35
PASQUAROSA, PETER	4,320.00	-
PERRY, RICHARD	43,387.45	5,222.05
PROBERT, RICHARD	8,589.20	1,121.70
REUSS, WILLIAM	25,364.25	1,297.58
ROSE, MARVIN	7,470.00	189.00
RUFO, DEREK	28,262.40	2,139.62
SARNO, MICHAEL	4,704.00	-
SMITH, DAVID	39,432.10	6,997.40
STRATTON, WALTER	55,113.40	13,356.26
SUTHERLAND, GEORGE	17,920.41	-
TACKETT, JOHNIE	6,978.96	603.12
TOSCHES, JOHNATHAN	2,310.00	-
TUOMINEN, CHARLES	55,727.21	5,869.97
WATSON, RYAN	4,956.00	72.00
WRIGHTINGTON, DAVID	28,693.44	7,381.11
<b>Department Total</b>	<b>1,429,276.10</b>	<b>197,754.16</b>

**Water Department**

BATES, DONALD	499.91	-
BRIGANTI, STEPHEN	5,583.60	-
BYRNES, KELLY	36,904.33	129.22
CAHOON, BRUCE	57,241.93	386.13
CAVANAUGH, GEORGE	500.01	-
CLARK, ALEXANDRA	2,574.00	-

CONNOR, CAROL	624.00	-
CUMMINGS, SANDRA	50,557.42	3,135.15
CURRIE, SCOTT	18,883.27	370.26
ELDREDGE, JASON	40,874.78	9,786.90
ELDREDGE, PETER	10,248.00	-
GONSALVES, DANETTE	500.01	-
HICKS, STEVEN	47,502.80	11,756.64
KNAPP, GREGORY	7,249.95	754.47
LEVY, JESSE	7,332.00	-
MILAN, DANA	17,863.03	391.53
NEWHARD, BERNARD	42,901.02	13,644.79
NICHOLSON, DAVID	27,228.80	789.48
PENINGER, WILLIAM	52,377.02	21,074.53
SALZILLO, NEIL	55,359.78	27,008.88
SAYERS, BARBARA	52,055.57	307.19
SPARROW, PHILIP	47,079.49	9,223.08
TRACY, DAVID	15,353.14	4,909.70
WIEGAND, CRAIG	81,014.26	-
<b>Department Total</b>	<b>678,308.12</b>	<b>103,667.95</b>
<b>Health Department</b>		
BALLO, PATRICIA	23,119.08	-
CHAMPAGNE-LAWTON, PAULA	75,440.81	-
GENATOSSIO, CAROL	43,242.10	122.49
HOWARD, SANDRA	2,547.87	-
HOWELL, PAMELA	500.01	-
HURST, ALFRED	500.01	-
INSLEY, ROBERT	500.01	-
KOCOT, STANLEY	500.01	-
POLSELLI, MARK	26,756.69	46.62
SULLIVAN, JUDITH	38,936.64	271.43
WATSON, MARY JANE	499.96	-
<b>Department Total</b>	<b>212,543.19</b>	<b>440.54</b>
<b>Community Center</b>		
ALLEN, M DORIS	9,038.09	-
BRYDA, MICHAEL	32,213.45	235.37
CAREY, CAROLYN	58,535.40	-
DEFILIPPO, KATIE-ANN	3,124.00	-
FERNANDEZ, SENNA	36,111.20	-
GIFFEE, CHRISTOPHER	38,933.52	1,273.00
LANDERS, NANCY	10,283.75	311.42
MASON, JILL	59,936.35	-
NEWTON, JUDITH	88.00	3,850.00
O'BRIEN, JEFFERY	36,417.23	385.99
SEWER, ERIK	8,705.99	692.06
WHITELAW, GRAHAM	960.00	-
<b>Department Total</b>	<b>294,346.98</b>	<b>6,747.84</b>

**Council on Aging**

BUSTARD, PENELOPE	27,297.82	42.69
CROWELL, GALE	36,111.22	-
DALEY, BERYL	657.75	-
ELDREDGE, DANIEL	17,935.58	-
FOLEY, BARBARA-ANNE	58,591.51	-
HAMMETT, MAUREEN	57.00	-
JUSELL, SUSAN	39,238.79	890.62
PRENDERGAST, MARION	13,741.96	-
WAGNER, HUGHES	11,545.00	324.75

<b>Department Total</b>	<b>205,176.63</b>	<b>1,258.06</b>
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**Library**

BENEVIDES, ERIC	346.02	-
BOWER, ANN	35,349.38	480.94
BUCKWOLD, JUELL	3,157.16	-
BURKE, CARLA	5,623.19	-
CELIN, MARIE	383.16	-
CENTRELLA, PATRICIA	28,013.92	162.20
CLINGAN, JOANNE	5,567.41	-
CROCKER, KATRINA	324.65	-
ELDREDGE, ADRIENNE	4,692.03	-
GEORGIOU, BARBARA	152.26	-
GOLDSTEIN, PETER	650.53	-
GONNELLA, KERRY	581.30	-
HANSEN, NICOLE	26,228.57	68.52
HEMMINGS, DOROTHY	414.75	-
HENDERSHOT, HEATHER	532.84	-
HEWITT, VIRGINIA	64,642.99	-
HORN, KAREN	9,569.28	-
HYNES-HOUSTON, ABIGAIL	90.60	-
INMAN, PHILLIP	7,950.44	-
KRAFT, VINCENT	12,096.44	-
MARTELL, SUZANNE	45,420.84	4,366.74
METZGER, MARY	14,164.05	-
MILAN, EMILY	1,453.20	-
NICHOLS, JUDITH	18,229.48	477.32
PAINÉ, PAMELA	1,730.13	-
PICKETT, JENNIFER	38,619.80	899.04
QUINLAN, LINDA	2,449.81	-
SHAW, KRISTEN	1,885.86	-
SPINNEY, MICHELLE	304.48	-
STELLO, MELISSA	898.45	-
TALAVERA, ANGELEKA	128.35	-
TALHAM, ASHLEY	1,381.20	-
TIEDEMAN, WENDY	7,633.30	-

<b>Department Total</b>	<b>340,665.87</b>	<b>6,454.76</b>
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**Recreation & Youth**

AMES HEMEON, LEE	35,429.82	346.27
ARNOLD, JILLIAN	1,627.75	-
BAKER, MADISON	2,968.00	-
BAKER, MORGAN	4,284.50	-
BAKER, TAYLOR	5,807.50	-
BEEBE, ERIC	38,553.85	-
BLAGOJEVIC, EVE	4,235.00	-
BRAMER, ALYSSA	4,867.50	-
BRAMER, NOELLE	5,219.50	-
BROPHY, KERRIE MARIE	6,344.00	-
CALLAHAN, BRENNAN	3,210.00	-
CARTER, JEFF	49,578.59	-
CARTER, NICOLE	3,206.50	-
CARTER, SARAH	1,028.50	-
CARUCCI, LOUIS	2,555.00	-
CARUCCI, MICAELA	1,991.00	-
CHAFEE, CAITLIN	3,162.50	-
COLEMAN, PAIGE	3,040.00	-
COLETTA, JOSEPH	4,086.50	-
CRAPULLI, KERI	1,168.75	-
DALEY, COREY	1,316.00	-
DALEY, WILLIAM	3,492.50	-
DEMPSEY, ALYSA	4,110.75	-
DENONCOURT, MARGUERITE	3,480.75	-
FOLEY, ERIN	3,013.50	-
FOLEY, JILLIAN	962.50	-
FOSTER, JAMES	1,524.75	-
FOX, PAUL	1,372.75	-
FRANKLIN, MYLES	595.00	-
FRASER, SUSAN	25,317.24	1,688.97
GILLIGAN, CONOR	675.00	-
GRADY, KATHLEEN	3,399.00	-
HEEMSOOTH, KATE	160.00	-
HEWITT, CLIFTON	3,154.50	-
HOSSFELD, WHITNEY	3,140.50	-
HURLEY, SARAH	2,168.25	-
IRVINE, NICHOLAS	2,458.50	-
JACEK, KELLY	2,360.00	-
JOHNSON, MATTHEW	1,406.75	-
KAYE, PRESTON	1,976.25	-
KLEHM, JACQUELYN	4,092.00	-
LEE, BRENDAN	3,184.50	-
MCDERMOTT, MOLLY	1,365.00	-
MCDONALD, ALLIE	1,645.50	-
NEARHOS, DIANA	3,591.50	-
RANALDO, ALISON	2,060.00	-
RAYMOND, KAITLIN	3,615.00	-
REED, EMILY	1,324.00	-
SADOSKI, ANDREW	1,648.00	-
SHEA, KATIE	1,334.50	-

SMITH, COURTNEY	1,417.50	-
SMITH, REBECCA	2,692.00	-
SWANSON, MEGHAN	5,869.50	-
SWANSON, MICHELLE	2,970.00	-
TALHAM, AMANDA	1,352.00	-
THOMASON, DARREN	375.00	-
VEALE, CHRISTOPHER	3,393.50	-
VEALE, JOHN	2,333.25	-
VEALE, KATHRYN	2,300.00	-
WILSON, ALANA	3,360.50	-
WILSON, KAITLYN	3,459.50	-
WOODS, THOMAS	3,789.50	-
<b>Department Total</b>	<b>305,621.50</b>	<b>2,035.24</b>
<b>Harbor</b>		
BICKERTON, STEPHEN	5,263.00	-
CHANDLER, W	6,638.53	-
COYLE, JAMES	1,904.50	-
ERNST, CODY	864.00	-
FIETZ, EMILY	928.00	-
HARTMANN, DONALD	600.00	-
HEWITT, JESSICA	1,580.00	-
KUNZ, FRANCIS	3,068.00	-
LEACH, THOMAS	74,581.36	-
MORRIS, MICHELLE	18,914.25	-
O'BRIEN, MATTHEW	1,691.00	-
PROFT, HEINZ	57,828.12	150.00
SAWYER, PETER	1,187.50	-
SHERR, ALEXANDER	7,592.00	-
SKLAREW, JACOB	4,992.00	-
TELESMANICK, THOMAS	30,092.88	344.88
VANDYCK, C MAXWELL	768.00	-
<b>Department Total</b>	<b>218,493.14</b>	<b>494.88</b>
<b>Golf</b>		
BAILEY, DAVID	8,205.00	-
BERNDT, KATHLEEN	6,530.00	-
BERNDT, WILLIAM	6,085.00	-
BURKE, WILLIAM	6,336.00	-
CANTO, RICHARD	37,489.33	2,053.55
CHANDLER, STEPHEN	1,947.00	-
COSKER, WILLIAM	10,959.50	793.51
CUFF, SUSANNA	2,190.00	-
DOMOS, PAMELA	25,306.72	-
FERNANDEZ, SHAWN	69,613.20	559.35
GALEOTA, RALPH	5,049.00	-
HANDREN, TROY	4,030.75	340.70
HINDS, ROGER	5,500.00	-
HOYE, DENNIS	74,676.78	-
HUDSON, DANIEL	1,056.00	-
LANGLOIS, DEAN	39,862.20	3,750.12
LASKOWSKI, MICHAEL	103.50	-

LAVIERI, JOSEPH	4,510.00	-
LOMBARDI, ROBERT	12,233.13	897.00
MACFARLAND, LANCE	6,440.00	-
MARSLAND, AUSTIN	1,275.00	-
MCCARTHY, JOHN	3,065.00	-
MCCUTCHEON, DYLAN	2,535.50	115.50
MCNULTY, JOSEPH	42,537.36	-
MELLETT, THOMAS	5,155.00	-
MILLS, MICHAEL	1,460.00	-
MULLENS, WILLIAM	6,111.00	-
O'BRIEN, MAUREEN	1,120.00	-
O'HARA, JULIE	5,990.00	-
PERO, WALTER	3,330.00	-
RIVARD, RAYMOND	2,060.00	-
ROSE, GILBERT	40,362.92	3,917.10
RUANE, THOMAS	5,370.00	-
RYDER, JUSTIN	2,180.00	-
RYDER, RAIN	42,407.83	4,347.58
SCRIBNER, BRADLEY	15,335.25	1,496.44
SIMS, FRANCIS	9,194.25	-
SMITH, ALAN	57,443.40	5,550.74
ST PIERRE, SCOTT	5,604.50	462.00
WALKLEY, ANDREW	1,865.00	-
WALKLEY, CHRISTOPHER	160.00	-
<b>Department Total</b>	<b>582,685.12</b>	<b>24,283.59</b>
<b>Total</b>	<b>9,978,030.42</b>	<b>1,728,943.36</b>
<b>Town Total</b>	<b>11,706,973.78</b>	

# Citizens Activity Record Form

## Act Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

### CITIZENS ACTIVITY RECORD PROGRAM

#### BOARD OF SELECTMEN

732 Main Street, Harwich, MA 02645

Name \_\_\_\_\_

Street/P.O. Box \_\_\_\_\_

Town \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_

Occupation \_\_\_\_\_

#### LIST IN ORDER OF PREFERENCE

##### PLANNING AND PRESERVATION

- Agricultural Commission
- Architectural Advisory Committee
- \*Board of Appeals**
- Brooks Academy Museum Commission
- Building Code Board of Appeals
- Bylaw/Charter Review Committee
- Community Preservation Committee
- \*Conservation Commission**
- Cultural Council
- Citizen's Advisory for CWMP
- Herring River Watershed Study Committee
- Historic District Commission
- Historical Commission
- Insurance Committee
- Long Pond Advisory committee
- \*Planning Board**
- Police Station Building Committee
- Real Estate, Open Space & Land Bank Committee
- Recycling Committee
- Shellfish & Marine Water Quality Committee
- Town Forest Committee
- Traffic Safety Committee
- Trail Committee
- Utility & Energy Conservation Commission
- OTHER \_\_\_\_\_

##### RECREATION

- Bikeways Committee
- Golf Committee
- Recreation & Youth Commission
- Waterways Committee

##### OTHER

- \*Board of Assessors**
- \*Board of Health**
- Cablevision Advisory Committee
- Capital Outlay
- Cemetery Commission
- Channel 18 Advisory Committee
- Community Center Facilities Committee
- Constable
- Council on Aging
- Disability Rights Committee
- Finance Committee
- Harwich Housing Committee
- Herring Supervisor (Voluntary)
- Human Services Advisory Committee
- Shellfish Constable (Voluntary)
- Technology Committee
- Treasure Chest
- Water Quality Task Force
- Youth Services Committee

**\* Please include a resume with form**