

Cemetery Commission

Minutes of the Meeting – Monday August 1, 2016

The meeting of the Harwich Cemetery Commission was at the Cemetery Office 273 Queen Anne Road, Harwich. Commissioner Chair Cynthia Eldredge, Commissioners Wilfred Remillard and Paul Doane, DPW Director Lincoln Hooper, Richard Berube Cemetery Foreman and Administrator Robbin Kelley were in attendance.

Meeting Called to Order at 8:15 a.m. by Cynthia Eldredge.

Approval of the Minutes

Paul Doane approved the minutes of July 25, 2016 and it was seconded by Wilfred Remillard.

Correspondence from Town Hall & Associations

1. Chase Mausoleum doors appear to have new damage, Robbin will follow up with the Police Department and will also check with Charlie Tuominen to make sure that the building is on the property list for the town.
2. Paul Doane discussed the overgrowth of poison ivy in the Mount Pleasant Cemetery, Richard Berube will get prices on spaying to eliminate for next year.
3. Wilfred Remillard questions the number of employees for maintenance. Since 2004 we have added additional acres without any additional employees. Paul Doane requests Robbin to contact all the other cape towns and find out how many acres they are maintaining and how many employees they have.
4. Email from Joan Maloney on Cemetery Tours October 15th and 22nd.
5. Cynthia Eldredge thanked Richard and Lincoln on what they do for the cemeteries and asked about dead trees in the cemetery and when they would be removed. Lincoln just asked for patience until the end of summer when they slow down.
6. In Mount Pleasant cemetery there is a dead tree on the lot line between Harwich Port Golf Course and the cemetery. Paul suggests that we meet with Bob Kingsbury to see if they are removing tree.
7. Email from Ann Steidel on Press Release about Harwich Police Citizens Academy.
8. Email from Amber of CemSites, cemetery based software on possible demonstration with commissioners. Robbin Kelley recommends that we follow up with the water department on software that they had demonstrated at police department.
9. Kelley Cemetery Deed, Paul requests Robbin to put together all documents and check with Assessing, Surveying and Christopher Clark to see what needs to be done to get this filed at Barnstable County Registry of Deeds.
10. Paul Doane also requests all documents available on Perpetual Care Accounts that the cemetery department has to date.
11. Robbin Kelley will make a wish list of possible Capital Outlay requests to be reviewed by the Cemetery Commission next meeting.

The meeting was adjourned at 10:15 A.M. Next Meeting will be August 29th, 2016.

Respectfully Submitted,

Robbin Kelley,
Cemetery Administrator