

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Tuesday, November 24, 2015

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Gary Carreiro, Superintendent Dan Pelletier, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Secretary Tracey Alves

Chair Thompson called open session to order at 7:05 a.m.

Chair Thompson entertained a motion to sign the amended minutes from October 30, 2015 and approve both the Regular and Executive session minutes from November 5, 2015. With amendments to be made to both the Regular and Executive session minutes of November 5, 2015, Clerk Carreiro moved to approve the motion with a second by Vice Chair Gonsalves; 3-0-0

The Board reviewed an abatement request submitted by the property owner of 11 River Pine Circle for a tamper charge. Vice Chair Gonsalves moved to deny the abatement with a second by Clerk Carreiro; 3-0-0

Superintendent Pelletier's six month end of probation date is on December 1, 2015. The Board complimented him on his performance so far and added that he is an asset to the Water Department.

The Board reviewed the FY17 budget. Chair Thompson entertained a motion to approve the FY17 budget. Vice Chair Gonsalves moved to approve the motion with a second by Clerk Carreiro; 3-0-0

The topic of Indirects will be discussed at the next meeting and a breakdown will be provided to the Board for review.

The Water Commissioners, Comptroller Cummings and Superintendent Pelletier would like to meet with Town Administrator Clark to review the budget. The date in which this meeting will take place has not yet been determined.

Vice Chair Gonsalves tabled the discussing the effluent recharge site until a later date.

Superintendent Pelletier apprised the Board of a resident who is upset about not being able to walk his dogs on Water Department property due to the new No Trespassing signs. The resident is seeking a pardon from the Board so that he can continue walking his dogs on Water Department property. The Board discussed the request and decided that they would not grant the resident a pardon because the signs are there for a good reason.

The Board signed the 2015 Warrant for Water Department Liens.

Chair Thompson would like to review cost analysis of how estimates are priced out for new and renewal water services. When doing so, equipment, labor and material costs will all be reviewed to make sure that the estimates are being quoted appropriately.

The Selectmen, Fin Com & Board of Water Commissioners are trying to arrange a joint meeting to discuss the governance of wastewater. The date in which the meeting will be held has not yet been confirmed.

The Board will meet again on Thursday, December 10th, 2015.

Chair Thompson motioned to adjourn at 9:32 a.m. Vice Chair Gonsalves moved the motion with a second by Clerk Carreiro; 3-0-0

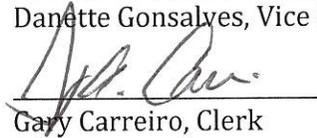
Respectfully submitted,



Allin P. Thompson, Chairman



Danette Gonsalves, Vice Chair



Gary Carreiro, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary