

Cemetery Commission

Minutes of the Meeting – December 14, 2015

The meeting of the Harwich Cemetery Commission was held at the Cemetery Office 273 Queen Anne Road. Commissioner Chair Cynthia Eldredge, Commissioners Warren Nichols, Wilfred Remillard, Christopher Clark Town Administrator and Administrator Robbin Kelley were in attendance.

Executive Session Called to order at 8:15, discussion of Litigation with First Congregational Church.

Meeting Called to Order at 8:35 a.m. by Cynthia Eldredge.

Approval of the Minutes

Cynthia Eldredge approved the minutes of October 19, 2015 and it was seconded by Warren Nichols.

Correspondence from Town Hall & Associations

1. Email from Katherine Green of CPC on upcoming meeting. Robbin Kelley attended with unanimous decision to support the Historic Restoration and Preservation of Burial Crypts.
2. Review of the Internal Control Procedures over Departmental Expenditures for the months ending September and October for FY2016.
3. Email from Amber Simcoke on CemSites Software, Robbin and Cynthia will review to see if it is something we might think of purchasing in the future.
4. Discussion of Columbarium at Mosswood Cemetery in Barnstable. Commission will look at costs involved in construction.
5. Preplanning Luncheon 2015 - Seminar wrap up discussion on attendance at the Harwich Community Center on November 5th. Previous seminars were in the morning with refreshments. Seminar was very well received, we will keep the program on the luncheon schedule. We would like to thank Barbara Ann Foley with the Council on Aging for her assistance with this program and Linda St. Pierre our town chef for her wonderful lunch.
6. New Deed for Marguerite Heffernan in Evergreen Cemetery Lot 37A Nickerson Avenue for \$800.00.
7. New Deed for Arnold & Elda Zandonella in Evergreen Cemetery for 121 Nickerson Avenue (Graves A, B & C) for \$2,400.00.
8. New Deed for George & Roselind Graeber in Mount Pleasant Cemetery 46 Ash Avenue (Graves 1 & 2) for \$1,600.00.
9. New Deed for John L. Mizoras & Elizabeth Graeber Mizoras in Mount Pleasant Cemetery 46 Ash Avenue (Grave #4) for \$800.00.
10. New Deed for Charles W. & Diann Graeber in Mount Pleasant Cemetery 46 Ash Avenue (Grave #1) for \$800.00.
11. Bills Paid Carrot Top Industries \$257.09 Flags for Cemeteries, Eversource \$54.42 well at Evergreen, W. B. Mason \$65.94 ink cartridges, New England Cemetery \$475.00 Mid-Winter Conference, Payroll for Robbin Kelley and Mileage Oct & Nov Robbin Kelley \$275.99.

The meeting was adjourned at 9:20 A.M.

Respectfully Submitted,

Robbin Kelley,
Cemetery Administrator