**Minutes of the Treasure Chest Committee**

**June 29, 2018, 5:00 PM**

**Harwich Community Center: Room #5**

**Committee Members Present:** Tom Caruso, Eric Fahle, Liz Watkins, Heather Bolinder

**Alternate Members Present:** Janet Evans, Mella Navickas.

**Selectmen Present:** None

**Other Volunteers Present:** Paula Sweeney, Francis Salewski, Cindy Beaulieu., etc.

**Others Present:** Al Rosenberg – Citizen of East Harwich

1. **Quorum:** A quorum of Treasure Chest Committee members were present at the meeting.
2. **New Business:**

**A. Appointment of New Treasure Chest Volunteers:**

Tom Caruso welcomed the following individuals as new Treasure Chest Volunteers:

1. Lina Veltser,

2. Ellie Gerson,

3. Jean Bulger,

4. Julie Merritt,

5. Carol Kosiorek

6. Laurie Phillips, &

7. Lydia Hopkins

Procedures and methodology regarding the selection of Treasure Chest Volunteers were discussed. Liz Watkins wanted to be more involved in the selection process. The consensus of the Committee was that Tom Caruso and Link Hooper had a good handle on the situation and the selection of Volunteers under control.

**B. Treasure Chest Committee Membership:**

There was a general discussion regarding the current make-up of the Treasure Chest Committee. Link Hooper requested recommendations for new Treasure Chest Committee members. After a brief discussion, the Treasure Chest Committee unanimously decided not to recommend to Link Hooper that Mark Coopman be re-appointed to the Treasure Chest Committee. Tom Caruso made a motion to recommend that Eric Fahle be re-appointed to the Treasure Chest Committee. Motion by Liz to that effect and seconded by Heather with a unanimous vote to recommend by the Committee. Janet Evans is currently an Alternate Committee member. A motion was made and unanimously approved by the Committee to recommend that Janet be appointed as a full-time member of the Committee. A motion was made and unanimously approved by the Committee to recommend that Cindy Beaulieu be appointed as a full-time member of the Committee. After discussion, the Committee voted unanimously to recommend that Paula Sweeney be appointed as an Alternate Treasure Chest Committee member.

**C. Discussion to Limit Drop-off and Pick-up of items at the Treasure Chest to Harwich Residents Only:**

There was a brief discussion amongst the Committee members regarding this issue. No vote or recommendations were made by the Committee.

**D. Operating Procedures for the Acquisition of Treasure Chest Access Stickers:**

Stickers are to be placed on the outside of the vehicle windshield (driver side) in the lower corner. Volunteers will get a sticker for their cars. Tom has a form for Volunteers to fill out to receive a sticker. As of July 1st, everyone needs a sticker to enter. Even Harwich residents! Volunteers will not be verifying residency. Call Dave Gilbert if there are issues. The next step would be to call the police if patrons are unruly.

**E. Ethics Training Requirements for Treasure Chest Committee Members:**

Tom has a list of the Treasure Chest Committee members who have not completed their ethics training as required by the Town. Check with Tom and complete the ethics training as required.

1. **Open Session:**

There was a discussion regarding guidelines for accepting items. The consensus of the Committee was that a lot of big furniture items were being accepted that probably shouldn’t be accepted. Volunteers need to be more selective in the items that they take. Al Rosenberg wants the Treasure Chest Committee to continue to publicize how all of the new changes and improvements to the Treasure Chest are enhancing the customer experience. Al suggested that the Treasure Chest Committee appoint a sub-committee to put together an advertisement for Channel 18. Tom noted that improvements would be made to the sheds and that a new bike rack was coming.

1. **Set Date for Next Meeting:**

No date was set.

5. **Adjournment:** Adjourned at 6:00 PM.