

**Harwich Voter Information Committee  
Brooks Free Library  
739 Main Street, Harwich Center  
5:00 pm, Thursday, November 21, 2019  
Approved June 24, 2020**

**I. CALL TO ORDER** - Chair Joyce called the meeting to order at 5:02 pm. Peg Rose and Emily Milan were present; Pam Groswald was absent.

**II. PUBLIC COMMENT-** There was no public comment.

**III. OLD BUSINESS**

1. **Approve minutes: October 23, 2019** - Ms. Rose made a motion to approve the minutes of October 23, 2019 as written. Chris Joyce seconded and the motion passed unanimously.
2. **VIC Vacancy Recruiting** - There was no update at this time.
3. **Civic Engagement programming with Brooks Free Library**
  - a. **Topics and draft questions for presenters** - Ms. Milan presented the committee with a draft presentation slideshow including the 4 questions each department would be asked to answer.
  - b. **Confirmed Schedule and presenters** - The committee reviewed a draft schedule for the series and discussed groupings for each session. The Chair will work on a formal invitation to be presented to the BOS and Department heads. Ms. Milan will follow up with Channel 18 Director Jamie Goodwin to confirm the ability to borrow a camera and film the series.
4. **VIC Programs – scheduled rooms and dates-** Chair Joyce confirmed that rooms had been booked for upcoming events as follows:
  - a. Financial State: Tuesday 4 /7/2020 from 8:45-10 am
  - b. Warrant Article review: Tuesday 4/22/2020 from 8:45-10:15am
  - c. Candidates Forum: Tuesday 5/12/2020 from 5:30-8pm Note: The Candidates Forum conflicts with a Planning Board meeting and will likely need to be rearranged, The Committee discussed other possible dates. The Chair will reach out to reschedule.

**IV. NEW BUSINESS-** There was no new business at this meeting.

**V. OTHER-** No other topics were raised at this meeting.

**VI. ADJOURN -** There be no further business Ms. Milan made a motion to adjourn. Ms. Rose seconded and the meeting was adjourned at 5:32 pm.

Respectfully Submitted,

Emily Milan  
Clerk