

# MEETING MINUTES

## DHY Clean Waters Community Partnership

### *Dennis, Harwich, and Yarmouth*

**Date:** 12/15/2017

**Time:** 9:00 AM

**Location:** Dennis Town Hall

**Attendees:** Diane Chamberlain, Paul McCormick, Liz Sullivan, John Terrio (Town of Dennis)

Larry Ballantine, Chris Clark (Town of Harwich)

Jeff Colby, Chris Dwelley, Mark Forest, Dan Knapik, Shawn MacInnes (Town of Yarmouth)

Kara Johnston, David Young (CDM Smith)

#### Items

1. Previous Meeting Minutes
  - a. Chris Clark made motion to approve, Dan Knapik seconded, Unanimous Vote
  - b. 11/20/2017 Minutes with DEP
    - i. Remove John Terrio from attendees list from 11/20/2017 MassDEP Meeting
    - ii. Paul McCormick made motion to approve as revised, Chris Clark seconded, Unanimous Vote
2. Update on Community Compact Grant Application
  - a. MassDEP Commissioner sent letter of support for grant application
3. Debrief from Meeting with Commissioner Suuberg
  - a. MassDEP working on writing an op-ed regarding Cape wastewater planning efforts
4. Town Updates:
  - a. Internal Governance Structure
    - i. Dennis
      1. Plans to have similar type meetings to cost recovery subgroup to discuss internal governance structure

- ii. Harwich
    - 1. Forming a new wastewater advisory committee.
  - iii. Yarmouth
    - 1. New Water Resources Committee being appointed.
- b. Internal Financial Structure
  - i. Dennis:
    - 1. Presented Cost Recover Plan to BOS and Finance Committee
      - a. Increasing Hotel/Motel Tax from 4% to 6%, Adopting Water Infrastructure Investment Fund Option, Lowering CPA Tax from 3% to 1.5%, Solar Fund, and remainder on the tax rate
      - b. Finance Committee members asked to continue exploring betterments
      - c. BOS voted to endorse the cost recovery plan as presented
  - ii. Harwich:
    - 1. Water Infrastructure Investment Fund not implemented at this point in the wastewater plan; political issue.
  - iii. Yarmouth:
    - 1. New Water Resources Committee will review in 2018.
- c. General Wastewater
  - i. Dennis:
    - 1. Aquaculture Swan Pond Project: Public Meeting on January 30<sup>th</sup>, NOI going through Conservation Commission
    - 2. Dennis had meeting with UMass team performing economic analysis. Held a day of interviews with business owners, chair of BOH, Chair of Wastewater Committee. Tour with Town Planner. Report sometime in late January. Key question: What are impacts to the community if we move forward with wastewater infrastructure and what does it look like if we don't?
    - 3. Discussion of creating a travelling public outreach group to speak with community groups about the town's wastewater program.
  - ii. Harwich:

1. Community Meeting on January 16<sup>th</sup> to discuss East Harwich sewer design and construction project.
  2. Working to get Hinckley's Pond Project through CPC.
- iii. Yarmouth:
  1. Held kick off meeting with water rate structure consultant
  2. Scheduling February meeting with new Water Resources Committee
  3. Plans to perform economic study as part of next year's budget
  4. Meeting with Barnstable next week to discuss potential partnership with west side of Yarmouth
5. Discuss Pending Cape Cod Water Protection Trust Pending Legislation
  - a. Bill is being revised and towns will review new version when available; no action at this time.
6. Special Legislation Update 2018 Town Meeting
  - a. Review Town Edits to Draft Town Meeting Article
  - b. Chris Clark and Liz Sullivan will discuss article with Town Counsel on behalf of Dennis and Harwich
  - c. Yarmouth's Town Counsel still to review article.
7. Public Outreach Planning
  - a. Draft advantages sheet for each community discussed.
  - b. Use advantages as part of potential Selectmen's meeting if awarded grant
8. Topics for Future Meetings
  - a. Planning for Town Meeting
  - b. Land Use Controls
  - c. Example Billing Systems
9. Review Meeting Summary
  - a. The DHY working group met with the MassDEP Commissioner Martin Suuberg and Representative Tim Whelan to discuss the progress that has been made by Dennis, Harwich, and Yarmouth to carry out their Comprehensive Wastewater Management Plan (CWMPs) and explore the opportunity for a partnership.

- b. The working group members from Dennis, Harwich, and Yarmouth (DHY) met on December 15, 2017.
- c. The Towns provided general updates to their wastewater and cost recovery programs. Dennis presented their wastewater cost recovery program to the Board of Selectmen and Finance Committee. The Town of Harwich is preparing for Spring Town Meeting to request construction funds for sewer implementation in Pleasant Bay. The Town of Yarmouth formed a new Water Resources Committee.
- d. The MassDEP Commissioner submitted a letter of support for the DHY Grant Application through the Efficiency and Regionalization Grant Fund Program.
- e. The Towns will be planning for Spring Town Meeting over the next few months as they present an article to file Special Legislation to potentially create a Community Partnership for Clean Water.

10. Discussion of topics not reasonably anticipated 48 hours before the meeting.

11. Next Meeting: January 26, 2018 at 9:00 AM

12. Action Items

Assigned To	Action Item
<b>CDM Smith</b>	<b>Email two articles from Dennis Register</b>
<b>CDM Smith</b>	<b>Edit 11-20-2017 Minutes and Email 11-17-2017 and 11-20-2017 Minutes</b>
<b>CDM Smith</b>	<b>Revise next month's calendar invitation to 1/26/2018</b>